

**ALVIN COMMUNITY COLLEGE
REGULAR MEETING OF JANUARY 28, 2016
OFFICIAL MINUTES**

The Board of Regents of Alvin Community College met in regular session on the 28th day of January, 2016 at 6:00 p.m., with the following members, administrative personnel, and guests present:

L.H. "Pete" Nash	Chair
James B. DeWitt	Vice-Chair
Karlis Ercums III	Secretary
Mac Barrow	Regent
Jody Droege	Regent
Cheryl Knape	Regent
Mike Pyburn	Regent
Doyle Swindell	Regent
Christal M. Albrecht	President, Alvin Community College
Linda Austin	Alvin Community College
John Bethscheider	Alvin Community College
Wendy Del Bello	Alvin Community College
Karen Edwards	Alvin Community College
Cynthia Griffith	Alvin Community College
Nadia Nazarenko	Alvin Community College
Drew Nelson	Alvin Community College
Jim Simpson	Alvin Community College
Karl Stager	Alvin Community College

Kyle Marasckin	Marby McKinney	Amy Roudbari	Andy Tacquard
Tammy Giffrow	Jennifer Hopkins	Juan Morales	Patty Hertenberger
Rhonda Hull	Elizabeth McLane	David Wilson	Lloyd Cox
John Tompkins	Keith Vyvial	Ludesta Jammer	George Tacquard
Deborah Kraft	Sara Bouse	Wendy Klentzman	Dick Tyson
Laurel Joseph	Leigh Davis	Janet Schwebel	Christina Rice
Ike Hamrick	Dwight Rhodes	Terry Sawma	David Becker
Mark Putnam	Jason Nichols	John Wennerstrom	Cory Jensen
Debbie Fontenot	Stephanie Havemann	Sereniah Breland	Michael Jensen
Patrick Sanger	Monica Morgan	Bernard Jensen	Erin Machac
Bill Lewis	Barbara Lennaman	Jeannette Stuksa	Roger Stuksa
Holly Williams	Aniqua Flowers	Dewitt Kendrick	

1. Call to Order

The meeting was called to order by Chairman Nash at 6:00 p.m.

2. Certification of Posting of Notice

Certification of the posting of the notice as listed in the agenda was acknowledged. Dr. Albrecht certified that a notice of the meeting was posted in accordance with Title 5, Chapter 551, *Texas Government Code*.

The Board immediately went into Executive Session.

- **Executive Session:** *Section 551.072 - For the purpose of deliberating the purchase, exchange, lease, or value of real property, if deliberation in an open meeting would have a detrimental effect on the position of the governmental body in negotiations with a third person. Section 551.074 - To deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; or to hear a complaint or charge against an officer or employee.*

The Executive Session ended at 6:55 p.m.

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3. Call to Order

The meeting was called to order by Chair Nash at 7:00 p.m.

- **Pledge**
- **Invocation**
Invocation by Mr. Karlis Ercums.

Approval of Minutes

The Board of Regents unanimously approved the minutes of the regular meeting of November 19, 2015 and Board Workshop minutes of November 19, 2015 as presented.

Information Items

The Dolphin Spotlight for this month included: Mr. Jason Nichols, Mrs. Sara Bouse, and Shemilore Oguntoye.

Honors Program Student Report

Honors students Juan Morales and David Wilson gave reports on their projects. Juan Morales presented his subject on the American treatment of the mentally ill from the 1900s through now and the moral implications. He suggested that society move away from the treatments of the past and move toward awareness of the illness as the first step in helping to properly treat mental illnesses. David Wilson spoke on the infrastructure problem that exists in America. He explored the causes and possible solutions. He stated that modernization of the infrastructure should not focus on repair but the reinvention which could include better technology and understanding of how to design a system where the parts augment and enhance each other.

President's Report

Dr. Albrecht shared the following comments:

The spring semester began on January 19 with an uncertified enrollment of 5,316 students. That is more than the 5,083 who registered in the fall 2015 semester and more than the 4,940 who registered in the 2015 spring semester. Registration for the Second Start semester is now open and will close on February 4. Classes will begin on February 15.

