

Regular Meeting
Thursday, July 28, 2022 6:00 PM

ALVIN COMMUNITY COLLEGE
3110 Mustang Road
Alvin, TX 77511

Agenda

1. **Call to Order**
2. **Certification of Posting of Notice**

**CERTIFICATION OF POSTING OF NOTICE TO THE
REGULAR MEETING OF THE
ALVIN COMMUNITY COLLEGE DISTRICT
BOARD OF REGENTS
JULY 28, 2022**

It is hereby certified that a notice of this meeting was posted on the 21st day of July 2022, in a place convenient to the public on the Alvin Community College campus as required by Section 551.002, *Texas Government Code*.

Signed this 21st day of July 2022.



Dr. Robert Exley
President

3. **Executive Session**
4. **Call to Order**
5. **Pledge**
6. **Invocation**
7. **Citizen Inquiries**
8. **Board Chairman Report/Comments**
9. Information Items
 - 9.A. **Personnel Action**



Robert J. Exley, PhD
President

Your College **Right Now**

MEMORANDUM NO: 120-2022

TO: Board of Regents
FROM: Robert J. Exley, PhD *RJE*
DATE: July 7, 2022
SUBJECT: Personnel Action (Replacement): Pathways Advisor

The individual listed below has been recommended to fill the full-time position of Pathways Advisor.

Candidate

Recommended: Gabriel Gutierrez

Education: University of Houston – Clear Lake
Bachelor of Arts, Graphic Design

Alvin Community College
Associate in Arts

Experience: San Jacinto College
Outreach and Recruitment Advisor August 2021 – Present

Alvin Community College
Student Activities Coordinator November 2015 – July 2017

Alvin Independent School District
Intern to the Multimedia Communications Specialist January 2014 – August 2015

Salary: \$52,602.00 Annual
Grade 204 / 2021–22 Professional Salary Schedule

RJE:tg

ACC ALVIN COMMUNITY COLLEGE

JOB DESCRIPTION

Job Title:	Pathways Advisor		
Department:	Student Services	FLSA Status:	Exempt
Reports to:	Director, Student Success & Advising	Grade Level:	204
Safety Sensitive:	No	Job Category:	Professional
HR approved:	Human Resources/LH	Date:	01/06/2022
Last updated by:	Akilah Martin/Jade Borne	Date:	01/06/2022

SUMMARY

Using an advising case-management model, works with assigned students to develop an academic pathway success plan. Assists students with admission, registration, and career planning. Provides educational guidance and assistance for students by planning schedules, recommending courses and determining appropriate education solutions for different types of students. Provides college and community support resources to assigned case-loads as needed. Maintains contact with faculty and staff and provides consultation as requested.

ESSENTIAL DUTIES AND RESPONSIBILITIES include, but are not limited to the following.

- Works with assigned advising student case-loads in academic and technical pathways.
- Guides students towards meeting certain mandatory advising benchmarks throughout the first year of enrollment.
- Provides career advising to assigned advising case-loads and other students.
- Interprets college programs and policies to students, faculty, and the community.
- Assists students in making decisions regarding program of study, transfer information, careers, and other choices that might affect their work/personal life.
- Fosters retention of identified groups of students through mentoring, and monitoring of student grades.
- Handles early alerts from faculty and others for assigned advising case-load.
- Reviews academic degree evaluations for necessary program completion.
- Provides initial crisis intervention to students and makes immediate counseling referrals.
- Interprets standardized tests and communicates local college readiness standards to students, faculty and the community.
- Serves as a liaison to area high schools and universities.
- Coordinates projects and special events as assigned.
- Assists with the development and review of the college career planning program, college student handbook, semester credit schedule and college catalog.
- Arranges career evaluations for students and interprets career diagnostic surveys. Conducts academic enhancement seminars.
- Advises special populations such as veterans, international and dual enrollment students.
- Assists students with admission and course registration.
- Conducts presentations and programs related to student success, student onboarding and new student orientation.
- Maintains a broad range of contacts which includes potential students, community members, college and high school personnel, and government officials.
- Offer online advising for distance education students.

- Work location and hours vary. This position requires flexible work schedule to meet program needs, which may include working days, evenings, and weekends.
- Provides information about access for student POD, Blackboard and other supportive campus resources.
- Other duties as assigned.

QUALIFICATIONS

To perform this job successfully, an individual must be able to perform the essential duties and responsibilities listed above. The qualifications listed below are representative of the education, experience, knowledge, skills, and/or abilities required.

EDUCATION

- Bachelor's degree required.

EXPERIENCE

- At least one (1) year working in student services at community college or university.
- At least one (1) year advising, counseling, or providing case management student success support to high school level or college students (to include college and career, financial aid, career counseling, or other forms of admission/college readiness support).
- Case management experience.

KNOWLEDGE, SKILLS, AND ABILITIES

- Bilingual – Spanish preferred.
- Excellent computer skills.
- Excellent oral and written communication skills.
- Ability to manage a high work volume with attention to detail and accuracy.
- Ability to work collaboratively with faculty, administrators, and other staff members.
- Ability to work well with individuals from diverse backgrounds.
- Ability to communicate virtually using a variety of available platforms.

WORK ENVIRONMENT

The incumbent typically works in an office environment and uses a computer, telephone and other office equipment as needed to perform duties. The noise level in the work environment is typical of that of an office. Incumbent may encounter frequent interruptions throughout the work day.

PHYSICAL DEMANDS

The employee is regularly required to sit, talk, or hear; frequently required to use repetitive hand motion, handle or feel, and to stand, walk, reach, bend or lift up to twenty (20) pounds.

This job description in no way states or implies that these are the only duties to be performed by the employee occupying this position. Employees will be required to follow any other job-related instructions and to perform any other job-related duties requested by their supervisor.

This job description may be revised upon development of other duties and changes in responsibilities.

X

EMPLOYEE PRINTED NAME

X

SUPERVISORS PRINTED NAME

X

EMPLOYEE SIGNATURE AND DATE

X

SUPERVISOR SIGNATURE AND DATE

Sign and return to HR for placement into employee personnel file.



Robert J. Exley, PhD
President

Your College **Right Now**

MEMORANDUM NO: 121-2022

TO: Board of Regents
FROM: Robert J. Exley, PhD *RJE*
DATE: July 7, 2022
SUBJECT: Personnel Action (Replacement): Career Services Coordinator

The individual listed below has been recommended to fill the full-time position of Career Services Coordinator.

Candidate

Recommended: Olivia Hayes

Education: Prairie View A&M University
Master of Education, Curriculum and Instruction

Prairie View A&M University
Bachelor of Arts, History/Political Science

Experience: Texas Woman’s University
Career Consultant August 2021 – Present

Prairie View A&M University
Academic Advisor I March 2019 – July 2021

Cypress Fairbanks Independent School District
Paraprofessional August 2018 – March 2019

Prairie View A&M University
Program Specialist June 2018 – August 2018
Graduate Assistant August 2017 – May 2018

Salary: \$47,063.84 Annual
Grade 201 / 2021–22 Professional Salary Schedule

RJE:tg

ACC ALVIN COMMUNITY COLLEGE

JOB DESCRIPTION

Job Title:	Coordinator, Career Services	
Department:	Career Services	FLSA Status: Exempt
Reports to:	Director, Student Success & Advising	Grade Level: 201
Safety Sensitive:	Yes	Job Category: Professional
HR approved:	Human Resources/LH	Date: 03/24/2022
Last updated by:	Holly Williams	Date: 03/24/2022

SUMMARY

Under the supervision of the Director of Student Success & Advising, the coordinator will direct college career services designed to help students make informed decisions in their educational and career choices. This is accomplished through the provision of career identification, job planning, job search consultation, outreach programs, career workshops and job development services for students and alumni.

ESSENTIAL DUTIES AND RESPONSIBILITIES include, but are not limited to the following.

- Provides career advisement and referrals to assist students with the career development process, including clarifying objectives and obtaining occupational information, using Career Coach and other software offerings.
- Provides career planning assistance through appointments with individuals, online assistance, and regularly scheduled workshops with groups.
- Deliver presentations on career planning to college classes.
- Establishes and maintains effective and cooperative working relationships with students, alumni, faculty, employers, and the general public.
- Assists students with career development and planning process, including obtaining information on companies, current opportunities for employment and hiring practices, and making the transition from school to career.
- Plans and implements job fairs and on-campus recruiting events.
- Posts vacancies and distribute information on available based on career paths jobs.
- Provides and updates computer software, such as NeoEd, Career Coach, etc.
- Verify student worker employment eligibility for employment each semester.
- Maintains online webpages and works closely with webmaster to maintain/update career services web site.
- Promotes office to students, alumni, and employers through a variety of marketing efforts.
- Establishes office policies and procedures, prepares regular program review reports, and collects and analyzes research data relevant to the career planning and placement of students and alumni.
- Initiate and develops new contacts with external organizations and employers for the purpose of expanding employment opportunities for students and alumni, such as, off campus employment, internships, co-op, etc.
- Assists with the review of the on-campus recruitment and interviewing processes as well as resume referral and job-listing services for current students as well as alumni.
- Assists in the development of a budget, reviews expenditures, and maintains fiscal responsibility.

- Works with the Institutional Effectiveness and Research (IER) department to conduct graduate employment surveys.
- Works with supervisors of interns and work study students to evaluate student performance.
- Position is an integral part of the college Welcome Center and serves as back-up as needed
- Supports and abides by all policies and procedures of the college and serves as an appropriate role model for students at all times.
- Fulfills other duties as assigned by the Director of Student Success and Advising
- Other duties as assigned.

QUALIFICATIONS

To perform this job successfully, an individual must be able to perform the essential duties and responsibilities listed above. The qualifications listed below are representative of the education, experience, knowledge, skills, and/or abilities required.

EDUCATION

- Bachelor's degree in Business, Education or related field, required.

EXPERIENCE

- Minimum of one (1) year in career or employer services, career planning, career counseling or related experience.
- One (1) year of experience working in student services at a community college or university is preferred.

