

**Thank you for your interest in the Alvin Community College Associate Degree Nursing 1-year Transition program.**

**We are no longer taking applications for the Transition program that starts May 2012.**

**The next Transition program you can apply to starts May 2013.**

**The application period for that program will be Jan-March 2013.**

**Following are the application instructions for 2012 Transition program, so you can get an idea of what is required.**

**Later on this year we will post the application instructions for the 2013 program.**

# Alvin Community College

## Associate Degree Nursing LVN – RN Transition Program



## Program Information and Application Instructions

Application Period Jan. 26 – March 5, 2012  
Classes begin May 2012



November 1, 2011

We're glad that you are interested in the Alvin Community College (ACC) LVN-RN Transition program! ACC has been educating individuals to enter the nursing profession for over 40 years and has the reputation of an outstanding ADN program. We will accept applications **January 26** through **March 5** for the LVN-RN Transition program that starts May, 2012.

To be considered for the LVN-RN Transition program, applicants must meet admission requirements in the College Catalog. The LVN-RN Transition application and required supporting documents must be received by the ADN department no later than **March 5**. The attached "Catalog Information" shows the curriculum plan for students admitted May. The following steps will assist you in the application process:

### STEPS FOR APPLYING TO THE ACC LVN-RN TRANSITION PROGRAM

1. **Apply online to ACC** at [http://www.alvincollege.edu/advisingservices/getting\\_started.htm](http://www.alvincollege.edu/advisingservices/getting_started.htm) The computer will not let you do an online LVN-RN Transition application until you have submitted an ACC application and it has been processed by the Enrollment Services Center (ESC). It could take the ESC several days to process your ACC application. Applying to ACC is not needed if you are currently an ACC student. Return to the above link periodically to verify on your status screen whether the ADN department has confirmed the LVN-RN Transition application steps you have completed.
2. **Apply online to ADN** at <https://app.alvincollege.edu/Nursing>. This application link will not work until 1-26-2012. You will have to wait a few days after completing the ACC application before the college computer will let you do the ADN application. It will help if you have copies of all your college transcripts to refer to when doing the ADN application. It will ask you to enter the date(s) you took or plan to take the ACT and/or SAT test(s). If you do not know exact date(s), just enter your best guess of the month/year you took or will take the test(s). If you have problems doing the ADN application, call the IT Service Center at 281-756-3544. For questions about the ADN application process, your qualifications, etc. please contact the ADN department. Anyone who has previously applied to the LVN-RN Transition program must complete a new application if they want to apply for the May 2012 LVN-RN Transition program.
3. **Attend a mandatory applicant meeting** (schedule on next page). Bring your documents to the meeting (such as ACT or SAT score reports, hepatitis-b proof, etc). At the meeting we will give you a folder in which to place your documents. We will collect all folders at the end of the meeting. Anyone who has previously applied to the LVN-RN Transition program must attend another applicant meeting, if they want to apply for the May 2012 LVN-RN Transition program.
4. **Turn in ACT or SAT test scores.** A valid ACT or SAT test score is mandatory for all LVN-RN Transition applicants regardless of educational background - no exemptions. The ADN department will automatically get your scores if you take the ACT at ACC, or if you indicate to send a score report to ACC when you register for a SAT or National ACT. Otherwise, it is your responsibility to turn in the score report(s) at an ADN applicant meeting or ensure the ADN department receives the score report(s) no later than the application deadline. ACT tests taken at ACC: we can get score reports from the college computer. See page 5, "Admission Requirements" heading for test score requirements. The last date you may take an ACT or SAT test to apply for the May 2012 LVN-RN Transition program is 2-29-2012. Scores from any tests after this date may not be used for the May 2012 LVN-RN Transition program.
5. **Turn in proof of Hepatitis-B immunity or of completing the 3-injection Hepatitis-B series.** At a minimum, you must provide proof that you are on track to complete the Hep-B series by 8-15-2012. Turn in Hep-B documentation at an LVN-RN Transition applicant meeting or to the ADN department no later than the application deadline.
6. **Have all previously attended colleges and/or universities send official transcripts to the ACC Registrar** by the application deadline. The ADN office will obtain copies of your transcripts from the Registrar.
7. **Ensure TSI standards are met** by the application deadline. TSI stands for "Texas Success Initiative" which is a State of Texas law to ensure all college students meet minimum educational standards in English, Reading, and Math. By the application deadline, you must ensure that at least one of your Texas college transcripts received by the ADN department states you have met all TSI standards. If all your college transcripts are from outside of Texas, call the ACC Enrollment Services Center 281-756-5800 to find out how to make your ACC transcript say TSI has been met.
8. Approximately six (6) weeks after the application deadline, you will be emailed as to whether you are accepted, on the alternate list, or neither of these. So please keep your email address current with the ADN department.

**MANDATORY APPLICANT MEETINGS FOR  
LVN-RN TRANSITION PROGRAM, MAY 2012 ADMISSION**  
**Attendance at one [1] meeting is mandatory – no reservation required.**

All applicants wanting to be considered for the May 2012 LVN-RN Transition admission must attend one meeting from the dates/times listed below. No reservation is required. Anyone who has attended a “general information meeting” or a previous applicant meeting must still attend one of the meetings below. Applicants residing out of state should contact the ADN department regarding the meetings.

Arrive early! Meetings start promptly on schedule. **Do not bring children with you.** If traveling from outside of Alvin, plan your route ahead of time and allow enough time to arrive before the meeting starts. Anyone who comes into a meeting late may not get credit for attending that meeting.

Location: Building S, Science/Health Science Building, Room S-103

Time	Date	Day	Location
1 pm	1-31-2012	Tue	S 103
3 pm	2-9-2012	Thu	S 103
3 pm	2-15-2012	Wed	S 103
1 pm	<b>3-5-2012 **</b>	Mon	S 103

**\*\* 3-5-2012 is the application deadline for the May 2012 LVN-RN Transition admission.**

All required documents are due by 4pm on 3-5-2012 including:

- 1) Official transcripts from all colleges attended due in Registrar’s office
- 2) Ensure at least one of the transcripts states that all TSI standards are met.
- 3) ACT and/or SAT score reports due in ADN office.
- 4) Documentation of at least your first hepatitis-B shot or hepatitis-B immunity due in ADN office.
- 5) To save yourself a trip, turn in documents at an applicant meeting.

