

**ALVIN COMMUNITY COLLEGE
REGULAR MEETING OF NOVEMBER 17, 2016
OFFICIAL MINUTES**

The Board of Regents of Alvin Community College met in regular session on the 17th day of November, 2016 at 6:00 p.m., with the following members, administrative personnel, and guests present:

Mike Pyburn	Chair
James B. DeWitt	Vice-Chair
Jody Droege	Secretary
Patty Hertenberger	Regent
Cheryl Knape	Regent
'Bel Sanchez	Regent
Roger Stuksa	Regent
Doyle Swindell	Regent
Andy Tacquard	Regent
Christal M. Albrecht	President, Alvin Community College
Wendy Del Bello	Alvin Community College
Karl Stager	Alvin Community College
Cynthia Griffith	Alvin Community College
Marilyn Dement	Alvin Community College
Jim Simpson	Alvin Community College
Karen Edwards	Alvin Community College
John Bethscheider	Alvin Community College
John Matula	Alvin Community College
Linda Austin	Alvin Community College
Nadia Nazarenko	Alvin Community College

Amanda Smithson
Deanna Dick
Debbie Kraft
Dwight Rhodes
Freyja Coe
Gabriel Gutierrez
Holly Williams
Ike Hamrick
Jeannette Stuksa
John Tompkins
Kelly Klimpt
Kyle Marasckin

Laurel Joseph
Jessica Maranon
Margaret Ferguson
Patrick Gebhart
Patrick Sanger
Pete Nash
Randi Faust
Rebecca McClain
Rhonda Hull
Shirley Brothers
Stacy Ebert
Stephanie Havemann

Tammy Giffrow
Terry Sawma
Theresa Gebhart
Toby Herzog
Eric Herzog
Tom Prevost

1. Call to Order

The meeting was called to order by Chair Pyburn at 6:03 p.m.

2. Certification of Posting of Notice

Certification of the posting of the notice as listed in the agenda was acknowledged. Dr. Albrecht certified that a notice of the meeting was posted in accordance with Title 5, Chapter 551, *Texas Government Code*.

Executive Session:

- *Deliberate the appointment, employment, evaluation, reassignment, duties, discipline and/or dismissal of ACC employees, including, but not limited to, College President's contract, in accordance with Tex. Gov't Code Section 551.074*
- *Deliberate the appointment, employment, evaluation, reassignment, duties, discipline and/or dismissal of ACC employees, including, but not limited to, a tenured professor, in accordance with Tex. Gov't Code Section 551.074*

The Executive Session ended at 6:55 p.m.

3. Call to Order

The meeting was called to order by Chair Pyburn at 7:00 p.m.

- **Pledge**
- **Invocation**
Invocation by Chair Pyburn.

Board Regents Comments/Chairman Report

Chair Pyburn asked the Regents for any comments and those include the following:

Ms. Droege thanked Mr. Pat Gebhart for having the three accumulated piles of dirt leveled and stated how much better it now looks. She attended the Art Gallery's Fall Student reception and commented that it and the works of art were fabulous. She also stated for the record that she will be resigning her position on the ACC Foundation Board effective December 31, 2016 due to the Foundation bylaws passed in September 2016 state that only two Board of Regents can be designated by the Chairman to serve. She thanked Ms. Wendy Del Bello for the opportunity to serve on the Foundation Board for the past several years and pledged her continued support to the students, faculty and staff of ACC. Chair Pyburn thanked her for her valuable service and noted his appreciation to her willingness to step back for the two tenured Board members, Mr. Swindell and Mr. DeWitt to continue as the Board representatives to the Foundation.

Mr. Tacquard thanked all those who helped make the Veterans Day ceremony a success.

Ms. Knape expressed her thankfulness for the hard work and efforts of the college staff and faculty.

Ms. Sanchez also thanked the staff and faculty for their hard work and efforts and those supporting the leadership of the college, and for continuing the great works and reputation that the college has established.

Mr. Stuksa thanked Ms. Droege for her email communications of college and community events.

Chair Pyburn recognized the following for their contributions and efforts on behalf of ACC: Mr. Doug Stevenson, Director of Emergency Medical Technology, Mrs. Toby Herzog, Veterans Advisor, along with members of the ACC Veterans Club and Ms. Jennifer McClish, Painting and Drawing instructor.

Approval of Minutes

Chair Pyburn said that if there were no corrections or additions to the minutes of the Board Workshop of October 18, 2016, the Regular Board meeting of October 27, 2016 and the Board Workshop of November 1, 2016, he would entertain a motion to approve. A motion to approve the minutes was made by Ms. Sanchez. Seconded by Ms. Knape. Motion passed unanimously.

Student Report

Gabe Gutierrez, SGA president, reported that members of the SGA Executive Board traveled to Indiana to participate in the Annual Association of Orientation Transition and Retention in Higher Education Student Leadership Conference and it was very beneficial. SGA and Student Activities will have a wreath decorating contest for all student organizations. Students will decorate the Student Center on Monday, November 21, 2016. A pre-finals brunch will be hosted by Student Activities and the Learning Lab on December 1 and study packets will be handed out to students.