KNOWLEDGE, SKILLS, AND ABILITIES

- Strong interpersonal and communication skills and the ability to work effectively with a wide range of constituencies in a diverse community.
- Interviewing and psychological/developmental evaluation skills.
- Database management skills.
- Knowledge of career counseling principles and practices.
- Case management skills.
- Ability to develop and maintain confidential files and records.
- Ability to develop and present educational programs and/or workshops.
- Bilingual - Spanish preferred.

WORK ENVIRONMENT

The incumbent typically works in an office environment and uses a computer, telephone and other office equipment as needed to perform duties. The noise level in the work environment is typical of that of an office. Incumbent may encounter frequent interruptions throughout the work day.

PHYSICAL DEMANDS

The employee is regularly required to sit, talk, or hear; frequently required to use repetitive hand motion, handle or feel, and to stand, walk, reach, bend or lift fifty (50) pounds or more.

This job description in no way states or implies that these are the only duties to be performed by the employee occupying this position. Employees will be required to follow any other job-related instructions and to perform any other job-related duties requested by their supervisor.

This job description may be revised upon development of other duties and changes in responsibilities.

X

EMPLOYEE PRINTED NAME

X

SUPERVISORS PRINTED NAME

X

EMPLOYEE SIGNATURE AND DATE

X

SUPERVISOR SIGNATURE AND DATE

Sign and return to HR for placement into employee personnel file.

9.B. Headcount Report

	Budgeted 2021-22	JULY 2022	Funded Vacancies
Administrative	14	10	4
Professional	84	73	7
Faculty	118	114	6
Technical Support, Clerical & Maintenance (TSCM)	113	99	10
Total Full-Time (FT) Employees	329	296	27

9.C. Resignation/Retirement Report

Resignation/Termination Report

	Name	Position / Department	Last Day Worked	Reason
1	Travis Hill	Instructor / EMT	6/30/2022	Resignation
2	Ray Palacios	Grounds Equipment Operator	7/5/2022	Termination
3	Tamela Braswell	Research Associate	7/31/2022	Resignation
4				
5				
6				
7				
8				

10. **Consent Agenda**
 - 10.A. **Minutes**

**ALVIN COMMUNITY COLLEGE
REGULAR MEETING OF JUNE 23, 2022
OFFICIAL MINUTES**

The Board of Regents of Alvin Community College met in a regular session on the 23rd day of June at 6:00 p.m., with the following members, administrative personnel, and guests present:

'Bel Sanchez	Chairman
Jody Droege	Vice-Chair
Patty Hertenberger	Secretary
Jim Crumm	Regent
Kam Marvel	Regent
Michael Hoover	Regent
Yvette Reyes-Hall	Regent
Darren Shelton	Regent
Robert Exley	President, Alvin Community College
Wendy Del Bello	Alvin Community College
Stacy Ebert	Alvin Community College
Nichole Eslinger	Alvin Community College
Kelly Klimpt	Alvin Community College
John Matula	Alvin Community College
Karl Stager	Alvin Community College

Clay Grover
Tammy Giffrow
Kyle Marasckin
Brett Haduch

Tori McTaggart
Beth Nelson
Anita Exley
Alyssa Bullock

Lloyd Cox
John Tompkins
Nadia Nazarenko
Debra Fontenot

Call to Order

The meeting was called to order by Chair Sanchez at 6:01 p.m.

Certification of Posting of Notice

Certification of the posting of the notice as listed in the agenda was acknowledged. Dr. Exley certified that a notice of the meeting was posted in accordance with Title 5, Chapter 551, Texas Government Code.

Executive Session

- *Private consultation with its attorney, when seeking the advice of its attorney in accordance with Section 551.071; Deliberate the evaluation of ACC employees, including, but not limited to, College President's goals as related to President's evaluation and contract, in accordance with Tex. Gov't Code Section 551.074.*

The meeting was called back into session by Chair Sanchez at 7:00 p.m.

- **Pledge**
- **Invocation**
Invocation by Dr. Crumm.

Citizen Inquiries

There were no citizen inquiries.

Board Comments

The Regents talked about the Law Enforcement Academy graduation, Marketing publication sent to the community, attending “Adventures of Peter Cottontail”, and the CCATT Annual Conference in Houston.

Approval of the Consent Agenda

Chair Sanchez said that she would entertain a motion of approval of the Consent Agenda that included the Regular Board meeting of May 17, 2022 and Board Workshop of June 13, 2022 minutes, Personnel Action: Business Instructor – Tonya Jefferson, Director of Child Lab School – Karen Tofte, IT Director of Network and Client Services – Medgar Jacobs and Board Policy DIAA (LOCAL) and FFDA (LOCAL). A motion to approve the Consent Agenda was made by Vice Chair Droege. Seconded by Secretary Hertenberger. Motion passed unanimously.

President’s Report

Dr. Exley gave a summary that included the following:

This week our STRIVE students started their Blue Waves Fruit and Smoothie Bar offering smoothies for a donation. The recipes were developed by the students along with our Culinary Arts director Laura Trigo. They are around for a limited time and will be for sale on June 28 and June 30 in the student Center.

Speaking of the Student Center, with construction there finally finished the facility received a portion of new furniture two weeks ago including tables and chairs in the center lobby.

Dean of Dean, Professional, Technical, and Human Performance and interim director of Continuing Education Workforce Development Jeff Parks was recently named to the Texas Higher Education Coordinating Board’s advisory committee for Workforce Education Course Manual. Jeff will serve a three-year term on the committee.

Several of our administrators attended the Houston GPS Equity Convention earlier this month at the University of Houston. I participated on a panel during the convention which addressed the issue of equity in education.

The Marketing Department recently issued its first edition of the ACC Right Now Magazine. Copies of the magazine started arriving in mailboxes throughout our region this past week.

Several of our regents and I attended the recent Community College Association of Texas Trustees annual conference in Austin earlier this month. The purpose of the conference was to discuss community college governance and strategic planning. Chair Bel Sanchez was elected Southeast Representative on Trustees Board of Directors.

A special video was shared with one more example of the great progress we have made with construction.

This report was for information only.

Board Policy Update 43, affecting Local Policies

This item was for information only and Dr. Exley requested that the Regents review the Board Policy Update 43, affecting Local policies materials. This will be brought before the Board for consideration of approval at the July Board meeting.

Consider Approval of Additional Contracts 2022-2023

The motion to approve the additional contracts for 2022-2023 as presented was made by Mr. Marvel. Seconded by Secretary Hertenberger. Motion passed unanimously.

Consider Approval of Upward Bound Grant

The motion to approve acceptance of the Upward Bound Grant for the period of September 1, 2022 through August 31, 2027 was made by Dr. Crumm. Seconded by Mr. Hoover. Motion passed unanimously.

Consider Approval of Reclassifications and Promotions

Dr. Crumm made the motion approve the proposed reclassifications and promotions. Seconded by Mr. Shelton. Motion passed unanimously.

Consider Approval of In-district Tuition Rates for Nine Galveston Police Department-Sponsored Law Enforcement Academy Students

Secretary Hertenberger made the motion approve the waiver of out-of-district tuition rates for fifteen (15) Galveston Police Department-sponsored Law Enforcement Academy students. Seconded by Mrs. Reyes-Hall. Vote Against: Mr. Shelton, Mr. Hoover, Secretary Hertenberger. Abstained: Mr. Marvel. Motion passed. Discussion included the need for more data and information before making a long-term commitment, the potential revenue impact of waiving out of district tuition rates, consulting with other area colleges about their academy programs and the possibility of extending offer to other partners in the future.

Consider Approval of Strategic Plan 2022-2025 – Mission, Vision and Values

The motion to approve and adopt the ACC Strategic Plan 2022-2025 Mission Statement, Vision Statement and Values Statement as recommended was made by Mr. Marvel. Seconded by Secretary Hertenberger. Motion passed unanimously.

Strategic Plan Goals and Objectives for 2022-2025

Mr. Shelton made the motion approve and adopt the 2022-2025 Alvin Community College Strategic Plan Goals and Objectives as presented. Seconded by Dr. Crumm. Motion passed unanimously.

2022-23 Budget

Mr. Stager talked about the initial presentation of the Fiscal Analysis and proposed 2022-23 Budget that was held at the Board Workshop of June 13, 2022. The Regents had no further discussion or questions at this time. Further review of the budget will be held at the upcoming Board Workshop on July 11, 2022. This report was for information only.

Financial Report Ending July 2020

Mr. Marvel made the motion to approve the financial and investment report for July 2020. Seconded by Secretary Hertenberger. Motion passed unanimously.

Adjournment

There being no further business before the Board, the meeting was adjourned at 8:07 p.m.

Dr. Patty Hertenberger, Secretary

'Bel Sanchez, Chair

**ALVIN COMMUNITY COLLEGE
CALLED MEETING OF JULY 11, 2022
OFFICIAL MINUTES**

The Board of Regents of Alvin Community College met in a Called Meeting on the 11th day of July, 2022 at 12:00 p.m., with the following members, administrative personnel, and guests present:

'Bel Sanchez	Chair
Jody Droege	Vice-Chair
Patty Hertenberger	Secretary
Jim Crumm	Regent
Michael Hoover	Regent
Yvette Reyes-Hall	Regent
Jake Starkey	Regent
Robert Exley	President, Alvin Community College
Wendy Del Bello	Alvin Community College
Stacy Ebert	Alvin Community College
Nichole Eslinger	Alvin Community College
Kelly Klimpt	Alvin Community College
John Matula	Alvin Community College
Karl Stager	Alvin Community College

Tammy Giffrow	Alyssa Bullock
Kyle Marasckin	Beth Nelson

Call to Order

The meeting was called to order by Chair Sanchez at 12:07 p.m.

Invocation by Secretary Hertenberger.

Certification of Posting of Notice

Certification of the posting of the notice as listed in the agenda was acknowledged. Dr. Exley certified that a notice of the meeting was posted in accordance with Title 5, Chapter 551, Texas Government Code.

