Hello Alvin Community College Dual Credit Student,

Welcome to the Spring 2015 semester! As we gear up for a wonderful semester, we want you to know that our team is here to support you! Please make sure that you are reading your emails and checking our Dual Credit webpage (www.alvincollege.edu/dualcredit) to stay informed.

Below are our top 10 reminders for a successful semester! Be sure to let us know if you have any questions.

1. Purchase your books! If you have not purchased your books, please do so today at the ACC College Store. You may visit the college store on our main ACC campus in Alvin, or online http://www.alvinccstore.com. It is imperative that you have the required text to be successful in your class. Failure to purchase the required text will affect your grade for the course.

2. High school accommodations are not acknowledged in college classes. If you need accommodations in your college class, please contact our ACC ADA department at http://www.alvincollege.edu/DisabilityServices.aspx or 281-756-3533.

3. Many of your classes are using BlackBoard. Visit http://www.alvincollege.edu/DualCredit/DCForms.aspx and click on “How to log into BlackBoard” for instructions. Ask your professor for help!

4. Take advantage of tutorials and professor office hours. Communication with your professor is KEY! Do not hesitate to ask your professor questions. It is unacceptable to be unsuccessful in a course because you didn’t take the time to ask the professor for help or attend tutorials. Remember this is your grade, it will be on your college transcript, and you are paying for the course. Speak up and advocate for your success. Our professors are available to assist you!!!!!!

5. Review your class syllabus frequently for assignment due dates and test dates. Your syllabus will also inform you of how your grade will be calculated for the course. Be aware.

6. Read and check your email. Our Dual Credit Team sends monthly newsletters with information that will help you throughout the semester. It is important that read these newsletters to remain inform. We also post this information on our Dual Credit webpage: www.alvincollege.edu/dualcredit.

7. The ACC Learning Lab is available to assist students in various subjects. Visit them at http://www.alvincollege.edu/TutoringLearningLab.aspx, for more information.

8. The grade you earn in this class will be on your college transcript. Read, study, ask questions, submit your assignments on time, pay attention in class, show up for class (physically and mentally) and earn a successful grade! Grades C or higher are guaranteed to transfer to Texas Public colleges and universities.

9. If you took classes in the fall, students may view their college grades and current ACC GPA in WebACCess. Visit http://www.alvincollege.edu/DualCredit/DCForms.aspx and click on “How to log into WebACCess” or contact the IT Help Desk at 281-756-3544.

10. Ask a fellow Dual Credit student if they received this email. If they say NO, encourage them to check their email or visit with their ACC Dual Credit Advisor to update their email address.

Have a wonderful and successful spring semester!