

Regular Meeting
Thursday, November 17, 2022 6:00 PM

ALVIN COMMUNITY COLLEGE
3110 Mustang Road
Alvin, TX 77511

Agenda

1. **Call to Order**
2. **Certification of Posting of Notice**

**CERTIFICATION OF POSTING OF NOTICE TO THE
REGULAR MEETING OF THE
ALVIN COMMUNITY COLLEGE DISTRICT
BOARD OF REGENTS
NOVEMBER 17, 2022**

It is hereby certified that a notice of this meeting was posted on the 11th day of November 2022, in a place convenient to the public on the Alvin Community College campus as required by Section 551.002, *Texas Government Code*.

Signed this 11th day of November 2022.



Dr. Robert Exley
President

3. **Executive Session**
4. **Call to Order**
5. **Pledge**
6. **Invocation**
7. **Citizen Inquiries**
8. **Board Chairman Report/Comments**
9. Information Items
 - 9.A. **Personnel Action**



Robert J. Exley, PhD
President

Your College > Right Now

MEMORANDUM NO: 179-2022

TO: Board of Regents
FROM: Robert J. Exley, PhD *RJE*
DATE: November 3, 2022
SUBJECT: Personnel Action (Replacement): Veterans Services Coordinator

The individual listed below has been recommended to fill the full-time position of Veterans Services Coordinator.

Candidate

Recommended: Sherron Howard

Education: University of Houston – Clear Lake
Bachelor of Business Administration

Galveston College
Associate’s, Substance Abuse

Experience: Alvin Community College Financial Aid Advisor February 2018 – Present
Texas Health and Human Services ES Clerk III August 2014 – February 2018
Texas A&M University Financial Management Supervisor August 1997 – June 2011

Salary: \$60,985.68 Annual
Grade 204 / 2022-2023 Professional Salary Schedule

RJE:tg

ACC ALVIN COMMUNITY COLLEGE

JOB DESCRIPTION

Job Title:	Veteran Services Coordinator		
Department:	Student Services	FLSA Status:	Exempt
Reports to:	Registrar	Grade Level:	204
Safety Sensitive:	Yes	Job Category:	Professional
HR approved:	Human Resources/LH	Date:	8/12/2022
Last updated by:	Dana Pence/John Matula	Date:	8/12/2022

SUMMARY

The Veteran Services Coordinator acts as the VA Certifying Official that works with veterans and their families to coordinate state and federal educational benefits.

ESSENTIAL DUTIES AND RESPONSIBILITIES include the following. Other duties may be assigned.

- Assists Veteran students and/or their dependents with the application process for state and federal benefits.
- Reviews and approves all state Hazlewood and VA applications for initial award and subsequent semester awards based on State of Texas and Texas Veteran's Commission guidelines.
- Reviews Hazlewood student's record for satisfactory academic progress (SAP) before initial award and after each subsequent enrolled semester.
- Ensure that all data is listed on certification forms accurately (such as tuition and fees for active-duty personnel or less than ½ time enrollment, specific VA rules are quoted for student teaching) by reviewing all certifications and comparing with outlines/ schedules.
- Audit all VA files, certifications, and corrections each enrollment period.
- Ensure all coursework is certifiable to VA by academic advising during pre-registration and registration utilizing degree outlines, transcripts, and/or letters of substitution and conferring with departmental academic advisors.
- Maintains knowledge of TVC regulations concerning state benefits.
- Complies and submits the Hazelwood Report to the Texas Veteran's Commission at the end of each regular semester.
- Assists with updating VA forms, brochures and college Veteran website page.
- Assists with the annual VA program approval process.
- Maintains knowledge of VA regulations concerning federal benefits.
- Inputs information in VA ONCE to level 3.
- Assist with calculating prior credit for transfer coursework or change of major to accurately reflect students' academic progress.
- Assist with processing and sending electronic changes in students course load which would result in a change in rate of pay of veteran's educational benefits. – Prepare semesterly and annual reports to TVC.
- Assist with certifying coursework for payment using VA ONCE program. – Assist with updating VA ONCE records as needed. Oversee electronic file maintenance. – Process and

upload information for ArmyIgnitED, AI Portal, and other tuition adjustment related to military connected students.

- Collaborate with Student Services, Financial Aid Office, and other offices on campus.
- Maintains communication with veteran students and/or their dependents regarding their state or federal benefit status.
- Maintains veteran files for compliance with VA and state requirements.
- Assists with the Veteran's campus student organization.
- Other duties as assigned.

QUALIFICATIONS

To perform this job successfully, an individual must be able to perform the essential duties and responsibilities listed above. The qualifications listed below are representative of the education, experience, knowledge, skills, and/or abilities required.

EDUCATION

- Associate's Degree in Office Administration or related area required.
- Bachelor's Degree in Office Administration or related area preferred.

EXPERIENCE

- One (1) year clerical experience in an office setting required.
- Work experience in a higher education institution with state or federal benefits.
- Working knowledge of Datatel / Colleague / Ellucian software, or similar educational enterprise software system.

KNOWLEDGE, SKILLS, AND ABILITIES

- Knowledge of Microsoft Office applications.
- Typing, filing and general office skills.
- Must have excellent interpersonal and communication skills.
- Must have the dexterity required to operate keyboard-based equipment such as computers.

WORK ENVIRONMENT

The incumbent typically works in an office environment and uses a computer, telephone and other office equipment as needed to perform duties. The noise level in the work environment is typical of that of an office. Incumbent may encounter frequent interruptions throughout the work day.

PHYSICAL DEMANDS

The employee is regularly required to sit, talk, or hear; frequently required to use repetitive hand motion, handle or feel, and to stand, walk, reach, bend or lift up to twenty (20) pounds.

This job description in no way states or implies that these are the only duties to be performed by the employee occupying this position. Employees will be required to follow any other job-related instructions and to perform any other job-related duties requested by their supervisor.

This job description may be revised upon development of other duties and changes in responsibilities.

X

EMPLOYEE PRINTED NAME

X

SUPERVISORS PRINTED NAME

X

EMPLOYEE SIGNATURE AND DATE

X

SUPERVISOR SIGNATURE AND DATE

Sign and return to HR for placement into employee personnel file.



Robert J. Exley, PhD
President

Your College **Right Now**

MEMORANDUM NO: 181-2022

TO: Board of Regents
FROM: Robert J. Exley, PhD *RJE*
DATE: November 3, 2022
SUBJECT: Personnel Action (Replacement): Research Assistant

The individual listed below has been recommended to fill the full-time position of Research Assistant.

Candidate

Recommended: Anthony Pellicano

Education: University of Houston – Downtown
Bachelor of Science, Interdisciplinary Studies

Experience:

<u>Masa Sushi</u> Server / Assistant Manager	January 2019 - Present
<u>Stronghold Restoration and Roofing</u> Project Manager	June 2021 – September 2022
<u>American Income Life</u> Sales Representative	November 2021 – January 2022
<u>KIPP: Dream Prep</u> Theater Educator	August 2016 – April 2018
<u>GameStop</u> Keyholder	April 2010 – August 2012

Salary: \$32,373.86 Annual
Grade 108 / 2022-2023 TSCM Salary Schedule

RJE:tg

ACC ALVIN COMMUNITY COLLEGE

JOB DESCRIPTION

Job Title:	Research Assistant		
Department:	Institutional Effectiveness & Research (IER)	FLSA Status:	Non-Exempt
Reports to:	Dean, IER	Grade Level:	108
Safety Sensitive:	Yes	Job Category:	TSCM
HR approved:	Human Resources/JE	Date:	9/26/2022
Last updated by:	Dean, IER/PS	Date:	8/26/2022

SUMMARY

This position will assist the Office of Institutional Effectiveness & Research (OIER) with college assessment and reporting, including course evaluations, departmental surveys, institution wide surveys such as CCSSE, SENSE, CCFSSSE, Unit Planning, PLO and comprehensive program review and other duties as assigned.

ESSENTIAL DUTIES AND RESPONSIBILITIES include the following.

- Coordinates, prepares, distributes, advertises, tracks, supports, and manages all elements of the credit course evaluations during each of the academic semesters
- Coordinates, prepares, distributes, tracks, supports, and manages the CEWD course evaluations during each of the quarters
- Creates templates, support, and scan all paper OIER surveys and evaluations for the college
- Prepares course packets and assist in coordinating the institution wide CCSSE, SENSE, CCFSSSE surveys
- Assists with national, state, and federal survey data collection and reporting such as state CBM reports and IPEDS. Provide data tracking for the annual college wide Unit Planning and PLO process and provide support for the Comprehensive Program Review process
- Prepares and publishes the daily term enrollment reports and dashboards on the POD
- Researches and collects standard college data for inclusion in major college reports
- Assists with simple analysis of survey results
- Provides training and support in the use of Campus Labs Course Evaluations module for faculty
- Other related duties as assigned

QUALIFICATIONS

To perform this job successfully, an individual must be able to perform the essential duties and responsibilities listed above. The qualifications listed below are representative of the education, experience, knowledge, skills, and/or abilities required.

EDUCATION

- Completion of high school or equivalent

EXPERIENCE

- Six (6) months experience in an office/professional setting (including administration or clerical)
- Data reporting/management or project coordination preferred
- Prior scanning experience preferred

KNOWLEDGE, SKILLS, AND ABILITIES

- Demonstrated computer proficiency and comfort with various software programs
- Must have the ability to coordinate a variety of tasks simultaneously and to provide a quick response

WORK ENVIRONMENT

The incumbent typically works in an office environment and uses a computer, telephone and other office equipment as needed to perform duties. The noise level in the work environment is typical of that of an office. Incumbent may encounter frequent interruptions throughout the work day.

PHYSICAL DEMANDS

The employee is regularly required to sit, talk, or hear; frequently required to use repetitive hand motion, handle or feel, and to stand, walk, reach, bend or lift up to twenty (20) pounds.

This job description in no way states or implies that these are the only duties to be performed by the employee occupying this position. Employees will be required to follow any other job-related instructions and to perform any other job-related duties requested by their supervisor.

This job description may be revised upon development of other duties and changes in responsibilities.

X

EMPLOYEE PRINTED NAME

X

SUPERVISORS PRINTED NAME

X

EMPLOYEE SIGNATURE AND DATE

X

SUPERVISOR SIGNATURE AND DATE

Sign and return to HR for placement into employee personnel file.



Robert J. Exley, PhD
President

Your College > Right Now

MEMORANDUM NO: 182-2022

TO: Board of Regents
FROM: Robert J. Exley, PhD *RJE*
DATE: November 3, 2022
SUBJECT: Personnel Action (Replacement): Dual Enrollment Advisor

The individual listed below has been recommended to fill the full-time position of Dual Enrollment Advisor.

Candidate

Recommended: Dianne Thompson

Education: University of Houston – Clear Lake
Master of Science, Counseling

Southwestern University
Bachelor of Arts, English

Experience: Danbury ISD
School Counselor
Danbury Highschool / Danbury Middle School August 2020 – Present

Brazosport ISD
School Counselor
Clute Intermediate School August 2000 – June 2020
Brazoswood Highschool / August 1998 – June 2000
Marcum 9th Grade Center

Danbury ISD
School Counselor
Danbury Highschool / Danbury Middle School January 1989 – June 1998

Salary: \$64,000 Annual
Grade 204 / 2022-2023 Professional Salary Schedule

RJE:tg

ACC ALVIN COMMUNITY COLLEGE

JOB DESCRIPTION

Job Title:	Dual Enrollment Advisor	
Department:	College and Career Pathways	FLSA Status: Exempt
Reports to:	Director, College and Career Pathways	Grade Level: 204
Safety Sensitive:	No	Job Category: Professional
HR approved:	Human Resources/LH	Date: 08/09/2022
Last updated by:	Jessica Ranero-Ramirez	Date: 08/09/2022

SUMMARY

Using an advising case-management model, the Dual Enrollment (DE) Advisor works with high school students enrolled in the DE program to develop an academic pathway success plan. The DE program provides an opportunity for eligible high school students to enroll in college courses and receive both high school and college credit for the course. While DE courses are mostly taught on the high school campuses, students can also earn credit on the ACC college campus. The DE program offers both academic and technical courses. The DE Advisor assists students with admission, registration, degree and career planning and assists students with transitioning to college. The DE Advisor also provides educational guidance and assistance for students by planning schedules, recommending courses and determining appropriate education solutions for different types of students. Additionally, the DE Advisor provides college and community support resources to assigned case-loads as needed while working out of assigned local high school. The DE Advisor also maintains contact with faculty, staff, and ISD administrators and provides consultation as requested.

ESSENTIAL DUTIES AND RESPONSIBILITIES include, but are not limited to the following.

- Guide students through the admissions and onboarding process
- Assist students in course selection and schedule planning
- Aid students in determining field of study
- Provide students with information on university transfer options
- Interprets standardized tests and communicates local college readiness standards to students, faculty, ISD administrators and the community
- Perform degree audits and review transcripts to prepare students for graduation
- Participate in recruiting events to share program and admissions information with prospective students and families
- Regularly communicate with administration, and faculty to learn more about new policies and procedures as well as staying abreast of changes in programs and degree plans
- Respond to parent inquiries regarding DE program
- Fosters retention of identified groups of students through mentoring, academic enhancement seminars and monitoring of student grades
- Works in collaboration with Associate Principals and Lead Counselors to plan, schedule, and monitor enrollment for college courses at the high school
- Handles early alerts from faculty and others for assigned advising case-load

- Conducts presentations and programs related to student success, student onboarding and new student orientation
- Coordinates projects and special events as assigned
- Maintains a broad range of contacts which includes potential students, community members, college and high school personnel, and government officials
- Work location and hours vary. This position requires flexible work schedule to meet program needs, which may include working days, evenings, and weekends
- Other duties as assigned

QUALIFICATIONS

To perform this job successfully, an individual must be able to perform the essential duties and responsibilities listed above. The qualifications listed below are representative of the education, experience, knowledge, skills, and/or abilities required.

EDUCATION

- Bachelor's degree in Education, Counseling or other closely related field

EXPERIENCE

- At least two (2) years advising, counseling, or providing case management student success support to high school level or college students (such as college and career, financial aid, career counseling, or other forms of admission/college readiness support or relevant experience).
- At least two (2) years working in student services at community college or university preferred.

