

**ALVIN COMMUNITY COLLEGE  
REGULAR MEETING OF OCTOBER 27, 2016  
OFFICIAL MINUTES**

The Board of Regents of Alvin Community College met in regular session on the 27<sup>th</sup> day of October, 2016 at 6:00 p.m., with the following members, administrative personnel, and guests present:

Mike Pyburn	Chair
James B. DeWitt	Vice-Chair
Jody Droege	Secretary
Patty Hertenberger	Regent
Cheryl Knape	Regent
'Bel Sanchez	Regent
Roger Stuksa	Regent
Doyle Swindell	Regent
Andy Tacquard	Regent
Christal M. Albrecht	President, Alvin Community College
Wendy Del Bello	Alvin Community College
Karl Stager	Alvin Community College
Cynthia Griffith	Alvin Community College
Marilyn Dement	Alvin Community College
Jim Simpson	Alvin Community College
Karen Edwards	Alvin Community College
John Bethscheider	Alvin Community College
John Matula	Alvin Community College
Linda Austin	Alvin Community College
Nadia Nazarenko	Alvin Community College

Amanda Smithson  
Charlotte Lootens  
Deanna Dick  
Debbie Kraft  
Freyja Coe  
Gabriel Gutierrez  
George Tacquard  
Ike Hamrick  
Jeannette Stuksa  
Jennifer Cioll  
Jennifer Hopkins  
John Tompkins  
JohnAnna Linscomb  
Joshlyn Belke

Juanita Marasckin  
Kelly Klimpt  
Kyle Marasckin  
Laurel Joseph  
Lynette Shorter  
Mandi Goss  
Michael Cunningham  
Neisha Pander  
Noelle Rebresh  
Patrick Gebhart  
Patrick Sanger  
Randi Faust  
Sammi Sanders  
Shirley Brothers

Stacy Ebert  
Stephanie Havemann  
Sue Poston  
Tammy Giffrow  
Taylor Alvarez  
Taylor Flowers  
Terry Sawma  
Theresa Sanecz  
Victoria Soto

**1. Call to Order**

The meeting was called to order by Chair Pyburn at 6:06 p.m.

- **Executive Session:** *To deliberate the appointment, employment, evaluation, reassignment, duties, discipline, and/or dismissal ACC employees, including, but not limited to, College President's evaluation and contract in accordance with Tex. Gov't Code Section 551.074.*

The Executive Session ended at 7:10 p.m.

**2. Call to Order**

The meeting was called to order by Chair Pyburn at 7:16 p.m.

- **Pledge**
- **Invocation**

Invocation by Ms. Sanchez.

**3. Certification of Posting of Notice**

Certification of the posting of the notice as listed in the agenda was acknowledged. Dr. Albrecht certified that a notice of the meeting was posted in accordance with Title 5, Chapter 551, Texas Government Code.

**Board Regents Comments/Chairman Report**

Chair Pyburn asked the Regents for any comments.

Regent Knape stated she met with Kirsten Walker in her office and is happy about the new Certified Veterinarian Assistant program at ACC.

Regent Hertenberger extended her congratulations to the Dental Assistant program students who passed their state exams.

Regent Droege went to the Shadow Creek High School dedication and commented on how nice the facilities were and would like for the Regents to tour the new campus. She also thanked Pat Gebhart for the clean-up efforts of the Criminal Justice Building.

Chair Pyburn recognized Dr. Cynthia Griffith, Patrick Sanger and John Matula for their work on the SACS COC fifth year report, Gayland Capps for his work on the HSI STEM Grant, the Diagnostic Cardiovascular Sonography Program for celebrating their 20<sup>th</sup> anniversary and achievement of accreditation for its Pediatric Echocardiography program and finally, the ACC Ambassadors who recruit future students and promote ACC's mission.

**Approval of Minutes**

Chair Pyburn said that given there were no corrections or additions to the minutes of the Regular Board meeting of September 22, 2016, he would entertain a motion to approve. A motion to approve the minutes was made by Ms. Sanchez. Seconded by Mr. Swindell. Motion passed unanimously.