Personnel Action

Mr. Starkey made the motion to approve the Personnel Action (Replacement): Vice President, Instruction (Dr. Michael Beck). Seconded by Secretary Hertenberger. Motion passed unanimously.

Adjournment

The meeting was adjourned at 12:10 p.m.

Dr. Patty Hertenberger, Secretary

'Bel Sanchez, Chair

**ALVIN COMMUNITY COLLEGE
BOARD WORKSHOP OF JULY 11, 2022
OFFICIAL MINUTES**

The Board of Regents of Alvin Community College met in a Board Workshop on the 11th day of July, 2022 immediately after the conclusion of the Called Meeting at 12:00 p.m., with the following members, administrative personnel, and guests present:

'Bel Sanchez	Chair
Jody Droege	Vice-Chair
Patty Hertenberger	Secretary
Jim Crumm	Regent
Michael Hoover	Regent
Yvette Reyes-Hall	Regent
Jake Starkey	Regent
Robert Exley	President, Alvin Community College
Wendy Del Bello	Alvin Community College
Stacy Ebert	Alvin Community College
Nichole Eslinger	Alvin Community College
Kelly Klimpt	Alvin Community College
John Matula	Alvin Community College
Karl Stager	Alvin Community College

Tammy Giffrow	Alyssa Bullock
Kyle Marasckin	Beth Nelson

Call to Order

The meeting was called to order by Chair Sanchez at 12:10 p.m.

Certification of Posting of Notice

Certification of the posting of the notice as listed in the agenda was acknowledged. Dr. Exley certified that a notice of the meeting was posted in accordance with Title 5, Chapter 551, Texas Government Code.

Third Presentation of the Fiscal Analysis and Proposed 2022-2023 Budget

Mr. Karl Stager presented the third draft of the 2022-2023 budget along with the fiscal analysis. The overview and discussion included tuition and fees estimated revenue, budget updates from the Executive Leadership Team areas, the consideration of a cost of living raise and the various percentages possible that will be determined once the final budget number has been received . This item for information only.

ConexED Student Services Management Platform Introduction

Mr. Kelly Klimpt and Mr. John Matula presented information on the ConexED Student Services management Platform that included potential cost savings in eliminating various software that is currently being utilized, the business and intelligence reporting that can be provided and the advantages it could serve for students to connect with support staff, faculty and other students. The Regents asked that Dr. Exley, Mr. Klimpt and Mr. Matula put together a document of the contracts phasing out that would include their costs and the legal ramifications with the contracts prior to the July 28, 2022 at which time the Regents will give consideration of approval. Dr. Exley asked that any questions be directed to Chair Sanchez and/or himself. This item was for information only.

Adjournment

The meeting was adjourned at 2:57 p.m.

Dr. Patty Hertenberger, Secretary

'Bel Sanchez, Chair


10.B. **Consider Approval of Board of Regents Meeting Dates 2022-2023**



Your College  Right Now

Robert J. Exley, PhD
President

MEMORANDUM NO: 114-2022

TO: Board of Regents
FROM: Robert J. Exley, PhD 
DATE: July 1, 2022
SUBJECT: Schedule of Board Meeting Dates for 2022-2023

The College Board adopts a schedule for Board meetings taking into consideration the College calendar as it applies to students. In reviewing academic year 2022-2023, most Board meetings are proposed for the third or fourth Thursday of the month, with a few exceptions due to scheduled college events, state or national meetings, and various holidays. Board Workshops are also scheduled for various Monday afternoons throughout the year. All meetings and workshops are scheduled in compliance with Texas Open Meetings Rules and Regulations.

It is recommended that the Board approve the attached schedule for academic year 2022-2023.

RJE:tg

ALVIN COMMUNITY COLLEGE
BOARD of REGENTS
MEETING SCHEDULE with REGULAR MEETINGS and WORKSHOPS
September 2022 - August 2023

Thursday	September 22, 2022	Regular Board Meeting	6:00 p.m.
Monday	October 7-8, 2022	Board Workshop/Retreat	October 7 - 1:00 p.m. - October 8 - 3:00 p.m.
Thursday	October 20, 2022	Regular Board Meeting	6:00 p.m.
Thursday	November 17, 2022	Regular Board Meeting	6:00 p.m.
Thursday	January 12, 2023	Regular Board Meeting	6:00 p.m.
Monday	January 30, 2023	Board Workshop	6:00 p.m.
Thursday	February 23, 2023	Regular Board Meeting	6:00 p.m.
Thursday	March 23, 2023	Regular Board Meeting	6:00 p.m.
Monday	April 10, 2023	Board Workshop	NOON – 3:30 p.m.
Thursday	April 27, 2023	Regular Board Meeting	6:00 p.m.
Thursday	May 25, 2023	Regular Board Meeting	6:00 p.m.
Monday	June 12, 2023	Budget Workshop	NOON – 3:30 p.m.
Thursday	June 22, 2023	Regular Board Meeting	6:00 p.m.
Monday	July 10, 2023	Budget Workshop	NOON – 3:30 p.m.
Thursday	July 27, 2023	Regular Board Meeting	6:00 p.m.
Monday	August 7, 2023	Goal Setting Workshop	NOON – 3:30 p.m.
Thursday	August 17, 2023	Regular Board Meeting	6:00 p.m.

10.C. **Consider Approval of Reproduction Equipment for Printing Services**



Robert J. Exley, PhD
President

Your College  Right Now

MEMORANDUM NO: 112-2022

TO: Board of Regents

FROM: Robert J. Exley, PhD 

DATE: July 14, 2022

SUBJECT: Reproduction Equipment for Printing Services

The College Print Shop and Marketing Departments require sizable copier and printing/reproduction systems in order to operate in a highly effective and efficient manner. Over the last several years, these areas have been under a lease for their reproduction equipment through Xerox. This lease, which is separate from the standard copier lease on campus, is ongoing through a bridge agreement that ends once new, upgraded equipment is available.

Following consultation with the College printing department personnel, Xerox proposed upgraded equipment and a new lease to be effective when the units are available (supply-chain issues). Marketing has reviewed the new equipment and feel that it will meet their needs moving forward. Xerox's proposal, based on Harris County Department of Education/Choice Partners Agreement # 21/031KN, reduces the monthly lease amount and provides the latest technology.

The new monthly lease amount is \$ 3,936.50, down \$ 337.98 from the prior agreement and is for sixty (60) months, for a total of \$ 218,370.00 for the term.

It is recommended that the Board of Regents approve and authorize the President to execute an agreement with Xerox for a five-year (60-month lease) at a monthly rate of \$ 3,936.50.

RJE:tg

xeroxTM Business Solutions Southwest

xeroxTM



Proposal for Alvin Community College Print Shop and Marketing Dept

June 1, 2022

Kathy Cernosek
Sr. Technology Specialist
kathy.cernosek@xerox.com

xerox™ Business Solutions Southwest

Current Situation and Costs

Department	Model	Configuration	Lease Start Date	Lease End Date	Monthly Black Allowance	Monthly Color Allowance	Current Monthly Cost (Lease & Maintenance)
Print Shop	Xerox D110	Booklet Finisher w/2/3 Hole Punch, External Fiery Server, GBC Punch (letter), Impose, Searchable PDF	06/30/2017	06/30/2022	200,000 Monthly Overages Billed @ .0045	N/A	\$3,918.25
Print Shop	Xerox Versant 180	Prod Ready Booklet Finisher w/2/3 Hole Punch, Integrated Fiery Server, Profile Suite w/spectrophotometer, 2 Tray Oversize High-Capacity Feeder, Interposer/Inserter	06/30/2017	06/30/2022	Cost Per Copy All Copies Billed @ .0065	5,000 Monthly Overages Billed @ .045	<p><u>Versant 180</u> Average Monthly B&W billable copies of 2,769.33 * .0085 = \$23.54</p> <p>Average Monthly Color Overages of 11,682 * .045 = \$525.69</p>
Marketing Dept	Xerox 7800	High-Capacity Tray (2,000 Sheets, Letter, Tandem)	Owned (Maintenance Only)	Owned (Maintenance Only)	Cost Per Copy All Copies Billed @ .0100	Cost Per Copy All Copies Billed @ .075	<p>Minimal copy charges on the 7800</p> <p>Total Monthly Cost \$3,977.48</p>

Xerox Product Offering (HCDE Choice Partners Contract 21/031KN)

Department	Model	Configuration	Monthly Black Allowance	Monthly Color Allowance	5 Year Term
Print Shop	Xerox PrimeLink B9110	Booklet Finisher w/23 Hole Punch, External Fiery Server, GBC Punch (letter), impose, Searchable PDF	100,000 Monthly Overages Billed @ .0035	N/A	Total Monthly Cost \$3,639.50
Print Shop	Xerox VR280	Prod Ready Booklet Finisher w/23 Hole Punch, Integrated Fiery Server, Profile Suite w/spectrophotometer, 2 Tray Oversize High-Capacity Feeder, Inserter, Envelope Support Kit, Vivid Kit	Cost Per Copy All Copies Billed @ .006	17,000 Monthly Overages Billed @ .0395	Total Monthly Savings \$337.98
Marketing Dept	Xerox 7800	High-Capacity Tray (2,000 Sheets, Letter, Tandem)	Cost Per Copy All Copies Billed @ .0085	Cost Per Copy All Copies Billed @ .075	Savings Over Contract Term \$20,278.80

Direct Link App for Service & Supply Requests

xerox™
Business Solutions Southwest

MESSAGES 0 EXIT

Supply Replenishment
View current levels of supplies and place an order.

Meter Submissions
View current meter readings and send us your meters at the push of a button.

Service Request
View system configuration information and send service request.

Contact Information
Need further assistance. Here are some of our contact numbers.

© 2017 Xerox Corporation. All rights reserved.

DirectLink is an application that will simplify device reporting and provide a direct link to request service and supplies.



