Tips for Success

1. Know your professor's name! It is important to know who your professor is and how to get in contact with them should you have questions.

2. Show up for class on time and be engaged! Have your pen, pencils, paper and textbooks each day. Participate in class discussions and ask questions.

3. Review your course syllabus. Jot down assignment due dates and test dates on a calendar. Make up work is usually not an option, so don't be late. Turn in all assignments on time and in the format requested (via BlackBoard, email or in person).

4. Learn how to log into BlackBoard and WebACCess. Instructions are available under our "Forms" tab.

5. Check and read your email! Email is the official form of communication. If you're not checking or reading it, you are missing out on valuable information.

6. Attend tutorials when available or plan to visit with your professor during their office hours for assistance.

7. Keep up with all graded material. You should always know how you are doing in your class. Be sure to write your grades on your syllabus and keep up with your average. Request feedback from your professor when you have questions about a grade or if you haven't received a grade.

8. Do not cheat! Do your own work and properly site the work of others that you use.

9. Study, study, study! Do not wait until the last minute to complete an assignment, prepare a paper, or study for an exam. Time management is necessary for success.

10. Believe that you can succeed, implement successful behavior, and you will succeed!