Thank you for your interest in the Alvin Community College Associate Degree Nursing 1-year Transition program.

The next Transition program you can apply to starts May 2014.

The application period for that program will be Jan-March 2014 (exact dates and deadline to be announced by summer)

Following are the application instructions for 2013 Transition program, so you can get an idea of what was required last application period. Note - wherever it talks about ACT/SAT tests, disregard. We are switching to the HESI test and details will be posted on the ADN web page by summer.

Application instructions for the 2014 Transition program will be posted on the ADN web page by summer.
Alvin Community College

Associate Degree Nursing
LVN-ADN Transition Program

Program Information
and
Application Instructions

Application Period Jan. 23 – March 1, 2013
Classes begin May 2013
October, 2012

We’re glad that you’re interested in the Alvin Community College (ACC) LVN-ADN Transition program! The LVN-ADN Transition program provides Licensed Vocation Nurses (LVNs) an educational pathway to earn their Associate Degree in Nursing. Graduates are eligible to apply for RN licensure and take the National Council Licensure Examination for Registered Nurses (NCLEX-RN). ACC has educated individuals to enter the nursing profession for over 40 years and has the reputation of an outstanding ADN program. We accept applications January 23 through March 1 for the LVN-ADN Transition program that starts May, 2013.

To be considered for the LVN-ADN Transition program, applicants must meet admission requirements in the College Catalog. The LVN-ADN Transition application and required supporting documents must be received by the ADN department no later than March 1. The attached “Catalog Information” shows the curriculum plan and program requirements. The following steps will assist you in the application process:

**STEPS FOR APPLYING TO THE ACC LVN-ADN TRANSITION PROGRAM**

1. **Apply to ACC** at [http://www.alvincollege.edu/StepstoGettingStarted.aspx](http://www.alvincollege.edu/StepstoGettingStarted.aspx) The college computer will not let you do an online LVN-ADN Transition application until you submit an ACC application and it has been processed by the Enrollment Services Center (ESC). Applying to ACC is not needed if you are currently an ACC student.

2. **Apply to ADN** at [https://app.alvincollege.edu/Nursing](https://app.alvincollege.edu/Nursing) 1-23-2013 through 3-1-2013. After submitting your LVN-ADN Transition application, return to the above link periodically to verify on your status screen whether the ADN department has confirmed the LVN-ADN Transition application steps you have completed. It will help if you have copies of all your college transcripts to refer to when doing your LVN-ADN Transition application. It will ask you to enter the date(s) you took or plan to take the ACT and/or SAT test(s). If you do not know exact date(s), just enter your best guess of the month/year you took or will take the test(s). If you have problems doing the LVN-ADN Transition application, call the IT Service Center at 281-756-3544. For questions about the LVN-ADN Transition application process, your qualifications, etc. please contact the ADN department. Anyone who previously applied must complete a new application to apply for the May 2013 LVN-ADN Transition program.

3. **Attend a mandatory applicant meeting** (schedule on next page). Bring documents to the meeting such as ACT or SAT score reports, hepatitis-b proof, etc. At the meeting we will give you a folder in which to place your documents. We will collect all folders at the end of the meeting. Anyone who previously applied must attend another applicant meeting to apply for the May 2013 LVN-ADN Transition program.

4. **Turn in ACT or SAT test scores to the ADN department.** A valid ACT or SAT test score is mandatory for all ADN applicants regardless of educational background - no exemptions. The ADN department will automatically get your scores if you take the ACT at ACC, or if you indicate to send a score report to ACC when you register for a SAT or National ACT. Otherwise, it is your responsibility to ensure the ADN department receives score report(s) no later than the ADN application deadline. See page 5, “Admission Requirements” heading for test score requirements. The last date you may take an ACT or SAT test to apply for the May 2013 LVN-ADN Transition program is 2-15-2013. Scores from any tests after this date may not be used for the May 2013 LVN-ADN Transition program.

5. **Turn in proof of Hepatitis-B immunity or of the 3-injection Hepatitis-B series to the ADN department.** You must turn in documentation of at least the first 2 Hep-B shots or Hep-B immunity by the ADN application deadline. The documentation must show that you are on track to complete the Hep-B series by 5-15-2013.

6. **Have all previously attended colleges and/or universities send official transcripts to the ACC Registrar** by the application deadline. The ADN office will obtain copies of your transcripts from the Registrar.

7. **Ensure TSI standards are met.** TSI means “Texas Success Initiative” which is a Texas law to ensure all college students meet minimum educational standards in English, Reading, and Math. By the LVN-ADN Transition application deadline, you must ensure that at least one of your Texas college transcripts states you have met all TSI standards. If all your college transcripts are from outside of Texas, call the ACC Enrollment Services Center 281-756-5800 to find out how to make your ACC transcript say TSI has been met.

Approximately six (6) weeks after the LVN-ADN application deadline, you will be emailed as to whether you are accepted, on the alternate list, or neither of these. So please keep your email address(es) current with the ADN department.
MANDATORY APPLICANT MEETINGS FOR
LVN-ADN TRANSITION PROGRAM, MAY 2013 ADMISSION

All applicants wanting to be considered for the May 2013 LVN-ADN Transition admission must attend one meeting from the dates/times listed below. No reservation is required. Anyone who has attended a “general Information meeting” or a previous applicant meeting must still attend one of the meetings below. Applicants residing out of state should contact the ADN department regarding the meetings.

Meetings start promptly on schedule. Plan your route ahead of time and allow enough time to arrive before the meeting starts. Anyone arriving late to a meeting may not get credit for attending that meeting. Do not bring children.