View current supply levels & place orders



View current meters & submit new readings



View system information & request service



How to contact Danill help via phone or web



10.D. **Consider Approval of Texas Talent Connection Wagner-Peyser "New Beginnings" Grant**



Your College  **Right Now**

Robert J. Exley, PhD
President

MEMORANDUM NO: 122-2022

TO: Board of Regents

FROM: Robert J. Exley, PhD 

DATE: July 12, 2022

SUBJECT: Texas Talent Connection Wagner-Peyser “New Beginnings” Grant

ACC was awarded a 1-year renewal of the Texas Talent Connection Wagner-Peyser “New Beginnings” grant.

This award begins on December 1, 2022 and ends on November 30, 2023. The allocation is \$350,000.00 for the grant period. The New Beginnings grant assists formerly incarcerated individuals with workforce readiness, completing training, and job placement assistance. Lee College is a sub-recipient of this grant.

It is recommended that the Board of Regents approve the acceptance of the Texas Talent Connection Wagner-Peyser “New Beginnings” grant in the amount of \$350,000 with an award period of December 1, 2022 through November 30, 2023.

RJE:tg

Grant Information Form

Grant Program Title: Governor's Texas Talent Connection Grant - Wagner-Peyser 7(b) Fund

Grant Provider: Texas Workforce Commission

Award Amount: \$350,000.00

Expected Date of Funding: December 1, 2022

Proposed Grant Period: 12/1/2022 – 11/30/2023

Matching Funds Required: None

ACC Proposed Use of Funds:

The grant will provide the following:

- Continuation of ACC's "New Beginnings" program which assists formerly incarcerated individuals with re-entry
- Participants may receive the following assistance:
 - Workforce Readiness Training
 - Scholarship assistance to complete a certificate or degree in specified programs
 - Job Placement Assistance


10.E. **Consider Approval of the Accelerate Student Success Planning Grant**



Your College  **Right Now**

Robert J. Exley, PhD
President

MEMORANDUM NO: 124-2022

TO: Board of Regents
FROM: Robert J. Exley, PhD 
DATE: July 12, 2022
SUBJECT: Accelerate Student Success Planning Grant

ACC was awarded the Accelerate Student Success Planning Grant from the Texas Higher Education Coordinating Board. This grant is in the amount of \$50,000.00 with the grant period ending on September 30, 2022. Grant funds will be used to support Student Services software and training.

It is recommended that the Board of Regents approve the acceptance of the Accelerate Student Success Planning Grant in the amount of \$50,000.

RJE:tg

Grant Information Form

Grant Program Title: Accelerate Student Success Planning Grant
Grant Provider: Texas Higher Education Coordinating Board
Award Amount: \$50,000.00
Expected Date of Funding: 7/15/2022
Proposed Grant Period: Upon award – 9/30/2022
Matching Funds Required: None

ACC Proposed Use of Funds:

The grant will provide the following:

- Purchase of updated software for Student Services
- Staff Training/Onboarding

10.F. **Consider Approval of the Accelerating Credentials Planning Grant**



Your College > **Right Now**

Robert J. Exley, PhD
President

MEMORANDUM NO: 124-2022

TO: Board of Regents
FROM: Robert J. Exley, PhD *RJE*
DATE: July 12, 2022
SUBJECT: Accelerating Credentials Planning Grant

ACC was awarded the Accelerate Credentials Planning Grant from the Texas Higher Education Coordinating Board. This grant is in the amount of \$50,000.00 with the grant period ending on September 30, 2022. Grant funds will be used to support curriculum writing, development for certified fork-lift operator and purchase of Magna Commons courses for faculty.

It is recommended that the Board of Regents approve the acceptance of the Accelerate Credentials Planning Grant in the amount of \$50,000.

RJE:tg

Grant Information Form

Grant Program Title: Accelerating Credentials of Purpose and Value

Grant Provider: Texas Higher Education Coordinating Board

Award Amount: \$50,000.00

Expected Date of Funding: 7/15/2022

Proposed Grant Period: Upon award – 9/30/2022

Matching Funds Required: None

ACC Proposed Use of Funds:

The grant will provide the following:

- Curriculum Writing/Development of Manufacturing Skills Standards Council (MSSC) credentialed certifications for Certified Logistics Associate and Certified Logistics Technician
- Curriculum Writing/Development for Certified Fork-Lift Operator
- Purchase of Magna Commons courses for faculty

11. **President's Report**
12. **Update on Building K Business Plans**



Your College **Right Now**

Robert J. Exley, PhD
President

MEMORANDUM NO: 126-2022

TO: Board of Regents
FROM: Robert J. Exley, PhD *RJE*
DATE: July 21, 2022
SUBJECT: Building K Discussion

During our April Board Work Session, we engaged in an important discussion regarding the status of K Building and the future plans for it. The College received an appraised value of \$1,360,000 from National Appraisal Partners, LLP on November 13, 2020. Stantec Architecture / DBR Engineering provided a Facilities Condition Assessment of K Building on August 5, 2015.

I reported that I also explored the College's current Facilities Master Plan which is dated February 2016 and is accessible via the following link:

<https://www.alvincollege.edu/about/college-leadership/presidents-office/facility-master-plan-2016.html>

During the Work Session Dr. Stacy Ebert – with assistance from Mr. Kevin Rogers, Law Enforcement Academy – provided a proposal to repurpose the K building as a Public Safety Training Center. This would enable ACC to work with Fire Departments and Emergency management agencies throughout Brazoria, Galveston, Harris, and Fort Bend counties to provide the life-saving training that their responders need.

Following our discussion, the Board directed me to gather more necessary information on the physical status of K Building with special attention to the structural safety and need for improvements. In addition, I was charged with gathering operational costs for this building. Finally, the Board requested a prospectus for the how this could operate.


I am providing a written report for your review and further discussion.

RJE:tg

13. **Consider Approval of Board Policy Update 43, affecting Local Policies**

MEMORANDUM NO: 117-2022

TO: Board of Regents

FROM: Robert J. Exley, PhD 

DATE: June 30, 2022

SUBJECT: Board Policy Update 43, affecting Local Policies CIA(Local), CJ(LOCAL), DGC(Local), DHA(LOCAL), DHB(LOCAL), DHC(LOCAL), ECC(LOCAL), and EDA(LOCAL)

As discussed previously, we received the Texas Association of School Board’s Policy Manual Update 43. As laws change or as needs are identified for additional local policies or changes to existing local policies, TASB Policy Services makes edits to policies and shares them with their participating member colleges. Per state law, I am providing the Board with the entire packet of information. The critical portion for your consideration is the that which addresses changes in Local policies initiated by TASB owing to changes in corresponding Legal policy.

The proposed policy changes from TASB Update 43 are based on legislation from the 87th Regular Legislative Session and changes from federal and state rulemaking authorities. Included in the information provided is a list of the local policies to be revised, explanatory notes providing rationale for the updates, and the policies recommended for revision showing the annotations.

Updates to Legal Board Policies that reference relevant law and contain citations to the statutes, rules, and case law governing a particular topic may be found on the college district website.

Update 43 includes twenty-six (26) Legal Board Policies on which the Board is not required to act.

The following eight (8) Local Board Policies do require Board action and I have included the TASB explanatory note for each.

<i>Local Policy</i>	<i>Title</i>	<i>TASB Explanatory Note</i>
<i>CIA(LOCAL)</i>	Equipment and Supplies Management: Records Management	Recommended revisions to this local policy update citation and address recently revised Administrative Code provisions related to the management of Electronic Records, including language detailing requirements for procedure.
<i>CJ(LOCAL)</i>	Transportation Management	Recommended revisions to this policy clarify that the existing language in this policy relates to Student Travel.
<i>DGC(LOCAL)</i>	Employee Rights and Privileges: Employee	All previous content in this policy describing Employee Solicitation has been moved to the new standalone policy at

	Expression and Use of College Facilities	DHC on Employee Solicitations. References to DHC have been added to this policy where appropriate.
<i>DHA(LOCAL)</i>	Employee Standards of Conduct: Searches and Alcohol/Drug Testing	All previous content from DHB has been moved to this policy without changes to accommodate the new Employee Solicitations policy at DHC.
<i>DHB(LOCAL)</i>	Employee Standards of Conduct: Child Abuse and Neglect Reporting	To accommodate the new Employee Solicitations policy at DHC: <ul style="list-style-type: none"> • This policy has been renamed, and all previous content from this policy has been moved without changes to DHA; and • All previous content from DHC has been moved to this policy without changes.
<i>DHC(LOCAL)</i>	Employee Standards of Conduct: Employee Solicitations	All previous content from this policy has been moved to DHB. All content describing Employee Solicitation has been moved from DGC to accommodate this new standalone policy on Employee Solicitations and has been expanded. The parameters for solicitation and conduct issues that may arise from improper solicitation are now more effectively detailed in this policy. The additional recommended language is similar to language on Student Solicitations from FI. The position approving Employee Solicitation has been auto filled with the same position from DGC. If you like a different person to grant approval, please contact your policy consultant.
<i>ECC(LOCAL)</i>	Instructional Arrangements: Course Load and Schedules	Recommended revisions to this local policy incorporate references to updated Administrative Code language that addresses factors a college district must consider when determining if a disaster significantly affects the students' ability to participate in coursework for purposes of allowing students to drop courses due to the disaster.
<i>EDA(LOCAL)</i>	Instructional Resources: Instructional Materials	Recommended revisions to this local policy incorporate references to course materials, reflecting the terminology found in HB 1207.

It is recommended the Board of Regents approve this update to policies CIA(Local), CJ(LOCAL), DGC(Local), DHA(LOCAL), DHB(LOCAL), DHC(LOCAL), ECC(LOCAL), and EDA(LOCAL).

