

- Academic credit will count as resident credit.
- A grade of A, B, or C will be assigned.

**Credit for Military Service**

Credit for prior military service/training is available to eligible veterans when the following criteria are met:

- Graduated from an accredited public or private high school or a school operated by the US Department of Defense;
- Is honorably discharged with a minimum two years of service in the armed forces or was discharged because of a disability.

The college will award the following upon the student’s request:

- Two hours of physical activity credit from the DD214;
- course credit directly equivalent and applicable to the student’s major from the military transcript (AARTS, SMART, CCAF), based on ACE Guide recommendations.
- up to 12 hours of college elective credit to satisfy any elective course requirements in the student’s degree program.

**National Credit by Examination**

Credit by examination offers students an opportunity to earn credit for previous knowledge. Types of national examinations considered for credit include Advanced Placement (AP) tests, College-Level Examination Program (CLEP), Dantes (DSST) and the International Baccalaureate Diploma Program. Content of any examination must be equivalent to a course in the current course catalog of the College.

**Departmental Credit by Examination**

Departmental credit by examination is available only to currently registered students who have not attempted the course previously at ACC by either enrollment or examination. The student must:

- Check with the Department Chair to determine if a departmental examination is offered
- Apply for Credit by Exam at the Admissions Office
- Pay the non traditional exam fee prior to attempting credit by examination.

Credit earned and a grade of A, B, or C are awarded and posted to the student’s transcript upon successful completion of departmental examinations. The English Department grants credit for grades of A or B only. Courses completed by departmental examination are

noted as Credit By Exam on the transcript, but are not calculated in the ACC GPA.

**Life Work Experience**

Experiential learning (life experiences) will be considered for credit if documented by the CLEP Subject, other nationally recognized exams, or departmental examinations.

**Foreign Language Nontraditional Credit**

Students may earn up to 11 hours of nontraditional foreign language credit when the placement exam, taken prior to semester registration, grants placement into a higher level course. Credit may be claimed for the lower level course(s) if a grade of “C” or higher is earned in the advanced course. Refer to the college procedure - Requesting Credit-Nontraditional Learning.

**Requesting Credit - Nontraditional Learning**

1. Initiate the request for credit in the Admissions Office by completing the Application for Nontraditional Learning
2. Pay the Nontraditional Evaluation fee at the cashier window \*
3. Submit the Application for Evaluation of Nontraditional Learning, any required documentation, and proof of payment to the Admissions Office
4. Students will be notified via USPS mail
5. CLEP College Level Examination Program and AP-Advanced Placement exams require the direct submission of the score report to the college from the testing company. For currently enrolled ACC students taking CLEP exams through the ACC Testing Center, scores are automatically submitted for them. These exams are not charged the evaluation fee. Credit is based upon the Score Chart found in the Nontraditional Learning section of this catalog.

\*CLEP and AP exams are not charged the evaluation fee.

**DSST Exams (DANTES)**

Test Title	Minimum Score	Credit Hours Awarded	ACC Course
General Anthropology	47	3	ANTH 2346
Human/Cultural Geography	48	3	GEOG 1302
Lifespan Developmental Psychology	46	3	PSYC 2314
Introduction to Business	<b>46/400</b>	3	BUSI 1301
Introduction to Computing	<b>45/400</b>	4	COSC 1401
Introduction to World Religions	<b>48/400</b>	3	PHIL 1304
Management Information Systems	<b>46/400</b>	4	BCIS 1405
Personal Finance	<b>46/400</b>	3	BUSI 1307
Physical Geology	46	3	GEOG 1403
Principles of Financial Accounting	47	3	ACCT 2301
Principles of Statistics	<b>48/400</b>	3	MATH 1342

*(Bold = Exams revised in 2008-2009)*