2013 LVN-ADN TRANSITION APPLICANT MEETING SCHEDULE - Building S, Room S-103
Attendance at one [1] meeting is mandatory – no reservation required.

<table>
<thead>
<tr>
<th>Time</th>
<th>Date</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>3 pm</td>
<td>1-24-2013</td>
<td>S 103</td>
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<tr>
<td>3 pm</td>
<td>2-13-2013</td>
<td>S 103</td>
</tr>
<tr>
<td>1 pm</td>
<td>3-1-2013 **</td>
<td>S 103</td>
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</tbody>
</table>

** 3-1-2013 is the last meeting and the application deadline for the May 2013 LVN-ADN Transition admission.

All required documents are due by 4pm on 3-1-2013 including:

1) Official transcripts from all colleges attended due in Registrar’s office
2) Ensure at least one of the transcripts states that all TSI standards are met.
3) ACT and/or SAT score reports due in ADN office.
4) Proof of at least your first two hepatitis-B shots or hepatitis-B immunity due in ADN office.
5) To save yourself a trip, turn in documents at an applicant meeting.

Completed Files: Applicants who complete all LVN-ADN Transition application steps and meet minimum admission criteria are considered for admission. It is your responsibility to make sure you have completed all application steps by the above deadline. To contact the ADN office you may email nursing@alvincollege.edu or call 281-756-5630.

Selection for Admission: Admission is competitive. Applicants are ranked after the application deadline. Ranking criteria include number of ADN curriculum courses completed, GPA in those courses, and standardized test reading scores (ACT- English and Reading or SAT- Critical Reading). Applicants receive additional for: 1) completing courses without repeats or withdrawals from courses within the last five years; 2) completing ADN curriculum coursework at ACC; 3) earned a Bachelors or higher degree from an accredited college or university; 4) reside in the ACC tax district.

Program Requirements: Program requirements are discussed during the application meeting and published in the ACC College Catalog. After initial acceptance and as a contingency for final acceptance, applicants must satisfactorily complete a criminal background check and drug screen conducted by specific agencies designated by the ADN department. Applicants who answer “yes” to any eligibility questions on the “Background Checks” page of this packet must submit the BON declaratory order letter to the ADN department no later than the due date for the criminal background check (approximately 2 weeks after the ADN application deadline). In addition, applicants who are accepted are required to complete a physical exam and submit proof of completing all required vaccinations. The vaccination requirement includes completing the Hepatitis B series before the start of the ADN program.

Sincerely,

Sally Durand MSN, RN
Director, Associate Degree Nursing
ACT / SAT INFORMATION FOR LVN-ADN TRANSITION APPLICANTS

Test dates are subject to change.
The most current test dates are always at the ACT and SAT web sites listed at the end of this document.

<table>
<thead>
<tr>
<th>2012 TEST DATES</th>
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<tbody>
<tr>
<td>Oct 3        ACT Residual</td>
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<tr>
<td>Oct 6        SAT **</td>
</tr>
<tr>
<td>Oct 27       ACT National</td>
</tr>
<tr>
<td>Nov 3        SAT **</td>
</tr>
<tr>
<td>Nov 7        ACT Residual</td>
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<tr>
<td>Dec 1        SAT **</td>
</tr>
<tr>
<td>Dec 5        ACT Residual</td>
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<tr>
<td>Dec 8        ACT National</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>2013 TEST DATES</th>
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</thead>
<tbody>
<tr>
<td>Jan 16       ACT Residual</td>
</tr>
<tr>
<td>Jan 26       SAT **</td>
</tr>
<tr>
<td>Feb 9        ACT National</td>
</tr>
<tr>
<td>Feb 13       ACT Residual</td>
</tr>
</tbody>
</table>

DEADLINE TO TAKE ACT OR SAT TEST FOR MAY 2013 LVN-ADN TRANSITION ADMISSION:
2-13-2013
Scores from tests taken after this date may NOT be used to apply to the May 2013 LVN-ADN Transition admission.

To register for the RESIDUAL ACT go to  https://app.alvincollege.edu/testing
Residual ACT dates are all given at the ACC Alvin campus only.
You must be admitted to ACC before you are allowed to register for a residual ACT.
Residual ACTs taken at ACC may not be transferred to any other college.
Note – there is a minimum 60-day waiting period between taking any 2 Residual ACT tests. For more information regarding this waiting period, call the Enrollment Services Center 281-756-5800.

To register for the NATIONAL ACT go to  www.actstudent.org
National ACT dates may or may not be given at ACC.
Check the national ACT web site for testing locations for the desired National date.
Registration deadlines are usually approximately 3 weeks before the test dates.

To register for the SAT go to  student.collegeboard.org
SAT tests are not given at ACC.
Check the SAT web site for testing locations for the desired SAT date.
Registration deadlines are usually approximately 3 weeks before the test dates.

The Continuing Education Department at ACC offers ACT/SAT prep classes from time to time.
Please call 281-756-3787 for details.

If you have learning or test-taking disabilities and want to take the ACT at ACC, call the Enrollment Services Center 281-756-5800 to discuss testing accommodations before you register for an ACT test.
Nursing Transition (LVN-to-ADN)
Associate of Applied Science Degree Program (A.A.S.) - Articulated Credit

Purpose: The transition program is to provide a pathway from Licensed Vocational Nurse (LVN) to Associate Degree Nursing (ADN). The program seeks to prepare graduates who are critical thinkers and competent practitioners. As Associate Degree Nursing graduates, they will practice within the defined roles and competencies of the Associate Degree nurse. In response to community and societal needs, they will be prepared to care for individuals and families in structured settings. Courses are presented according to their content and effectiveness toward successful fulfillment of state board competencies.