**Completed Applications:** Applicants who complete all ADN application steps by the ADN application deadline and who meet minimum ADN admission criteria as stated in the Alvin Community College Catalog are considered for ADN admission. It is your responsibility to ensure that you have completed all ADN application steps by the ADN deadline by returning to the on-line status screen to verify that the ADN department has confirmed the application steps that the you have completed. If you need to discuss your ADN application status with the ADN department, either call 281-756-5630 between 1 pm and 4 pm only, or email [nursing@alvincollege.edu](mailto:nursing@alvincollege.edu)

**Selection for Admission:** ADN admission is competitive. After the ADN deadline, applicants are ranked according to the number of completed courses in the ADN curriculum, the GPA of those courses, and standardized test reading scores (ACT: sum of English and Reading scores; or SAT: Critical Reading or Verbal score). Additional consideration is given to applicants who 1) complete ADN curriculum courses without repeating or withdrawing from courses in the last five years; 2) complete ADN curriculum courses at ACC; 3) earn a Bachelor’s or higher degree from an accredited college or university; 4) reside in the ACC tax district.

**Program Requirements:** After initial acceptance and as a contingency for final acceptance, applicants must satisfactorily complete a criminal background check and a drug screen conducted by specific agencies designated by the ADN department. Accepted applicants are required to complete a physical and submit proof of completing all required vaccinations, which includes completing the Hepatitis B series before the ADN program starts. In addition, accepted applicants must have passing grades and/or be “in progress” in all ADN prerequisite courses. Program requirements are discussed in applicant meetings and published in the Alvin Community College Catalog.

Sincerely,



Sally Durand MSN, RN

Director, Associate Degree Nursing

## ACT / SAT INFORMATION FOR LVN-RN TRANSITION APPLICANTS

***Test dates and times are subject to change.***

***The most current dates and times are always at the ACT and SAT web sites listed at the end of this document.***

### 2012 TEST DATES

Jan 11	ACT Residual
Jan 18	ACT Residual
Jan 28	SAT
Feb 1	ACT Residual
Feb 11	ACT National
Feb 15	ACT Residual

Feb 29 \*\* ACT Residual

***This is the last date you may take a test to apply for the May 2012 LVN-RN Transition admission. Scores from tests after this date may NOT be used to apply for the May 2012 LVN-RN Transition admission.***

***Additional ACT and/or SAT dates may be announced later.***

**To register for the RESIDUAL ACT go to <https://app.alvincollege.edu/testing>**

Residual ACT dates are all given at the ACC Alvin campus only.

You must be admitted to ACC before you are allowed to register for a residual ACT.

Residual ACTs taken at ACC may not be transferred to any other college.

Note – there is a minimum 60-day waiting period between taking any 2 Residual ACT tests. For more information regarding this waiting period, call the Enrollment Services Center 281-756-5800..

**To register for the NATIONAL ACT go to [www.actstudent.org](http://www.actstudent.org)**

National ACT dates may or may not be given at ACC.

Check the national ACT web site for testing locations for the desired National date.

**To register for the SAT go to [www.collegeboard.org](http://www.collegeboard.org)**

SAT tests are not given at ACC.

Check the SAT web site for testing locations for the desired SAT date.

The Continuing Education Department at ACC offers [ACT Prep Classes](#). Please call 281-756-3787 for details.

If you have learning or test-taking disabilities and want to take the ACT at ACC, call the Enrollment Services Center 281-756-5800 to discuss testing accommodations before you register for an ACT test.

## Nursing Transition (LVN-to-ADN) Program

**Degree:** Associate in Applied Science (A.A.S.) - Tech Prep

**Length:** One-Year

**Purpose:** The transition program is to provide a pathway from Licensed Vocational Nurse (LVN) to Associate Degree Nursing (ADN). The program seeks to prepare graduates who are critical thinkers and competent practitioners. As Associate Degree Nursing graduates, they will practice within the defined roles and competencies of the Associate Degree nurse. In response to community and societal needs, they will be prepared to care for individuals and families in structured settings. Courses are presented according to their content and effectiveness toward successful fulfillment of state board competencies.

Upon successful completion of the program, the graduate is eligible to make application to write the National Council Licensure Examination for Registered Nurses (NCLEX-RN).

**Program Requirements:** A new class will begin in May each year. Qualified applicants will be admitted according to space available. To be considered for admission to the Transition Pathway of the Associate Degree Nursing Program, the applicant must:

1. Apply to Alvin Community College and fulfill the admission requirements of the college.
2. Apply to the ADN Program and meet admission and program requirements for that program.
3. Hold a license to practice vocational nursing in the State of Texas or be scheduled to graduate from the ACC/VN program.
4. Have recent work experience, preferably in an acute care setting, as a licensed vocational nurse, or:
  - a. scheduled to graduate from the ACC/VN program.
  - b. graduated within one year from a state approved vocational nursing program.
5. Complete prerequisite courses before the start of the nursing program.
6. Have a cumulative GPA of 2.5 or better.

To progress beyond the summer semester, ACC/VN graduates must pass the NCLEX-VN examination.

Course Number	Course Title	Lecture Hours	Lab Hours	Credits
<b>Prerequisite Courses (Must be completed prior to enrollment in RNSG 1262 and RNSG 1417)</b>				
ENGL 1301	Composition I	3	0	3
PSYC 2301	General Psychology	3	0	3
PSYC 2314	Life-Span Growth & Development	3	0	3
BIOL 2401	Anatomy & Physiology I	3	3	4
BIOL 2402	Anatomy & Physiology II	3	3	4
BIOL 2420	Microbiology	3	3	4
		18	9	21
<b>3 Week Mini Semester (May)</b>				
RNSG 1215*	Health Assessment	1	2	2
		1	2	2
<b>Summer Semester</b>				
RNSG 1262	Clinical Nursing: Concepts of Nurse Practice for Articulating Students	2	6	2
RNSG 1417	Concepts of Nursing Practice I for Articulating	3	2	4
Credit for Prior Learning	RNSG 1513	4	3	5
	RNSG 1441	3	2	4
	RNSG 1561	0	15	5
		12	28	20
<b>Fall Semester</b>				
RNSG 1246	Legal Ethical Issues for Nurses	2	0	2
RNSG 1443**	Complex Concepts of Adult Health	3	2	4
RNSG 2563**	Clinical Nursing: Complex Concepts of Adult	0	15	5
ENGL 1302*	Composition II	3	0	3
		8	17	14
<b>Spring Semester</b>				
RNSG 1512**	Nursing Care of the Childbearing and Childrearing Family	4	2	5
RNSG 2121	Management of Client Care	1	0	1
RNSG 2463**	Clinical Nursing: Nursing Care of the Childbearing and Childrearing Family	0	12	4
ELEC	Visual and Performing Art / Humanities	3	0	3
		8	14	13

Total Credits Required for A.A.S. Nursing .....70

Note: Lecture, lab and clinical hours are the number of contact hours-per-week

\* May be taken prior to admission to the ADN program.

\*\* RNSG 1443 / 2563 and RNSG 1512 / 2463 are taught both Fall and Spring semesters. Students may be assigned to 1443 / 2563 in either the Fall or Spring semester.