KNOWLEDGE, SKILLS, AND ABILITIES

- Bilingual – Spanish preferred.
- Excellent computer skills.
- Excellent oral and written communication skills.
- Must be able to work in a fast-paced environment.
- Ability to work independently at an off-campus location
- Ability to manage a high work volume with attention to detail and accuracy.
- Ability to multitask and prioritize efficiently.
- Ability to work collaboratively with faculty, administrators, school district partners and other staff members.
- Ability to work well with individuals from diverse backgrounds.
- Ability to communicate virtually using a variety of available platforms.
- Familiarity with Skyward and/or Colleague.

WORK ENVIRONMENT

The incumbent typically works in an office environment and uses a computer, telephone and other office equipment as needed to perform duties. The noise level in the work environment is typical of that of an office. Incumbent may encounter frequent interruptions throughout the work day.

PHYSICAL DEMANDS

The employee is regularly required to sit, talk, or hear; frequently required to use repetitive hand motion, handle or feel, and to stand, walk, reach, bend or lift up to twenty (20) pounds.

This job description in no way states or implies that these are the only duties to be performed by the employee occupying this position. Employees will be required to follow any other job-related instructions and to perform any other job-related duties requested by their supervisor.

This job description may be revised upon development of other duties and changes in responsibilities.

X

EMPLOYEE PRINTED NAME

X

SUPERVISORS PRINTED NAME

X

EMPLOYEE SIGNATURE AND DATE

X

SUPERVISOR SIGNATURE AND DATE

Sign and return to HR for placement into employee personnel file.

AirCare Southeast
Plumbing Apprentice

September 2001 – September 2006

Salary: \$34,613.57 Annual
Grade 107 / 2022-2023 TSCM Salary Schedule

RJE:tg

JOB DESCRIPTION

Job Title:	Grounds Equipment Operator		
Department:	Physical Plant	FLSA Status:	Non-Exempt
Reports to:	Director, Physical Plant	Grade Level:	107
Safety Sensitive:	Yes	Job Category:	TSCM
HR approved:	Human Resources/LH	Date:	08/02/2022
Last updated by:	Hameedah Majeed	Date:	08/02/2022

SUMMARY

Responsible for the operation of all light equipment used in the maintenance of grounds. All duties as assigned.

ESSENTIAL DUTIES AND RESPONSIBILITIES include, but are not limited to the following.

- Drives gasoline or diesel-powered tractor to mow grass, draw implements such as box blades, scraper, post hole digger and so forth in order to perform landscaping duties.
- Operates gasoline powered street sweeper, slope mower, triplex reel mower and other pieces of riding equipment.
- Properly maintains all riding equipment and performs maintenance duties such as refueling, oiling, greasing, checks batteries, tires and other moving parts to ensure proper operation.
- Maintains grounds including landscaping, mowing, trimming, edging, watering, fertilizing and tree pruning.
- Applies chemicals such as fertilizers, herbicides, insecticides, pesticides and other horticulture chemicals used in grounds maintenance.
- Operates equipment engaged in loading, unloading, storing and distributing materials such as bulk paper, furniture, drums and other equipment designated for moving or reloading.
- Assists in the maintaining of the sprinkler system.
- Maintains tools and keeps work area clean and orderly and performs minor tool repairs.
- Assist with setups involving campus tables, chairs, etc.
- Other duties as assigned.

QUALIFICATIONS

To perform this job successfully, an individual must be able to perform the essential duties and responsibilities listed above. The qualifications listed below are representative of the education, experience, knowledge, skills, and/or abilities required.

EDUCATION

- High school diploma or GED preferred.
- Must have a valid driver's license and current automobile insurance.

EXPERIENCE

- Experience in operating light motorized equipment.
- Experience in garden, lawn care or turf management preferred.

KNOWLEDGE, SKILLS, AND ABILITIES

- Must perform usual duties in the presence of others and must consider safety in order to prevent injury.
- Must be aware of people while operating equipment so as to not hit them or allow flying debris to strike anyone.
- Have the ability to work unsupervised.
- Must be able to make decisions concerning the safe operation of equipment and when it is to be operated.

WORK ENVIRONMENT

Regularly works around moving mechanical parts and in outside conditions that include inclement weather, heat and humidity. Noise level may be loud at times. Exposed to other disagreeable features such as dust, dirt, grease, dampness, chemicals, cleaning agents, exhaust and fuel fumes and runs a high risk of being bitten by insects such as wasps and bees.

PHYSICAL DEMANDS

Must be able to move objects, and use abdominal and lower back muscles to provide support over time without fatigue. Constant movement and use of limbs; this position requires good manual dexterity, coordination and stamina. Frequently moves assets and equipment weighing fifty (50) or more pounds across campus for various campus and event needs. The Grounds Equipment Operator will be exposed to rough riding, lifting, walking, pushing, pulling, sitting, standing, stooping, and general out of position work for approximately twenty-five (25%) of the time.

This job description in no way states or implies that these are the only duties to be performed by the employee occupying this position. Employees will be required to follow any other job-related instructions and to perform any other job-related duties requested by their supervisor.

This job description may be revised upon development of other duties and changes in responsibilities.

X

EMPLOYEE PRINTED NAME

X

SUPERVISORS PRINTED NAME

X

EMPLOYEE SIGNATURE AND DATE

X

SUPERVISOR SIGNATURE AND DATE

Sign and return to HR for placement into employee personnel file.



Robert J. Exley, PhD
President

Your College > Right Now

MEMORANDUM NO: 187-2022

TO: Board of Regents
FROM: Robert J. Exley, PhD *RJE*
DATE: November 11, 2022

SUBJECT: Personnel Action (Replacement): Coordinator, Pathways & Articulation

The individual listed below has been recommended to fill the full-time position of Coordinator, Pathways & Articulation.

Candidate

Recommended: Cindi Robinson

Education: Southern New Hampshire University
M.S., Higher Education Administration

University of Nevada Las Vegas
B. A., Communication Studies

Experience: Alvin Community College
Pathways Advisor November 2021 - Present

San Jacinto College
Educational Planner February 2020 – November 2021

Houston Community College
Advisor – Pathways and Case Management February 2017 – February 2020

University of Houston Clear Lake
Transfer Credit Analyst August 2015 – February 2017

Nevada State College
Transfer System Analyst and Course Evaluator January 2014 – July 2015

Salary: \$59,000.00 Annual
Grade 204 / 2022-2023 Professional Salary Schedule

RJE:tg

ACC ALVIN COMMUNITY COLLEGE

JOB DESCRIPTION

Job Title:	Coordinator, Pathways & Articulation		
Department:	College & Career Pathways	FLSA Status:	Exempt
Reports to:	Director, College & Career Pathways	Grade Level:	204
Safety Sensitive:	Yes	Job Category:	Professional
HR approved:	Human Resources/JE	Date:	8/23/2022
Last updated by:	Director, College & Career Pathways/JRR	Date:	8/23/2022

SUMMARY

The Coordinator of Pathways and Articulation provides leadership, coordination and administration of Alvin Community College's (ACC) guided pathways for academic and technical programs, articulated credit, prior learning assessment and credit, ACEs credit for military service, and university parallel articulations. This position assesses the needs of universities for coordination with Alvin Community College academic, technical and workforce departments to provide coursework and services in response to those needs. The Coordinator also ensures that all programs associated with the College and Career Pathways department are administered in accordance with the guidelines of the Texas Higher Education Coordinating Board, The Southern Association of Colleges and Schools, and all other external entities.

Under supervision of the Director of College and Career Pathways, the Coordinator works closely with college leadership, teachers, post-secondary institutions, regional industries, grant foundations, and program agencies to ensure the successful implementation of seamless college and career pathways.

ESSENTIAL DUTIES AND RESPONSIBILITIES include the following.

- Provides leadership for planning and implementation of College and Career Pathways initiative
- Responsible for planning, development, implementation, capacity building, and maintenance of meta-majors and pathways to college and high skill, high wage careers
- Understands and applies the Common Core State Standards for universities and colleges
- Guides development of college and career pathways that consists of four components: academic, technical, work-based learning, and support services
- Researches best practices for implementation of effective technology for College and Career Pathways programs
- Develops materials and programs that provide information to students that will assist in selection of a pathway that best matches students' needs and interest
- Works with Deans and faculty to develop guidelines, processes, and assessments for prior learning assessment and college credit
- Plans and presents staff development workshops to share information related to College and Career Pathways
- Develops and maintains collaborative relationships with colleges, universities, industries, and local businesses
- Monitors and evaluates the effectiveness of College and Career Pathways.
- Provides oversight of updates for all College and Career Pathways publications, handbooks, and webpage

- Works closely with College advisors, Deans, Department Chairs, and faculty to coordinate assessment of instruction and program effectiveness
- Provides leadership and oversight of the College and Career Pathways administrative staff
- Provides planning and management of budget for the College and Career Pathways department
- Provides oversight, administration, and currency of articulation agreements with schools, universities, and other educational partners
- Other related duties may be assigned

QUALIFICATIONS

To perform this job successfully, an individual must be able to perform the essential duties and responsibilities listed above. The qualifications listed below are representative of the education, experience, knowledge, skills, and/or abilities required.

EDUCATION

- Bachelor's degree in education, psychology, counseling, or related field from an accredited university
- Master's degree education, psychology, counseling, or related field from an accredited university preferred

EXPERIENCE

- Three (3) years of work experience in secondary or post-secondary setting
- Prior teaching experience in both public school and community college settings is preferred

KNOWLEDGE, SKILLS, AND ABILITIES

- Demonstrated leadership skills with effective interpersonal, written, and oral communication skills is required
- Working knowledge of computer technology required
- Must possess the ability to collaborate with diverse individuals, groups, and organizations
- Must be dependable, resourceful, and self-motivated
- Ability to anticipate problems, exercise good judgment, and develop and apply solutions effectively
- Demonstrate a working knowledge of college operations, policies, and procedures including the Texas Higher Education Coordinating Board requirements

WORK ENVIRONMENT

The incumbent typically works in an office environment and uses a computer, telephone and other office equipment as needed to perform duties. The noise level in the work environment is typical of that of an office. Incumbent may encounter frequent interruptions throughout the work day.

PHYSICAL DEMANDS

The employee is regularly required to sit, talk, or hear; frequently required to use repetitive hand motion, handle or feel, and to stand, walk, reach, bend or lift up to twenty (20) pounds.

This job description in no way states or implies that these are the only duties to be performed by the employee occupying this position. Employees will be required to follow any other job-related instructions and to perform any other job-related duties requested by their supervisor.

This job description may be revised upon development of other duties and changes in responsibilities.

X

EMPLOYEE PRINTED NAME

X

SUPERVISORS PRINTED NAME

X

EMPLOYEE SIGNATURE AND DATE

X

SUPERVISOR SIGNATURE AND DATE

Sign and return to HR for placement into employee personnel file.

9.B. Headcount Report

ALVIN COMMUNITY COLLEGE

EMPLOYEE CATEGORIES

FALL 2022

As of 10/31/2022

NOVEMBER

	Budgeted 2022-23	NOVEMBER 2022	HR Vacancies
Administrative	14	12	2
*Professional	88	72	11
Faculty	121	117	5
**Technical Support, Clerical & Maintenance (TSCM)	117	104	11
Total Full-Time (FT) Employees	340	305	29

9.C. Resignation/Retirement Report

Resignation/Termination Report

Name	Position / Department	Last Day Worked	Reason
Grace Anderson	Telecommunications / Campus Police	10/5/2022	Resignation
Cherie Richey	Visual Arts Coordinator	12/31/2022	Retirement

10. **Consent Agenda**
 - 10.A. **Minutes**

**ALVIN COMMUNITY COLLEGE
REGULAR MEETING OF OCTOBER 20, 2022
OFFICIAL MINUTES**

The Board of Regents of Alvin Community College met in a regular session on the 20th day of October at 6:00 p.m., with the following members, administrative personnel, and guests present:

'Bel Sanchez	Chairman
Jody Droege	Vice-Chair
Jim Crumm	Regent
Kam Marvel	Regent
Yvette Reyes-Hall	Regent
Darren Shelton	Regent
Jake Starkey	Regent
Robert Exley	President, Alvin Community College
Michael Beck	Alvin Community College
Wendy Del Bello	Alvin Community College
Stacy Ebert	Alvin Community College
Nichole Eslinger	Alvin Community College
Kelly Klimpt	Alvin Community College
John Matula	Alvin Community College
Karl Stager	Alvin Community College

Beth Nelson
Clay Grover
Tammy Giffrow
Jordan Rusk
Kyle Marasckin
John Tompkins
Alyssa Bullock

Patty Sanchez
Rhonda Neiman
Robyn Ketchum
Esther Kempen
Tori McTaggart
Hailee Fontanez
Amanda Barrera

Dick Tyson
Nadia Nazarenko
Jeff Parks
Debra Fontenot
Alexander Marriott

Call to Order

The meeting was called to order by Chair Sanchez at 6:02 p.m.

Certification of Posting of Notice

Certification of the posting of the notice as listed in the agenda was acknowledged. Dr. Exley certified that a notice of the meeting was posted in accordance with Title 5, Chapter 551, *Texas Government Code*.

Executive Session

- *Private consultation with its attorney, when seeking the advice of its attorney in accordance with Section 551.071; Deliberate the evaluation of ACC employees, including, but not limited to, College President's goals as related to President's evaluation and contract, in accordance with Tex. Gov't Code Section 551.074.*

The meeting was called back into session by Chair Sanchez at 6:30 p.m.

- **Pledge**
- **Invocation**
Invocation by Mr. Marvel.

Citizen Inquiries

Mr. Dick Tyson spoke on the topic of state funding for 2023-2024 and asked that the Board inform the citizens of what is happening with the funding once they know.

Board Comments

The Regents thanked the ACC Softball and Baseball teams for helping out at the Alvin Manvel Chamber Golf tournament, attended the play "Turning of the Screw" and commended the Drama department for doing such a good job with the production, reminded everyone of the upcoming Foundation Gala, talked about various Regent's involvement in the AMCC Leadership Academy and serving on CCATT committees and the celebration of the end of construction on campus Re-Opening event.

Approval of the Consent Agenda

Chair Sanchez said that she would entertain a motion of approval of the Consent Agenda that included the approval of Minutes of Regular Board Meeting of September 22, 2022, Personnel Action (Replacement): Law Enforcement, Faculty/Program Director, Personnel Action (Replacement): Faculty, Physics and Astronomy, the Perkins Grant, Enterprise Resource Planning and Student Information System Managed Services. A motion to approve the Consent Agenda was made by Mr. Starkey. Seconded by Dr. Crumm. Motion passed unanimously.

