INTERNATIONAL APPLICANT CHECKLIST
CHANGE OF STATUS B1/B2 TO F-1

All items must be submitted by:    January 1  Summer semester
        April 1  Fall semester
        August 1  Spring semester

All B1/B2 applicants must wait 60 days, from the date the B VISA was issued, before applying for a change of status

_____ Complete the ACC application and pay $25.00 application fee. Print the application, complete it, then deliver it personally or mail it to the International Student Advisor, Alpha Treviño, 3110 Mustang Rd. Alvin, TX 7751

_____ Submit official TOEFL score at least 525 on the TOEFL (paper based test), and 70 on the TOEFL (internet based test), or Band 6 range on the IELTS. Tests must have been taken within the last two years. Students will not be accepted without the required scores. No TOEFL needed, if English is your native language.

_____ Submit Affidavit of Support (Form I-134) – a monetary support declaration, accompanied by a Financial Statement (bank statements notarized and not over six months old). If the Sponsor is not a U.S. citizen, click here to print the Sponsor's Declaration Form, and submit it accompanied by a Financial Statement (bank statement notarized and not over six months old).

_____ Submit Official Transcripts from all colleges/universities attended in USA. Out-of-the-country transcripts, including High School transcripts, must be accompanied by an evaluation of an approved U.S. agency.

_____ Original Passport and VISA (do not bring your copy; we will make copy from original)

_____ Original I-94 Card or go to https://i94.cbp.dhs.gov/I94/request.html to print and submit it

The I-20 form and acceptance letter will be prepared once all the above has been submitted

ONCE ARRIVED IN THE UNITED STATES:

_____ Take the TSI Assessment or prove TSI exemption based on other test scores or College/University transcripts. (Contact International Student Advisor about this requirement.)

_____ A $ 500.00 refundable security deposit (refunded after completion of studies). This amount must be deposited at time of enrollment.

_____ Students 22 years of age and younger, submit Bacterial Meningitis vaccination record.

_____ Proof of Medical Insurance and Repatriation.