**Student Report**

Gabriel Gutierrez, SGA president, reported on the upcoming activities including the 40<sup>th</sup> annual ACC Fall Festival and Zombie Fun Run on October 29, Phi Theta Kappa induction will be November 10 at the Nolan Ryan Center. SGA officers will be attending the upcoming Annual Association of Orientation Transition and Retention in Higher Education Student Leadership Institute in Indiana. Also, ACC will host its annual Veterans week during the week of Nov. 7. He also invited the Regents to the Phi Theta Kappa Induction on November 10 in the Nolan Ryan Center at 7:00 p.m. The Great American Smoke Out is November 17 and demonstrations and information will be available to students, faculty and staff members about the financial and health benefits of quitting tobacco use. He also talked about several news clubs on campus this semester.

### **President's Report**

Dr. Albrecht shared the following comments:

I wanted to take a moment to offer our sincerest condolences to the family of our CEWD Allied Health director Leigh Davis, whose son Ben passed away in a tragic accident earlier this month. They remain in our thoughts and prayers in this time. A memorial scholarship has been set up through the ACC Foundation in Ben's name to provide a scholarship for a Process Technology student.

Registration for the Spring semester will begin on November 7 and will remain open until January 9. Classes will start on January 17.

Saturday will be our 40th Annual Fall Festival here at the campus. From 5 p.m. to 9 p.m. there will be fun games, food, a costume contest and the Zombie 5K Fun Run. The Festival has been a Halloween tradition in Alvin and approximately 7,000 people attend every year.

The Fall Student art show will open on November 7. The show will feature student works in various mediums including painting, drawing, sculpture, jewelry and more.

Students looking to transfer after they finish at ACC will get a chance to learn more about other colleges and universities on University Day on November 8 in the Student Center from 11 a.m. to 1 p.m. in the Student Center.

ACC will honor our local veterans on November 11 with a ceremony at 9 a.m. at the Memorial Wall.

The Foundation's Gala on November 18 will be held at the Knights of Columbus Hall in Manvel. All proceeds directly benefit ACC students and staff development. The event will begin at 6 p.m. For more information call 281-756-3600 or speak to Wendy Del Bello.

Through our work with the Hispanic Chamber of Commerce the Mexican Consulate will host a mobile visit to the ACC campus on November 28-December 2 and from December 6-10. The consulate will offer services to Mexican citizens including the issuance of passports, consular identification, birth certificates and more. There will be an opening ceremony on November 28 at 11 a.m. in the Nolan Ryan Center.

We will have a Commencement ceremony this fall for graduates who have received their associate degree and/or certificate. The ceremony will be on December 10 at 10 a.m. in the ACC Gym. The Nurse Pinning ceremony will be on December 7 at 7 p.m. in the Gym. The Police Academy will have its commencement on December 12 at 7 p.m. in the Gym.

### **Citizen Inquiries**

*Time will be allotted at each regular meeting of the Board of Regents for citizen inquiries. After registering with the Board Secretary prior to the meeting, a citizen shall have an opportunity to address the Board of Regents for the four specific purposes as designated by State laws governing opening meetings: (1) to discuss an item that appears on the agenda/notice of the meeting, (2) to make a request for specific, factual information, (3) to ask for a recitation of existing policy, (4) to redress grievances. In accordance with State law, no deliberation, discussion, or decision will be made other than to consider a proposal to place the subject on the agenda for a subsequent meeting, unless the subject is listed on the Board agenda, in which case it may be discussed by the Board of Regents. A written response / acknowledgment will be provided from the Board of Regents. Oral comments are limited to five minutes in length, unless extended by a*

*majority of the Regents by vote, and must not mention any individuals by name or position or contain any personally identifiable reference (State of Texas Opening Meeting Law). In the event there is a charge or grievance to be made against a specific agent, employee, or student, then it shall be conducted in an Executive Session to comply with State law.*

There were no citizens inquires.

### **Personnel Action: Director of Information Technology**

The motion was made by Ms. Sanchez to approve the hiring of Mr. Kelly Klimpt as the Director of Information Technology. Seconded by Ms. Droege. Motion passed unanimously.