Student Report

ACC Student Government Association President, Hailee Fontanez, and Vice President, Amanda Barrera presented the following report:

The current SGA representatives include the President Hailee Fontanez, Vice President Amanda Barrera, Secretary Julissa Palacios, and Treasurer Rovertto Villanueva.

The first meeting was held Thursday, October 6, 2022, with a great turnout of all club representatives and over 30 students. The SGA officers were introduced and had an open-floor discussion for all clubs who wished to discuss their future meetings and events. Also discussed the upcoming SGA sponsored events that included the Fall Festival, on Saturday, October 29, 2022, and the Thanksgiving Luncheon on Thursday, November 16, 2022.

On October 14, 2022, a lunch was held with President Exley and Vice President of Student Services, Mr. Matula to introduce the SGA officers and discuss what they would like to accomplish within the organization. The officers agreed with Mr. Matula to include a community project in the future.

This report was for information only.

Faculty Senate Report

Dr. Esther Kempen presented the Fall 2022 Faculty Senate report. She thanked Dr. Beck and Mr. Matula for talking with the Faculty Senate this semester and the Strategic Planning Committee for making classroom technology standards a priority. She also thanked Mr. Kelly Klimpt for all his support in researching the technology needs for the classroom standards. Dr. Kempen noted that they are now accepting student applications for a \$250 scholarship will organize a fun run in the spring and have a booth at the Fall Festival to continue raising funds for scholarships. This report was for information only.

President's Report

Dr. Exley gave a summary that included the following:

This morning we celebrated the re-opening of the campus now that construction has been finalized from the Maintenance Note project. Following an open ceremony, we had members of the community on hand touring our revamped facilities and campus grounds.

Community College Finance Commission recently gave its final recommendations during a hearing on Tuesday.

The Foundation will host its annual gala Boots and Bling on November 11 at the Southshore Harbor Resort.

ACC will host the annual Fall Festival on October 29 here on campus. The annual event has been an Alvin tradition for more than 40 years and includes games, food and fun for the community.

The college hosted an e-sports night for students participating in our intramural program on October 13.

The Library Speaker series will continue on November 1 with meteorologist Travis Herzog. Travis will be on campus to give his speech which is free and open to the public.

ACC and UH Clear Lake held a joint Administration meeting on October 11 to discuss issues facing our institutions.

Throughout October the Active Minds organization and our counselors have held events to promote mental health awareness including the Fall into Gratitude event, Mental Health Awareness Day, a Pathway To Positivity workshop and more.

The leadership class for the Alvin Manvel Area Chamber of Commerce toured the campus and got a look at our updated facilities on October 6.

We hosted a Taco Bout Transfer event on October 10. Recruiters from more than 30 universities were on hand to discuss transfer options for our students.

The Baseball and Softball teams hit the links and volunteered with the Alvin Manvel Area Chamber of Commerce Golf Tournament on October 3.

We hosted a Franklin Covey leadership training course for all supervisors on October 12.

This report was for information only.

Consider Approval of Contract for Modern Campus Renewal Upgrade and Additional Software

The motion to approve and allow the President to execute an agreement with Modern Campus for a three-year agreement for \$118,479.00 and the purchase of additional software for \$18,499.00 for a total of \$136,978.00 was made by Vice Chair Droege. Seconded by Mr. Marvel. Motion passed unanimously.

Consider Approval of Resale of Trust Property

The motion to approve the resale of trust property Account # 8238-0102-007, Brazoria County Suit # 46544 was made by Mr. Starkey. Seconded by Dr. Crumm. Motion failed by a vote of 7-0.

Financial Report Ending September 2022

Mrs. Reyes-Hall made the motion to approve the financial and investment report for September 2022. Seconded by Mr. Shelton. Motion passed unanimously.

Adjournment

There being no further business before the Board, the meeting was adjourned at 7:19 p.m.

Dr. Patty Hertenberger, Secretary

'Bel Sanchez, Chair

10.B. **Consider Approval of Personnel Action (Replacement): Faculty, Speech**



Robert J. Exley, PhD
President

Your College **Right Now**

MEMORANDUM NO: 183-2022

TO: Board of Regents
FROM: Robert J. Exley, PhD *RJE*
DATE: November 3, 2022

SUBJECT: Personnel Action (Replacement): Full-Time Faculty, Speech

The individual listed below has been recommended to fill the full-time position of Full-Time Faculty, Speech 9 Month contract.

Candidate

Recommended: Kimberlyn Mitchell

Education: Texas Southern University
Master of Arts, Communication
Prairie View A & M University
Bachelor of Arts, Communications

Experience: Texas Southern University Visiting Instructor August 2016 - Present
Houston Community College Adjunct Faculty August 2015 – May 2020
San Jacinto Collge Adjunct Instructor August 2015 – June 2019
Lone Star College Adjunct Instructor August 2015 – August 2017

Salary: \$60,750.85 Annual
9MA36 / Step 7, 9 Month Faculty Salary Schedule

RJE:tg

ACC ALVIN COMMUNITY COLLEGE

JOB DESCRIPTION

Job Title:	Instructor, Speech		
Department:	Speech	FLSA Status:	Exempt
Reports to:	Dean of Arts & Sciences	Salary Step:	Based on Contract Length / Degree
Safety Sensitive:	No	Job Category:	Full-Time Faculty
HR approved:		Date:	
Last updated by:	Human Resources/KC	Date:	01/08/2021

SUMMARY

The instructor will teach a variety of courses within the speech department including freshman and sophomore level courses.

ESSENTIAL DUTIES AND RESPONSIBILITIES include the following.

- Instruct and supervise a diverse population of students in the classroom at various times and locations
- Possess a commitment to student engagement, student success, and instructional excellence
- Demonstrate effective communication skills, both written and oral
- Prepare and utilize a course syllabus and assessments for each course using guidelines established by the institution
- Maintain current knowledge of effective teaching methodologies and utilizes a variety of instructional delivery methods, classroom media, and educational resources
- Assist in the recruitment and retention of students
- Advise students in academic matters or refers students to appropriate resources
- Assess students' performance through a range of measurement activities and keeps them informed of their progress in a timely manner
- Engage students through posted office hours and electronic communication
- Utilize technology to facilitate learning and to access data, maintain records, generate reports, and communicate with others
- Assist in the development, distribution and collection of assessments for courses and program objectives
- Build positive and professional relationship with students, colleagues, college administration, and the community
- Submit timely college reports and forms to the appropriate divisions and departments
- Provide recommendations to the Instructional Dean, Department Chair, and appropriate college committees regarding curriculum, instruction and division operations
- Exhibit a commitment to lifelong learning through participation in professional development activities
- Adhere to Alvin Community College's policies and procedures
- Attend institutional meetings as required

QUALIFICATIONS

To perform this job successfully, an individual must be able to perform the essential duties and responsibilities listed above. The qualifications listed below are representative of the education, experience, knowledge, skills, and/or abilities required.

EDUCATION

Master's in Speech or Communication with a minimum of 12 graduate hours in Speech, or a Master's with 18 graduate hours in Speech.

EXPERIENCE

Prior teaching experience at the college level preferred

KNOWLEDGE, SKILLS, AND ABILITIES

- Must have a working knowledge of Microsoft Office programs, as well as intermediate computer skills.
- Working knowledge of Blackboard course management system preferred.
- Must be familiar with interactive teaching methods and instruction via the Internet.

WORK ENVIRONMENT

The incumbent typically works in a classroom environment and uses a computer, telephone and other office equipment as needed to perform duties. The noise level in the work environment is typical of that of a classroom. Incumbent may encounter frequent interruptions throughout the work day.

PHYSICAL DEMANDS

The employee is regularly required to sit, talk, or hear; frequently required to use repetitive hand motion, handle or feel, and to stand, walk, reach, bend or lift up to twenty (20) pounds.

This job description in no way states or implies that these are the only duties to be performed by the employee occupying this position. Employees will be required to follow any other job-related instructions and to perform any other job-related duties requested by their supervisor.

This job description may be revised upon development of other duties and changes in responsibilities.

X

EMPLOYEE PRINTED NAME

X

SUPERVISORS PRINTED NAME

X

EMPLOYEE SIGNATURE AND DATE

X

SUPERVISOR SIGNATURE AND DATE

Sign and return to HR for placement into employee personnel file.

10.C. **Personnel Action (Replacement): Faculty, Math**



Robert J. Exley, PhD
President

Your College **Right Now**

MEMORANDUM NO: 190-2022

TO: Board of Regents
FROM: Robert J. Exley, PhD *RJE*
DATE: November 11, 2022
SUBJECT: Personnel Action (Replacement): Faculty, Math

The individual listed below has been recommended to fill the full-time position of Faculty, Math 9Month.

Candidate

Recommended: CAITLIN COOLEY

Education: Montana State University
M.S. Statistics

Central Michigan University
M.A. Mathematics

East Carolina University
B.S. Mathematics and Psychology

Craven Community College
A.A General Studies Undergraduate Topics

Experience: Montana Tech University
Visiting Instructor March 2018 - Present

Montana State University
Graduate Teaching Assistant August 2017 - May 2019

Kirtland Community College
Instructor August 2016 – August 2017

Montcalm Community College
Adjunct Instructor May 2016 – December 2016

Central Michigan University

Graduate Teaching Assistant August 2014- May 2016

Salary: \$57,583.92 Annual
Grade 9MA18 / Step 7, 2022-2023 9-Month Faculty Salary Schedule

RJE:tg



ALVIN COMMUNITY COLLEGE

JOB DESCRIPTION

Job Title:	Instructor, Mathematics	Reports to:	Dean of General Education and Academic Support
Department:	Mathematics	Job Category:	Full-Time
Grade Level:		FLSA Status:	Exempt
Salary Range:	Faculty Salary Schedule		
HR Approved:		Date:	5/1/2016
Last Updated by:	Human Resources	Date:	5/1/2016

SUMMARY

The instructor will teach a variety of courses within the Math Department including developmental, freshman and sophomore level courses.

ESSENTIAL DUTIES AND RESPONSIBILITIES include the following. Other duties may be assigned.

- Instruct and supervise a diverse population of students in the classroom at various times and locations.
- Possess a commitment to student engagement, student success, and instructional excellence.
- Demonstrate effective communication skills, both written and oral.
- Prepare and utilize a course syllabus and assessments for each course using guidelines established by the institution.
- Maintain current knowledge of effective teaching methodologies and utilizes a variety of instructional delivery methods, classroom media, and educational resources.
- Assist in the recruitment and retention of students.
- Advise students in academic matters or refers students to appropriate resources.
- Assess students' performance through a range of measurement activities and keeps them informed of their progress in a timely manner.
- Engage students through posted office hours and electronic communication.
- Utilize technology to facilitate learning and to access data, maintain records, generate reports, and communicate with others.
- Assist in the development, distribution and collection of assessments for courses and program objectives.
- Build positive and professional relationship with students, colleagues, college administration, and the community.
- Submit timely college reports and forms to the appropriate divisions and departments.

- Provide recommendations to the Instructional Dean, Department Chair, and appropriate college committees regarding curriculum, instruction and division operations.
- Exhibit a commitment to lifelong learning through participation in professional development activities.
- Adhere to Alvin Community College's policies and procedures.
- Attend institutional meetings as required.

QUALIFICATIONS

To perform this job successfully, an individual must be able to perform the essential duties and responsibilities listed above. The qualifications listed below are representative of the education, experience, knowledge, skills, and/or abilities required.

EDUCATION

- Master's degree in Mathematics or Master's degree with 18 graduate hours in Mathematics or Mathematical Statistics.
- Preferred Master's in Mathematics or Statistics with a minimum of 18 graduate hours in Mathematics, or a Master's degree in math education or developmental education with 18 graduate hours in the rubrics MATH or STAT from a regionally accredited college / university

EXPERIENCE

Prior teaching experience at the college or university level and/or teaching developmental math courses

KNOWLEDGE, SKILLS, AND ABILITIES

- Must have a working knowledge of Microsoft Office programs, as well as intermediate computer skills.
- Working knowledge of Blackboard course management system preferred.
- Must be familiar with interactive teaching methods and instruction via the Internet.

This job description in no way states or implies that these are the only duties to be performed by the employee occupying this position. Employees will be required to follow any other job-related instructions and to perform any other job-related duties requested by their supervisor.

This job description may be revised upon development of other duties and changes in responsibilities.

X

EMPLOYEE PRINTED NAME

X

SUPERVISORS PRINTED NAME

X

EMPLOYEE SIGNATURE AND DATE

X

SUPERVISOR SIGNATURE AND DATE

Sign and return to HR for placement into employee personnel file.

10.D. **Consider Approval of the Biannual Grant Status Report**



Robert J. Exley, PhD
President

Your College > Right Now

MEMORANDUM NO: 177-2022

TO: Board of Regents
FROM: Robert J. Exley, PhD *RJE*
DATE: November 3, 2022
SUBJECT: Update on Federal, State, and Private Grants Awards

The following report provides a grants status report as of November 1, 2022. The report provides information on current State/Federal Grants in operation. Examples include THECB Nursing Innovation Grant Program, TWC JET Grant (Jobs and Education for Texans), the Governor's Texas Talent Connection Grant under the Wagner-Peyser 7(b) Fund, U.S. Department of Education- Upward Bound, and the Perkins Grant Contract Award. The report also provides information on current ACC Foundation Grants – a total of eleven (11) Innovative Initiative Grants and ten individual grants of \$500 each funded by Lyondell-Basell for Process Technology students. The total for all active grants is \$2,866,570.

Four (4) grant applications are under review at this time totaling \$707,020.68 in requests. ACC is also a co-applicant in two consortia-based grant applications. One includes San Jacinto College, Brazosport College, College of the Mainland, Houston Community College, Lee College, Lone Star College, and Wharton Junior College. The second consortia involve San Jacinto College, Lamar Institute of Technology, and Lamar University.

This report is for information only.

RJE:tg

Alvin Community College Grants Update

November 1, 2022

ACC has the following in grant activity:

\$2,866,570	Active Funded Grants
\$ 707,020	Grant Applications in the Funder Review Process
\$ 0	Grant Applications in the Development Process

Grant Award Notifications:

Details on individual grants are attached. The last page lists grants that were reviewed and departments determined not to pursue or ACC was not selected as a recipient.