Upon successful completion of the program, the graduate is eligible to make application to write the National Council Licensure Examination for Registered Nurses (NCLEX-RN).

Program Requirements: A new class will begin in May each year. Qualified applicants will be admitted according to space available. To be considered for admission to the Transition Pathway of the Associate Degree Nursing Program, the applicant must:
1. Apply to Alvin Community College and fulfill the admission requirements of the college.
2. Apply to the ADN Program and meet admission and program requirements for that program.
3. Hold a license to practice vocational nursing in the State of Texas or be scheduled to graduate from the ACCVN program.
4. Have recent work experience, preferably in an acute care setting, as a licensed vocational nurse, or:
   a. scheduled to graduate from the ACCVN program.
   b. graduated within one year from a state approved vocational nursing program.
5. Complete prerequisite courses before the start of the nursing program.
6. Have a cumulative GPA of 2.5 or better.

To progress beyond the summer semester and register for Fall classes, ACCVN graduates must pass the NCLEX-VN examination.

<table>
<thead>
<tr>
<th>Course Number</th>
<th>Course Title</th>
<th>Credits</th>
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</thead>
<tbody>
<tr>
<td>ENGL 1301</td>
<td>Composition I</td>
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<tr>
<td>PSYC 2301</td>
<td>General Psychology</td>
<td>3</td>
</tr>
<tr>
<td>PSYC 2314</td>
<td>Life-Span Growth &amp; Development</td>
<td>3</td>
</tr>
<tr>
<td>BIOL 2401</td>
<td>Anatomy &amp; Physiology I</td>
<td>4</td>
</tr>
<tr>
<td>BIOL 2402</td>
<td>Anatomy &amp; Physiology II</td>
<td>4</td>
</tr>
<tr>
<td>BIOL 2420</td>
<td>Microbiology</td>
<td>4</td>
</tr>
</tbody>
</table>

3 Week Mini Semester (May)

*RNGS 1215 Health Assessment| 2 |

Summer Semester

RNGS 1262 Clinical Nursing: Concepts of Nurse Practice for Articulating Students| 2 |
RNGS 1417 Concepts of Nursing Practice I for Articulating| 4 |

Credit for Prior Learning

RNGS 1513| 5 |
RNGS 1441| 4 |
RNGS 1561| 5 |

Fall Semester

RNGS 1246 Legal Ethical Issues for Nurses| 2 |
*RNGS 1443 Complex Concepts of Adult Health| 4 |
*RNGS 2953 Clinical Nursing: Complex Concepts of Adult| 5 |
*ENGL 1302 Composition II| 3 |

Spring Semester

*RNGS 1512 Nursing Care of the Childbearing and Childrearing Family| 5 |
RNGS 2121 Management of Client Care| 1 |
*RNGS 2463 Clinical: Nursing Care of Childbearing and Childrearing Family| 4 |
Visual & PerfArts / Humanities| Select from Visual & Performing Arts or Humanities Core Curriculum| 3 |

| Total Credits Required for A.A.S. Nursing | 70 |

*May be taken prior to admission to the ADN program.
**RNGS 1443 / 2953 and RNGS 1512 / 2463 are taught both Fall and Spring semesters. Students may be assigned either set of courses in the Fall or Spring semester.
Purpose: The program seeks to prepare graduates who are critical thinkers and competent practitioners. As Associate Degree Nursing (ADN) graduates, they will practice within the defined roles and competencies of the Associate Degree nurse. In response to community and societal needs, they will be prepared to care for individuals and families in structured settings. Courses are presented according to their content and effectiveness toward successful fulfillment of state board competencies.

At the successful completion of a minimum of two (2) academic years and all program requirements, the graduate is qualified to make application to write the National Council Licensure Exam for Registered Nurses (NCLEX-RN).

The program is approved by the Texas Board of Nursing (BON) and accredited by the National League for Nursing Accrediting Commission (NLNAC). The mission of the BON is to protect and promote the welfare of the people of Texas by ensuring that each person holding a license as a nurse in the State of Texas is competent to practice safely. The NLNAC is recognized by the U.S. Department of Education as the national accrediting body for all types of nursing education programs.

Texas Board of Nursing (BON)
333 Guadalupe K-460
Austin, TX 78701
512-305-7400
www.bon.state.tx.us

NLNAC
3340 Peachtree Road NE, Suite 500
Atlanta, GA 30305
404-975-5000
www.nlnac.org

A person who has been convicted of or received deferred adjudication for anything other than a minor traffic violation, has been diagnosed with mental illness, or has a history of substance abuse, should contact the Texas Board of Nursing for licensure eligibility criteria. Individuals with felonies are ineligible for admission to the ADN Program.

