

Listed below are scheduled College holidays, as well as other dates most administrative offices will be closed during the 2011-12 academic year. Also listed are due dates for time cards and scheduled pay days.

SCHEDULED COLLEGE CLOSINGS 2011 – 12		
LABOR DAY	Monday	September 5, 2011
THANKSGIVING (November 24, 2011)	Wednesday - Sunday	November 23, 2011 - November 27, 2011
WINTER BREAK	Friday - Tuesday	December 16, 2011 - January 3, 2012 (College Offices reopen Wednesday, January 4, 2012)
MARTIN LUTHER KING, JR. (Observed)	Monday	January 16, 2012
SPRING BREAK	Monday - Sunday	March 12, 2012 - March 18, 2012
SPRING HOLIDAY (Easter Sunday – April 8, 2012)	Friday - Sunday	April 6, 2012 - April 8, 2012
FINAL EXAM STUDY DAY	Monday	April 9, 2012
MEMORIAL DAY (Observed)	Monday	May 28, 2012
INDEPENDENCE DAY	Wednesday	July 4, 2012

TIME CARDS DUE	PAY DAY
September 15, 2011	September 23, 2011
October 14, 2011	October 21, 2011
November 15, 2011	November 22, 2011
December 9, 2011	December 20, 2011
January 13, 2012	January 23, 2012
February 15, 2012	February 23, 2012

TIME CARDS DUE	PAY DAY
March 8, 2012	March 23, 2012
April 13, 2012	April 23, 2012
May 15, 2012	May 23, 2012
June 14, 2012	June 21, 2012
July 12, 2012	July 23, 2012
August 15, 2012	August 23, 2012

Check Advices will be posted to WebACCess by 9:00 a.m. on the posted pay date; contact the I.T. Department for instructions on accessing your personal information. Electronic Transfer (Direct Deposit) and checks distributed through U.S. Mail will be processed at 8:00 a.m. on the posted pay date.

OTHER DATES TO REMEMBER:

- Texas Community College Teachers Association Conference**
(Conference to be held March 1-3, 2012 in Frisco, Texas)
(Friday evening, Saturday & Sunday classes will meet)
 - March 1-3, 2012
No day classes Friday, March 2, 2012
(Most College offices will close at noon on Friday)
- Alvin Community College Commencement**
 - May 15, 2012
- Alvin Community College Summer Work Schedule Begins the Week Of:**
 - May 14, 2012
 - First Friday Off:** May 18, 2012
 - Last Friday Off:** August 17, 2012

(Work Schedule for the week of May 14 – 8:00 a.m. to 5:00 p.m.)
(7:30 a.m. to 5:00 p.m. schedule begins the week of May 21)