### **Data Report – Student Success Points**

This month's report was the presentation of Student Success Point Data. Pat Sanger explained how these points, based on a variety of different measures, represent 10 percent of how the college is funded by the state and that the other 90% of funding is based on contact hour enrollment. This report was for information only.

### **Access and Accountability Report**

Pat Sanger presented the affordability and access report that evaluates the institution from the previous fall, spring, and summer semesters. The tuition information was based on 30 hours as the average tuition and fees cost using a calculation of out of district fees. THECB uses ten different regions of Texas for comparison showing the median family income by region and by ethnicity. Information included the number and percentage of undergraduate students from each region based on ethnicity and gender. The report stated how students are awarded financial aid. Comparison of per semester credit hour total using 12 semester credit hours (considered full time) at the in-district cost was stated and ACC has the third lowest cost of the Gulf Coast Community Colleges. This report was for information only.

### **Grants Report**

Gayland Capps presented updates on grants including current discretionary competitive grants, future discretionary competitive grants and formula or non-competitive grants. He talked about the only pending grant under review with the THECB is the Nursing Innovation grant and that the final review will come the end of November. Regent DeWitt asked if the amount of the HSI STEM grant came to ACC directly and Mr. Capps confirmed that it does, however, it occurs over a five year period which would include the hiring of 9.5 positions. Dr. Hertenberger asked Mr. Capps how long he had been at ACC and approximately how much in grants had he brought to the college and he stated he had been here for 5.5 years and approximately \$12,000,000. This report was for information only.

### **New Grant Proposals – Texas Workforce and US Department of Education**

The motion to submit for the Upward Bound Program grant to the U. S. Department of Education and the TWC Skills Development Fund grant was made by Dr. Hertenberger. Seconded by Ms. Knappe. Motion passed unanimously.

### **SACS COC Report**

Dr. Cindy Griffith presented the update for the fifth year Interim Report to the Southern Association of Colleges and Schools Commission on Colleges. She stated the report was completed and shipped to SACS COC on September 7, 2016 and that the information contained in the report is being considered by a fifth year report committee who will evaluate all the information and then present to the SACS COC Committee

their findings in December 2016 at the annual conference in Atlanta. At that time the committee will then vote on what ACC's status will be in either continuing as is or continuing with further needed reports. This was for information only.

### **Diagnostic Medical Sonography Report**

Dr. John Bethscheider spoke about the program's inception 20 years ago with Ms. Jessica Murphy leading the program, the many great teachers, the careers of its students and the lives saved via the scans. He also introduced Dr. Stacy Ebert, Ms. Theresa Saenz and Ms. Suzanne Poston. Ms. Poston presented an update on the program stating that there are currently 21 freshmen and 22 sophomore students in the program. She included that the program has an excellent pass rate of 100% and an employment rate of 100% with the exception of Adult Echo which was 93% due to a student moving onto the Physician's Assistant program. She spoke about the various medical issues identified by students during volunteer scans and the required need for a doctor follow up or hospital emergency. She encouraged everyone to take advantage of the scans, not only to help the students, but for the health of the community. She thanked Dr. Griffith, Dr. Bethscheider, Dr. Ebert, the administration and the Board of Regents for their support. Regent Sanchez thanked the group for coming out into the community and donating their time. This was for information only.

### **Ramona Munsell and Associates (RMA) Consulting Inc.**

Motion was made by Ms. Sanchez to approve the expenditure for grant consulting services for Ramona Munsell and Associates. Seconded by Dr. Hertenberger. Motion passed unanimously.

### **Purchase of Flag Poles and Flags for Childress Entrance**

Motion was made by Ms. Sanchez to have staff move forward to obtain renderings and or diagrams of the flag poles and flags to be reviewed by the Board. Seconded by Mr. Swindell. Vote for: Ms. Sanchez, Ms. Knape, Mr. Tacquard, Mr. Pyburn, Mr. DeWitt, Dr. Hertenberger, Ms. Droege and Mr. Swindell. Vote against: Mr. Stuksa. Motion passed.