Alvin Community College Grant Status Report as of November 1, 2022

Grant Name/Fund Source	Begin Date	End Date	Personnel	Emphasis	Funds Utilization	Amount	ACC Role	Partner	Purpose	Grant Type
THECB Nursing Innovation Grant Program Contract #23787	11/30/2020	11/30/2022	Dr. Debra Fontenot	ADN Program	Professional Development Training and Materials for Instruction	\$ 118,845.00	Primary	N/A	Provide Professional Development training and credentialing to ADN Program faculty to enhance curriculum development and instructional delivery to simulate clinical experiences for students.	State Discretionary Competitive
TWCJET Grant (Jobs and Education for Texans) #2821JET001	8/31/2021	12/31/2022	Don Parus	Process Technology	Equipment	\$ 324,139.00	Primary	N/A	Provide equipment for process technology program training.	State Discretionary Competitive
Governor's Texas Talent Connection Grant under the Wagner-Peyser 7(b) Fund managed by the Texas Workforce Commission #2822WP8005 - "New Beginnings"	11/16/2021	1/31/2022	Robert Sanchez	TDCJ	Instruction / Employment Counseling	\$ 346,659.00	ACC is the Primary, Lee is a Sub-recipient	Lee College	Provides instructional cost assistance to ensure TDCJ students can graduate with their planned degree/certificate as well as workforce readiness training and job placement assistance	State Discretionary Competitive
U.S. Department of Education - Upward Bound # P047A220229	9/1/2022	8/31/2027	Yolanda Warren	Upward Bound	Materials, staffing, travel, courses for college exposure & preparation	\$1,562,400	Primary	N/A	Implement a federally funded college preparatory program for low-income and potential first generation college going participants to increase post-secondary enrollment and graduation (5 years, \$312,480 per year)	Federal Discretionary Competitive
Perkins Grant Contract Award # 27606	9/1/2022	8/31/2023	Dr. Debra Fontenot	Technical Programs	Technical Supplies, Support, Equipment	\$ 141,627.00	Primary	N/A	Provide supplies and equipment required for technical program instruction	Federal Formula Non-Competitive
Governor's Texas Talent Connection Grant under the Wagner-Peyser 7(b) Fund managed by the Texas Workforce Commission "New Beginnings" Renewal	12/1/2022	11/30/2023	Robert Sanchez	TDCJ	Instruction / Employment Counseling	\$ 350,000.00	Primary	Lee College	Provides instructional cost assistance to ensure TDCJ students can graduate with their planned degree/certificate as well as workforce readiness training and job placement assistance. Application was submitted on May 11, 2022.	State Discretionary Competitive
STATE/FEDERAL GRANTS SUBTOTAL						\$ 2,843,670.00				

Grant Name/Fund Source	Begin Date	End Date	Personnel	Emphasis	Funds Utilization	Amount	ACC Role	Partner	Purpose	Grant Type
2022-2023 ACC Foundation Innovative Initiative Grant	9/1/2022	8/31/2023	Cindy Dalmolin & Jennifer Shimek	Personnel	Professional Development	\$ 2,000.00		N/A	Pathway to Positivity Professional Development for Faculty and Staff	Private / Foundation
2022-2023 ACC Foundation Innovative Initiative Grant	9/1/2022	8/31/2023	Chakoa Jefferson	TDCJ	Instruction	\$ 2,000.00		N/A	TDCJ Supplemental Scholarships & TSI Payments	Private / Foundation
2022-2023 ACC Foundation Innovative Initiative Grant	9/1/2022	8/31/2023	Sarahy Farley	Student Services	Supplies	\$ 2,000.00		N/A	Career Closet	Private / Foundation
2022-2023 ACC Foundation Innovative Initiative Grant	9/1/2022	8/31/2023	MeKonnen Biru	Nursing	Instruction	\$ 2,000.00		N/A	Academic Interventions for ESL Nursing Students	Private / Foundation
2022-2023 ACC Foundation Innovative Initiative Grant	9/1/2022	8/31/2023	Yolanda Warren	Student Services	Instruction	\$ 800.00		N/A	Improve student success in the classroom and in life through etiquette education	Private / Foundation
2022-2023 ACC Foundation Innovative Initiative Grant	9/1/2022	8/31/2023	Haley Collins & Sarah Currie	Personnel	Awards	\$ 1,500.00		N/A	Provide Excellence Awards to Adjunct Faculty	Private / Foundation
2022-2023 ACC Foundation Innovative Initiative Grant	9/1/2022	8/31/2023	Haley Collins	Academic & Technical Programs	Stipends	\$ 1,100.00		N/A	Provide certification stipends for Adjunct Faculty	Private / Foundation
2022-2023 ACC Foundation Innovative Initiative Grant	9/1/2022	8/31/2023	Heather Lewis and Dwight Rhodes	Science	Equipment & Supplies	\$ 2,000.00		N/A	Biodiversity Center Enhancements	Private / Foundation
2022-2023 ACC Foundation Innovative Initiative Grant	9/1/2022	8/31/2023	Ashlea Massie	Academic & Technical Programs	Supplies	\$ 500.00		N/A	Engaging with Teachers Pay Teachers	Private / Foundation
2022-2023 ACC Foundation Innovative Initiative Grant	9/1/2022	8/31/2023	David Griffith	Music	Equipment & Supplies	\$ 2,000.00		N/A	Upgrade for Mobile Music Station	Private / Foundation
2022-2023 ACC Foundation Innovative Initiative Grant	9/1/2022	8/31/2023	Robyn Ketchum	Neurodiagnostic Technology	Instruction	\$ 2,000.00		N/A	Incubator Simulation Training	Private / Foundation
Lyondell-Basell	1/31/2023	2/1/2023	Wendy Del Bello	ACC Foundation	Student Scholarships	\$ 5,000.00	Primary	N/A	Provide 10 \$500.00 scholarships for Process Technology Students.	Private Discretionary
ACC FOUNDATION GRANTS SUBTOTAL						\$ 22,900.00				
TOTAL, ALL ACTIVE GRANTS						\$ 2,866,570.00				

Grant Name/Fund Source	Begin Date	End Date	Personnel	Emphasis	Funds Utilization	Amount	ACC Role	Partner	Purpose	Grant Type
TWC JET Grant (Jobs and Education for Texans) 2022	8/31/2022	8/31/2023	Sarah Currie Harrell	CEWD CDL	Equipment	\$ 332,500.00	Primary	N/A	Provide equipment for truck driving program training. 5% institutional match required. <i>Applications submitted April 28, 2022.</i>	State Discretionary
TWC JET Grant (Jobs and Education for Texans) 2022	8/31/2022	8/31/2023	Mikel Chamblee	Credit Cybersecurity	Equipment	\$ 350,000.00	Primary	N/A	Provide equipment for cybersecurity server lab. 5% institutional match required. <i>Application submitted on April 28, 2022.</i>	State Discretionary
Office of the Governor Bullet Resistant Shield Grant	9/17/2022	TBD	Chief Ronny Phillips	ACC PD	Bullet Resistant Shields	\$ 15,000.00	Primary	N/A	Provide equipment for campus law enforcement. <i>Application submitted 9/9/2022.</i>	State Discretionary
Texas New Mexico Power Grant	TBD	TBD	Wendy Del Bello	ACC Foundation	Bullet Resistant Shields for the Law Enforcement Academy Program	\$ 9,520.68	Primary	N/A	Grants to support communities in the TNMP service area. Community Safety, Community Outreach, Economic Development, Education are the 4 priorities for this grant. <i>Application submitted on 9/21/2022.</i>	Private Discretionary Competitive
Total, Grants in Funder Review						\$ 707,020.68				

Grant Name/Fund Source	Begin Date	End Date	Personnel	Emphasis	Funds Utilization	Amount	ACC Role	Partner	Purpose	Grant Type
Total, Grants in Application Development						\$0				

Grants Reviewed by ACC but Not Pursued or Not Selected for Funding

Grant Name/Fund Source	Application Due Date	Application Submitted	Department	Amount	ACC Role	Partner	Purpose	Grant Type	Reason Declined / Not Funded
THECB Texas Completion Repayment Program	12/17/2021	N	Financial Aid	\$1,000 per eligible student	Primary	N/A	To pay students' outstanding balances so they can continue school	State Discretionary Competitive	ACC has not used all prior HEERF funds yet and wouldn't be able to meet the deliverables
National Association of College and University Business Officers	1/7/2022	N	Business Office	\$30,000	Primary	N/A	Strategic Financial Planning	Private / Foundation	Application window was too small, local resources insufficient for successful implementation
TWC Dual Credit and Technical Education Equipment Only Grant	1/20/2022	N	Various	\$220,000 max	Primary	ISD's	Purchase, repair, or replace equipment to support new or existing Dual Credit Career and Technical Education programs	State Discretionary Competitive	Application window was too small
THECB Work-based Learning Opportunity Grants Apprenticeships/Internships	1/31/2022	N	Various	Apprenticeships - \$165,000 max; Internships - \$250,000 max	Primary	N/A	Support or expand existing apprenticeship programs in Spring or Summer 2022	State Discretionary Competitive	Application window was too small, creation of formal apprenticeships was too lengthy for the grant period
U.S. Department of Education SSARP Program (HEERF III)	N/A	N	Campus-wide	N/A	Primary	N/A	HEERF funding for schools that did not previously receive these funds	Federal Discretionary Formula	ACC did not qualify
U.S. Department of Labor Strengthening Community Colleges Training Grant	6/2/2022	N	Various	\$1,500,000-\$5,000,000	Primary	N/A	Increase community college capacity and responsiveness to address equity gaps, meet skill development need of employers, etc.	Federal Discretionary Competitive	Aimed a college consortia, rather than individual institutions
Lumina Foundation Million Dollar Challenge	3/15/2022	Y	Marketing	\$1,000,000 (or \$100,000 for places 2-10)	Primary	N/A	Marketing (Brand-building)	Private / Foundation	4/27/2022 Announcement of top 10, ACC was not selected to proceed to the next level of competition
Texas Reskilling and Upskilling through Education (TRUE) Grant Program	5/23/2022	Y	Cybersecurity, Computer Information Tech, Networking	\$500,000	Primary	N/A	Equipment, Renovation, Student Support, Curriculum Development	State Discretionary Competitive	ACC was notified on 6/14/2022 that our application was not selected by THECB
IME Becas Grant - Mexican Consulate	5/6/2022	N	Scholarships	up to \$15,000	Primary	N/A	Scholarships for students of Mexican descent	Private Discretionary Competitive	ACC Foundation did not pursue as there was a match requirement
U.S. Department of Education Title V Grant	6/6/2022	N	Capacity Building, Various	Up to \$600,000/year for 5 years (\$3 million total)	Primary	N/A	Program development/support for improved enrollment, persistence, retention, completion campus-wide and for Hispanic students	Federal Discretionary Competitive	ACC postponed applying until the next competition cycle due to data and program development required
U.S. Department of Education CCAMPIS	7/11/2022	N	Childcare	\$90,000 to \$1,000,000 per year for 4 years	Primary	N/A	Provides child care assistance to qualified students	Federal Discretionary Competitive	ACC postponed applying due to data and program development required and to evaluate requirements vs. benefits to ACC
Leahy Bulletproof Vest Program	7/1/2022	N	Campus Police	50% reimbursement of vests for ACC PD	Primary	N/A	Reimburse 50% of cost of bullet proof vests, 1 per officer per year	Federal Formula	Old ACC PD account set up was changed, but not in time to apply. ACC PD is ready to go for the next cycle.
U.S. Department of Agriculture Rural Development - Community Facilities Grant/Loan Program	TBD	N	Facilities	\$45,000 direct grant for construction; higher amount for direct construction loans	Primary	N/A	Provide grant funds for a new building.	Federal Discretionary Competitive	ACC did not qualify

TWC College Credit for Heroes Capacity Building Program	4/28/2022	Y	Veterans	\$200,000 for 2 years (\$100,000 per year)	Primary	N/A	Develop a fully integrated system for evaluation of Military Transcripts	State Discretionary Competitive	ACC was notified on 7/26/2022 that our application was not selected by TWC
U.S. Economic Development Authority – Good Jobs Challenge	11/26/2022	Y	CEWD Logistics and Healthcare	\$1,900,000 for 3 years	Sub-recipient	SJC - Primary	Create a sectoral partnership and regional workforce training system designed to help Americans get back to work; (\$25,000,000 total)	Federal Discretionary Competitive	ACC was notified on 8/3/2022 that the consortium application was not selected by the EDA.
Department of Defense STEM Community College Consortium Cooperative Agreement	3/28/2022	Y	Cybersecurity and Credit Welding	\$1,800,000 for 3 years	Sub-recipient	SJC - Primary	Building a Sustainable Pipeline in the Texas Gulf Coast Region to Support STEM Industries (TX-STEM) as a consortium (\$9,551,721.00).	Federal Discretionary Competitive	ACC was notified on 8/23/2022 that the consortium application was not selected by the DOD.
NACCE Pitch for the Foundations	9/15/2022	N	Student Services	\$50,000	Primary	N/A	Provide a catalyst to move foundation endeavors from transactional to transformational.	Private Discretionary Competitive	Grant writing team determined resources were not sufficient at this time to pursue this opportunity.
THECB Student Success Program Implementation Grant	10/17/2022	N	Student Services	\$180,000-250,000	Primary	N/A	Support students' persistence and completions of credentials of value leading to successful career and labor market outcome.	State Discretionary Competitive	Grant writing team determined resources were not sufficient at this time to pursue this opportunity.

11. **President's Report**
12. **Annual Title IX CEO Report**

MEMORANDUM NO: 173-2022

TO: Board of Regents
FROM: Robert J. Exley, PhD 
DATE: November 3, 2022
SUBJECT: Chief Executive Officer Reporting Requirements under
Tex. Educ. Code § 51.253(c)

Under the Texas Education Code (TEC), Section 51.253(c), the institution's Chief Executive Officer is required to submit a data report at least once during each fall or spring semester to the institution's governing body and post on the institution's internet website a report concerning the reports received by employees under the TEC, Section 51.252 the type of incident described in the employee's report constitutes "sexual harassment," "sexual assault," "dating violence," or "stalking" as defined in the TEC, Section 51.251, and any disciplinary actions taken under TEC, Section 51.255.

For the purposes of complying with the Chief Executive Officer's reporting requirements under TEC, Section 51.253(c), the attached summary data report (Appendix A) includes all of the required reporting information to the Alvin Community College Board of Regents for the 2021-2022 academic year, as of 10/31/2022. The summary data in Appendix A is categorized based on the reporting requirements under TEC, Section 51.253(c). The reports received may be applicable in multiple reporting categories, and therefore, the summary data in the categories may not add up to the totals of other categories.

The summary data report is also posted on the Alvin Community College website as per the public reporting requirements under TEC, Section 51.253(c).