Admission Requirements:
A new class begins each fall and spring semester. Application periods are from January through March for fall admission and September through November for spring admission. Applications are available at www.alvincollege.edu during the application period. Qualified applicants are admitted according to space availability. To be considered for admission to the Associate Degree Nursing (ADN) Program, the applicant must:

1. Be fully admitted to Alvin Community College.
2. Submit an ADN application to the ADN department during the application period.
3. Submit, by the application deadline, proof to the ADN department of having met the following minimum admission standards:
   a. Combined English and Reading score of 38 or higher on the ACT or 450 or higher on the Critical Reading section of the SAT test. No exemptions. Scores must be from tests administered no earlier than 1996.
   b. TSI (Texas Success Initiative) requirement satisfied as determined by ACC's testing and placement policies. Transfer students must meet the transfer institution's TSI requirements if enrolled at ACC.
   c. Cumulative GPA of 2.5 or better in nursing and nursing curriculum courses.
   d. Receipt of all two (3) or more (3) immunizations for Hepatitis B or proof of Hepatitis B immunity upon application. The series of three (3) immunizations must be completed by the start date of the program.
4. Attend one of the mandatory ADN Applicant meetings discussing specific program policies and requirements held during the application period.
5. Submit to the ACC Registrar's office official transcripts from all colleges/universities attended. No academic course with a grade below C is accepted for transfer credit in the ADN program. Academic courses include composition/written communication, social/behavioral/biological sciences, humanities, and visual/performing arts.
6. Complete BIOL 2401, BIOL 2402, and ENGL 1301 prior to start of the 2 year ADN program or BIOL 2401, BIOL 2402, BIOL 2420, ENGL 1301, PSYC 2301, and PSYC 2314 prior to the start of the LVN-ADN transition program.
7. Students are ineligible for admission if at the time of application transcripts reflect more than one (1) D or F in a nursing or nursing curriculum science course (BIOL 2401, 2402, and 2420) taken within five years of the application deadline. The student is ineligible even if the course is repeated and the student earns an A, B, or C in the subsequent attempt.

Selection for Admission
ADN admission is competitive. After the ADN deadline, applicants are ranked according to the number of completed courses in the ADN curriculum, the GPA of those courses, and standardized test reading scores (ACT: sum of English and Reading scores; SAT: Critical Reading or Verbal score). Additional consideration is given to applicants who 1) complete ADN curriculum courses without repeating or withdrawing from courses in the last five years; 2) complete ADN curriculum courses at ACC; 3) a Bachelor's or higher degree from an accredited college or university; 4) reside in the ACC tax district.

Program Information:
1. BIOL 2401, 2402, and 2420 must be taken within five years of application deadline. BIOL courses completed more than five years prior to the application deadline must be repeated or the student may demonstrate competency through a written examination. Contact the ADN department for information about the examination.
2. Requirements to be completed after initial acceptance and before the start of the program include:
   a. Satisfactory criminal background check as determined by the requirements of clinical affiliates and by the eligibility criteria established by the BON. A social security number is required and will be verified during the background check. Individuals with felonies are ineligible for admission.
   b. A person with a criminal history other than a felony may be eligible to be considered for admission if:
      i. The ADN clinical affiliates permit the person to practice in their agency
      ii. The Texas Board of Nursing indicates in a letter that a "Declaratory Order" (D.O.) was received and the individual is eligible to apply to take the licensure examination. The BON website, www.bon.state.tx.us, contains eligibility questions and the petition for the declaratory order.
   c. CPR Certification from American Heart Association: Basic Life Support (BLS) for Health Care Providers
   d. Physical examination. Form provided by the department.
   e. Up-to-date immunizations as required by the Texas Department of Health and Clinical Affiliates (measles, mumps, rubella, tetanus, diphtheria, tetanus, diphtheria,

Alvin Community College Associate Degree Nursing Transition Program - May 2013 Admission
pertussis, varicella, hepatitis B series of 3 immunizations, seasonal flu)
   e. Negative tuberculin screen (yearly)
   f. Negative drug test
   g. Purchase of a school uniform and lab supplies
   h. Purchase of an I-pod, touch or smart phone if the student does not have one already. The device enables access to medical and nursing information when the student is at clinical sites.
3. Each student is required to pay for standardized, computerized tests that are administered throughout the program.
4. Students attend various clinical sites in the Houston/Galveston region throughout the program. Clinical times/days vary each semester and include weekend and evening hours.

Transfer of Nursing Credits:
1. Courses accepted for transfer must be similar in content and credit to the ACC course(s).
2. No grade below a "B" in any nursing course is accepted for transfer.
3. Students must demonstrate competency through an examination in nursing content for courses without a clinical component that were completed more than three (3) years prior to the time of application.
4. Transfer applicants who, in the last 3 years, were enrolled in a professional nursing program and attempted/completed nursing course(s) with a clinical component(s), are considered for admission on a space available basis. Applicants must:
   a. Meet the criteria for admission to the ADN program at ACC;
   b. Have a written recommendation from the Dean/Director of their previous nursing program;
   c. Demonstrate competency in previously completed nursing courses prior to admission through a written examination and a clinical skills competency demonstration. The tests will be administered once per semester and evaluated by a faculty review committee. Contact the department for test dates.

Readmission of Former ACC ADN Students:
A student not enrolled in a nursing course for one (1) or more semesters (excluding summer), for any reason, is termed a withdrawal from the ADN Program and must apply for readmission. Readmission of former students will be considered only:
1. A student who has withdrawn from the ADN program and wishes to re-enter must submit a new application at least eight (8) weeks prior to the requested date of readmission. Students wishing to re-enter the first semester must reapply during the program application period in the spring and be ranked with applicants from that pool.
2. Evidence of competency in previously completed nursing courses will be required prior to readmission. This will be accomplished through an examination and a clinical skills competency demonstration. Tests will be administered once per semester and evaluated by a faculty review committee. Contact the department for test dates.
3. Re-entering students must abide by the current admission, curriculum and program requirements of the department.
4. Students are readmitted on a space available basis.
5. Following a second (2nd) withdrawal from the program, a student will not be readmitted. Students may petition for re-admission when a withdrawal occurs because of a catastrophic event. The student must have had a passing grade in the RNSG course at the time of withdrawal. Permission will be considered by a faculty review committee.
6. The department reserves the right to deny readmission to a student who discontinued the program due to academic dishonesty or exhibited unprofessional behavior in clinical. The decision to deny or accept readmission will be made by a faculty review committee.
7. Students who are unsuccessful in a professional nursing program and subsequently complete a vocational nursing program are eligible to apply to the LVN-ADN Transition track. Eligibility for the "D"s, "F"s or "W"s" earned in nursing courses while previously enrolled in the professional nursing program are eliminated for these students.