2011-12

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Nursing Transition - LVN to ADN

### REQUIRED ELECTIVE COURSE:

Take one course from the following list We will not accept any other course as an elective.

ARTS 1301, 1303, 1304, 1316, 2316, 2348  
 COMM 2366  
 DRAM 1310, 1351, 1352, 2361, 2362, 2366  
 MUSI 1301, 1306, 1308, 1309, 1310  
 CHIN 2311, 2312  
 COMM 1307

ENGL 2322, 2323, 2327, 2328, 2332, 2333  
 FREN 2311, 2312  
 GERM 2311, 2312  
 HUMA 1301, 1302  
 PHIL 1301, 1304, 2306  
 SPAN 2311, 2312, 2315, 2321, 2322, 2323, 2324

**Degree:** Associate in Applied Science (A.A.S.)

**Length:** Two Year Program

**Purpose:** The program seeks to prepare graduates who are critical thinkers and competent practitioners. As Associate Degree Nursing (ADN) graduates, they will practice within the defined roles and competencies of the Associate Degree nurse. In response to community and societal needs, they will be prepared to care for individuals and families in structured settings. Courses are presented according to their content and effectiveness toward successful fulfillment of state board competencies.

At the successful completion of a minimum of two (2) academic years and all program requirements, the graduate is qualified to make application to write the National Council Licensure Exam for Registered Nurses (NCLEX-RN).

The program is approved by the Texas Board of Nursing (BON) and accredited by the National League for Nursing Accrediting Commission (NLNAC). The mission of the BON is to protect and promote the welfare of the people of Texas by ensuring that each person holding a license as a nurse in the State of Texas is competent to practice safely. The NLNAC is recognized by the U.S. Department of Education as the national accrediting body for all types of nursing education programs.

Texas Board of Nursing (BON)  
333 Guadalupe #3-460  
Austin, TX 78701  
512-305-7400  
[www.bon.state.tx.us](http://www.bon.state.tx.us)

NLNAC  
3343 Peachtree Road NE, Suite 500  
Atlanta, GA 30326  
404-975-5000  
[www.nlnac.org](http://www.nlnac.org)

A person who has been convicted of or received deferred adjudication for anything other than a minor traffic violation, has been diagnosed with mental illness, or has a history of substance abuse, should contact the Texas Board of Nursing for licensure eligibility criteria. Individuals with felonies are ineligible for admission to the the ADN Program.

**Admission Requirements:**

A new class begins each fall and spring semester. Application periods are from January until March for fall admission and September to mid-October for spring admission. Applications are available from the ADN department or [www.alvincollege.edu](http://www.alvincollege.edu) during the application period. Qualified applicants are admitted according to space available. To be considered for admission to the Associate Degree Nursing (ADN) Program, the applicant must:

1. Be fully admitted to Alvin Community College.
2. Submit an ADN application to the ADN department during the application period.
3. Submit, at the time of application, proof to the ADN department of having met the following minimum admission standards:
  - a. Combined English and Reading score of 38 or higher on the ACT or 460 on the Critical Reading section of the SAT test. No exemptions. Scores must be from tests administered no earlier than 1996.
  - b. TSI (Texas Success Initiative) requirement satisfied as determined by ACC's testing and placement policies. Transfer students must meet the transfer institution's TSI requirements if not enrolled at ACC.
  - c. Cumulative GPA of 2.5 or better in nursing and nursing curriculum courses.
  - d. The Hepatitis B series must at least be started upon application. Series must be completed by the start date of the program.
4. Attend one of the mandatory ADN Applicant meetings discussing specific program policies and requirements held during the application period.
5. Submit to both the ADN office and ACC Registrar's office official transcripts from all colleges/universities attended. No academic course with a grade below C is accepted for transfer credit in the ADN program. Academic courses include composition/written communication, social/behavioral/ biological sciences, humanities, and visual/performing arts.
6. Complete BIOL 2401, BIOL 2402 and ENGL 1301 prior to start of the 2 year ADN program or BIOL 2401, BIOL 2402, BIOL 2420, ENGL 1301, PSYC 2301, and PSYC 2314 prior the start of the LVN-ADN transition program.
7. Students are ineligible for admission if at the time of application transcripts reflect more than one (1) D or F in a nursing or nursing curriculum science course (BIOL 2401, 2402, and 2420) taken in the past five years. The student is ineligible even if the course is repeated and the student earns an A, B, or C in the subsequent attempt.

**Selection for Admission**

Admission to the program is competitive. Ranking criteria include the number of required courses completed in the ADN curriculum plan, GPA in those courses, and standardized test reading scores (ACT- English and Reading or SAT- Critical Reading). Additional consideration is given to applicants who 1) completed coursework without repeating courses within the last five years, 2) completed curriculum coursework at ACC, 3) earned a Bachelors or higher degree from an accredited college or university, 4) reside in the College district.

**Program information:**

1. BIOL 2401, 2402, and 2420 must be taken within five years at the time of application. Courses completed more than five years prior to the time the student is accepted must be repeated or the student may demonstrate competency through a written examination. Contact the ADN department for information about the examination.
2. Requirements to be completed after initial acceptance and before the start of the program include:
  - a. Satisfactory criminal background check as determined by the requirements of clinical affiliates and by the eligibility criteria established by the BON. A person with a criminal history may be eligible to be considered for admission if 1) the ADN clinical affiliates permit the person to practice in their agency and 2) the Texas Board of Nursing indicates in a letter that a "Declaratory Order" was received and the individual is eligible to apply to take the licensure examination. The BON website, [www.bon.state.tx.us](http://www.bon.state.tx.us), contains eligibility questions and the petition for the declaratory order. Individuals with felonies are ineligible for admission to the Alvin ADN program.
  - b. CPR Certification American Heart Association class "C" for Health Care Providers
  - c. Physical examination (form provided by the department)
  - d. Up-to-date immunizations as required by the Texas Department of Health (measles, mumps, rubella, tetanus, diphtheria, pertussus, varicella, hepatitis "B" series of 3 immunizations)

- e. Negative tuberculin screen (yearly)
  - f. Negative drug test.
  - g. Purchase of a school uniform and lab supplies
  - h. Purchase of an I-pod touch or smart phone if the student does not have one already. The device enables access to medical and nursing information when the student is at clinical sites.
3. Each student is required to pay for standardized, computerized tests that are administered throughout the program.
  4. Students attend various clinical sites in the Houston/Galveston region throughout the program. Clinical times/days vary each semester and include weekend and evening hours.

