

Student Services On-Campus Staffing Schedule & Services

Due to the COVID-19 Pandemic, there will be limited Student Services staff on campus to provide face-to-face services in July. Students should attempt to schedule virtual appointments from ACC's website for Advising, Counseling, Testing, Admissions, and Financial Aid. During the days and times listed below, longer than normal wait times to be served on campus should be expected. Before being served by staff members on campus, students must take the online COVID-19 Awareness training. There will be limited numbers of computers available in Building A to provide the mandatory training.

July 1 - July 31, 2020 – Limited staff available for all services provided on-campus, only during the days and times below. All other services being provided online/virtually during regular hour of operation.					
Day	Time on Campus	Location	Service		
Mondays	8:00 a.m. - 5:00 p.m.	Building A - Admissions Lobby	All & COVID-19 Awareness Training		
Tuesdays	8:00 a.m. - 5:00 p.m.	Building A - Admissions Lobby	All & COVID-19 Awareness Training		
Wednesdays	8:00 a.m. - 5:00 p.m.	Building A - Admissions Lobby	All & COVID-19 Awareness Training		
Thursdays	8:00 a.m. - 5:00 p.m.	Building A - Admissions Lobby	All & COVID-19 Awareness Training		
Fridays	College Closed	College Closed	College Closed		

July 1 – July 31: During this days and times listed above, you will be able to get on-campus help with:

- Meet with an on-campus or virtual academic advisor or make a virtual appointment (preferred) at <http://www.alvincollege.edu/admissions/academic-advising.html>.
- Meet with an on-campus financial aid advisor
- Take the TSI online and on-campus with an appointment. See <http://www.alvincollege.edu/admissions/testing.html>
- Meet with someone to get accommodations for my disability
- Get a student ID card
- Pay for my tuition and fees; pay online at https://epay.alvincollege.edu/C20358_tsa/web/login.jsp

FAQ

- **Will I be able to submit financial aid documents in person?** Yes or arrange for a virtual appointment with financial aid from the Financial Aid Website or in the Pod.
- **Will I be able to submit documents such as transcripts, for my admissions application?** Yes, during the hours of operation listed above.
- **Will I be able to get an ACC transcript?** Yes, during hours of operation and online at any time from the Pod.
- **Will I need to complete the COVID-19 Safe Colleges training more than one time?** No, complete the training one time and save a screen-shot of your completion
- **Will I need to go back through the COVID-19 checkpoint if I need to return to the campus?** Yes.
- **Will I need to wear a mask when I enter the Student Services lobby?** Yes.
- **Will I be able to get a student ID on campus?** Yes, during hours of operation shown above