Progression Policies:
1. Students will abide by the current ADN admission, curriculum and program requirements at the time they are admitted or readmitted to the Associate Degree Nursing Program.
2. Once enrolled in the ADN Program, all nursing courses and related courses must be completed in proper sequence as shown in the catalog and degree plan. The program must be completed within five (5) years of the initial acceptance.
3. No grade below a C in nursing curriculum science and nursing courses will be acceptable for progression.
4. In order to receive a grade of C, a minimum grade of 75% must be attained in each nursing course.
5. Once enrolled in the ADN program, a student who receives a D, F, or W in a nursing course or drops a nursing course, must, if eligible, re-enroll in that course before enrolling in a subsequent nursing course.
6. A student who withdraws from a nursing course with a related clinical component must withdraw from the corresponding course.
7. A student who receives a grade of D or F in a nursing course with a related clinical component will be assigned the grade of "R" in the corresponding course.
8. The student must, if eligible, re-enroll in both the theory and clinical sections of that course. Each semester's co-requisite RNSG courses must be completed with a minimum grade of C in order to progress.
9. A student must achieve an overall GPA of 2.0 in all courses in the nursing curriculum in order to progress to the next nursing course.
10. Once enrolled in the ADN program, it is expected that enrollment is continuous. Students with a break in enrollment must apply for readmission. A break in enrollment includes: 1) Receipt of a grade of D, F, or W in a nursing course requiring a repeat of the course, 2) Withdrawal from a nursing course with a clinical component, and 3) Non-enrollment in a nursing course for one (1) or more semesters (excluding summer).
11. A student will be readmitted only once to the program. Following a second (2nd) D, F, or withdrawal enrollment during the program, a student is ineligible for readmission. Students may petition for re-admission when a withdrawal from an RNSG course occurs due to a catastrophic event. The student must have had a passing grade in the RNSG course at the time of withdrawal. Permission will be considered by a faculty review committee.
12. Consideration for readmission will be on an individual basis and as space permits. A student not enrolled in a nursing course for one or more semesters (excluding summer) will be required to demonstrate competency in previously completed nursing courses prior to readmission. Refer to section "Readmission of Former ACC ADN Students".
13. A student will be terminated from the ADN Program if they have received more than one (1) D or F in a nursing course, and/or in BIOC 2401, BIOC 2402 and/or BIOC 2420. This includes courses which have been repeated and a passing grade (A, B or C) received in a subsequent attempt, regardless of the college or university where the initial grade (D or F) was received. The student is ineligible even if the course is repeated and the student earns an A, B, or C in the subsequent attempt. A student currently enrolled in the second year of the program who receives more than one D, F, or W in a single semester is eligible to be considered for re-enrollment if they have not posted a previous D, F, or W.
14. Ge-Requisite courses must be completed for a student to progress to the next semester.
REQUIRED ELECTIVE COURSE

Take ONE course from the following list. We will not accept any other course as an elective.

<table>
<thead>
<tr>
<th>Humanities 040</th>
<th>Performing Arts 050</th>
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<tbody>
<tr>
<td>CHIN 2311, 2312</td>
<td>ARTS 1301, 1303, 1304</td>
</tr>
<tr>
<td>ENGL 2322, 2323, 2327, 2328, 2332, 2333</td>
<td>COMM 2366</td>
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<td>FREN 2311, 2312</td>
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<td>HUMA 1301, 1302</td>
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<tr>
<td>SPAN 2311, 2312, 2315, 2321, 2322, 2323, 2324</td>
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To enter a Nursing Program at Alvin Community College, the following immunizations and tests are required by State Law, Clinical Facilities, and the Center for Disease Control (CDC).

**UPON APPLICATION:**
Your application will be considered only if you comply with the following Hepatitis-B requirement by the application deadline.

**Hepatitis-B:** by the application deadline,
Either submit documentation of Hep-B immunity;
OR submit documentation of at least the first two Hep-B immunizations.

**UPON ACCEPTANCE:**
Your acceptance is contingent on completing the following steps by the start of the program.

**Hepatitis-B:**
Submit documentation of the 3rd Hep-B immunization.
Disregard this step if you have already submitted documentation of Hep-B immunity.

**Tuberculin Test (PPD):** REQUIRED ANNUALLY
Submit documentation of a PPD test showing negative results; get the test done close to the time you begin the program.
Chest x-ray is required if PPD test is positive (submit signed copy of chest x-ray results).

**Varicella** (chicken pox):
Either submit documentation of varicella immunity;
OR submit documentation of two varicella immunizations spaced 4 to 8 weeks apart.

**MMR** (measles, mumps, rubella):
Either submit documentation of MMR immunity;
OR submit documentation of two MMR immunizations spaced at least 28 days apart.

**TDaP** (tetanus, diphtheria, pertussis):
Submit documentation of one TDaP immunization administered on or after 18th birthday.
(the Td immunization without the pertussis is NOT acceptable)

**Flu:** REQUIRED ANNUALLY
Submit documentation of a seasonal flu immunization which has been administered the Fall semester.
Background Checks

A background check is conducted as a condition of full acceptance after a student's initial acceptance into the ADN program and before the student may enroll in ADN courses. Additionally, the Texas Board of Nursing (BON) conducts an FBI background check before granting RN licensure; the FBI check is usually done during the student's last semester in the ADN program.