RJE:tg

14. **Consider Approval of of ConexED Student Services Management Platform**

MEMORANDUM NO: 128-2022

TO: Board of Regents
FROM: Robert J. Exley, PhD *RJE*
DATE: July 20, 2022
SUBJECT: ConexED, Student Success and Analytics Solution

Thank you for your thoughtful engagement during our work session of July 11, 2022 regarding this item. We have undertaken further due diligence to provide answers to the questions raised during our dialogue. There are three very important functions that the ConexED student services management platform can assist with immediately. First, this solution will serve our Nursing Program immediately as the application process for the spring cohort occurs throughout the month of September. Second, we can immediately utilize this solution to significantly improve our recruitment of new students. And third, we can utilize the solution to manage and grow our CEWD programs. As for the Micro Campus Booths, we will defer that purchase at this time.

In a continuing effort to provide exceptional services to all ACC students, Student Services and Information Technology Services recommend the purchase and implementation of the ConexED student services management platform.

ConexED provides relationship and case management tracking capabilities throughout the entire student lifecycle, including recruiting, onboarding, and progress towards academic completion. The platform provides scheduling and appointment processes for seamless coordination of online, telephone, or face-to-face appointments. The scheduling system offers the convenience, ease of use, ADA accessibility, and FERPA-compliant privacy to meet students where they are – either on or off campus.

In a single mobile-responsive interface, ConexEd connects students with college staff, faculty, and wrap-around care services, while also providing:

- Basic needs intake form and assignment of services
- Personalized student support network for each student
- Shared document library with document signature
- Case management milestone tracking for student and support staff
- Kiosk check-in and queuing
- FERPA and ADA compliant video conferencing and chat
- Outlook calendar integration
- Blackboard learning management system integration

- Early alerting and management tracking
- Student to staff/faculty web conferencing and chat
- Appointment scheduling, virtual lobbying, queuing
- Unlimited SMS texting (alerts, reminders, appointments)
- Colleague student information system integration
- Website/LMS/Intranet Chatbot integration
- Reporting and business predictive analytics
- Business visualization dashboard

ACC administrative staff continue to work with Alvin ISD teams to determine best case functionality and fit for ConexED-powered Campus Anywhere (Micro Campus) booths – private and modern meetings spaces that can be strategically placed on AISD campuses and/or throughout the community to instantly connect potential or current students with the ACC support services they need to be successful. Approximate costs for booth installation and configuration are \$8,577 per unit, with ongoing annual subscription costs of \$1,000. No booths are requested at this time.

Implementation is planned for Fall 2022 through Spring 2023. Due to the comprehensive technology stack of the application, the college is poised to strategically phase out redundant annual licensing and subscription agreements for existing, disjointed systems while gaining actionable insight from ConexED’s integrated reporting and analytics. The initial phase will implement a student nursing application and ConexED as a recruiting CRM with Student Services management applications following.

ConexED has provided a sole-source justification which has been reviewed and accepted by the college’s procurement team. The three-year contract for the platform totals \$146,561 which includes the Student Services Management Platform, Kiosk Hardware, and Business Analytics Reporting and Intelligence. A separate scope of work, not to exceed \$7,500, is under development for the integration of data from redundant systems, giving a total of \$154,061. As ACC continues to strengthen the partnership with the company, ConexED offers their integrated website and learning management system ChatBot at no cost for the initial three-year contract. ACC has been awarded the Accelerate Student Success Planning Grant for \$50,000, which will be applied to Year 1 licensing and implementation costs.

Funding Source	Year One	Year Two	Year Three
Accelerate Student Success Planning Grant	\$50,000	NA	NA
ACC Funds	\$25,207	\$39,427	\$39,427
Total Expense	\$75,207	\$39,427	\$39,427

I recommend the board approve a three-year contract with ConexED for the ConexED Student Services Management Platform not to exceed a total of \$154,061.

RJE:tg

July 12, 2022

Attn: Board of Trustees
Alvin Community College
3110 Mustang Rd.
Alvin, TX 75511

Dear Alvin Community College Board of Trustees,

Thank you for the opportunity to present our Student Services Management and Engagement Platform to you for your review and consideration.

As a woman owned and operated business, Front-End Developer of 160 web applications for high-valued customers in the telecommunications industry, and a former foster youth, I view student supportive services in a very different way. ConexED is not a company founded by venture capitalists trying to build a product to sell and make money. ConexED is fully dedicated to student outcomes and their success and we have meticulously built our platform with the most cutting edge technology, programming languages, and operational excellence by working shoulder-to-shoulder with the largest community college consortium in the world, the Foundation for California Community Colleges (FCCC).

In 2016, the FCCC awarded ConexED a system-wide contract through an RFP process that was specifically tailored to find a software provided for Online Advising and Scheduling System. Since 2016, we have been laser focused on developing the most advanced student services platform that empowers staff members to onboard, process, serve, and report on every intake, interaction, documentation, engagement for every supportive department and group and for all student demographics, campus-wide. Our technology is so state-of-the-art that we went beyond on-campus and virtual and developed the first ever Campus Anywhere booth that can be placed in any location throughout the student's community and neighborhood. The Campus Anywhere booth teleports the student to any staff member or instructor regardless if the staff member or instructor is located on campus. This goes beyond any barriers that students might face with disadvantages of technology, transportation, or at home privacy.

Additionally, the FCCC recently extended their contract for an additional 10 years and has appointed ConexED as their software provider for Governor Newsom's \$1.5B Basic Needs Initiative. One of the leading Community College Districts, Los Angeles Community College District (LACCD) is leading this innovative approach to serving student's basic needs through the ConexED platform which will allow them to process eligibility, support, completion, and reporting specific to Governor Newsom's office formatting requirements.

LACCD Associate Vice Chancellor, Betsy Regalado has partnered with ConexED for the past four years and chose to move all nine colleges' student services to our platform which eliminated technology redundancies, but most importantly offered clarity for the first time for the students of LACCD and allowed them to locate, connect, schedule, sign documents, and meet with the entire LACCD supportive services all in one easy to use, browser based platform.

Please feel free to contact Betsy with any questions:

Betsy A. Regalado
Associate Vice Chancellor
Educational Programs and Institutional Effectiveness

Los Angeles Community College District
770 Wilshire Boulevard, Los Angeles, CA 90017
Office: 213-891-2204
regalaba@laccd.edu

CITY / EAST / HARBOR / MISSION / PIERCE / SOUTHWEST / TRADE-TECH / VALLEY / WEST

ConexED's team consists mainly of full-stack software developers, front-end coders, development and server scaling operations, quality assurance and testing, support and onboarding services. We have one sales person and three marketing people out of our team of 35. We are currently hiring an additional five sales, two more marketing and PR, and several more supportive services members. The strategy is to build the most exceptional software platform, understand how it best serves students, and scale to be a global brand. We are now in the process of scaling our sales and marketing team to become that global brand. In the next two years, we project an additional 65-80 team members across all departments.

We have had exceptional success with word-of-mouth sales. I personally and fully own ConexED and I operate my company on a cash-positive basis. We have had a year-after-year increase in revenue averaging between 30-40% each year for the past six years.

ConexED is a mature platform that has served over 10 Million students. Our sophisticated software is used by Mathnasium Tutoring in each of their 1,100 Centers across 12 countries. We also have 127 Community Colleges, Universities, and K-12 institutions that have fully implemented our platform.

Our Texan institutions include Dallas Independent School District (through an RFP process and is onboarding this fall), Lamar State of Port Arthur, and also 105 total Mathnasium Centers. The total Texas FTE served currently is 2,300, and an additional 155,000 this fall with Dallas Independent School District.

Lamar State submitted a ConexED Champion video for our Customer Conference we had last month. Please review the video here <https://www.youtube.com/watch?v=WJhTc5fUFUU>
They did a great job!

Please let me know if you have any questions. I would love to have the opportunity to meet you all in person at your upcoming board meeting.

Highest regards,



Tracy Gorham
CEO & Founder
ConexED

Is this the next ‘new shiny bit of software’ that will be short-lived and replaced as soon as the next shiny one comes along?

ACC employs over 300 software applications that support business processes across the institution. The software packages that have proven to be successful in supporting the mission of the college have seen longevity of use. A sample of those applications follows.

ConexED is expected to join this list of vendors and applications that experience longevity at ACC.

Application	Purpose	In Use Since	Budgeted
Colleague	ERP / Student Information System	1997	\$447,000
TouchNet Payments	Payment Gateway	2007	\$ 96,000
Blackboard	Learning Management System	2007	\$111,000
Informer	Reporting	2009	\$ 5,084
DocuWare	Document Management System	2012	\$21,000
Zogotech	Data Warehouse/ Business Intelligence	2015	\$48,494
Ad Astra	Course Scheduling/ Room Reservations	2015	\$18,191
EMSI	Job Market Analysis/ Career Coach	2015	\$25,000
Campus Labs	Compliance Reporting System	2016	\$31,394
NeoGov	Employee Application Management	2017	\$26,962

Which solutions does this application replace? What is our contractual obligation to those solutions’ vendors?

Application	Purpose	Budgeted FY2021	Contract Expiration	Remaining Contracted Funding
EAB Navigate	Appointment/Case Mgt	\$104,672	11/2025	\$329,927
Who’s Next	Queuing Software	\$3,700	8/2022	
SignalVine	Mass Texting	\$28,650	6/2023	\$4,933
Campus Guardian	Student behavior case mgt Counseling case mgt	\$4,000	9/8/2022	
TutorTrac	Tutoring Case Management	\$3,135	11/2022	
Docuware	Student Document Storage <i>-UNDER REVIEW FOR FEASIBILITY</i>	25,000		

How are we disengaging those services, legally and financially?

From a financial aspect, EAB Navigate is the major concern throughout this transition. Contractually, EAB is meeting the requirements defined within the scope of work and contract.

During the software discovery and vetting process for a student relationship management system, the College compared four different solutions: EAB Navigate, Ellucian Advise, Hobson Starfish, and Pharos Resources. Navigate was identified to best fit the requirements within the Quality Enhancement Program.

As the College began to implement the application, further software needs were identified regarding recruiting, and College staff worked with EAB to determine how the solution may be forced to serve as a

recruiting tracking tool. Additional licenses were purchased for this purpose but have not been implemented.