#### Transfer of Nursing Credits:

1. Courses accepted for transfer must be similar in content and credit to the ACC course(s).
2. No grade below a "B" in any nursing course is accepted for transfer.
3. Students must demonstrate competency through an examination in nursing content for courses without a clinical component that were completed more than three (3) years prior to the time of application..
4. Transfer applicants who, in the last 3 years, were enrolled in a professional nursing program and attempted/completed nursing course(s) with clinical component(s), must:
  - a. meet the criteria for admission to the ADN program at ACC;
  - b. have a written recommendation from the Dean/Director of their previous nursing program;
  - c. demonstrate competency in previously completed nursing courses prior to admission through a written examination and a clinical skills competency demonstration. The tests will be administered once per semester and evaluated by a faculty review committee. Contact the department for test dates.

#### Readmission of Former ACC ADN Students:

A student not enrolled in a nursing course for one (1) or more semesters (excluding summer), for any reason, is termed a withdrawal from the ADN Program and must apply for readmission.

1. A student who has withdrawn from the ADN program and wishes to re-enter must submit a new application at least eight (8) weeks prior to the requested date of readmission. Students wishing to re-enter the first semester must reapply during the program application period in the spring and be ranked with that applicant pool.
2. Evidence of competency in previously completed nursing courses will be required prior to readmission. This will be accomplished through an examination and a clinical skills competency demonstration. Tests will be administered once per semester and evaluated by a faculty review committee. Contact the department for test dates.
3. Re-entering students must abide by the current admission, curriculum and program requirements of the department.
4. Students are readmitted on a space available basis.
5. Following a second (2nd) withdrawal from the program, a student will not be readmitted. Students may petition for re-admission when a withdrawal occurs because of a catastrophic event. The student must have had a passing grade in the RNSG course at the time of withdrawal. Petition will be considered by a faculty review committee.
6. The department reserves the right to deny readmission to a student who discontinued the program due to academic dishonesty or exhibited unsafe and/or unprofessional behavior in clinical. The decision to deny or accept readmission will be made by a faculty review committee.
7. Students who are unsuccessful in the ADN program and subsequently complete a vocational nursing program are eligible to apply to the LVN-ADN Transition track. Eligibility penalties for the "D's, F's or W's" earned in nursing courses while previously enrolled in the ADN. program are eliminated for these students.

#### Progression Policies:

1. Students will abide by the current ADN admission, curriculum and program requirements at the time they are admitted or readmitted to the Associate Degree Nursing Program.
2. Once a student has enrolled in the ADN Program, all nursing courses and related courses must be completed in proper sequence as shown in the catalog and degree plan. The program must be completed within five (5) years of the initial acceptance.
3. No grade below a C in nursing curriculum science and nursing courses will be acceptable for progression.
4. In order to receive a grade of C, a minimum grade of 75% must be attained in each nursing course.
5. Once enrolled in the ADN program, a student who receives a D, F, or W in a nursing course or drops a nursing course, must, if eligible, re-enroll in that course before enrolling in a subsequent nursing course.
6. A student who withdraws from a nursing course with a related clinical component must withdraw from the corresponding course.
7. A student who receives a grade of D or F in a nursing course with a related clinical component will be assigned the grade of "R" in the corresponding course. The student must, if eligible, re-enroll in both the theory and clinical sections of that course. Each semester's co-requisite RNSG courses must be completed with a minimum grade of C in order to progress.
8. A student must achieve an overall GPA of 2.0 in all courses in the nursing curriculum in order to progress to the next nursing course.
9. Once enrolled in the ADN program, it is expected that enrollment is continuous. Students with a break in enrollment must apply for readmission. A break in enrollment includes: 1) Receipt of a grade of D, F, or W in a nursing course requiring a repeat of the course, 2) Withdrawal from a nursing course with a clinical component, and 3) Non-enrollment in a nursing course for one (1) or more semesters (excluding summer).
10. A student will be readmitted only once to the program. Following a second D, F, or break in enrollment during the program, a student is ineligible for readmission. Students may petition for re-admission when a withdrawal from an RNSG course occurs due to a catastrophic event. The student must have had a passing grade in the RNSG course at the time of withdrawal. Petition will be considered by a faculty review committee.
11. Consideration for readmission will be on an individual basis and as space permits. A student not enrolled in a nursing course for one or more semesters (excluding summer) will be required to demonstrate competency in previously completed nursing courses prior to readmission. Refer to section "Readmission of Former ACC/ADN Students".
12. A student will be terminated from the ADN Program if they have received more than one (1) D or F in a nursing course, and/or in BIOL 2401, BIOL 2402 and/or BIOL 2420. This includes courses which have been repeated and a passing grade (A, B or C) received in a subsequent attempt, regardless of the college or university where the initial grade (D or F) was received. The student is ineligible even if the course is repeated and the student earns an A, B, or C in the subsequent attempt.
13. Co-Requisite courses must be completed for a student to progress to the next semester.

## Alvin Community College Associate Degree Nursing Background Checks

A background check is conducted as a condition of full acceptance after a student's initial acceptance into the ADN program and before the student is allowed to enroll in nursing courses.

A student who has been convicted of or received deferred adjudication for anything other than a minor traffic violation, has been diagnosed with mental illness, or has a history of substance abuse (i.e. the answer is "yes" to any of questions 1-5 below), is eligible for admission into the ADN program only if the student has: 1) Submitted a "Petition for Declaratory Order" to the Texas Board of Nursing (BON), 2) Received BON verification of eligibility for future licensure by the ADN application deadline, and 3) Meets the minimum standards set by clinical affiliates.

Depending on the complexity of the student's criminal, psychiatric or substance abuse background, it may take a minimum of 6 months to two years for the BON to process the student's Petition for Declaratory Order. The BON determines eligibility for future licensure on a case-by-case basis. For criminal incidents, the BON considers severity of the offense, how long ago the offense was committed, and the behavior of the individual since the incident.

Students with felonies are ineligible for admission to the ACC ADN Program.

The Petition for Declaratory Order form and other information regarding eligibility for licensure is available from the Texas BON website at <http://www.bon.state.tx.us/olv/pdfs/DOapp.pdf>

If you answer no to all questions below, you are **not** required to submit a Petition for Declaratory Order to the BON.

### Texas Board of Nursing Licensure Eligibility Questions:

- 1)     No             Yes    For any criminal offense, including those pending appeal, have you:
- A. been convicted of a misdemeanor?
  - B. been convicted of a felony?
  - C. pled nolo contendere, no contest, or guilty?
  - D. received deferred adjudication?
  - E. been placed on community supervisor or court-ordered probation, whether or not adjudicated guilty?
  - F. been sentenced to serve jail or prison time? Court- ordered confinement?
  - G. been granted pre-trial diversion?
  - H. been arrested or any pending criminal charges?
  - I. been cited or charged with any violation of the law?
  - J. been subject of a court-martial; Article 15 violation; or received any form of military judgment/punishment/action?

(You may only exclude Class C misdemeanor traffic violations.)