A student who has any criminal offense other than a minor traffic violation, has been diagnosed with mental illness, or has a history of substance abuse (i.e. the answer is "yes" to any of questions 1-5 below), is eligible for admission into the ADN program only if the student has: 1) Submitted a “Petition for Declaratory Order” to the Texas Board of Nursing (BON), 2) Received BON verification of eligibility for future licensure by the ADN application deadline, and 3) Meets the minimum standards set by clinical affiliates.

Depending on the complexity of the student's background and the BON's workload, it may take a minimum of 6 months to 2 years for the BON to process the student's Petition for Declaratory Order. The BON determines eligibility for future licensure on a case-by-case basis. For criminal incidents, the BON considers severity of the offense, how long ago the offense was committed, and the behavior of the individual since the incident.

Students with felonies are not eligible for admission to the ACC ADN Program.

The Petition for Declaratory Order form and other information regarding eligibility for licensure is available from the Texas BON website at [http://www.bon.state.tx.us/olv/pdfs/DOapp.pdf](http://www.bon.state.tx.us/olv/pdfs/DOapp.pdf)

If you answer "NO" to all questions below, you are not required to submit a Petition for Declaratory Order to the BON.

### Texas Board of Nursing Licensure Eligibility Questions:

<table>
<thead>
<tr>
<th>Question</th>
<th>Yes</th>
<th>No</th>
</tr>
</thead>
<tbody>
<tr>
<td>1)</td>
<td>Yes for any criminal offense, including those pending appeal, have you: A. been convicted of a misdemeanor? B. been convicted of a felony? C. pled nolo contendere, no contest, or guilty? D. received deferred adjudication? E. been placed on community supervisor or court-ordered probation, whether or not adjudicated guilty? F. been sentenced to serve jail or prison time? Court-ordered confinement? G. been granted pre-trial diversion? H. been arrested or any pending criminal charges? I. been cited or charged with any violation of the law? J. been subject of a court-martial; Article 15 violation; or received any form of military judgment/punishment/action?</td>
<td>No</td>
</tr>
</tbody>
</table>

(You may only exclude Class C misdemeanor traffic violations.)

**NOTE: Expunged and Sealed Offenses:** While expunged or sealed offenses, arrests, tickets, or citations need to be disclosed, it is your responsibility to ensure the offense, arrest, ticket or citation has, in fact, been expunged or sealed. It is recommended that you submit a copy of the Court Order expunging or sealing the record in question to our office with your application. Failure to reveal an offense, arrest, ticket, or citation that is not in fact expunged or sealed, will at a minimum, subject your license to a disciplinary fine. Non-disclosure of relevant offenses raises questions related to truthfulness and character.

**NOTE: Orders of Non-disclosure:** Pursuant to Tex. Gov’t Code § 552.142(b), if you have criminal matters that are the subject of an order of non-disclosure you are not required to reveal those criminal matters on this form. However, a criminal matter that is the subject of an order of non-disclosure may become a character and fitness issue. Pursuant to other sections of the Gov’t Code chapter 411, the Texas Nursing Board is entitled to access criminal history record information that is the subject of an order of non-disclosure. If the Board discovers a criminal matter that is the subject of an order of non-disclosure, even if you properly did not reveal that matter, the Board may require you to provide information about that criminal matter.

<table>
<thead>
<tr>
<th>Question</th>
<th>Yes</th>
<th>No</th>
</tr>
</thead>
<tbody>
<tr>
<td>2)</td>
<td>Are you currently the target or subject of a grand jury or governmental agency investigation?</td>
<td>No</td>
</tr>
<tr>
<td>3)</td>
<td>Has any licensing authority refused to issue you a license or ever revoked, annulled, cancelled, accepted surrender of, suspended, placed on probation, refused to renew a professional license, certificate or multi-state privilege held by you now or previously, or ever fined, censured, reprimanded or otherwise disciplined you?</td>
<td>No</td>
</tr>
<tr>
<td>4)</td>
<td>Within the past five (5) years have you been addicted to and/or treated for the use of alcohol or any other drug?*</td>
<td>No</td>
</tr>
<tr>
<td>5)</td>
<td>Within the past five (5) years have you been diagnosed with, treated, or hospitalized for schizophrenia and/or psychotic disorder, bipolar disorder, paranoid personality disorder, antisocial personality disorder, or borderline personality disorder?</td>
<td>No</td>
</tr>
</tbody>
</table>

If “YES” indicate the condition:

- schizophrenia and/or psychotic disorders
- bipolar disorder
- paranoid personality disorder
- antisocial personality disorder
- borderline personality disorder

*If you are licensed as an LVN in the State of Texas and are currently participating in the Texas Peer Assistance Program for Nurses you may answer "NO" to questions #4 and #5.
### ALVIN COMMUNITY COLLEGE
ASSOCIATE DEGREE NURSING
APPROXIMATE COST for LVN-ADN TRANSITION PROGRAM