As of October 31, 2022, there are no Title IX reports submitted to the Title IX Coordinator that meet the required reporting criteria in the Texas Education Code.

Note: Any additional reports received by the Title IX Coordinator that do not meet the required reporting criteria in the Texas Education Code have been omitted for the compliance purposes of this specific report.

RJE:tg

TO: Dr. Robert Exley
FROM: Dr. Brett Haduch
DATE: October 31, 2022
SUBJECT: Title IX Coordinator Reporting Requirements under Tex. Educ. Code § 51.253(a)

Under Texas Education Code TEC, Section 51.253(a), the institution's Title IX Coordinator is required to submit a written report no less than every three months to the institution's Chief Executive Officer regarding reports received from employees who are required to report under the TEC, Section 51.252 and the type of incident described in the employee's report constitutes "sexual harassment," "sexual assault," "dating violence," or "stalking" as defined in the TEC, Section 51.251.

For the purposes of complying with the Title IX Coordinator reporting requirements under Section 51.253(a), the attached written report¹ (Appendix A, Table 1) includes all of the required reporting information to Dr. Robert Exley, President/Chief Executive Officer for Alvin Community College for the 2021-2022 academic year. As of 10/31/2022, for the purposes of complying with the Chief Executive Officer's reporting requirements under TEC, Section 51.253(c), Appendix A, Table 2 features information necessary for the Chief Executive Officer's Report to report on any disciplinary actions taken under TEC, Section 51.255.

An attached summary data report (Appendix B), based on the Title IX Coordinator's written report (Appendix A), has also been included for your review. The summary data in Appendix B is categorized based on the reporting requirements under TEC, Section 51.253(c). The reports received may be applicable in multiple reporting categories, and therefore, the summary data in the categories may not add up to the totals of other categories.

Note: Any additional reports received by the Title IX Coordinator that do not meet the required reporting criteria in the Texas Education Code have been omitted for the compliance purposes of this specific report.²

¹When identifiable, duplicate reports were consolidated into one case number and counted as one report in the summary data, and confidential employee reporting is noted by case number and as a subset to the total number of reports received.

²For example, reports made by students and all other non-employees (including incidents under 3.S(d)(3)) are excluded from Appendices A and B. Additionally, if a Title IX Coordinator or Deputy Coordinator determines that the type of incident described in a report, as alleged, does not constitute "sexual harassment," "sexual assault," "dating violence," or "stalking" as defined in the TEC, Section 51.251, the report is excluded from Appendices A and B. It is the responsibility of the Title IX Coordinator or Deputy Title IX Coordinator to assess each report received and determine whether it is properly included in this report, and if so, to correctly identify the type of incident.

Appendix A
Title IX Coordinator Report
2021-2022 Academic Year

Table 1. Alleged Conduct Reported by Employees under TEC, Section 51.252

TEC, Section 51.252, and the type of incident described in the employee's report constitutes "sexual harassment," "sexual assault," "dating violence," or "stalking" as defined in the TEC, Section 51.251.

As of October 31, 2022- there are no Title IX reports submitted to the Title IX Coordinator that meet the required reporting criteria in the Texas Education Code.

Appendix A
Title IX Coordinator Report
2021-2022 Academic Year

Table 2. Alleged Conduct under TEC, Section 51.255(a)

As of October 31, 2022, there are no Title IX reports submitted to the Title IX Coordinator that meet the required reporting criteria in the Texas Education Code.

**Appendix B Summary Data Report
2021-2022 Academic Year**

As of October 31, 2022, there are no Title IX reports submitted to the Title IX Coordinator that meet the required reporting criteria in the Texas Education Code.

13. **Annual Report on Board Member Trainings**



Your College > Right Now

Robert J. Exley, PhD
President

MEMORANDUM NO: 172-2022

TO: Board of Regents
FROM: Robert J. Exley, PhD *RJE*
DATE: November 1, 2022
SUBJECT: Annual Report on Required Board Training

According to Board Policy BBD (LEGAL), the minutes of the last regular meeting held by the Board of Regents during a calendar year must reflect whether each member of the Board has completed any required training required as of the meeting date, under Education Code 61.084.

The following chart indicates various trainings available to Regents and the "x" in the column indicates that the particular Regent has taken the training.

This report is for information only.

RJE:tg

Board Member Training December 2021 – November 2022

Regent	BOTI Annual Conference	Online THECB Training For New Regents*	Cybersecurity Training
Dr. Jim Crumm	X		X
Jody Droege			X
Patty Hertenberger			X
Kam Marvel	X		X
'Bel Sanchez	X		X
Darren Shelton			
Jake Starkey	X		X
Michael Hoover	X	X	X
Yvette Reyes-Hall	X	X	X

*Required trainings for new Regents only. Other Regents completed the training in their initial year of service.

Updated 11/8/22

14. **Consider Approval of Resale of Trust Property**

Action Item:

Account # 8238-0102-007, Brazoria County Suit # 46544



Robert J. Exley, PhD
President

Your College **Right Now**

MEMORANDUM NO: 185-2022

TO: Board of Regents
FROM: Robert J. Exley, PhD *RJE*
DATE: November 11, 2022
SUBJECT: Approval of Resale of Trust Property

As you may recall, the October 20, 2022 Board of Regents Meeting included an action item on the Approval of Resale of Trust Property, Account # 8238-0102-007, Brazoria County Suite # 46544. The motion was defeated and thus Alvin Community College Board of Regents did not approve the resale request.

Regent Yvette Reyes-Hall was kind enough, at my request, to pursue further information from Brazoria County Tax Assessor and legal counsel on the process, etc. In other words, how did this request come about.

The following is from her email to me and Chair Sanchez on October 25, 2022.

Good Afternoon to you both!

I was able to have a conference call with Kristin Bulanek-Brazoria Tax Assessor and Mike Darlow-Tax Atty w/Perdue, Brandon, Fielder. We were on the phone for about 30-45minutes discussing the Westglen Property. Mike was kind enough to walk me through the process of when a lawsuit is filed all the way down to when it gets to us for a vote. This is my explanation...Mr. Darlow explained it so much more eloquently!

These are my takeaways from our conversation:

- Tax Sale -It's an in-depth process in which several steps are taken, i.e., file lawsuit, judgement, opening bid/first sale, commissioners court, if no offers/2nd public sale, re-sale committee, then us ... (this is in a nutshell ... and may not be in right order, but you get the gist)
- Re-sale Committee - By the time it gets to this committee, they have already gone thru all avenues best associated in dealing with this property including offers, counteroffers as well as taking into consideration amounts owed and length of time delinquency has been on the books. They try to make it as easy as possible for us in going forward with a decision knowing they have already done their due diligence in seeking the best outcome.
- ACC Board of Regents - If it gets to us, then we should know that all offers, counteroffers, etc. have already been exhausted. Meaning, if a person was going to counteroffer, it will have already taken place and finalized prior to our consideration. By approving, property gets back on the books.

- Westglen Property-This property has been ongoing for 11 years. Timeframe was taken into heavy consideration when the Resale Committee decided to vote in favor of moving forward at an offer of \$1500. The balance of some of those taxes could be paid by buyer, some could be zeroed out and some could actually drop off (Mike is more detailed in his explanation ... I'm skimming the surface) ... but at this point ... ACC would net approximately \$450 should we have approved. Main thing, and it's a big main thing ... it gets property back on the tax rolls.

Question: Are we able to place back on Agenda for reconsideration?

Lastly, Kristin and Mike are both eager to come talk to us at a board meeting, privately or whatever is workable, in reference to this or anything else so we are able to make good, sound, educated decisions with properties like this. He was really grateful for our interest and stated they are at our disposal at any time. That truly meant a lot to me.

Mike doesn't mind reaching out to whoever he needs to reach out to, to get anything set up...just let me know (or I can give you his contact information as well). I do believe having him speak to us would be very informative and advantageous for any future properties we encounter. It may not be much in revenue, but every little bit counts for our amazing ACC!!!

Please advise.

I followed up with legal counsel regarding Regent Reyes-Hall's question above and the short answer from legal is as follows.

If a particular motion failed, however, Robert's Rules offers little restriction on bringing the motion back before the Board.

In other words, if a main motion was made and disposed of at an earlier meeting without being adopted (either because it did not receive a second or it did not receive majority support), the motion can be renewed at any later meeting.

A Board member would introduce the motion as they would any other main motion. In order to avoid the same issue being brought up repetitively, some local governments' rules of procedure place limitations on when a defeated motion may be revisited. Barring such local procedural restrictions, however, a Board member is free to revisit a failed motion at a later meeting.

In addition, we received written communication from Tax Assessor-Collector Bulanek, dated October 17, 2022, providing "the corrected Bid Analysis Information. The attached letter states, "The amount of the research fees under the cost section has been changed per the request of Mike Darlow." Mr. Darlow is the Tax Attorney with Perdue, Brandon, and Fielder. This is a reduction from \$2,275.00 to \$175.00.

I recommend that the Board approve this Brazoria County request of the Resale of Trust Property, Account # 8238-0102-007, Brazoria County Suit # 46544.

RJE:tg



Brazoria County Tax Office

KRISTIN R. BULANEK
TAX ASSESSOR-COLLECTOR

111 E. Locust
Angleton, Texas 77515

979.864.1320
FAX 979.864.1346

Monday, October 17, 2022

Alvin Community College
Attn: Tammy Giffrow
3110 Mustang Rd.
Alvin, TX 77511

Re: Account No. 8238-0102-007

Dear Ms. Giffrow,

Please find enclosed with this letter the corrected Bid Analysis information on the above-referenced account.

The amount of the research fees under the cost section has been changed per the request of Mike Darlow.

Once this account is approved, please notify the Brazoria County Tax Office and include the account number and a copy of the minutes.

Property Tax Resale Information:

Account No.: 8238-0102-007

Cause No.: 46544

Legal Description: WESTGLEN (ALVIN) BLK 2 LOT 6 (AMENDED04) ACRES.2222

Adjudged Value: \$19,360.00

Current Value: \$23,230.00

Minimum Bid: \$3000.00

Customers Offer: \$1500.00

Taxes Due: \$14,110.84

ACC Taxes Due: \$998.73

If you have any questions, please do not hesitate to contact our office.

Sincerely,

Betreace McFatter



Brazoria County Tax Office

KRISTIN R. BULANEK
TAX ASSESSOR-COLLECTOR

111 E. Locust
Angleton, Texas 77515

979.864.1320
FAX 979.864.1346

Wednesday, September 28, 2022

Alvin Community College
Attn: Tammy Giffrow
3110 Mustang Rd.
Alvin, TX 77511

Re: Account No. 8238-0102-007

Dear Ms. Giffrow,

The Property Tax Resale Committee of Brazoria County has received an offer on the above-referenced account held in trust. Included with this letter is the property information.

The Property Tax Resale Committee has agreed to accept the offer. Please present this offer to your governing body for approval.

Once approved, please notify the Brazoria County Tax Office and include the account number and a copy of the minutes.

Property Tax Resale Information:

Account No.: 8238-0102-007

Cause No.: 46544

Legal Description: WESTGLEN (ALVIN) BLK 2 LOT 6 (AMENDED04) ACRES.2222

Adjudged Value: \$19,360.00

Current Value: \$23,230.00

Minimum Bid: \$3000.00

Customers Offer: \$1500.00

Taxes Due: \$14,110.84

ACC Taxes Due: \$998.73

If you have any questions, please do not hesitate to contact our office.

Sincerely,

Betreace McFatter

BID ANALYSIS

Cause Number:	46544	Account Number:	8238-0102-007
Bid Amount:	\$1,500.00	Current Land Value \$:	\$23,230.00
Offer Made By:	CSA	Adjudged Value\$:	\$19,360.00

Judgement Information

Taxing Entity	Tax Years	Amount Due
BC	2003-2008	\$641.10
Special R & B	2003-2008	\$114.23
Alvin ISD	2003-2008	\$2,794.51
City of Alvin	2003-2008	\$1,513.53
Alvin Comm College	2003-2008	\$411.83
Alvin Conservation & Reclamation	2003-2008	\$250.33
		\$5,725.53

Costs

Court Costs	\$0.00	Sheriff Fee's	\$286.28
Publication Fee's	\$169.20	Research Fee's	\$2,275.00
Ad Litem		Recording Fee's	\$24.00
Liens		Certified Mail	
Cost of Deed		Deed File Date	
	Total		\$2,754.48

Post Judgement Information

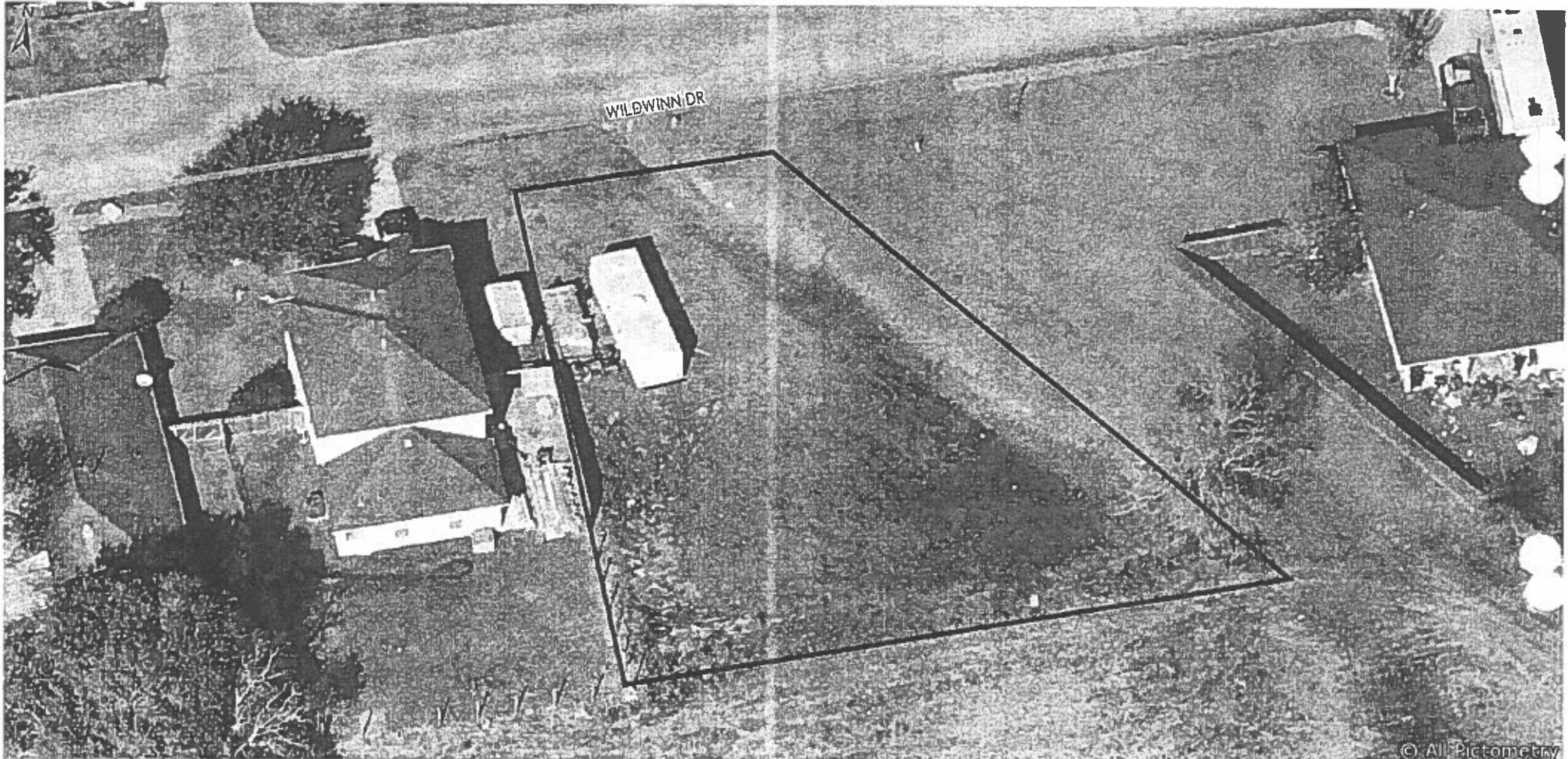
Taxing Entity	Tax Year's	
BC	2009-2011	\$450.29
Special R & B	2009-2011	\$70.42
Alvin ISD	2009-2011	\$1,466.08
Alvin Comm College	2009-2011	\$224.65
Brazoria County C&R Dist #3	2009-2011	\$175.98
City of Alvin	2009-2011	\$942.70
	Post Judgment Total	\$3,330.12

