INTERNATIONAL APPLICANT CHECKLIST
TRANSFERS (in) WITH EXISTING I-20

All items must be submitted by:

- January 1: Summer semester
- April 1: Fall semester
- August 1: Spring semester

________ Complete **ACC application** and pay $25.00 application fee. (*Print the application, complete it, then deliver it personally or mail it to the International Student Advisor, Alpha Treviño, 3110 Mustang Rd. Alvin, TX 77511 or Fax 281-756-3843, or scan it and email it to atrevino@alvincollege.edu*)

________ **TOEFL scores**

________ Take TSI Assessment, prove TSI exemption based on other test scores, or College/University transcripts.

________ Submit Affidavit of Support (Form I-134) – a **monetary support declaration**, accompanied by a Financial Statement (**bank statements notarized and not over six months old**). If the Sponsor is not a U.S. citizen, *click here to print the Sponsor’s Declaration Form*, and submit it accompanied by a Financial Statement (**bank statement notarized and not over six months old**).

________ Submit all previous I-20s (**need to see originals and we’ll make copies**).

________ Present Passport, Visa and I-94 Card, or go to https://i94.cbp.dhs.gov/I94/request.html to print the I-94.

________ Official Transcripts from all colleges/universities attended in the USA. Out-of-the-country transcripts must be accompanied by an evaluation of an approved Evaluation Agency (see the agencies listed on our catalog).

________ A **Transfer Form, from the International Student Advisor at your current institution**. This must be signed and returned directly from the International Student Advisor, not the student.

The acceptance letter will be prepared once all the above has been submitted.

________ Request your SEVIS record from your International Student Advisor to be sent to ACC.

The I-20 form will be prepared once the SEVIS Record is received.

**ONCE ACCEPTED AT ACC:**

________ A $ 500.00 refundable security deposit at time of enrollment (**will refund after completion of studies**).

________ Students 22 years of age and younger, submit Bacterial Meningitis vaccination record.

________ Proof of Medical Insurance and Repatriation.