<table>
<thead>
<tr>
<th>Semester</th>
<th>RNSG Credit Hours</th>
<th>ACC Tuition</th>
<th>ACC Fees</th>
<th>Course Fees</th>
<th>Required Texts</th>
<th>Additional Expenses see below</th>
<th>In/Out of District Totals</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>In-district</td>
<td>Out-of-district</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>May Mini</td>
<td>2</td>
<td>126</td>
<td>252</td>
<td>162</td>
<td>25</td>
<td>115</td>
<td>600</td>
</tr>
<tr>
<td>Summer</td>
<td>6</td>
<td>252</td>
<td>504</td>
<td>182</td>
<td>290</td>
<td>529</td>
<td></td>
</tr>
<tr>
<td>Fall</td>
<td>11</td>
<td>462</td>
<td>924</td>
<td>207</td>
<td>209</td>
<td>227</td>
<td></td>
</tr>
<tr>
<td>Spring</td>
<td>10</td>
<td>420</td>
<td>840</td>
<td>202</td>
<td>209</td>
<td>212</td>
<td>889</td>
</tr>
<tr>
<td>Total</td>
<td>29</td>
<td>$1,260</td>
<td>$2,520</td>
<td>$753</td>
<td>$733</td>
<td>$1,083</td>
<td>$1,489</td>
</tr>
</tbody>
</table>

Credit hours, tuition, fees, and text costs are for nursing (RNSG) courses only; non-nursing courses are extra. Textbook costs are for required nursing texts only; recommended nursing texts are extra.

### ADDITIONAL EXPENSES

<table>
<thead>
<tr>
<th>Beginning of Program</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Uniform (varies by size and gender)</td>
<td>70.00</td>
</tr>
<tr>
<td>Nurse Pack</td>
<td>125.00</td>
</tr>
<tr>
<td>Supplies-(Stethoscope, Scissors, etc)</td>
<td>90.00</td>
</tr>
<tr>
<td>ANSA dues</td>
<td>10.00</td>
</tr>
<tr>
<td>Criminal Background Check</td>
<td>49.50</td>
</tr>
<tr>
<td>Apple iTouch or Smart Phone</td>
<td>216.00</td>
</tr>
<tr>
<td>Drug Screen</td>
<td>39.00</td>
</tr>
<tr>
<td><strong>Subtotal</strong></td>
<td><strong>$600</strong></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Last Semester</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Licensure Application- Texas BON</td>
<td>139.00</td>
</tr>
<tr>
<td>Pictures for Graduation</td>
<td>25.00</td>
</tr>
<tr>
<td>Alvin ADN Pin</td>
<td>35.00</td>
</tr>
<tr>
<td>NCLEX-RN Registration</td>
<td>200.00</td>
</tr>
<tr>
<td>Lamp for Pinning Ceremony</td>
<td>25.00</td>
</tr>
<tr>
<td>Diploma Fee</td>
<td>35.00</td>
</tr>
<tr>
<td>Graduation Cap and Gown</td>
<td>30.00</td>
</tr>
<tr>
<td>NCLEX-RN Review Course</td>
<td>400.00</td>
</tr>
<tr>
<td><strong>Subtotal</strong></td>
<td><strong>$889</strong></td>
</tr>
</tbody>
</table>

**GRAND TOTAL** $1,482

COSTS ARE APPROXIMATE AND SUBJECT TO CHANGE WITHOUT NOTICE
Please contact Financial Aid Department if you need an exact cost listing
(last updated using costs from Fall 2012 class schedule)
1. **How do I get an Associate Degree Nursing (ADN) application?** There is no paper application form; you must apply online at the ADN web page: [www.alvincollege.edu/adn](http://www.alvincollege.edu/adn) An ADN application link will be available on the ADN web page only during an application period. Please see the “Application Periods” heading on the ADN web page for application period dates. You must be admitted to Alvin Community College (ACC) before you will be allowed to start an online ADN application. If you are not already admitted to ACC, start the ACC admission process here: [http://www.alvincollege.edu/StepstoGettingStarted.aspx](http://www.alvincollege.edu/StepstoGettingStarted.aspx)

2. **When does the program begin?** 2-year ADN programs begin August and January. 1-year LVN-to-ADN Transition program begins the middle of May.

3. **What are the requirements for admission?** Please see the ADN admission requirements in the current ACC catalog and ADN application packet. All ADN applicants must meet minimum admission requirements to be eligible for consideration for acceptance into an ADN program.

4. **What are the pre-requisite courses?** 2-year program: the prerequisites are BIOL-2401, BIOL-2402 and ENGL-1301. Transition program: the prerequisites are BIOL-2401, BIOL-2402, BIOL-2420, ENGL-1301, PSYC-2301 and PSYC-2314. You may apply without prerequisites or while “in progress” in prerequisites, but if you are accepted into a nursing program, you must have passing grades in all the prerequisites before nursing class starts. Any “in progress” prerequisite courses are not counted in your GPA when ranking you against other nursing applicants.

5. **Is the ACT or SAT required for admission?** Yes. The ACT or SAT test is required for all nursing applicants regardless of educational background - no exemptions. The sum of ACT English and Reading scores must be 38 or higher; the SAT Critical Reading score must be 460 or higher. Math and other scores will not be used. Scores must be from tests taken after 1995. Contact the ACC Enrollment Services Center (ESC) 281-756-5800 for more information on registering for the ACT (the SAT is not given at ACC).

6. **How are students selected for admission?** ADN admission is competitive. After the application deadline, applicants are ranked according to number of completed courses in the ADN curriculum, the GPA of those courses, and ACT or SAT score (see previous paragraph). Additional consideration is given to applicants who 1) complete ADN curriculum courses without repeating or withdrawing from courses in the last five years; 2) complete ADN curriculum courses at ACC; 3) have a Bachelor’s or higher degree from an accredited college or university; 4) reside in the ACC tax district.

   In order to achieve a high ranking, you are encouraged to achieve a high grade point average in as many academic (non-nursing) ADN curriculum courses as possible, and achieve a high ACT or SAT score. We do not count grades of courses that are not part of the ADN curriculum. Admission is very competitive, and students accepted into the program usually have completed many courses in the ADN curriculum with an A-B average and have a test score significantly higher than the required minimum score.