Dr. Exley and Kelly Klimpt continue to work with EAB's account representatives to disengage the College from the contract or convert the committed funds to EAB's research and analytics division.

Who is going to do the integration between the new and remaining solutions (i.e., Colleague, Blackboard, etc.)?

ConexED's core platform training and onboarding fee is \$5,000. This fee will cover onboarding of the August 2nd phase one implementation of the nursing application and core student management platform setup for ACC's Recruiting department. Following the Fall 2022 Census Date, this same fee will cover implementation of core services for the Welcome Center, Advising, Financial Aid, Tutoring, Student Activities, and other departments, as well as Blackboard integration. Initial Colleague integration will consist of a night push of student information into ConexED. Post-SQL migration, the initial fee will cover application program interface (API) connectivity with Colleague.

To retain historical information from redundant systems, ACC IT Services is working with those vendors to determine data that may be exported and then imported into ConexED. ConexED contracted services are \$250/hour, and an estimated 20 hours, totaling \$5,000 is estimated to import the information from the identified systems noted above.

What is the total net impact for possibly making these changes?

The numbers below do not reflect potential positive impact to enrollment/funding due to the removal of non-academic barriers to enrollment. Efficiency within and between departments and care centers will greatly improve, providing additional student/staff contact opportunities.

	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6
ConexED Total Costs		\$132,631	\$51,427	\$51,427	\$59,639	\$59,639
Redundant Software Anticipated Costs						
Navigate	\$104,672	\$104,656	\$109,888	\$115,383		
Who's Next	\$3,650					
SignalVine	\$27,245	\$4,933				
Campus Guardian	\$4,000					
TutorTrac	\$3,135					
Accelerate Student Success Grant		(50,000)				
Total	\$142,702	\$192,220	\$161,315	\$166,810	\$59,639	\$59,639

How can we secure SaaS credits for (A) our contributions to their developments on the product roadmap and (B) intro to the Texas community college market?

ConexED is a fully functional student services management system. As with all modern successful software companies, there is a continuous improvement model in place to perfect and improve the software. ConexED's support website includes a feature enhancement request section that is driven by its user base.

ConexED's Chatbot lives outside of the Student Services Management Platform, and is a separate offering, \$5,000 per year. The college has reviewed the Chatbot and have found it to return superior results that competitors at much higher costs. Tracy Gorham has offered ConexED's Chatbot as a recognition of ACC's efforts.

How can we avoid SOW charges for needed optimizations, integrations, or 3rd party consultants/services?

The initial import of data from redundant systems falls outside the scope of sales contract and is billed at \$250/hour. ConexED has reviewed our current list of redundant system and has estimated a total of 50 hours for this integration, totaling \$7,500.

For the stuff we can't avoid, what is our anticipated cost impact?

ConexED advanced integration services are offered at \$250/hour.

What is the change management plan to implement this timely?

All SS members are aware of the ConexED platform, and feedback has been positive.

VP Matula is the product owner for ConexED. VP Klimpt will serve as primary technical contact. Both VPs will assign appropriate individuals within their departments to address discovery and implementation tasks. Weekly planning and implementation meetings will be held with SS members, IT, and ConexED to identify current shortcomings of the current tech stack, student, and staff pain points, and work together to leverage ConexED for simplicity and efficiency.

Student and Staff-facing pages on The POD will be built to generate excitement, provide updates, and foster adoption. Marketing and Communications will assist in this endeavor as well as utilizing other 'advertising' means to distribute awareness materials.

Phase 1 will be the implementation of the Nursing Application, and Student Recruitment.

- The nursing department's student application process will no longer function once the College completes its migration of Colleague to Microsoft SQL. Ferrilli, Inc. has offered a quote for \$100,000 to rebuild the application on a platform that will integrate with SQL, but they have strongly suggested that the College explore a recruiting customer relationship management (CRM) for this purpose.
 - The ConexED intake form for the nursing application will first determine eligibility based on student-declared qualifications. If the student meets the minimum requirements, they will be congratulated and given milestones to complete the nursing application, upload supporting documentation, schedule and attend in-person or virtual meeting, etc.
 - If the student does not meet minimum qualifications, they will be encouraged to review other Allied Health programs and have the option to apply for them.
- The college currently does not have a CRM in place for a student recruitment. It is managed through rudimentary online forms and spreadsheets. Other previously reviewed recruiting software application, such as Ellucian Recruit, were priced at \$60,000 for Year 1 costs and ongoing costs of \$25,000.

- ConexED will allow interested students to enter their information into any browser on any device, or on a ConexED Kiosk at a recruiting event. Location, type of event, and other information will be captured for future analytics.
- The student is then given milestones to completing the ACC application, uploading documents, etc., and scheduling their first face-to-face or virtual appointment. Additional milestones will include Financial Aid applications and Advising meetings.
- Once the student is accepted as an ACC student, they can be tracked throughout the entire student lifecycle within ConexED.

Phase II will begin after Fall's 12-week semester begins, with Student Services' teams tracking the newly recruited students throughout their first year. Training and implementation for other areas begins, well as the integration of data from redundant systems.

What is staff's plan to address the existing needs (i.e., nursing applications) if the board doesn't approve this immediately, perhaps solely in the absence of time/clarity on some of the above?

ACC IT and Nursing have discussed a rebuild of the nursing application with a 3rd party company (Ferrilli, Inc) that has engaged in other programming projects with ACC. Costs are prohibitive, at ~\$100,000.

The discussion on ConexED was very informative. I didn't know the products we have don't talk to each other.

I apologize for unintentional ambiguity during the initial conversation. All systems, at a minimum, receive current student information from Colleague through periodic updates. This eliminates duplicate entries and provides a level of efficiency. However, each application's contact records and utilization data are siloed within the applications. Exporting the data from the separate applications and merging them into a common repository for true analytics has proven a difficult and time-exhaustive/prohibitive endeavor. A breakdown follows:

Application	Description	Integration
Navigate	Appointment Scheduling and Case Management	Student Information pushed nightly from Colleague. Reporting contained within Navigate. Utilization reports require Navigate assistance.
Who's Next	Queuing Software	Student information pushed nightly from Colleague. Reports available but difficult to tie into the overall reporting view of a student cohort.
Campus Guardian	Behavior/Counseling Case Management	Student information pushed nightly from Colleague. Reporting and tracking self-contained.
TutorTrac	Tutoring Services Case Mgt	Student and source information pushed nightly from Colleague.

		Reporting and tracking self-contained.
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How did Pam and others get some of those reports put together?

Student enrollment information is housed within Colleague and pushed into Zogotech, a data warehouse and business analytics solution designed specifically for community colleges. Information can be pulled from the other sources using their unique student ID. Compiling this information into a visible and actionable dashboard has proven very difficult.

One thing not presented was what is the user interface like? Would it be micromanaging to have that type of demonstration presented?

A demo can be arranged

Is it intuitive for potential students, students, staff, and faculty to use?

Absolutely, yes.

Is that type of information/demo on the website?

Demo: <https://youtu.be/-bO8p9ZpIDY>

Testimonials / Customer Institution Videos:

Fletcher Technical Community College (Louisiana):
<https://www.youtube.com/watch?v=WYdcZSTj2AQ&t=27s>

Lamar Port Arthur (Texas): <https://www.youtube.com/watch?v=WJhTc5fUFUU>

Sandhills Community College (NC): <https://www.youtube.com/watch?v=whUY63iXoq4>

Florida Polytech: <https://www.youtube.com/watch?v=r0v8iPS7eEw&t=61s>

Student View: <https://support.conexed.com/case-management-the-student-experience>

Does this work for CEWD also?

Yes, Dean Parks has already viewed a demo is and working with his team to ascertain fit and next steps.

If this was presented at the next workshop 8/1 then approved at the next Board meeting, 8/11, would they be able to meet the nursing deadline?

While ConexED is certain that they could get the system ready for students, ACC staff will need more time to ensure links and correct information is shared with potential students. Nursing application implementation kickoff is scheduled for 8/2 (pending board approval).

15. **Fourth Information Presentation of the Fiscal Analysis and Proposed 2022-23 Budget**



Robert J. Exley, PhD
President

Your College > Right Now

MEMORANDUM NO: 127-2022

TO: Board of Regents

FROM: Robert J. Exley, PhD

A handwritten signature in blue ink, appearing to read 'RJE', is written over the printed name 'Robert J. Exley, PhD'.

DATE: July 18, 2022

SUBJECT: Fourth Information Presentation of the 2022-2023 Budget

Mr. Karl Stager will present the most recent working draft of the Fiscal Analysis and Proposed 2022-2023 Budget, along with highlighted changes. This proposed budget is consistent with feedback directives received from the Board at previous Board Workshops and Meetings. The proposed budget includes items related to additional personnel positions as well as salary adjustment.

Other recommendations in the budget include professional development allocations and additional Information Technology funds for expenses related to beginning the transition to the SQL server.

This item is for information and discussion only.