Discussion included that the flagpole on Childress has become dwarfed and hard to see due to the growth of the Oak trees over the years. Chair Pyburn talked about obtaining larger flag poles that would be high enough that the trees would never block the view of them, that the poles could be a landmark along with an easy way to point to ACC's front door from many directions. He thought the concept should include a large American, Texas and ACC flag in the plaza area behind the Oak tree. Pricing was requested for an idea of what the project could cost. Chair Pyburn stated that the Board doesn't necessarily have to take action and that the Board can talk about it or give direction as to whether or not to proceed with the project, if the majority of the board agrees with it.

Ms. Randi Faust stated that the obtained quotes ranged from approximately \$41,000 to \$43,000 and included the removal of the current pole to another location on campus to be determined, three 80 foot poles with an internal rope pulley system to be inserted around the perimeter of the circle of the concrete pad and an American, Texas, and ACC flag.

Dr. Albrecht asked the Board to provide direction as to whether they would like to proceed with this project.

Chair Pyburn asked to see some conceptual drawings. Ms. Faust stated that she would request the renderings. Regent DeWitt asked what budget this would come from. Dr. Albrecht stated that she assumed it would be coming from the general services fee fund as it was not included in the budget and that is why this was brought back to the Board.

### **President's Goals for 2016-17**

Motion was made by Ms. Sanchez to approve Dr. Albrecht's goals for 2016-17. Seconded by Ms. Droege. Vote for: Ms. Sanchez, Ms. Knape, Mr. Pyburn, Mr. DeWitt, Ms. Droege and Mr. Swindell. Vote against: Mr. Stuksa, Mr. Tacquard and Dr. Hertenberger. Motion passed.

Discussion included Mr. Tacquard stating that he would vote against stating the west side campus is still in the goals and so is moving forward with the bond. He wanted to be on record that he does not support that. Dr. Hertenberger stated that she agreed with Mr. Tacquard, knowing that the Board talked about this and the Board said just because it is listed doesn't mean it has to be done but was afraid that if it was listed and the Board approves it then it's like the Board has approved to continue to move forward with that and she did not feel comfortable with that.

Dr. Albrecht explained the columns on the pages of the goals. She stated that the Board would not be approving the left hand column as those are the ACC Strategic Plan Goals that were unanimously approved by the Board in November 2015 and what the Board would be moving to act upon are the goals that were listed in the right hand column that relate to that particular ACC Strategic Plan Goal – the left hand column is only a point of reference – so that the goal that the President is requested to do, the left column only shows which ACC Strategic Plan Goal it relates to.

Mr. Tacquard had an issue with the right hand column stating in order for the Board to provide direction to the President by February 2017 with the timing and the content of the next facilities bond. He said that he is still seeing bond in the right column on page 60. Dr. Albrecht explained that the goal stated that a workshop would be held by the end of November which has already been set, for the Board to review it and then provide direction to the President regarding a bond, it doesn't state that a bond is occurring, only direction as to if a bond would or would not occur. Ms. Sanchez stated to Mr. Tacquard that if by February 2017 the Board has all decided that they do not want to have a bond that is when it would be stated to the President that the Board does not want a bond. Dr. Albrecht wanted to make sure that everyone understood that goal. Ms. Sanchez stated that everybody is hearing the information.

### **Resale of Trust Property**

The following properties were brought before the Board of Regents for resale consideration:

1. Account # 6757-0041-110, Brazoria County suit # 50484
2. Account # 7355-0049-000, Brazoria County suit # 65823

The motion was made to reject the resale of both trust properties by Mr. DeWitt. Seconded by Mr. Swindell. Motion passed unanimously.

### **Financial Report**

The motion was made by Ms. Knape to approve the financial report ending September 2016. Seconded by Dr. Hertenberger. Motion passed unanimously.

### **Adjournment**

There being no further business before the Board, the meeting was adjourned at 8:30 p.m.

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**Jody Droege, Secretary**

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**Mike Pyburn, Chair**