Proposed Distribution

Offer Amount	\$1,500.00	Costs	\$2,754.48
Net to Distribute \$			-\$1,254.48

BC	11.20%	-140.47
Special R& B	2.00%	-25.03
Alvin ISD	48.81%	-612.29
Alvin Comm College	26.43%	-331.62
Brazoria County C&R Dist #3	7.19%	-90.23
City of Alvin	4.37%	-54.85
	0.00%	0.00
	0.00%	0.00
	0.00%	0.00

8238-0102-007 LOT 6



01/03/2022

15. **Annual College Data Report**



Your College  **Right Now**

Robert J. Exley, PhD
President

MEMORANDUM NO: 176-2022

TO: Board of Regents
FROM: Robert J. Exley, PhD *RJE*
DATE: November 3, 2022
SUBJECT: College Data Annual Report (2021-2022)

Each year the Board of Regents receives the College Data Annual Report. The report is based on data from the 2021-2022 academic year. The 2021-2022 report provides a comprehensive view of the key data about ACC. This marks the 39th year of student and college data being compiled in a single narrative.

This report is for information only.

RJE:tg

**ANNUAL REPORT
COLLEGE DATA**

2021-2022

**Office of Institutional Effectiveness and Research
Alvin Community College
3110 Mustang Road
Alvin, TX 77511**

Alvin Community College is an equal opportunity institution and does not discriminate against anyone on the basis of race, religion, color, sex, pregnancy, gender equity, sexual orientation, parental status, national origin, age, disability, family medical history or genetic information, political affiliation, military service or veteran's status.

CONTENTS

CONTENTS.....	I
PREFACE	III
GENERAL DESCRIPTION.....	III
MAP OF ALVIN COMMUNITY COLLEGE DISTRICT AND SERVICE AREA.....	IV
INSTITUTIONAL PROFILE	1
ALVIN COMMUNITY COLLEGE HISTORY	2
BOARD OF REGENTS.....	4
ORGANIZATIONAL STRUCTURE	5
MISSION, VISION, CORE VALUES, AND PURPOSE	6
GENERAL INFORMATION.....	9
ALVIN COMMUNITY COLLEGE FOUNDATION, INC.....	11
ALVIN COMMUNITY COLLEGE.....	12
FALL 2021 STUDENT DATA FACTS.....	13
STUDENT CHARACTERISTICS	14
ENROLLMENT BY LOCATION – UNDUPLICATED,	14
ENROLLMENT BY AGE - FALL 2022 ALL TERMS	15
ENROLLMENT BY RESIDENCY STATUS - FALL 2022 ALL TERMS.....	16
GEOGRAPHICAL LOCATION OF STUDENTS - FALL 2022 ALL TERMS	17
ENROLLMENT STATUS AND STATUS BY GENDER -	18
ENROLLMENT BY ETHNICITY.....	19
DUAL ENROLLMENT (UNDUPLICATED) - FALL 2022 ALL TERMS.....	20
DUAL ENROLLMENT BY LOCATION.....	20
DUAL ENROLLMENT BY GENDER.....	20
DUAL ENROLLMENT BY ETHNICITY - FALL 2022 ALL TERMS	21
DUAL ENROLLMENT LOCATION BY ETHNICITY BREAKDOWN.....	21
ENROLLMENT BY COURSE TYPE -	22
ENROLLMENT BY INTERNET -	22
COLLEGE DATA.....	23

STUDENT DATA.....	24
ENROLLMENT BY UNDUPLICATED HEADCOUNT – 2022 ALL FALL SEMESTERS	24
ENROLLMENT BY TERM CERTIFIED UNDUPLICATED HEADCOUNT	25
ANNUALIZED UNDUPLICATED HEADCOUNT	25
DUAL ENROLLMENT 2021-2022	26
TDCJ FALL 2020 & FALL 2021 ENROLLMENT	26
STUDENT CHARACTERISTICS	27
FALL RACE/ETHNICITY TRENDS OF ALL STUDENTS.....	28
FALL TUITION TRENDS OF ALL STUDENTS	29
FALL CONTACT HOURS - CERTIFIED.....	29
DEGREES AND CERTIFICATES.....	30
CONTINUING EDUCATION WORKFORCE DEVELOPMENT.....	31
CEWD EXECUTIVE SUMMARY	31
CEWD STUDENT ENROLLMENT	31
CEWD STUDENT DEMOGRAPHICS	32
CEWD CERTIFIED CONTACT HOURS	34
CEWD FINANCIAL AID	34
STUDENT SERVICES.....	35
OFFICE OF STUDENT SUCCESS AND ACADEMIC ADVISING	35
TESTING CENTER – NUMBER OF TESTS ADMINISTERED	35
FINANCIAL ASSISTANCE	36
STUDENT RECORDS.....	37
LIBRARY	38
OFFICE OF STUDENT ACTIVITIES.....	39
PERSONNEL	41
EEO POLICY STATEMENT	41
DEMOGRAPHICS OF FULL TIME FACULTY AND STAFF, 2021-22	41

PREFACE

The *Alvin Community College Annual Report – College Data* is intended to serve as a single, easily accessible source of information about the College.

This document is the successor to the Fact Book and marks the 39th year of student and college data being compiled into a single narrative. The document is organized in three sections: Fall student data, the institutional profile, and College data over time. This report continues to evolve while continuing to be a significant source of information about the College.

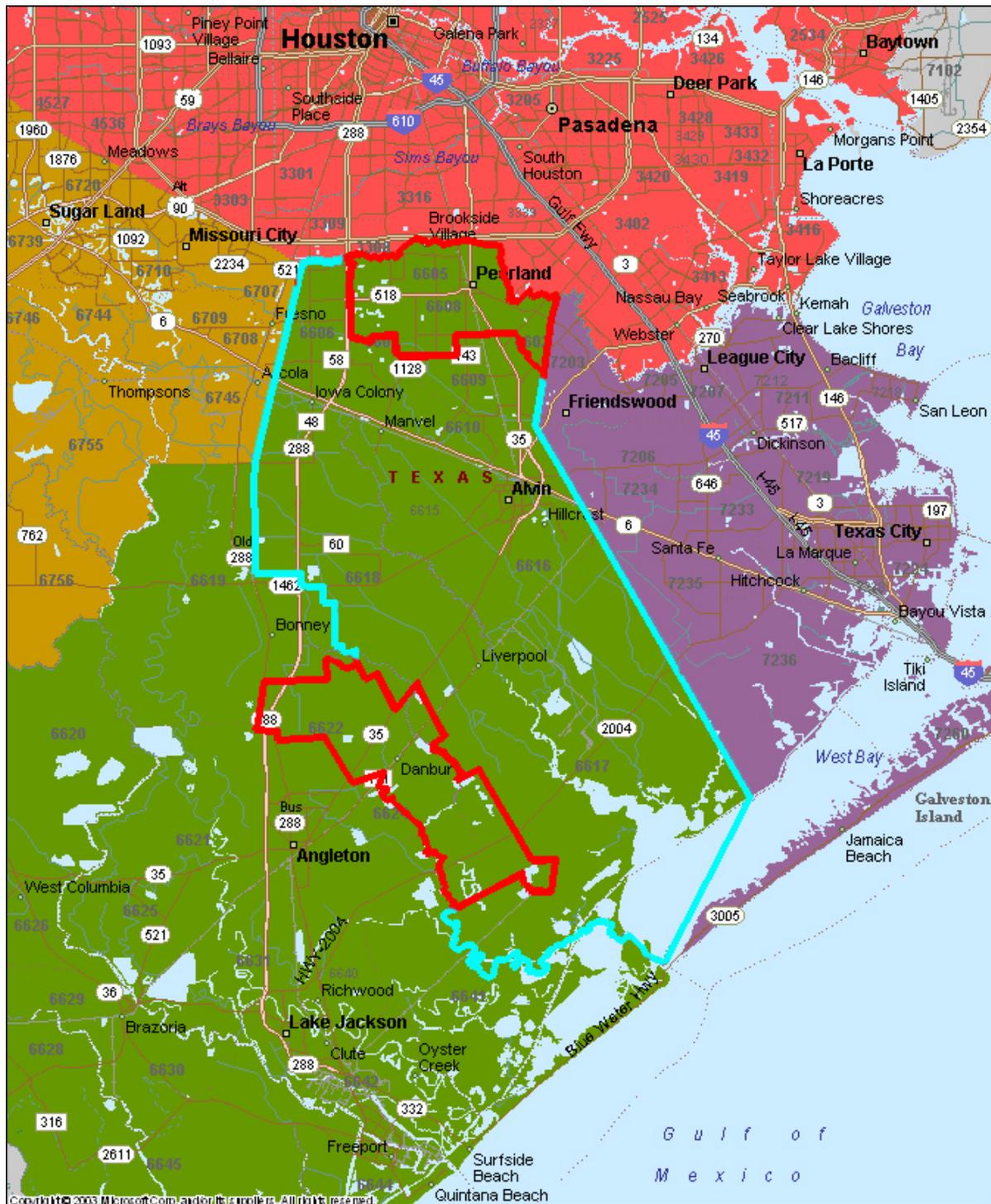
The report is developed by the Office of Institutional Effectiveness and Research and is updated annually in the Fall semester.

COLLEGE DISTRICT

The Alvin Community College District includes 421.8 square miles and covers approximately the eastern third of Brazoria County. Major transportation corridors are: 288 corridor, Highway 6, and Highway 35. A significant geographical feature is Chocolate Bayou, which runs nearly the length of the District. Major cities within the district service area are Alvin, Danbury, Manvel, and Pearland, Texas.

Brazoria County is a Gulf Coast county, the seat of which is located in Angleton. Geographically, the area is a coastal plain, which is interlaced with numerous lakes, rivers, and bayous. The county's economy rests on agriculture, healthcare, oil and gas production, and petrochemical manufacturing.

There are 16 buildings on the main campus of Alvin Community College. It is situated on 113 acres of land between Hwy 35 Bypass and Mustang Road in Alvin.



Each county is a different color.
 The District is denoted by a blue line and the service area is denoted by a red line.

INSTITUTIONAL PROFILE

2022-2023

ALVIN COMMUNITY COLLEGE HISTORY

The Alvin Community College District was approved by the qualified voters of the Alvin Independent School District on November 2, 1948. From its inception until the 1971-72 academic year, the College was administered by officials of the Alvin Independent School District. The 1971-72 academic year marked the beginning of a new era in the history of Alvin Community College. A separate administration, tax district, and college board were established to assume the management, control, and operation of a newly created Alvin Junior College District. In 1975, the name was changed to Alvin Community College.

Initially, when the College and public schools were in the same system, the College was part of Alvin High School. The first classes began on September 12, 1949, in facilities which grouped grades 11 through 14 in one building and which placed Alvin under a system known as the 6-4-4 plan. One of the more important changes in the program of Alvin Community College was the building of a separate physical plant for academic work at the college level and dropping of the 6-4-4 plan in favor of a 6-3-3-2 arrangement. The college program was strengthened by additional facilities, by an enlarged faculty, and by successfully meeting the standards of the Southern Association of Colleges and Secondary Schools (1959). Alvin Community College moved to its present campus in the summer session of 1963.

ACC first offered TDCJ courses in 1965, and 90 students enrolled. Although enrollment can fluctuate substantially from one year to the next, these changes seem to result from internal conditions at the units and revisions of TDCJ policies and procedures. Alvin Community College provides postsecondary educational services to incarcerated students in the following TDCJ units: Clemens, Jester III, Jester IV, Ramsey I, and Stringfellow. Programs offered at TDCJ are also impacted by state and national budget changes. ACC offers many certifications and degree plans in the TDCJ units, such as: Culinary Arts, General Studies, Human Services, Industrial Design, Management, Computer Information Technology – Programming. ACC also offers an Automotive Technology Certificate at TDCJ.

By a vote of both the original district and voters of adjoining territories, the college district was enlarged to nearly twice its geographical size in 1974. Then, in the spring of 1975, an \$8 million bond issue was approved, providing funds for the facilities necessary to meet an expanding enrollment. In 1998 the College expanded into its service area with the establishment of the Pearland Center in the former C.J. Harris Elementary School in Pearland. The Pearland Center was closed in 2013 and the campus was sold in 2016. In 2005, a \$19.9-million-dollar bond issue was approved, providing funds for a new science/health science building to meet the needs of expanding health programs, to provide relief for overcrowded classrooms, and to update technology and simulation labs.