RJE:tg

16. **Financial Report**

Alvin Community College
Consolidated Statements of Net Assets

	<u>June 30, 2022</u>	<u>June 30, 2021</u>	<u>Variance</u>	<u>Explanations/Descriptions</u>
Current Assets				
Cash and cash equivalents	4,905,910	3,304,174	1,601,736	
Short-term investments	22,991,766	24,647,479	(1,655,713)	
Accounts receivable, net	2,789,924	3,133,753	(343,829)	Installment Plans outstanding, billing outstanding to sponsors and third parties, grant billings, and CE billings
Inventories	120,887	163,714	(42,827)	
Prepays	553,068	440,158	112,910	Travel advances and prepaid expenses
Total Current Assets	<u>31,361,555</u>	<u>31,689,278</u>	<u>(327,723)</u>	
Noncurrent assets				
Long-term investments	1,000,000	1,000,000	-	
Capital assets, net	45,576,905	30,953,322	14,623,583	
Total Assets	<u>77,938,460</u>	<u>63,642,600</u>	<u>14,295,860</u>	
Deferred Outflows of Resources				
Deferred outflows - pensions	3,651,781	4,339,605	(687,824)	TRS pension
Deferred outflows - OPEB	9,755,156	5,951,439	3,803,717	OPEB
Total Deferred Outflows of Resources	<u>13,406,937</u>	<u>10,291,044</u>	<u>3,115,893</u>	
Liabilities				
Accounts payable & accrued liabilities	39,184	(7,795)	46,979	
Net pension liability	9,854,249	9,596,705	257,544	
Net OPEB liability	28,599,258	26,895,555	1,703,703	
Funds held for others	50,950	48,085	2,865	Agency funds - groups, clubs, etc on campus
Deferred revenues	1,374,660	1,185,077	189,583	Grants paid in advance and fall registrations
Compensated absences	465,914	528,706	(62,792)	Entry made annually for change in liability
Bonds payable, net of premiums	5,126,219	6,562,444	(1,436,225)	Annual payment
Tax note payable, net of premiums	19,640,000	20,420,000	(780,000)	Annual payment
Total Liabilities	<u>65,150,434</u>	<u>65,228,777</u>	<u>(78,343)</u>	
Deferred Inflows of Resources				
Deferred inflows - pensions	1,499,947	1,911,006	(411,059)	TRS pension
Deferred inflow - OPEB	7,280,493	6,709,983	570,510	OPEB
Deferred inflow - premium on tax note	2,324,548	2,461,286	(136,738)	OPEB
Total Deferred Inflows of Resources	<u>11,104,988</u>	<u>11,082,275</u>	<u>22,713</u>	
Net Assets				
Fund Balance - Equity	15,089,975	(2,377,408)	17,467,383	
Total Net Assets	<u>15,089,975</u>	<u>(2,377,408)</u>	<u>17,467,383</u>	

Alvin Community College
Consolidated Statements of Revenue and Expense
June 30, 2022 and June 30, 2021

	Year-To-Date					Prior Year-To-Date				
	All Other Funds Actual	M&O Actual	M&O Budget	Remaining Budget	% of Budget	All Other Funds Actual	M&O Actual	Amended M&O Budget	Remaining Budget	% of Budget
Revenues										
Operating revenues										
Tuition and fees	1,781,440	6,852,935	6,688,719	164,216	102.46%	2,166,781	6,694,247	6,052,116	642,131	110.61%
Federal grants and contracts	11,050,248	-	245,993	(245,993)	0.00%	9,043,461	-	1,138,749	(1,138,749)	0.00%
State grants	640,721	-	-	-	0.00%	575,879	-	-	-	0.00%
Local grants	241,006	-	-	-	0.00%	292,626	-	-	-	0.00%
Auxiliary enterprises	1,604,864	-	-	-	0.00%	1,529,264	-	-	-	0.00%
Other operating revenues	361,400	66,292	75,000	(8,708)	88.39%	242,777	61,454	52,500	8,954	117.06%
Total operating revenues	15,679,679	6,919,227	7,009,712	(90,485)	98.71%	13,850,788	6,755,701	7,243,365	(487,664)	93.27%
Expenses										
Operating expenses										
Administrative	-	5,913,895	7,869,087	1,955,192	75.15%	-	5,394,340	6,891,734	1,497,394	78.27%
Institutional	-	5,940,897	7,576,546	1,635,649	78.41%	-	5,310,965	6,854,512	1,543,547	77.48%
Designated for Institutional Reserve	-	-	-	-	0.00%	-	-	1,477,340	1,477,340	0.00%
Occupational Technical Instruction	-	4,427,665	6,341,151	1,913,486	69.82%	-	4,172,634	6,017,287	1,844,653	69.34%
University Parallel Instruction	-	6,247,989	8,296,763	2,048,774	75.31%	-	5,733,944	7,484,982	1,751,038	76.61%
Student Services	-	3,492,369	5,043,330	1,550,961	69.25%	-	3,307,654	4,756,104	1,448,450	69.55%
Physical Plant	-	2,249,849	3,301,962	1,052,113	68.14%	-	1,949,040	3,203,462	1,254,422	60.84%
Unbudgeted Unrestricted (Fund 12)	848,405	-	-	-	0.00%	1,010,591	-	-	-	0.00%
Continuing Education	689,133	-	-	-	0.00%	1,088,068	-	-	-	0.00%
Auxiliary Enterprises	2,017,244	-	-	-	0.00%	1,370,057	-	-	-	0.00%
Local Grants	19,828	-	-	-	0.00%	78,123	-	-	-	0.00%
TPEG	227,449	-	-	-	0.00%	275,863	-	-	-	0.00%
Institutional Scholarships	122,556	-	-	-	0.00%	157,039	-	-	-	0.00%
State Grants	640,721	-	-	-	0.00%	575,879	-	-	-	0.00%
Federal Grants	11,057,475	-	-	-	0.00%	9,043,461	-	-	-	0.00%
Donor Scholarships	300,021	-	-	-	0.00%	309,054	-	-	-	0.00%
Unexpended Plant Fund	1,002,407	-	-	-	0.00%	527,369	-	-	-	0.00%
Depreciation	-	-	-	-	0.00%	-	-	-	-	0.00%
Debt Retirement	161,101	-	-	-	0.00%	158,419	-	-	-	0.00%
Gain on Sale of Property	-	-	-	-	0.00%	-	-	-	-	0.00%
Tax maintenance Note	2,422,019	-	-	-	0.00%	11,611,588	-	-	-	0.00%
Total operating expenses	19,508,358	28,272,664	38,428,839	10,156,175	73.57%	26,205,512	25,868,576	36,685,421	10,816,845	70.51%
Operating Gain/(Loss)	(3,828,679)	(21,353,437)	(31,419,127)	(10,246,660)		(12,354,724)	(19,112,875)	(29,442,056)	(11,304,509)	
Nonoperating revenues										
State appropriations*	-	6,330,988	7,587,622	(1,256,634)	83.44%	-	6,302,989	7,772,636	(1,469,647)	81.09%
Property tax revenue - Current	1,598,688	23,191,577	23,612,061	(420,484)	98.22%	1,583,923	19,646,230	20,117,080	(470,850)	97.66%
Property tax revenue/Insttit Reserve	-	144,444	144,444	-	-	-	1,477,340	1,477,340	-	-
Property tax revenue - Delinquent	10,537	128,311	-	128,311	0.00%	21,433	139,676	-	139,676	0.00%
Property tax revenue - Interest & Penalties	7,600	100,236	-	100,236	0.00%	9,635	119,771	-	119,771	0.00%
Investment income	3,551	71,920	75,000	(3,080)	95.89%	7,641	54,971	75,000	(20,029)	73.29%
Other non-operating revenues	269,936	17,910	-	17,910	0.00%	307,559	11,386	-	11,386	0.00%
Total nonoperating revenues	1,890,312	29,985,386	31,419,127	(1,433,741)	95.44%	1,930,191	27,752,363	29,442,056	(1,689,693)	94.26%
Provided by the State										
Revenue for Insurance and Retirement	-	1,859,364	-	1,859,364	0.00%	-	1,563,688	-	1,563,688	0.00%
State Insurance Match	-	(809,056)	-	(809,056)	0.00%	-	(639,012)	-	(639,012)	0.00%
State Retirement Match	-	(605,460)	-	(605,460)	0.00%	-	(556,584)	-	(556,584)	0.00%
State Retiree Insurance	-	(444,848)	-	(444,848)	0.00%	-	(368,092)	-	(368,092)	0.00%
Increase/(decrease) in net assets	(1,938,367)	8,631,949	-	(11,680,401)		(10,424,533)	8,639,488	-	(12,994,202)	

* State Approp portion generated by CE = 163,339

171,441

* Institutional Reserve 10,868,668

9,347,000

Alvin Community College
Consolidated Statements of Revenue and Expense
June 30, 2022 and June 30, 2021

	Year-To-Date					Prior Year-To-Date				
	All Other Funds Actual	M&O Actual	Amended M&O Budget	Remaining Budget	% of Budget	All Other Funds Actual	M&O Actual	Amended M&O Budget	Remaining Budget	% of Budget
Revenues										
Operating revenues										
Total operating revenues	15,679,679	6,919,227	7,009,712	(90,485)	98.71%	13,850,788	6,755,701	7,243,365	(487,664)	93.27%
Nonoperating revenues										
Total nonoperating revenues	1,890,312	29,985,386	31,419,127	(1,433,741)	95.44%	1,930,191	27,752,363	29,442,056	(1,689,693)	94.26%
Less Expenses										
Operating expenses										
Total operating expenses	(19,508,358)	(28,272,664)	(38,428,839)	(10,156,175)	73.57%	(26,205,512)	(25,868,576)	(36,685,421)	(10,816,845)	70.51%
Increase/(decrease) in net assets	(1,938,367)	8,631,949	-	(11,680,401)		(10,424,533)	8,639,488	-	(12,994,202)	

- State Approp portion generated by CE = 163,339 171,441
- Institutional Reserve 10,868,668 9,347,000

Alvin Community College
Consolidated Detail Expense by Type
June 30, 2022 and June 30, 2021