We launched the 2016-21 Strategic Plan with our faculty and staff members during the spring convocation on January 13. Each of the accountable leaders explained the purpose of our breakthrough strategies to different groups. The faculty also attended an all day workshop on Guided Pathways with Rob Johnstone from National Center for Inquiry and Improvement.

The graduation ceremonies are scheduled for Saturday, May 14. Times have not been finalized but there will be a morning ceremony and an afternoon ceremony.

The college recently removed a 10,000 gallon gasoline tank by the jogging trail behind the T Building over the winter holiday. The tank was put in the ground for gas storage 20 years ago and was removed before any leaks developed.

Jason Nichols and Sara Bouse, or staff spotlights are in the audience tonight. Please read through their information in your board packets.

Jason and several other staff members recent participated in the Houston Marathon and Half Marathon on January 17. Jason has raised at least \$1,200 through his run to benefit student scholarships in the Communications department.

Sara works with the TDCJ Program and their graduation will be held on Saturday February 6.

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The Mary Berry, President of the Texas Court Reporting Association visited our Court Reporting Department on Monday to talk about her experiences in the business and to encourage our students to join the association upon graduation.

One of our counselors, Diana Stiles, was featured on the local NPR affiliate KUHF 88.7 FM this month to talk about her new role as the foster care liaison. After hearing her interview on the radio, a former foster care student who had difficulty applying for college came to ACC and is now enrolled here.

Jean Carlos Correa, brother of American League Rookie of the Year and Houston Astro Carlos Correa, signed to play baseball at ACC starting next year. Coach Schreiber said that Jean Carlos chose ACC in order to be closer to his brother. He is currently playing at the Baseball Academy in Puerto Rico.

The ACC Big Band Concert will be on February 6 here at the Nolan Ryan Center. Doors will open at 6:30 p.m. For information or for tickets you can purchase them at the ACC website or by calling 281-756-3600.

Karl Stager, Debbi Kraft and Laurel Joseph will volunteer for United Way's Tax Day on February 13. The event will be at the ACC Science/Health Science Building from 9 a.m. to 2 p.m. for citizens who make less than \$54,000 a year.

Our Process Technology students recently started the spring semester with their training skid and their new canopy fully installed.

Our very own Regent Doyle Swindell will be honored at the YMCA Annual Campaign Kickoff next Tuesday, February 2. Doyle has been an instrumental in helping support the programs of the Alvin YMCA.

Citizen Inquiries

Time will be allotted at each regular meeting of the Board of Regents for citizen inquiries. After registering with the Board Secretary prior to the meeting, a citizen shall have an opportunity to address the Board of Regents for the four specific purposes as designated by State laws governing opening meetings: (1) to discuss an item that appears on the agenda/notice of the meeting, (2) to make a request for specific, factual information, (3) to ask for a recitation of existing policy, (4) to redress grievances. In accordance with State law, no deliberation, discussion, or decision will be made other than to consider a proposal to place the subject on the agenda for a subsequent meeting, unless the subject is listed on the Board agenda, in which case it may be discussed by the Board of Regents. A written response / acknowledgment will be provided from the Board of Regents. Oral comments are limited to five minutes in length, unless extended by a majority of the Regents by vote, and must not mention any individuals by name or position or contain any personally identifiable reference (State of Texas Opening Meeting Law). In the event there is a charge or grievance to be made against a specific agent, employee, or student, then it shall be conducted in an Executive Session to comply with State law.

Mr. George Tacquard – Stated that he is a graduate of ACC and that he served on the Community Advisory and Long Range Facility Planning Committees. In serving on these committees, he decided to compile information/data regarding past and present operations of ACC, specifically the comparison of 2013-14 to 15-16. He had concerns regarding the increase of budgets, decrease in the fall enrollment, increase of part time instructors and a decrease in full time instructors, total capacity of students at ACC being used with, travel time to ACC from the west side, number of instruction days, our number of programs offered are less than our competition, more students taking online courses, west side duplication of curriculum and that the building of a west side campus would require more taxes. Mr. Tacquard feels a west side campus is not needed. He also stated the \$19.9 million dollar 2005 bond has a balance of \$16.2 million dollars that will not be retired until 2025. He proposes not to pursue the bond proposal, but rather direct the ACC administrators to place more emphasis on efficiently managing the Alvin campus. He feels personally obligated to offer possible solutions if