President's Report

Dr. Albrecht shared the following comments:

Spring registration is now open and will close in January. Classes will begin on January 17. Registration is also open for our three-week holiday mini semester and will close on December 8. Classes for that semester will be from December 12 to January 3.

We will have a fall commencement ceremony on December 10. This is the first year that we have held a graduation for our fall graduates. There are other fall ceremonies including the Associate Degree Nurse Pinning on December 7 and the police academy graduation on December 12.

Tomorrow night is the ACC Foundation Gala, A Night to Sparkle. All proceeds from the event go to student scholarships and faculty and staff development. The evening will begin at 6 p.m. with a wine reception and will continue with dinner, music and dancing and a live and silent auction.

We will be hosting the Mexican Consulate here at the Nolan Ryan Center from November 28 to December 2 and from December 5 to 9. The visits are part of the Mobile Consulate program which aims to provide services to those who cannot travel to the nearest consulate office. There will be an opening ceremony at 11 a.m. on November 28.

According to statistics from our Financial Aid department, the amount of non-TDCJ Pell Grants issued this past year has increased 31 percent from the previous year. Overall Pell awards went from 651 to 902 compared to this time last year.

The 2016 Fall Student Art Show opened on November 7 in the Fine Arts Gallery. There are many works of painting, drawing, ceramics, jewelry and more on display throughout this month. Please stop by and take a look if you have a chance.

Staff members, Dr. Cindy Griffith, Jennifer Hopkins, Johanna Hume, Akilah Martin, John Matula, Dr. Nadia Nazarenko and Holly Williams attended the Pathways Institute in Bastrop from Nov. 2-4. The Texas Pathways Project is a statewide initiative to help build community colleges to design and implement structured academic and career pathways for all students.

Many of our local veterans came to the Veterans Day ceremony on November 11 at the Memorial Wall. The ceremony capped off Veterans Week, which included different events for each day including a free meal for veterans, a veterans club meeting and a resource fair.

Students were inducted to the ACC Mu Upsilon chapter of Phi Theta Kappa on November 10. To be eligible for Phi Theta Kappa, students must have completed at least 12 college credit hours at ACC and maintained a grade point average of 3.5 or above. More than 4,000 ACC students have been inducted into Phi Theta Kappa since the ACC Mu Upsilon Chapter was created in 1963.

More than 200 students visited with recruiters from other colleges and universities during University Day on November 8.

The Drama Department will perform Seasonal Allergies on December 3, 8 - 10. All performances are at 7:30 p.m. except for the Sunday December 4 performance which will be at 2:30 p.m. at the ACC Theatre. Tickets for the Seasonal Allergies performances are \$7 and available at www.alvincollege.edu/drama.

The ACC Community Chorus will have its Christmas concert on December 6 at 7:30 p.m. in the Alvin United Methodist Church. The Alvin Community Band Concert will be on December 11 at 3:30 p.m. in the ACC Theatre. Both concerts are free and open to the public.

ACC will be closed for its winter break on December 14 and will open again on January 2.

Citizen Inquiries

Time will be allotted at each regular meeting of the Board of Regents for citizen inquiries. After registering with the Board Secretary prior to the meeting, a citizen shall have an opportunity to address the Board of Regents for the four specific purposes as designated by State laws governing opening meetings: (1) to discuss an item that appears on the agenda/notice of the meeting, (2) to make a request for specific, factual information, (3) to ask for a recitation of existing policy, (4) to redress grievances. In accordance with State law, no deliberation, discussion, or decision will be made other than to consider a proposal to place the subject on the agenda for a subsequent meeting, unless the subject is listed on the Board agenda, in which case it may be discussed by the Board of Regents. A written response / acknowledgment will be provided from the Board of Regents. Oral comments are limited to five minutes in length, unless extended by a majority of the Regents by vote, and must not mention any individuals by name or position or contain any personally identifiable reference (State of Texas Opening Meeting Law). In the event there is a charge or grievance to be made against a specific agent, employee, or student, then it shall be conducted in an Executive Session to comply with State law.

Mr. Tom Prevost inquired about a property in Liverpool, Texas that was brought before the board by the Brazoria County Appraisal District at the October 2016 Board meeting. The Board of Regents rejected the proposed bid request. Mr. Prevost is interested in the property and would like to have the Board reassess the decision that was made. Mr. Pyburn stated that he would look into the process that would have to take place for reassessment.

Replacement Personnel Action

The motion was made by Mr. Tacquard to approve the hiring of Louis Trevino as Director of Assessment, Sami Elestwani as the Instructor/Program Director, Neurodiagnostic (NDT), Dedrick Smith as an Academic Advisor and Rachel Garry as an Academic Advisor. Seconded by Dr. Hertenberger. Motion passed unanimously.