**NOTE: Expunged and Sealed Offenses:** While expunged or sealed offenses, arrests, tickets, or citations need to be disclosed, it is your responsibility to ensure the offense, arrest, ticket or citation has, in fact, been expunged or sealed. It is recommended that you submit a copy of the Court Order expunging or sealing the record in question to our office with your application. Failure to reveal an offense, arrest, ticket, or citation that is not in fact expunged or sealed, will at a minimum, subject your license to a disciplinary fine. Non-disclosure of relevant offenses raises questions related to truthfulness and character.

**NOTE: Orders of Non-disclosure:** Pursuant to Tex. Gov't Code § 552.142(b), if you have criminal matters that are the subject of an order of non-disclosure you are not required to reveal those criminal matters on this form. However, a criminal matter that is the subject of an order of non-disclosure may become a character and fitness issue. Pursuant to other sections of the Gov't Code chapter 411, the Texas Nursing Board is entitled to access criminal history record information that is the subject of an order of non-disclosure. If the Board discovers a criminal matter that is the subject of an order of non-disclosure, even if you properly did not reveal that matter, the Board may require you to provide information about that criminal matter.

- 2)     No             Yes    Are you currently the target or subject of a grand jury or governmental agency investigation?
- 3)     No             Yes    Has **any** licensing authority refused to issue you a license or ever revoked, annulled, cancelled, accepted surrender of, suspended, placed on probation, refused to renew a professional license, certificate or multi-state privilege held by you now or previously, or ever fined, censured, reprimanded or otherwise disciplined you?
- 4)     No             Yes    Within the past five (5) years have you been addicted to and/or treated for the use of alcohol or any other drug?\*
- 5)     No             Yes    Within the past five (5) years have you been diagnosed with, treated, or hospitalized for schizophrenia and/or psychotic disorder, bipolar disorder, paranoid personality disorder, antisocial personality disorder, or borderline personality disorder?

If **"YES"** indicate the condition:     schizophrenia and/or psychotic disorders     bipolar disorder  
 paranoid personality disorder     antisocial personality disorder     borderline personality disorder

*\*If you are licensed as an LVN in the State of Texas and are currently participating in the Texas Peer Assistance Program for Nurses you may answer "NO" to questions #4 and #5.*

**ALVIN COMMUNITY COLLEGE  
ASSOCIATE DEGREE NURSING  
APPROXIMATE COST for LVN-RN TRANSITION PROGRAM**

Semester	RNSG Credit Hours	ACC Tuition		ACC Fees	Course Fees	Required Texts	Additional Expenses <i>see below</i>	In/Out of District Totals	
		In-district	Out-of-district					In-district	Out-of-district
May Mini	2	126	252	162	25	105	593	1,011	1,137
Summer	6	252	504	182	309	525		1,268	1,520
Fall	11	462	924	207	188	121		978	1,440
Spring	10	420	840	202	178	189	889	1,878	2,298
<b>Total</b>	<b>29</b>	<b>\$1,260</b>	<b>\$2,520</b>	<b>\$753</b>	<b>\$700</b>	<b>\$940</b>	<b>\$1,482</b>	<b>\$5,135</b>	<b>\$6,395</b>

*Credit hours, tuition, fees, and text costs are for nursing (RNSG) courses only; non-nursing courses are extra  
Textbook costs are for required nursing texts only; recommended nursing texts are extra*

**ADDITIONAL EXPENSES**

Beginning of Program	
Uniform (varies by size and gender)	70.00
Nurse Pack	104.98
Supplies-(Stethoscope, Scissors, etc)	90.00
ANSA dues	10.00
Criminal Background Check	49.50
Apple iTouch or Smart Phone	229.00
Drug Screen	39.50
Subtotal	<b>\$593</b>
Last Semester	
Licensure Application- Texas BON	139.00
Pictures for Graduation	25.00
Alvin ADN Pin	35.00
NCLEX-RN Registration	200.00
Lamp for Pinning Ceremony	25.00
Diploma Fee	35.00
Graduation Cap and Gown	30.00
NCLEX-RN Review Course	400.00
Subtotal	<b>\$889</b>
<b>GRAND TOTAL</b>	<b>\$1,482</b>

***COSTS ARE APPROXIMATE AND SUBJECT TO CHANGE WITHOUT NOTICE  
Please contact Financial Aid Department if you need an exact cost listing  
(last updated 11-1-2011 using costs from Spring 2012 class schedule)***

**ALVIN COMMUNITY COLLEGE**  
**ASSOCIATE DEGREE NURSING GENERIC PROGRAM**  
**FREQUENTLY ASKED QUESTIONS**

1. **How do I get an Associate Degree Nursing application?** You must apply online at the ADN web page: [www.alvincollege.edu/adn](http://www.alvincollege.edu/adn) There is no paper application form. An ADN application link will be available on the web page only during an application period. Please see the "Application Periods" heading on the web page for the dates of the application periods. You must be admitted to Alvin Community College before the computer will allow you to do an online ADN application.
2. **When does the program begin?** Associate Degree nursing courses begin in August and January. LVN-to-ADN Transition courses begin in the middle of May.
3. **What are the requirements for admission?** Applicants must meet the minimum admission requirements to be considered for admission. The requirements are in the Alvin Community College catalog.
4. **Can I apply even though I have not completed the pre-requisite courses?** You may apply to the ADN program while "in progress" in one or more pre-requisites. However, any courses that are "in-progress" as of an application deadline cannot be used in GPA calculations for that application. The pre-requisites, BIOL 2401, BIOL 2402, and ENGL 1301, must be completed before the start of the ADN program. LVN-to ADN Transition students must complete the pre-requisites, BIOL 2401, BIOL 2402, BIOL 2420, ENGL 1301, PSYC 2301, and PSYC 2314, before the start of their program in May.
5. **Is the ACT or SAT required for admission?** Yes. The ACT or SAT test is required for all nursing applicants - **no exemptions**. The sum of ACT English and Reading scores must be 38 or higher, or the Critical Reading section of the SAT must be 460 or higher. Math and other scores will not be used. Scores must be from tests administered no earlier than 1996. Contact the ESC for further information about registering for the ACT (the SAT is not given at ACC).
6. **How are students selected for admission?** ADN admission is competitive. After the ADN deadline, applicants are ranked according to the number of completed courses in the ADN curriculum, the GPA of those courses, and standardized test reading scores (ACT: sum of English and Reading scores; or SAT: Critical Reading or Verbal score). Additional consideration is given to applicants who 1) complete ADN curriculum courses without repeating or withdrawing from courses in the last five years; 2) complete ADN curriculum courses at ACC; 3) earn a Bachelor's or higher degree from an accredited college or university; 4) reside in the ACC tax district.  
  