	Year-To-Date					Prior Year-To-Date				
	All Other Funds Actual	M&O Actual	M&O Budget	Remaining Budget	% of Budget Expended	All Other Funds Actual	M&O Actual	M&O Budget	Remaining Budget	% of Budget Expended
Administrative Sal	60,870	1,410,660	1,755,274	344,614	80.37%	62,007	1,337,600	1,664,975	327,375	80.34%
Professional Sal	519,031	3,937,827	5,490,048	1,552,221	71.73%	889,078	3,706,192	4,838,733	1,132,541	76.59%
Tech/Clerical Sal	601,019	3,804,276	5,135,350	1,331,074	74.08%	723,235	3,551,361	4,876,121	1,324,760	72.83%
Faculty Sal	255,732	9,163,389	12,289,001	3,125,612	74.57%	353,801	8,534,551	11,394,578	2,860,027	74.90%
Misc Sal	44,039	117,231	144,855	27,624	80.93%	72,013	67,502	64,980	(2,522)	103.88%
Reg Students Sal	30,623	33,177	161,279	128,102	20.57%	10,208	54,000	169,454	115,454	31.87%
Work Study Students Sal	43,561	-	-	-	0.00%	33,154	-	-	-	0.00%
Staff Benefits	223,640	4,973,540	4,305,770	(667,770)	115.51%	301,891	3,129,361	4,000,775	871,414	78.22%
Subtotal	1,778,515	23,440,100	29,281,577	5,841,477	80.05%	2,445,387	20,380,567	27,009,616	6,629,049	75.46%
Equipment	293,520	43,412	-	(43,412)	0.00%	80,056	17,297	43,400	26,103	39.86%
Computer Hardware	13,007	5,307	-	(5,307)	0.00%	294,404	105,799	93,050	(12,749)	113.70%
Capital Improvements	39,680	-	-	-	0.00%	-	-	-	-	0.00%
Designated for Instit Reserve	-	-	144,444	144,444	0.00%	-	-	1,477,340	1,477,340	0.00%
Travel/Prof Development	66,399	199,296	213,374	14,078	93.40%	54,558	86,732	440,524	353,792	19.69%
Supplies & Exp	1,508,362	4,445,606	6,574,244	2,128,638	67.62%	2,254,147	3,840,232	5,413,866	1,573,634	70.93%
Institutional Scholarships	122,556	138,943	333,700	194,757	41.64%	157,039	163,823	323,000	159,177	50.72%
Financial Aid	10,933,328	-	-	-	0.00%	7,804,122	-	-	-	0.00%
Donor Scholarships	300,021	-	-	-	0.00%	309,054	-	-	-	0.00%
Purchases (Store/Concession)	867,443	-	-	-	0.00%	509,369	-	-	-	0.00%
Contingency Expense	-	-	100,000	100,000	0.00%	-	-	100,000	100,000	0.00%
Depreciation	-	-	-	-	0.00%	-	-	-	-	0.00%
Debt Retirement (Int & Amort)	161,101	-	-	-	0.00%	158,419	-	-	-	0.00%
Tax Maintenance Note	2,422,019	-	1,781,500	1,781,500	0.00%	11,611,588	1,274,125	1,784,625	510,500	71.39%
Unexpended Plant	1,002,407	-	-	-	0.00%	527,369	-	-	-	0.00%
	19,508,358	\$ 28,272,664	\$ 38,428,839	\$ 10,156,175	73.57%	\$ 26,205,512	\$ 25,868,576	\$ 36,685,421	\$ 10,816,845	70.51%
State Insurance Match	-	809,056	-	(809,056)	0.00%	-	639,012	-	(639,012)	0.00%
State Retirement Match	-	605,460	-	(605,460)	0.00%	-	556,584	-	(556,584)	0.00%
State Retiree Insurance	-	444,848	-	(444,848)	0.00%	-	368,092	-	(368,092)	0.00%

Alvin Community College
Continuing Education Statement of Revenue and Expense
June 30, 2022

	Year-To-Date					Net Margin
	Actual Revenue	TPEG	Exemptions	Net Revenue	Actual Expense	
Administration	163,339	278	(4,639)	158,979	314,113	(155,135)
GED	1,862	-		1,862	464	1,398
Law Enforcement	-	-		-		-
Real Estate	817	-		817		817
Dental Assistant	45,465	(2,714)		42,751	56,686	(13,936)
Phlebotomy	40,240	(2,414)		37,826	11,914	25,912
Health and Medical	-	-		-		-
Certified Nursing / Medication Aide	47,645	(2,859)		44,786	9,302	35,484
Welding	83,009	(4,725)	(3,697)	74,587	84,917	(10,330)
Truck Driving	206,924	(10,328)		196,596	112,321	84,275
Center for Professional Workforce Dev	11,268	-		11,268		11,268
Education to Go	5,278	-		5,278		5,278
Concealed Handguns	-	-		-		-
Occupational Health & Safety	4,387	-		4,387	468	3,919
Community Programs	800	-		800	140	660
Clinical Medical Assistant	73,870	(4,432)		69,438	14,479	54,958
Vet Assistant	2,328	(83)		2,245	1,247	998
Yoga	2,925	-		2,925	1,300	1,625
Human Resource Program	-	-		-		-
Activity Director Program	2,070	(124)		1,946		1,946
Machinist Program	-	-		-	5,855	(5,855)
TWC Pipefitter Program	-	-		-	-	-
STRIVE	103,610	(5,408)	(6,254)	91,948	55,540	36,408
TWC INEOS/TEAM	-	-		-		-
TWC Ascend	22,950	(137)		22,813	15,550	7,263
Industrial Maintenance	-	-		-		-
TWC Building Construction Trades	-	-		-	4,836	(4,836)
Total	818,786	(32,946)	(14,590)	771,251	689,133	82,118

*2.58% of the state appropriation for FY21/22 is attributed to CE hours. This funding is used to offset administrative costs.

Departments highlighted generate the CE hours that contribute to the calculation of ACC's state appropriations.

Alvin Community College
Auxiliary Profit(Loss) Statement Year-To-Date Through June 30, 2022 and June 30, 2021

	Parking	Student Activities	Bookstore	Vending	Childcare	Fitness Center	Total	Prior Year-To-Date
Revenue								
Sales & services	228,223		879,891	2,339	262,158	5,358	1,377,969	1,299,196
Student Fees		226,895					226,895	230,068
	228,223	226,895	879,891	2,339	262,158	5,358	1,604,864	1,529,264
Expenses								
Purchases & Returns			867,443	296			867,739	509,763
Salaries	86,175	81,324	160,442		230,149	17,307	575,396	513,954
Staff Benefits	24,716	15,300	40,792		76,299	541	157,647	160,264
Supplies & Other Operating Expenses	163,277	76,783	23,055	4,578	20,663	262	288,618	177,527
Equipment	89,224		14,788			10,150	114,162	-
Building Repairs							-	-
Bank Charges			6,480		3,282	20	9,782	8,549
Contingency							-	-
Scholarships		3,900					3,900	-
	363,391	177,307	1,113,000	4,875	330,393	28,279	2,017,244	1,370,057
Excess revenue over expenses	(135,168)	49,588	(233,109)	(2,536)	(68,235)	(22,921)	(412,380)	159,207
Assets:								
Cash & Petty Cash			2,513				2,513	2,513
Accounts Receivable			-				-	-
Interfund Receivables	169,870	479,588	453,975	753	(23,989)	53,832	1,134,029	1,181,854
Prepaid Expenses							-	-
Inventory			120,887				120,887	163,714
Total Assets	169,870	479,588	577,374	753	(23,989)	53,832	1,257,429	1,348,081
Liabilities:								
Accounts Payable/Gift Certificates	6,063	638	35,625		7,459	77	49,863	53,623
Deferred Revenue	36,720	36,720				640	74,080	68,650
Deposits							-	-
Total Liabilities	42,783	37,358	35,625	-	7,459	717	123,943	122,273
Restricted Fund Balance (includes inventories)			120,887				120,887	163,714
Unrestricted Fund Balance	127,087	442,230	420,862	753	(31,448)	53,115	1,012,599	1,062,094
Total Liabilities & Fund Balance	169,870	479,588	577,374	753	(23,989)	53,832	1,257,429	1,348,081

Alvin Community College
Auxiliary Profit/(Loss) Statement - Year-To Date Through June 30, 2021

	Parking	Student Activities	Bookstore	Vending	Childcare	Fitness Center	Total
Revenue							
Sales & services	228,572		853,424	1,339	213,094	2,767	1,299,196
Student Fees		230,068					230,068
	228,572	230,068	853,424	1,339	213,094	2,767	1,529,264
Expenses							
Purchases & Returns			509,763				509,763
Salaries	79,696	68,216	170,326		195,716		513,954
Staff Benefits	24,008	18,699	46,716		70,841		160,264
Supplies & Other Operating Expenses	97,515	30,590	25,905	3,926	18,653	938	177,527
Equipment							-
Building Repairs							-
Bank Charges			6,494		2,055		8,549
Contingency							-
Scholarships							-
	201,219	117,505	759,204	3,926	287,265	938	1,370,057
Excess revenue over expenses	27,353	112,563	94,220	(2,587)	(74,171)	1,829	159,207
Assets:							
Cash & Petty Cash			2,513				2,513
Accounts Receivable							-
Interfund Receivables	260,754	411,858	487,521	3,118	(30,751)	49,354	1,181,854
Prepaid Expenses							-
Inventory			163,399	315			163,714
Total Assets	260,754	411,858	653,433	3,433	(30,751)	49,354	1,348,081
Liabilities:							
Accounts Payable/Gift Certificates	4,523	885	36,027		12,188		53,623
Deferred Revenue	34,080	34,080				490	68,650
Deposits							-
Total Liabilities	38,603	34,965	36,027	-	12,188	490	122,273
Restricted Fund Balance (includes inventories)			163,399	315			163,714
Unrestricted Fund Balance	222,151	376,893	454,007	3,118	(42,939)	48,864	1,062,094
Total Liabilities & Fund Balance	260,754	411,858	653,433	3,433	(30,751)	49,354	1,348,081


17. **Executive Session**
18. **Consider Approval of Amendments to President's Contract**



Your College  **Right Now**

Robert J. Exley, PhD
President

MEMORANDUM NO: 125-2022

TO: Board of Regents
FROM: Robert J. Exley, PhD 
DATE: July 18, 2022
SUBJECT: Amendment to President's Contract

Dr. Exley began his tenure as the seventh president of Alvin Community College on July 1, 2021 and was provided a three-year contract through June 30, 2024. He completed his first year as Alvin Community College on June 30, 2022.

It is recommended that the Board of Regents consider the amendment to the president's contract as discussed during executive session.

RJE:tg

19. **Adjournment**