Data Report-Credential-Seeking Full-Time & Part-Time Report & Licensure Pass Rate

Mr. Pat Sanger Director of Institutional Effectiveness and Research, reported that the credential seeking students has increased in the area of part time students. ACC has a growing minority of Hispanic students and a total of 30% of our credit hours are in that category. He also noted that ACC has a very high Licensure pass rate and is shown as such in the state of Texas comparisons. This report was for information only.

Second Chance Pell Report

Dr. Albrecht stated that the Second Chance Pell has been implemented according to the President's Goals set forth by the Board of Regents. At this time, forty five students were awarded and ten of those are first time students enrolled in ACC. This fall was the soft start to the program in getting everything in place. More data will follow in the spring semester. This report was for information only.

General Education and Academic Support Update

Dr. Nadia Nazarenko, Dean of General Education and Academic Support, presented an update on General Education and Academic Support. The report included the increase in the number of students taking advantage of the tutoring program and the use of the library services. She also spoke about the Pathways project that is being designed to meet the students where they are in their developmental courses and expedite the completion of those courses in order for the student to complete a degree in a timely manner. This report was for information only.

Status Report on Heating, Ventilation and Air Conditioning (HVAC)

Mr. Pat Gebhart, Physical Plant Director, presented an overview of preliminary findings on the condition of the existing HVAC on campus. Another information report will be forthcoming in the spring. Mr. Stuksa requested a copy of Mr. Gebhart's presentation along with a tour of the facilities. This report was for information only.

Annual Board Training Report

Chair Pyburn stated that according to Board Policy a list has been provided that entailed the listing of each Regent and the training opportunities that they participated in since January 1, 2016. Board Policy states that this must be posted in the agenda annually at the last meeting prior to the end of the calendar year. This report was for information only.

Grant submission to the National Science Foundation: GEOPATHS-Impact Program

The motion to submit for The National Foundation GEOPATHS – Impact grant was made by Ms. Sanchez. Seconded by Ms. Knape. Motion passed unanimously.

Tuition and Fees

The motion to approve the tuition and fees for 2017-2018 as presented was made by Dr. Hertenberger. Seconded by Mr. Swindell. Vote for: Ms. Sanchez, Ms. Knape, Mr. Tacquard, Mr. Pyburn, Mr. Stuksa, Dr. Hertenberger, Ms. Droege and Mr. Swindell. Vote against: Mr. DeWitt. Motion passed.

Purchase of Welding Equipment

The motion to authorize additional expenditures of funds for welding equipment and supplies from Airgas USA, LLC for the college was made by Ms. Sanchez. Seconded by Mr. Stuksa. Motion passed unanimously. The request was made because a JET grant was awarded which will allow purchase of an additional \$120,000 of welding supplies.

PACE Cooperative

Motion was made by Dr. Hertenberger to approve an inter-local agreement with PACE Cooperative. Seconded by Ms. Sanchez. Motion passed unanimously.

Purchase of Flag Poles and Flags for Childress Entrance

Motion was made by Mr. Swindell to install the three 80 foot flag poles at the Childress entrance and relocate the existing 40 foot flag pole to another location on campus as determined. Seconded by Dr. Hertenberger. Vote for: Ms. Sanchez, Ms. Knape, Mr. Tacquard, Mr. Pyburn, Mr. DeWitt, Dr. Hertenberger, Ms. Droege and Mr. Swindell. Vote against: Mr. Stuksa. Motion passed.

Consider Action Relating to the Appointment, Employment, Evaluation, Reassignment, Duties, Discipline and/or Dismissal of ACC Tenured Professor

The motion was made to propose termination of Dr. Gregory Roof's tenure employment contract with ACC and direct the College President or her designee to deliver written notice of proposed termination to Dr. Roof and apprise Dr. Roof of his opportunity for a hearing before the Board of Regents to contest the proposed action. Motion was made by Mr. DeWitt. Seconded by Ms. Sanchez. Motion passed unanimously.

Executive Session

The Regents went into Executive Session at 8:25 p.m.

- **Executive Session:** *To deliberate the appointment, employment, evaluation, reassignment, duties, discipline, and/or dismissal ACC employees, including, but not limited to, College President's evaluation and contract in accordance with Tex. Gov't Code Section 551.074.*

Executive session ended at 8:55 p.m.

The regular meeting was called back to order at 9:00 p.m.

Consider Approval of First Amendment for President's Employment Contract

Motion was made by Ms. Droege to approve Dr. Albrecht's first amendment for President's Employment contract. Seconded by Ms. Sanchez. Vote for: Ms. Sanchez, Ms. Knape, Mr. Pyburn, Ms. Droege and Mr. Swindell. Vote against: Mr. DeWitt, Mr. Tacquard and Dr. Hertenberger. Abstained: Mr. Stuksa. Motion passed.

Adjournment

There being no further business before the Board, the meeting was adjourned at 9:03 p.m.

Jody Droege, Secretary

Mike Pyburn, Chair