In order to achieve a high ranking, students are encouraged to earn a high grade point average in as many academic (non-nursing) ADN curriculum courses as possible, and earn a high score on the ACT or SAT. Academic courses that are not part of the ADN curriculum are excluded in the GPA calculation for admission ranking. Admission is very competitive, and students accepted into the program generally have completed courses in the curriculum plan with an A-B average and have an ACT score several points above minimum.
7. **Can I take academic (non-nursing) courses before starting the ADN program?** Yes. Some or all of the academic courses may be taken before starting the ADN program, with the requirement that all pre-requisite courses must be completed before starting the ADN program. Students who complete academic courses with a high GPA will earn higher ranking in the admission process.
8. **I want to finish academic courses before starting the ADN program. What courses should I take?** Many pre-nursing students take BIOL 2401, ENGL 1301, PSYC 2301, & PSYC 2314 in one semester and BIOL 2402, BIOL 2420 ENGL 1302, Humanities/Fine Arts Elective, in subsequent semester(s). There are also two nursing courses you can take ahead of time: RNSG 1108 (Dosage Calculation) and RNSG 1215 (Health Assessment).
9. **I have taken academic courses at a college other than ACC. Will these courses transfer?** Academic courses are freely transferable from regionally accredited colleges and universities when the content and credit hours are equivalent. Transferred academic courses must have a grade of "C" or better. Transferred nursing courses must have a grade of "B" or better.
10. **Will a science course (Anatomy & Physiology or Microbiology) taken more than five (5) years ago transfer?** BIOL courses that are older than 5 years old as of the application deadline must either be repeated or the student may demonstrate competency through a written examination. There is a competency exam for A&P and a competency exam for Microbiology. If you pass a competency exam, your grade(s) in the old BIOL course(s) will be used when ranking you against other applicants. Contact the Enrollment Services Center 281-756-5800 for information about the competency exam.

11. **How long does it take to complete the nursing program?** ADN: Once enrolled in the first nursing course, the ADN program requires 21 months to complete - four (4) long semesters and one (1) summer semester. The pre-requisite courses must be completed prior to enrolling in the nursing course. LVN-ADN: Once enrolled in the first nursing course, the LVN-ADN Transition Program is one year in length.
12. **Can I work while I am in the nursing program?** The nursing program is very demanding in terms of time and effort. Depending on the semester, classroom, lab and clinical hours will total 17-20 hours/week. In addition, students should budget at least two (2) hours of outside study time for each one (1) hours spent in class. While many students are employed during their enrollment, a full-time work schedule of 40 hours/week is difficult to maintain. Work schedules must be planned around classroom and clinical requirements and must also be flexible since lecture and clinical hours may change from semester-to-semester.
13. **What are the hours of the nursing classes?** Nursing classes are generally scheduled for four or five days per week: two to three short days and two long days. Nursing theory courses meet two-three days/week for 2-5 hours/day and are generally scheduled between the hours of 8 am and 3 pm. The clinical/lab days range from 6-12 hours in length and are held either in the campus skills lab or in a hospital or other clinical agency in the Houston/Galveston area. Hours in the clinical setting vary from semester to semester. Generally, clinical hours are scheduled between 6 am and 6 pm. Some clinical rotations will be during the evening shift and weekends.
14. **How much does the nursing program cost?** The approximate cost for tuition, fees and required textbooks for nursing courses is \$6,300 if you live in-district or \$8,100 if you live out of district. This includes cost of uniforms, skills lab equipment, licensure fees, and fees associated with graduation. This figure does not include costs related to required non-nursing courses or student transportation expenses. Tuition and fees are published in each ACC Class Schedule and are online at <http://www.alvincollege.edu/tuition/> .
15. **What is the current job market for nurses?** Nursing is the largest health care occupation with more than 2 million jobs. According to government statistics, it is one of ten (10) occupations projected to have the greatest number of new jobs. With the recent economic slowdown there is a slowing of the job market for nurses.
16. **What is the salary potential for a new graduate nurse?** Earnings vary according to location and schedule worked. Starting salaries average just over \$50,000/year.
17. **Is financial aid available?** Students can apply for scholarships, grants and loans through the Enrollment Services Center 281-756-5800.
18. **What are the physical requirements to enter the nursing program?** The student must be in good health and not pose a threat to the health or safety of others or to themselves. A physical examination is required prior to the start of the first semester. A departmental form is provided for this physical and is submitted to the ADN department after an applicant has been admitted to the program. Documentation of up-to-date immunizations is also required.
19. **Are there legal limitations for ADN program admission and licensure?** Yes! It is important that all students interested in the nursing program read the document "Criminal Background Checks" to determine if they must submit a Petition for Declaratory Order to the Texas Board of Nursing in order to receive a verification of eligibility for future licensure, as a condition of full acceptance into the nursing program. Individuals with felonies are not eligible for admission to the ADN program.

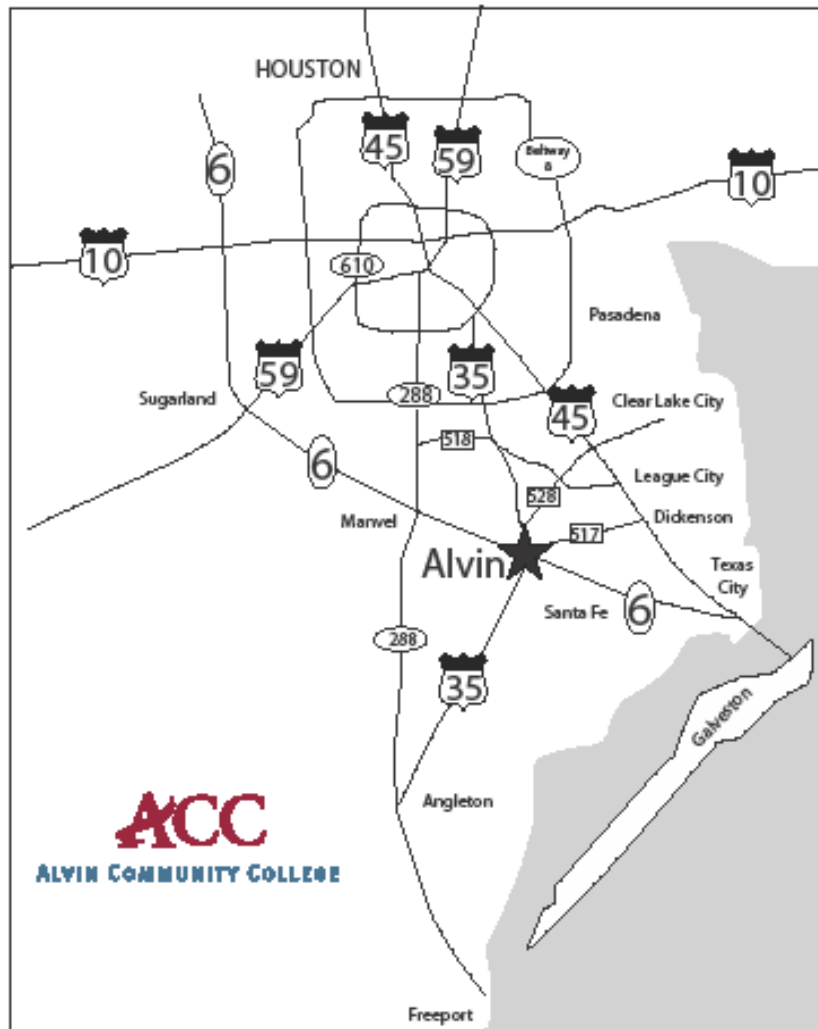
**\*\*IMPORTANT NOTICE\*\***

Anyone applying to a nursing program must complete the 3-shot Hepatitis-B series before the program starts. The series can take up to 6 months and should be started immediately for consideration of admittance to a nursing program.