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he identified situations that need attention. He suggested that the ACC administration be directed to achieve a goal of a 2% budget reduction every year for the next 4 years. The savings from this action, along with the increasing tax base, should be used to lower student tuition and fees or construct a new vocational technical building on the 30 acres that is available on the present campus. Either of these suggestions should attract more students. Building utilization should be increased by creating changes such as significantly lowering tuition for afternoon classes and offering many classes on Friday. Work should be done to determine reasons why so many attend San Jac and HCC. Steps should be taken to insure the level of instruction that built ACC's reputation is maintained. Stantec has recommended changes to buildings on ACC's campus including demolition of one. If

buildings are structurally sound, any changes should be deferred until enrollment increases and operating costs are reduced. He thanked the Board for their time.

Mr. Dick Tyson – Stated that he feels that the Board members that have served for many years have done a very good job for this community. His opinion is that the purpose of business is to make money for the owners. Public institutions like ACC are created for the public benefit. We now have the public/private partnership. These have different purposes. He felt that this is critical because this college has operated very well until the last few years. Thanked the five Board members who voted to see that this college did not give away the revenue. It is different now with the students who are stuck with debt when they get out of school and that isn't the idea. We now evidently in our strategic plan decided it was better not to pay insurance for our employees and have permanent employees. We now want to go to part time employees with no benefits. It doesn't work. He heard a Board member say at the last meeting that we have gotten "top heavy". We need to look at what we are doing and need to keep the people who made the school what it is today and realize that we better rethink what we are doing. He thanked the Board for their time and service.

Ms. Amy Roudbari – Stated that she lives in Manvel and had the wonderful opportunity of being part of the Long Range Facilities Planning Committee along with Mr. Tacquard, and thanked him and others who came before, who took their time and talents and made sure that there was an ACC here. She has daughters that has benefitted greatly from ACC and the classes here. It was her first time to be on this type of committee and she learned so much. After hearing all the information, she felt that there is a definite need for a facility on the west side, but that there is a need for upgrades on this campus as well. Students need the upgraded facilities to compete in today's world and industry. A lot of students who come out of the area high schools that have either used ACC or come here upon graduation, need to make sure that all future needs are met. Maybe with a future bond, that money could go toward facilities to give those students every opportunity. She thanked the Board and urged them to strongly consider what the Facility Committee was about to present.

Mr. David Becker – Served on the Long Range Facilities Planning Committee and has served on other committees involved in education and their future growth. He echoed what Ms. Roudbari said in that the focus can't be so narrowed on just the Alvin campus when the taxing district goes all the way out to the west. He lives in Alvin, his wife went to nursing school at ACC, and his sons have taken courses at ACC that have been very beneficial. There is a big need on the west side of the taxing district where the growth is and ACC has no facilities there. The other colleges around are pushing their schools up to the boundaries and we are going to lose a lot to the new HCC college that is being built on Airport off of Hwy. 288. In order to serve the whole community, feels that long range facility planning is needed in that area, but also need some upgrades at ACC, the community that he is a part of in Alvin. He thanked the Board for the time to express his thoughts.

Ms. Monica Morgan – Stated that she lives in Pearland, in the Shawdowcreek Ranch community. She was born and raised in Alvin, went to Alvin schools, graduated and went to the University of Notre Dame. She took classes at ACC while in high school that prepared her for the rigor of the Notre Dame curriculum and her success there. Every member of her family has taken classes at ACC. Her sister graduated from the Process Technology program 20 years ago and has a successful career. There are so many things that ACC has to offer and so many people who live on the west side of the community of the taxing district that could benefit from the things that ACC has to offer. There are things that these young students need access to and proximity is really critical. Time is so important and sometimes the commute is a barrier for them to be able to attend classes at ACC. It is

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something that Pearland, Manvel, the communities that is being served, Iowa Colony, Rosharon, Alvin – all those places are wonderful places to live – really good communities – you want to live there, raise your families there and think that there are many people who move to the area for employment purposes but they want to continue to learn. She has been an election judge for eight years and has seen many bonds come before the voters, and knows that the population on that side of town really supports education. It is their ultimate priority and hears that they want the best opportunities for their children. She requested that the Board could take under consideration to give the voters the opportunity to support this effort to improve this home base campus to make it everything that you want it to be and to allow for a west side campus to serve those citizens. She thinks that it would be a great opportunity for them and let them have their voices be heard and see if this is something that they want for their families. She thanked the Board for their time and consideration.