7. **Can I take academic (non-nursing) courses before starting the ADN program?** Yes. Some or all of the academic courses may be taken before starting the ADN program, with the requirement that all pre-requisite courses must be completed before starting the ADN program. Many pre-nursing students take BIOL-2401, ENGL-1301, PSYC-2301, & PSYC-2314 in one semester; and BIOL-2402, BIOL-2420, ENGL-1302, and a Humanities/Fine Arts Elective, in subsequent semester(s). There are also two nursing courses you can take ahead of time: RNSG 1108 (Dosage Calculation) and RNSG 1215 (Health Assessment). Students who complete academic courses with a high GPA will earn higher ranking in the admission process.

8. **I have taken academic courses at colleges other than ACC. Will these courses transfer?** Academic courses are transferable from regionally accredited colleges and universities when the content and credit hours are equivalent. Transferred academic courses must have a grade of "C" or better. Transferred nursing courses must have a grade of "B" or better.

9. **Is there a time limit on courses?** The only time limit is a 5-year limit on A&P and Microbiology courses. BIOL courses more than 5 years old as of the application deadline must either be repeated, or you may take a competency exam, one for A&P and one for Microbiology. If you pass a competency exam, your old BIOL grade(s) will count for prerequisite purposes and will be used when ranking you against other applicants. Contact the ESC 281-756-5800 for information about competency exams.
10. **How long does it take to complete the nursing program?**  
   2-year ADN: Once enrolled in the first nursing course, the ADN program takes 21 months to complete: 4 long semesters and 1 summer semester.  
   LVN-ADN Transition: Once enrolled in the first nursing course, the Transition Program takes one year to complete. All pre-requisite courses must be completed prior to enrolling in the first nursing course (see paragraph #4).

11. **Can I work while I am in a nursing program?** The nursing program is very demanding in terms of time and effort. Depending on semester, classroom, lab and clinical hours will total 17-20 hours/week. In addition, students should budget at least two hours of outside study time for each hour spent in class. While many students are employed during their enrollment, a full-time work schedule of 40 hours/week is difficult to maintain. Work schedules must be planned around classroom and clinical requirements and must also be flexible since lecture and clinical hours may change from semester to semester.

12. **What are the hours of the nursing classes?** Nursing classes are generally scheduled for four or five days per week: two to three short days and two long days. Nursing theory courses meet two-three days/week for 2-5 hours/day and are usually between the hours of 8 am and 3 pm. Clinical/lab days are 6 to 12 hours long and are held either in the campus skills lab or in a hospital or other clinical agency in the Houston/Galveston area. Clinical start/end times vary from semester to semester, but are usually between 6 am and 6 pm. Some clinical rotations will be during the evening shift and weekends.

13. **How much does the nursing program cost?** The approximate cost for tuition, fees and required textbooks for nursing courses is $6,400 if you live in-district or $8,200 if you live out of district. This includes cost of uniforms, skills lab equipment, licensure fees, and fees associated with graduation. This figure does not include costs to complete required non-nursing courses or student transportation expenses. Tuition and fees are published in each ACC Class Schedule and are online at http://www.alvincollege.edu/Students/EnrollmentServicesCenter/Tuition.aspx

14. **What is the current job market for nurses?** Nursing is the largest health care occupation with more than 2 million jobs. According to government statistics, it is one of ten occupations projected to have the greatest number of new jobs. With the recent economic slowdown there is a slowing of the job market for nurses.

15. **What is the salary potential for a new graduate nurse?** Earnings vary according to location and schedule worked. Starting salaries average just over $50,000/year.

16. **Is financial aid available?** Students can apply for scholarships, grants and loans through the Enrollment Services Center 281-756-5800.

17. **What are the physical requirements to enter the nursing program?** The student must be in good health and not pose a threat to the health or safety of others or to themselves. A physical examination is required prior to the start of the first semester. A departmental form is provided for this physical and is submitted to the ADN department after an applicant has been admitted to the program. Documentation of up-to-date immunizations is also required after an applicant has been admitted to the program.

18. **Are there legal limitations for ADN program admission and licensure?** Yes! If you have a history of psychiatric or criminal events, it is important to read the document “Criminal Background Checks” in the ADN application packet to determine if you must submit a Petition for Declaratory Order to the Texas Board of Nursing in order to receive a verification of eligibility for future licensure, as a condition of full acceptance into the nursing program. Individuals with felonies are not eligible for admission to the ADN program.

**IMPORTANT NOTICE**

Anyone applying to a nursing program must complete the 3-shot Hepatitis-B series before the program starts. The series can take up to 6 months and should be started immediately for consideration of admittance to a nursing program.

If you have further questions:

You are welcome to contact the ADN department

nursing@alvincollege.edu  281-756-5630.
How to Reach Alvin Community College

Alvin Community College is located 25 miles South of Houston and 30 miles North of Galveston on Hwy. 35 Bypass in Alvin, Texas.

From Houston, use Hwy. 35 South; or take I-45 South to Webster, then West on FM 528 to 35 Bypass; or Hwy 288 South to Manvel, then East on Hwy. 6 to 35 Bypass.

From Galveston, use Hwy. 6 to reach 35 Bypass, from Angleton and points South, use Hwy. 35.
ADN Info/Applicant Meetings
Room S-103
(see schedule earlier in this packet)

Enrollment Services Center (ESC)
Room A-100, 281-756-5800
Go to the ESC for: financial aid, college admission, testing (ACT/SAT) registration