**If you have further questions:**

You are welcome to ask questions at an ADN information meeting, or contact the ADN department: [nursing@alvincollege.edu](mailto:nursing@alvincollege.edu) 281-756-5630. Information meetings are open to all who are interested in finding out more about the 2-year ADN program or the 1-year LVN-to-ADN Transition program. These meetings are held first Wednesday of every month May-December, 3:00-4:00 pm in room S-103 (no reservation required). There are no information meetings Jan-March.

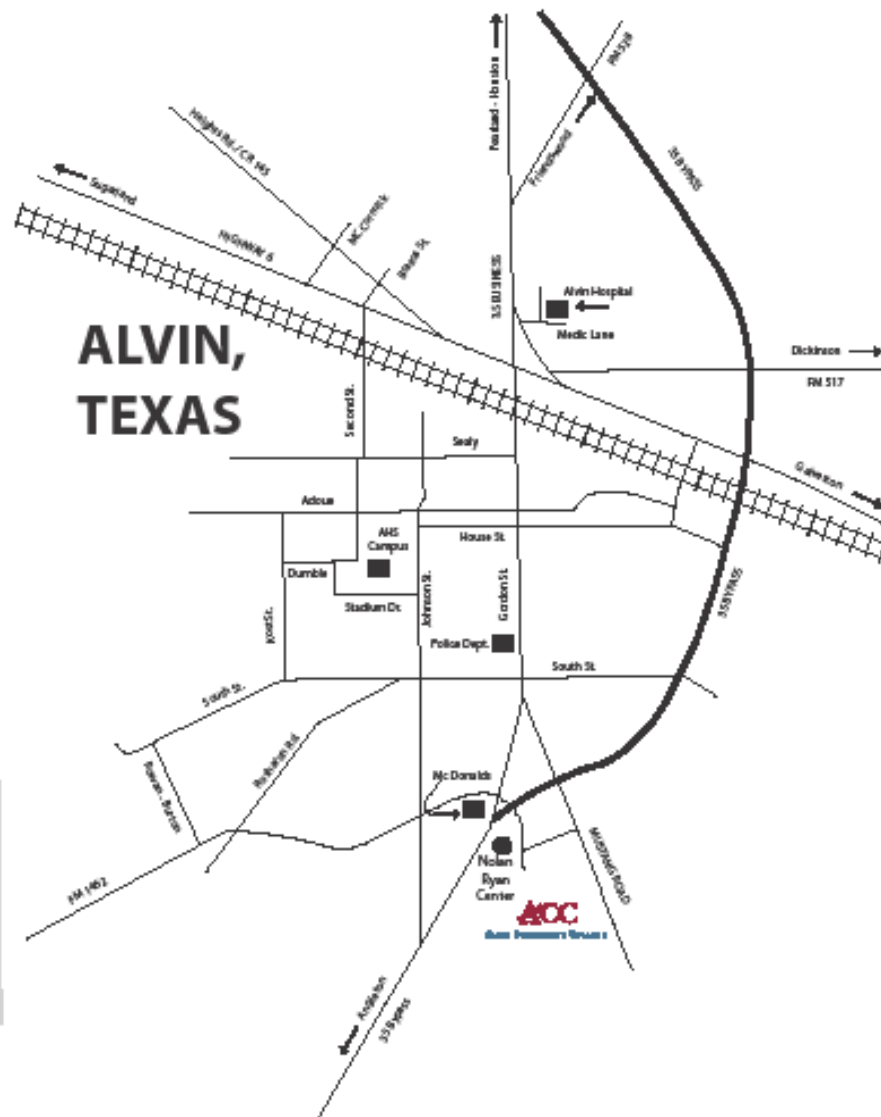
# How to Reach Alvin Community College



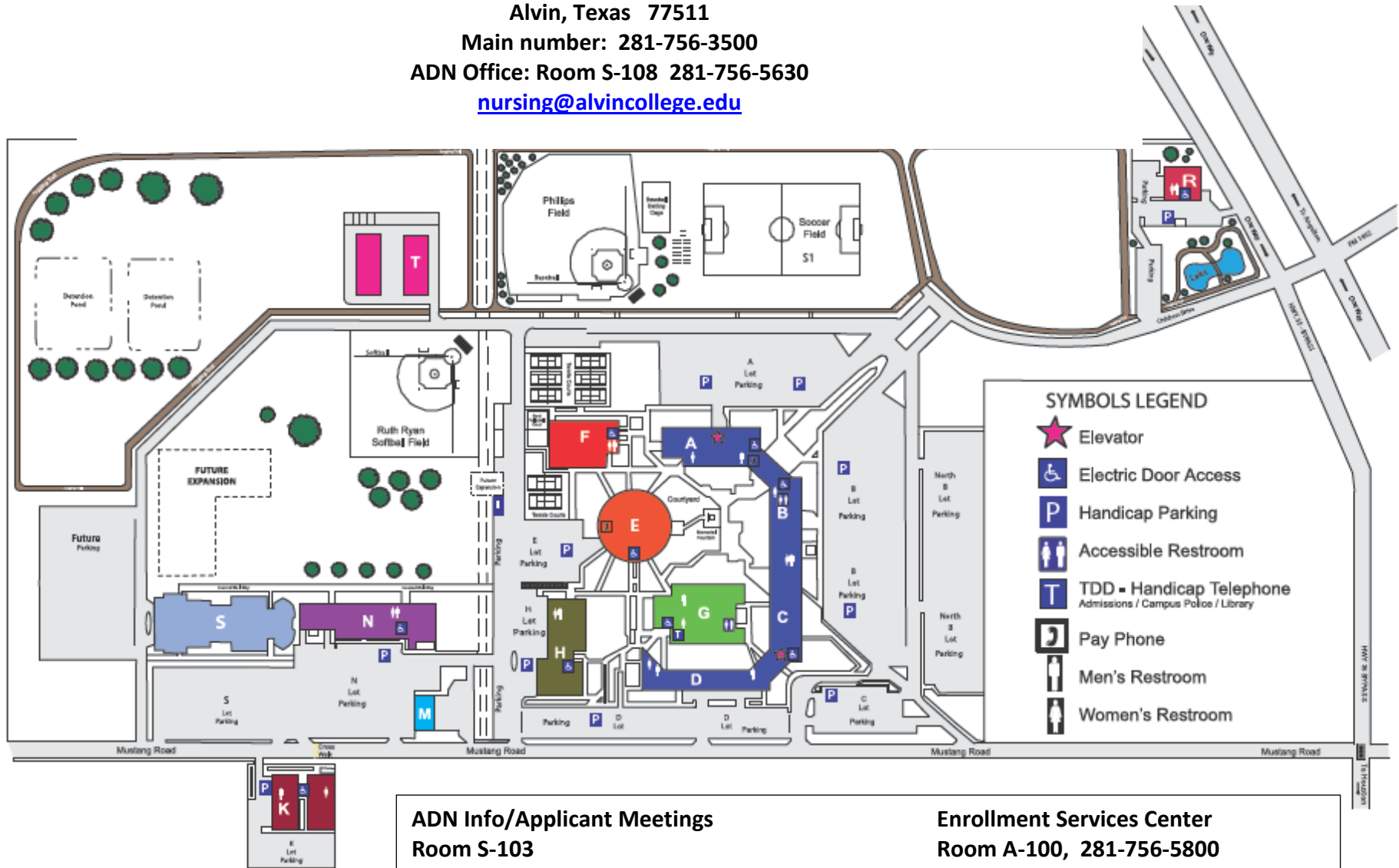
Alvin Community College is located 25 miles South of Houston and 30 miles North of Galveston on Hwy. 35 Bypass in Alvin, Texas.