Facilities Master Plan

In March 2015 the Board approved Stantec as the architectural firm to conduct a facilities plan for the college and the firm began work in June of 2015. Stantec presented the near final Facilities Master Plan that included the findings from their research, recommended changes from earlier meetings and a review of the timeline. They have assessed the condition of the facilities, utilization, safety, technology, landscaping, traffic flow and other aspects of the college. The final document with the Long Range Facility Planning Committee recommendations will be ready for acceptance at the February Board meeting.

Long Range Facilities Planning Committee Recommendations

A group of taxpayers were invited to form a committee to assist the Board of Regents by providing their opinions regarding how the college can best prepare for the future. The committee was co-chaired by Ms. Christina Rice and Mr. John Wennerstrom. The presentation included details of the process and the prioritized recommendations of the committee. The process entailed meeting in several campus locations to view the current classroom technology and conditions of facilities, the review of growth projections, area of demographics, budgets, programs, labor market information, ACC student demographics and funding. Consideration was given to student requests, various stake holder interests, what ACC means to the community and the impact of a bond. This was all done alongside looking at the Facilities Master Plan and the projects that have been presented to the Board of Regents. The committee came to a consensus of needs for the current and possible future campuses as listed below:

New West Side Campus \$45,000,000

- New 80,000sf facility on West side of taxing district, off 288 corridor. Includes land purchase (approximately 40 -50 acres) and infrastructure to support “first” and future buildings. Initial building to house administrative offices, registration, financial aid, and counseling. Learning spaces to include general classrooms and labs to accommodate General Studies, Business, Health Sciences, and Technology.

New Tech Building at Alvin Campus \$18,000,000

- New 50,000sf facility on Alvin Campus to accommodate relocation and expansion of CNC Machining, OSHA Certification, Industrial Design, Computer Information Technology, and other Tech Programs. Includes parking and infrastructure improvements. Astronomy observatory to be relocated to rooftop of new facility.

Classroom Upgrades at Alvin Campus \$12,000,000

- Includes Technology Upgrades to existing classroom spaces on Alvin Campus.

Renovation of Student Center Building E \$4,500,000

- One of original buildings on Alvin Campus, with building systems requiring replacement and/or upgrade due to age and energy efficiency. Includes demolition of Building G and adjustments to courtyard sidewalks to increase number of student spaces and improve pedestrian circulation.

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Critical Systems Upgrades \$12,000,000

- Includes HVAC, Electrical, and Plumbing Replacement of older facilities on Alvin Campus, due to age and energy efficiency. New systems will allow buildings to remain viable, save operation costs.

Student Life Upgrades \$1,500,000

- Creates Student Study and Collaboration Spaces on Alvin Campus by renovating common areas and various general classrooms. This is part of current Facilities Master Plan, and was also requested by students during online survey.

Building N Renovation \$6,900,000

- Includes renovation of existing facility on Alvin Campus, which will allow combination of Criminal Justice expansion and tech program expansions. This renovation to occur after construction of new Tech Building.

Site/Safety Improvements \$3,500,000

- Improve active security systems on campus including added card access, security cameras, and potentially adding blue-box emergency phones on Alvin Campus.

Culinary Program at Nolan Ryan Center \$18,700,000

- 35,000sf addition to Nolan Ryan Center for Culinary Program, currently operating out of student services kitchen. New facility will allow for expansion of program, and would also support Future Ballroom/Convention Center (not included). Project includes kitchen, teaching spaces which could be used as additional public meeting space, infrastructure for future ballroom, and parking.