ACC began to offer courses for Dual Enrollment in 2004. Receiving accreditation approval from SACSCOC in 2007, the College began offering 50% or more of program offerings to dual enrollment and in the online format. Currently ACC offers dual enrollment courses at the following locations: Alvin High School, Danbury High School, Glenda Dawson High School, Iowa

Colony High School, JB Hensler, Livingstones, Manvel High School, Pearland High School, Shadow Creek High School, and Turner High School.

In 2016, the college was named a Hispanic Serving Institution (HSI) by the U.S. Department of Education. The college also received a \$3.8 million HSI grant to expand its offerings in Science, Technology, Engineering and Math fields. That same year, the college was one of 67 pilot colleges in the United States to be named part of the Second Chance Pell program, which offers scholarship assistance for incarcerated students.

The enrollment of Alvin Community College has grown from 134 students in 1949 to almost 6,000. During this period of growth, Alvin Community College has had seven presidents.

<i>Mr. A.G. Welch</i>	<i>1949-1954</i>	<i>Dr. A. Rodney Allbright</i>	<i>1976-2014</i>
<i>Dr. A.B. Templeton</i>	<i>1954-1964</i>	<i>Dr. Christal M. Albrecht</i>	<i>2014-2021</i>
<i>Mr. D.P. O'Quinn</i>	<i>1964-1971</i>	<i>Dr. Robert J. Exley</i>	<i>2021-present</i>
<i>Dr. T.V. Jenkins</i>	<i>1971-1976</i>		

BOARD OF REGENTS

Number of Regents: Nine

Term of Service on Board: Six years (consecutive terms are allowed)

Selection of Regents: Majority vote of District residents. Regents are selected in biennial elections held in even numbered years.

Regular Meetings: Monthly

Board Officers: Chairman, Vice Chairman, Secretary

General Board Responsibility: The Board of Regents derives its legal status from the Texas Constitution and the State Legislature. In discharging its duties, the Board functions in accordance with applicable state and federal statutes, controlling court decisions, and applicable regulations promulgated pursuant to statute by state and federal agencies. Opinions of the Attorney General shall be used for guidance and interpretation of applicable law. The College Board shall constitute a body corporate and shall govern the community college district. The Board of Regents shall establish policy for the operation of affairs of the college in such a manner as will accomplish the efficient objectives and purposes of higher education for which the college district was created.

2022-2023 Regents:

'Bel Sanchez, Chair

Term Expires – May 2024

Jody Droege, Vice Chair

Term Expires – May 2026

Patty Hertenberger, Secretary

Term Expires – May 2028

Jim Crumm

Term Expires – May 2024

Michael Hoover

Term Expires – May 2028

Kam Marvel

Term Expires – May 2024

Yvette Reyes-Hall

Term Expires – May 2028

Darren Shelton

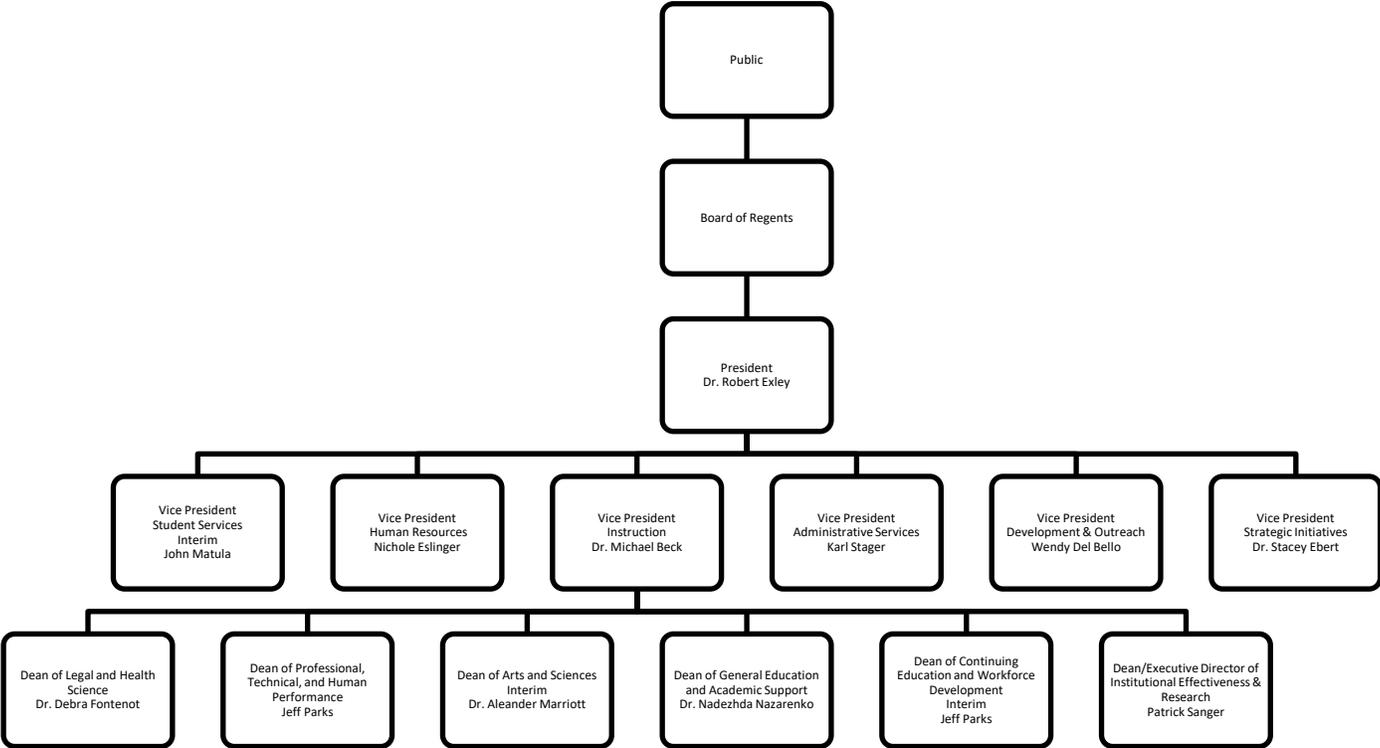
Term Expires – May 2026

Jake Starkey

Term Expires – May 2026

ORGANIZATIONAL STRUCTURE

**Alvin Community College
Organizational Chart
2022-2023**



MISSION, VISION, CORE VALUES, AND PURPOSE

Mission Statement:

Alvin Community College exists to improve the lives of its students and community by providing affordable, accessible, inclusive, high quality and innovative academic, technical and cultural educational opportunities for the diverse communities it serves.

Vision Statement:

Alvin Community College will provide high-quality academic, technical and cultural educational opportunities that promote student success, enhance quality of life and support economic development.

Core Values:

With input from the community, students, faculty, and staff, Alvin Community College adopted the following Core Values in Fall 2019. The Board of Regents approved these values and statements November 21, 2019 as an addition to the College's Mission and Vision statements.



Community Asset • Accountable • Responsive • Excellence • Student-centered

Community Asset:

Alvin Community College is a strong community asset.

We are the primary resource for lifelong learning opportunities in our community.
We are committed to effective collaborations with our community partners.

Accountable:

Alvin Community College is accountable to all its stakeholders.

We commit to fiscal transparency and responsible stewardship of resources.
We provide innovative quality education as an affordable and worthwhile investment for our community and students.

Responsive:

Alvin Community College is responsive to the needs of students and the region.

We support all students and staff as individuals; we are responsive, caring, inclusive, and

welcoming; we value all members of the ACC family.

We are a growing community that offers flexibility and innovation, responding to a wide array of community and workforce needs, all in a friendly atmosphere.

Excellence:

Alvin Community College strives for educational excellence in programs and services.

We achieve educational excellence by offering diverse curricula, opportunities in workforce education, and a quality student experience.

We provide a variety of innovative career pathways through programs and services to meet the unique needs of our community, lifelong learners and the future workforce in an ever-changing global economy.

Student-centered:

Alvin Community College prides itself on being student-centered.

Our quality faculty and staff put students first.

We are success-oriented, providing a supportive environment that guides students to reach their full potential.

Purpose Statement:

In addition to the goals described above, Alvin Community College subscribes to the purpose of the public community college as outlined in Section 130.003 of the *Texas Education Code*. The purpose of each public community college shall be to provide:

1. Technical programs up to two years in length leading to associate degrees or certificates;
2. Vocational programs leading directly to employment in semi-skilled and skilled occupations;
3. Freshman and sophomore courses in arts and sciences;
4. Continuing adult education programs for occupational or cultural upgrading;
5. Compensatory education programs designed to fulfill the commitment of an admissions policy allowing enrollment of disadvantaged students;
6. A continuing program of counseling and guidance designed to assist students in achieving their individual educational goals;
7. Workforce development programs designed to meet local and statewide needs;
8. Adult literacy and other basic skills programs for adults; and
9. Such other purposes as may be prescribed by the Texas Higher Education Coordinating Board or local governing boards in the best interest of post-secondary education in Texas.

STRATEGIC PLAN 2022-2025 BREAKTHROUGH STRATEGIC GOALS:

The Alvin Community College Strategic Plan 2022 – 2025 was developed during the 2021 – 2022 academic year. Because this plan was developed during the uncertain times of the COVID Pandemic, and also during the transition of ACC's Presidential leadership, the usual five-year planning period was shortened to three years to ensure relevance with contemporary times. The plan is the result of a comprehensive, data-informed process, led by the ACC Strategic Planning Steering Committee (SPSC), with oversight by the President and Executive Leadership Team (ELT).

Goal 1

Strengthen Student Success

Goal 2

Cultivate A Culture of Inclusion, Flexibility, Innovation, And Resiliency

Goal 3

Enhance ACC's Engagement with the Community

Goal 4

Respond to Growth within the Region

ACCREDITATION:

Alvin Community College is a public community college in Brazoria County, Texas. The College provides educational opportunities in workforce training, academics, technical fields, adult basic education, and personal development.

Alvin Community College is accredited by the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC) to award associate degrees and certificates.

Contact the Southern Association of Colleges and Schools Commission on Colleges for questions about the accreditation of Alvin Community College:

Southern Association of Colleges and Schools Commission on Colleges (SACSCOC)
1866 Southern Lane
Decatur, Georgia 30033-4907
404-679-4500

GENERAL INFORMATION

Degrees Granted:

- Associate of Arts
- Associate of Science
- Associate of Applied Science
- Associate of Arts in Teaching

Certificates Granted:

- Certificate One – Less than one-year Programs
- Certificate Two – One-year Programs
- Enhanced Skills Certificate – Post Associate
- Advanced Technical Certificate – Post Associate

Divisions:

- Arts and Sciences
- General Education and Academic Support
- Legal and Health Sciences
- Professional, Technical, and Human Performance
- Continuing Education and Workforce Development

Member:

- ACEN Accreditation Commission for Education in Nursing
- AACRAO American Association of Collegiate Registrars and Admissions Officers
- American Association of Community Colleges
- Association of Community College Trustees
- Association of Higher Education and Disabilities
- Association of Title IX Administrators
- CAAHEP Commission on Accreditation of Allied Health Education Programs
- CoAEMSP Committee on Accreditation of Educational Programs for the EMS
- CoARC Commission on Accreditation for Respiratory Care
- CoA-NDT Committee on Accreditation for Neurodiagnostic Technology
- CoA-PSG Committee on Accreditation for Polysomnographic Technology
- Ellucian - Texas State Reporting Solutions Team
- FCC Federal Communications Commission
- Gulf Coast Intercollegiate Honors Council
- Houston Guided Pathways to Success (GPS)
- JBCC - Judicial Branch Certification Commission
- JRC-DMS Joint Review Committee for Diagnostic Medical Sonography
- NAPTA North America Process Technology Alliance
- NASFAA National Association of Student Financial Aid Administrators
- NAFSA: Association of International Educators

- NASPA: Student Affairs Administrators in Higher Education
- National Council for Workforce Education
- National Institute for Staff and Organizational Development
- National Junior College Athletic Association
- NCRC National Certification Reciprocity Consortium
- Region XIV Athletic Conference
- TAP Texas Addiction Professional
- TBON Texas Board of Nursing
- TCOLE Texas Commission on Law Enforcement
- Texas Association Against Sexual Assault
- Texas Association of College Technical Educators
- Texas Association of Collegiate Registrars and Admissions Officers (TACRAO)
- Texas Association of Collegiate Veteran Program Officials
- Texas Association of Community Colleges
- Texas Community College Teachers Association
- Texas Counseling Association
- Texas Department of Family & Protective Services (License)
- Texas State Department of Health Services
- TSSB Texas Skills Standards Board

ALVIN COMMUNITY COLLEGE FOUNDATION, INC.

The Alvin Community College Foundation was established to support the College and its educational mission. Incorporated in 1974 under Texas law as a 501(c)(3) non-profit corporation, the Foundation is an independent entity that can receive donations and bequests. The foundation also sponsors projects that support student scholarships, emergency assistance, Innovative Grants, program support, and other advancement programs for the College.

The Foundation is organized to aid the College in two major areas: scholarships for students, and support of programs at ACC. In addition, the Foundation is continually seeking ways to assist the college and community through special projects.

All contributions and donations to the Foundation are tax-deductible, to the extent of the law. Donations and gifts from individuals or corporations are solicited for any ongoing program or for new programs which will benefit students and community citizens. The Foundation also accepts bequests and scholarships established as memorials.

Donors have the option of specifying whether their gifts will be for restricted or unrestricted use. Restricted gifts are designated by the donor for a specific purpose such as the Student Scholarship Fund. Unrestricted gifts become part of the Foundation's General Fund and are utilized for those purposes which the Foundation Directors deem the worthiest.

For the 2021-2022 year, Shirley Brothers is President of the Foundation, and Chad Dudley is Vice President. Other officers are Dr. Robert J. Exley, Secretary; Joel Marin, Treasurer; and Wendy Del Bello, Executive Director. David Jircik is immediate Past President of the organization.

Foundation Board Members include Michele Adams, Brenda Brown, Deloris McKenzie Calhoun, Mary Ellen Carrillo, Keli Collins, Donna Coneley, Dr. Jim Crumm, Jody Droege, Chad Dudley, Lisa Ercums, Debra Fontenot, Richard "Jay" Hawkins, Terri Helpenstill, Barbara Lewis, Ann McGilvray, Melinda Moore, Sheila Olson, Julie Pyburn, Yvette Reyes-Hall, Matt Rickaway, Brenda Schibi, Jarrod Smith, Fernando Valdes, and Cathie Woitena.

The Foundation's last audit was completed for the year September, 2020 – August, 2021 fiscal year.