From Houston, use Hwy. 35 South; or take I-45 South to Webster, then West on FM 528 to 35 Bypass; or Hwy 288 South to Marvel, then East on Hwy. 6 to 35 Bypass.

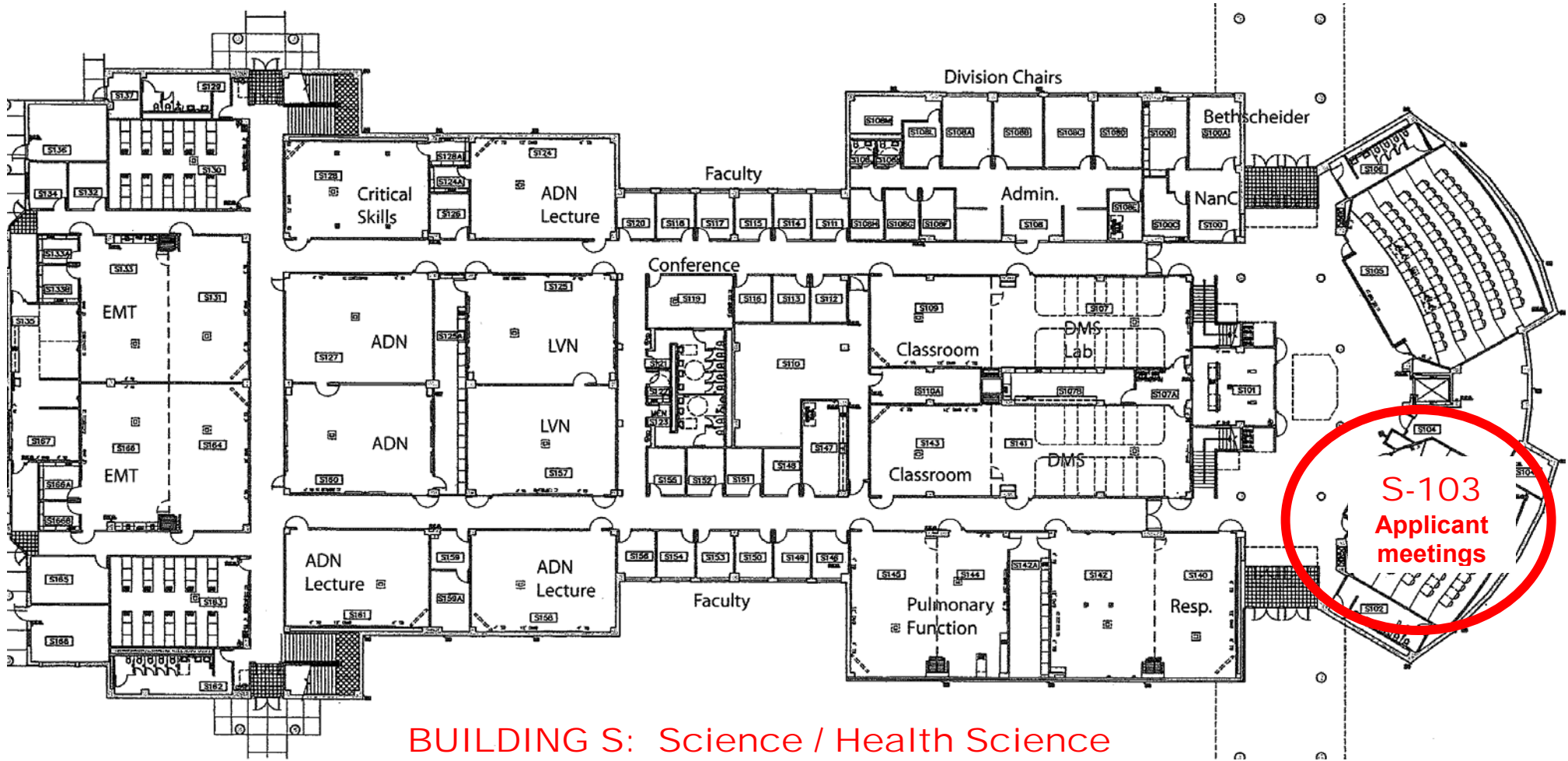
From Galveston, use Hwy. 6 to reach 35 Bypass, from Angleton and points South, use Hwy. 35.



Alvin Community College Campus Map  
 3110 Mustang Road  
 Alvin, Texas 77511  
 Main number: 281-756-3500  
 ADN Office: Room S-108 281-756-5630  
[nursing@alvincollege.edu](mailto:nursing@alvincollege.edu)



<p><b>ADN Info/Applicant Meetings</b>  <b>Room S-108</b>  <b>(see schedule earlier in this packet)</b></p>	<p><b>Enrollment Services Center</b>  <b>Room A-100, 281-756-5800</b>  <b>this office also includes:</b>  <b>Cashier Window</b>  <b>ACT testing office</b></p>
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BUILDING S: Science / Health Science