Other Projects Considered:

- Front Entry Drive and Building Modifications (to coordinate with Future Grand Parkway)
- Larger Expansion of Nolan Ryan Center
- Additional Buildings on West Side Campus
- New Fitness Center at Alvin Campus

Data Report

Dr. Nadia Nazarenko gave the data report for this month which included the Developmental Education Report and Course Completion Rate for Undergraduate State Funded Semester Credit Hour Report. She spoke to the percentages of college ready students in the various subjects and the success rate between the colleges in the state. The most recent collected data from the Texas Higher Education Coordinating Board is from 2010 and since then, in 2013 a new test, the Texas Success Initiative (TSI), has been implemented and ACC is currently tracking how the new test is effecting students and are taking a very active approach to improve the number of successful students. Regent Sanchez also asked for a comparison of our Tuition and Fees to the area colleges and Dr. Albrecht provided the comparison for the nine Gulf Coast colleges. Wharton College has the highest in district rate, San Jacinto College has the lowest in district rate and ACC came in at number 6 in the lowest tuition.

Proposed Lady Dolphin' Softball Field House

The Lady Dolphin Softball Team has requested and has the need for a field house to comply with Title IX. Information was presented for either building or leasing a modular building. Our proposal is that we would put out a RFP for not only a purchase but the option to lease. The motion was made by Mr. Ercums that we go out for a RFP requesting bids or a proposal for a ladies softball locker room and present it back to the Board for approval. Seconded by Ms. Droege. Motion passed unanimously.

Respiratory Equipment Purchase – IngMar Medical

The Respiratory program has requested to purchase needed equipment and software access. Motion to make the purchase from IngMar Medical was made by Mr. Ercums. Seconded by Mr. Pyburn. Motion passed unanimously.

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Appointment of Election Clerk

With the upcoming elections for 2016, an Election Clerk must be appointed since the Board of Regents secretary does not officially office at the college. Motion to appoint Ms. Rhonda Hull as the Election Clerk was made by Mr. Ercums. Seconded by Mr. Pyburn. Motion passed unanimously.

Annual Audit – 2014-15 – Belt, Harris & Pechacek, LLP

The annual audit information was presented by Ms. Stephanie Harris of Belt, Harris & Pechacek. She was pleased to report that they issued a clean unmodified opinion on the college's financial statement. Unmodified is the highest level of assurance that can be provided. She also said that the statements are materially correct and that all disclosures required by Generally Accepted Accounting Principles were included. No significant deficiencies in internal control over compliance for the major federal award programs tested were identified. Questions were asked by the Board of Regents and Ms. Harris gave answers and explanations. A question was also posed if the Foundation did an annual audit and Ms. Del Bello answered that the Foundation does an annual review. An inquiry was made regarding the gift amount given to the Foundation from the Payte Estate in which Ms. Del Bello answered with the current estimate. Motion to accept the audit was made by Mr. Ercums. Seconded by Ms. Knappe. Motion passed unanimously.

Resale of Trust Property

The following properties were brought before the Board of Regents for resale consideration:

1. Account #3940-0010-000, Brazoria County suit #93T5270
2. Account #3940-0011-000, Brazoria County suit #93T5270
3. Account #3940-0013-000, Brazoria County suit #93T5270

A motion to reject the resale of all properties was made by Mr. DeWitt. Seconded by Mr. Swindell. Motion passed unanimously.

Financial Report Ending December 2015

Motion by Mr. Ercums that the Board of Regents approves the Financial Report ending December 2015 as presented. Seconded by Mr. Pyburn. Motion passed unanimously.

This report included the audited numbers from the fiscal year 2014-15. Discussion included the clarification of the accounting rule that shows the decrease in fund balance for the year. Mr. Stager gave the explanation of the effects of the exit incentive on the budget and the Generally Accepted Accounting Principles for recording that amount. Mr. Stager explained the drop in the bookstore net income was due to two new occurrences this past year which included the point of sales system postings that will be monitored to determine any timing differences in the numbers being recorded in the proper fiscal year. The second occurrence is the implementing of the variable pricing software that takes the student to a website to show the competitive pricing of books and the student can choose to purchase the book at any of these locations.

Adjournment

There being no further business before the Board, the meeting was adjourned at 9:07 p.m.

Karlis Ercums III, Secretary

L. H. "Pete" Nash, Chair