ALVIN COMMUNITY COLLEGE

Type: Public Comprehensive Community College

Headcount: Academic and Technical – (certified, unduplicated)

Fall 2021	4,970
Spring 2022	4,583
Summer 2022	2,249
Fall 2022	5,175

Headcount: Continuing Education – (annual, unduplicated)

2019-2020	686
2020-2021	647
2021-2022	467

Faculty:	Fall 2020	113 Full-time Academic and Technical Faculty positions
	Fall 2021	110 Full-time Academic and Technical Faculty positions
	Fall 2022	111 Full-time Academic and Technical Faculty positions

Finances:	2020-2021	Operating Budget = \$36,685,421
	2021-2022	Operating Budget = \$38,428,839
	2022-2023	Operating Budget = \$40,071,049

FALL 2022 STUDENT DATA FACTS



59% of ACC's students are female



70% of ACC's students are 21 years old and younger



53% of ACC's students live Out-of-District



79% of ACC's students are Part-Time

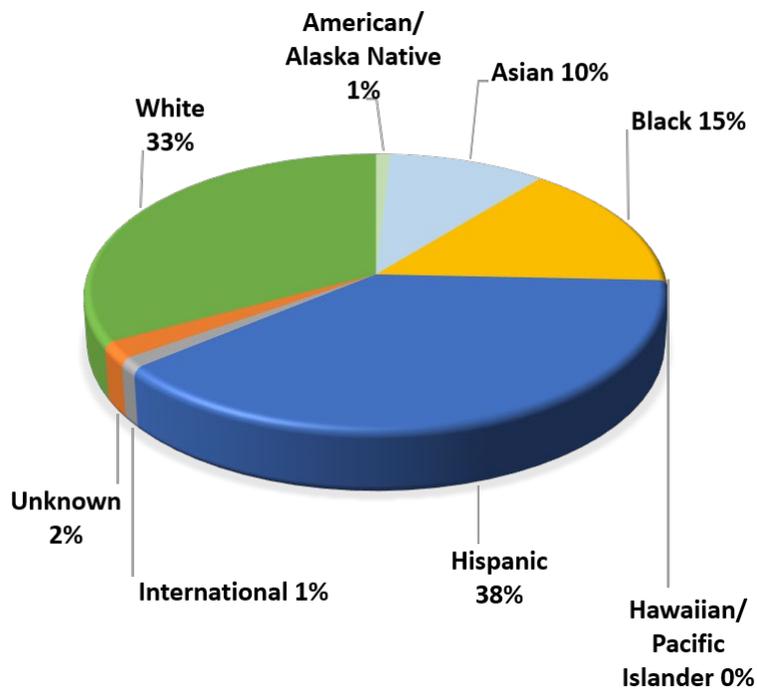


40% of ACC's students are Dual Enrolled



37% of ACC's students are new to the college

RACE/ETHNICITY BREAKDOWN



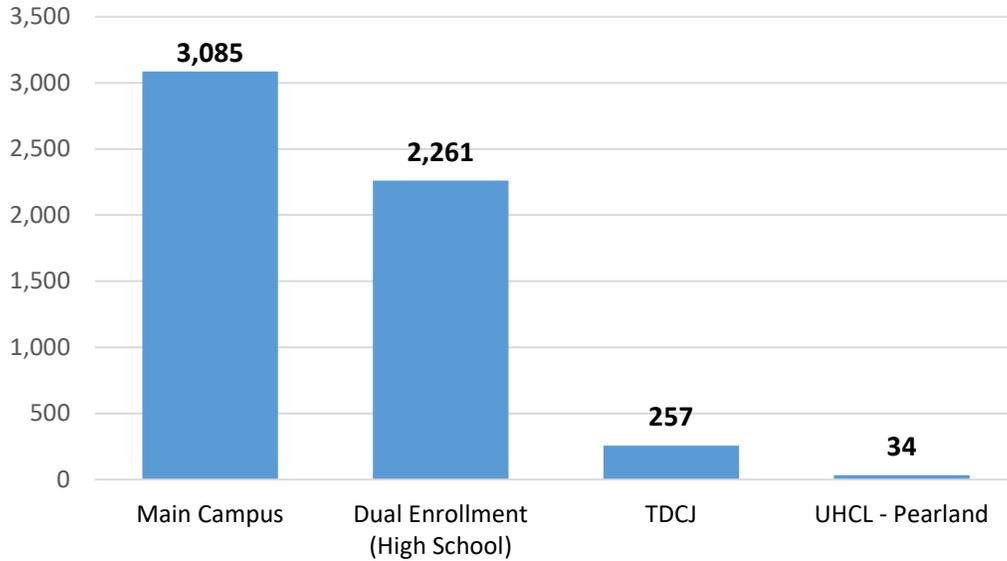
STUDENT CHARACTERISTICS

(All Terms as of October 31, 2022 from Zogotech)

Fall 2022 certified headcount: 5,175

Fall 2022 all terms headcount: 5,516

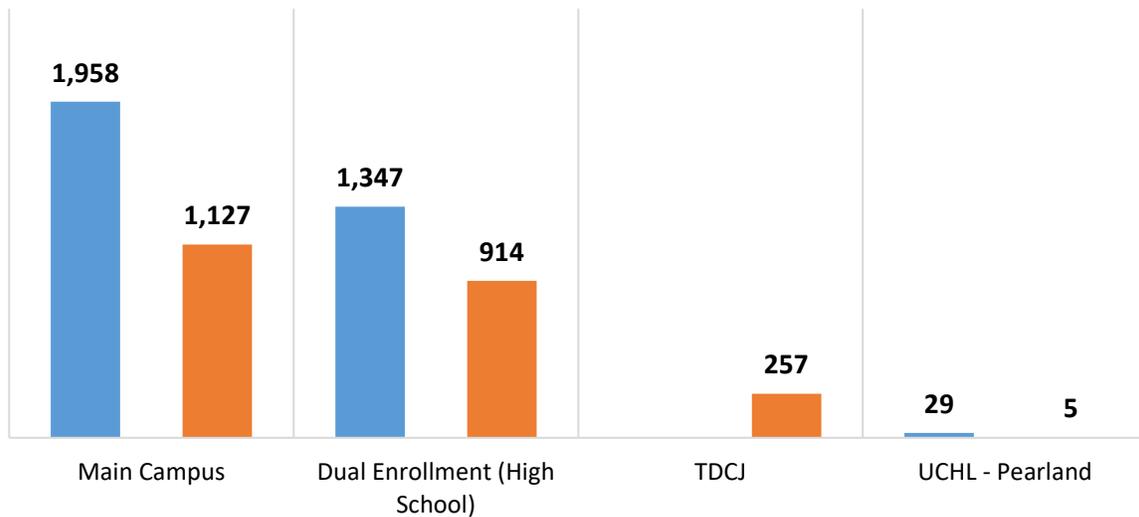
ENROLLMENT BY LOCATION – UNDUPLICATED, FALL 2022 ALL TERMS



Main Campus category includes remote, internet, and hybrid enrollments.

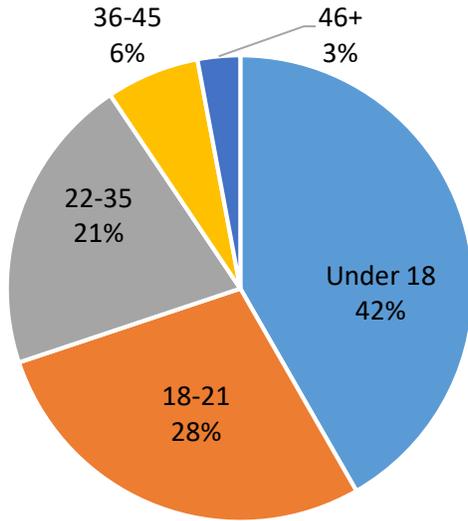
ENROLLMENT BY GENDER - UNDUPLICATED, FALL 2022 ALL TERMS

■ Female ■ Male

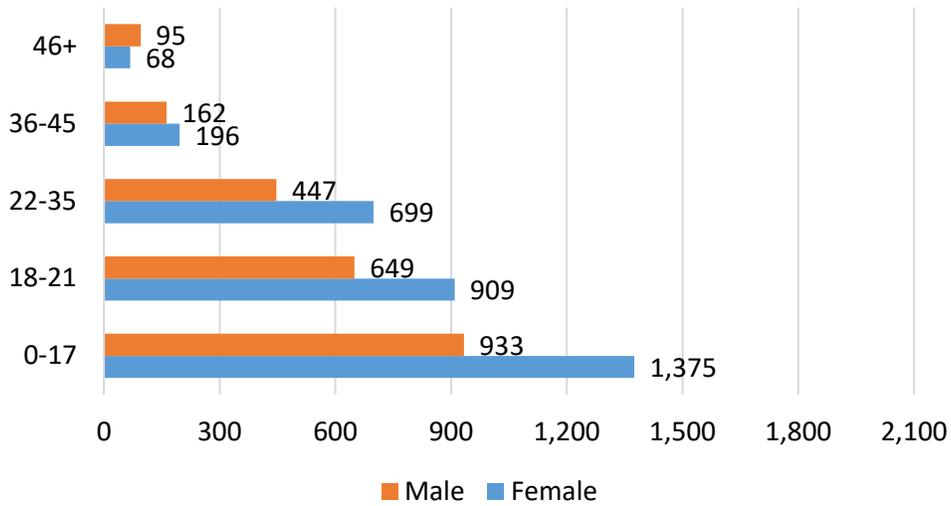


Students are counted in each location they are enrolled in which allows for some duplication.

ENROLLMENT BY AGE - FALL 2022 ALL TERMS

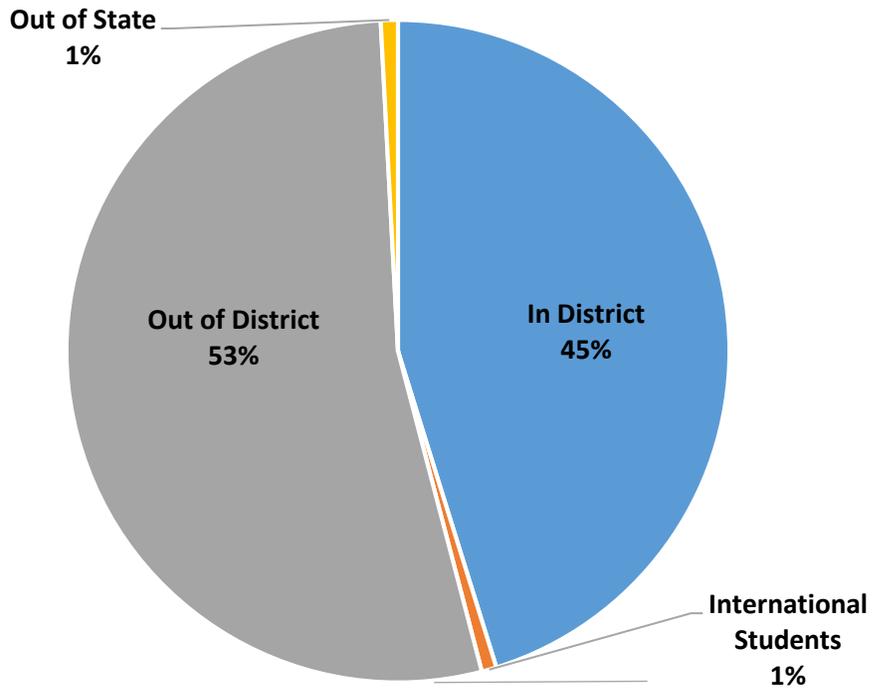


ENROLLMENT AGE BY GENDER - FALL 2022 ALL TERMS

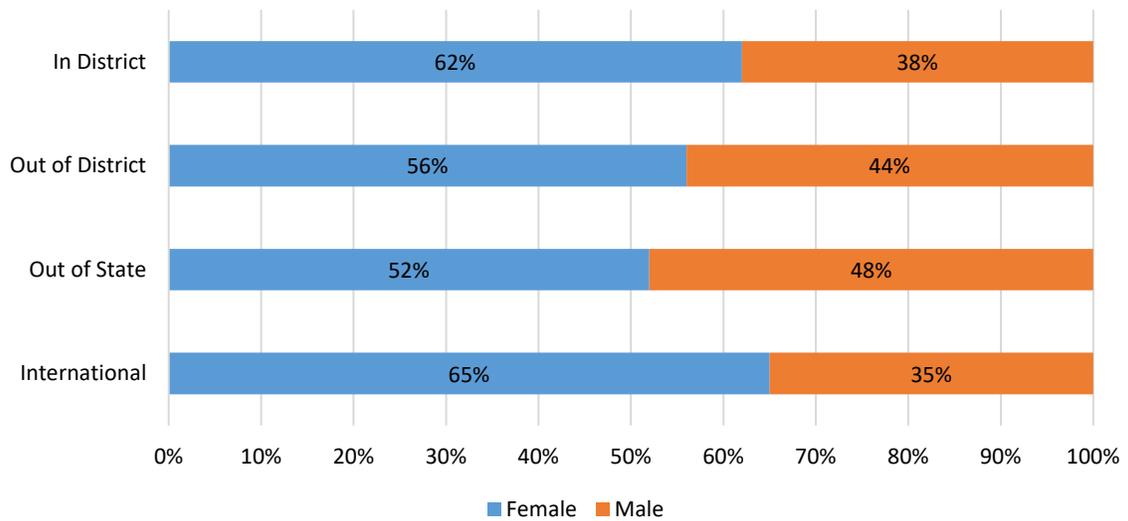


Students can be counted in two age categories if they have a birthday during this semester.

ENROLLMENT BY RESIDENCY STATUS - FALL 2022 ALL TERMS

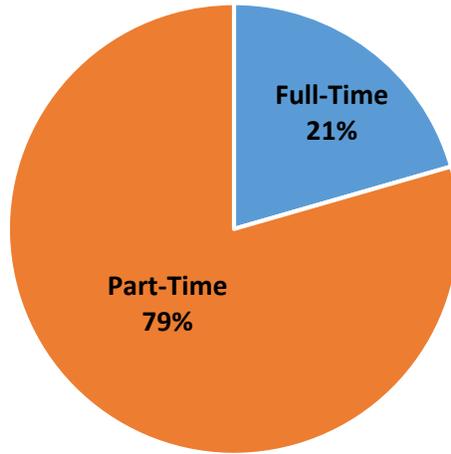


ENROLLMENT RESIDENCY STATUS BY GENDER- FALL 2022 ALL TERMS

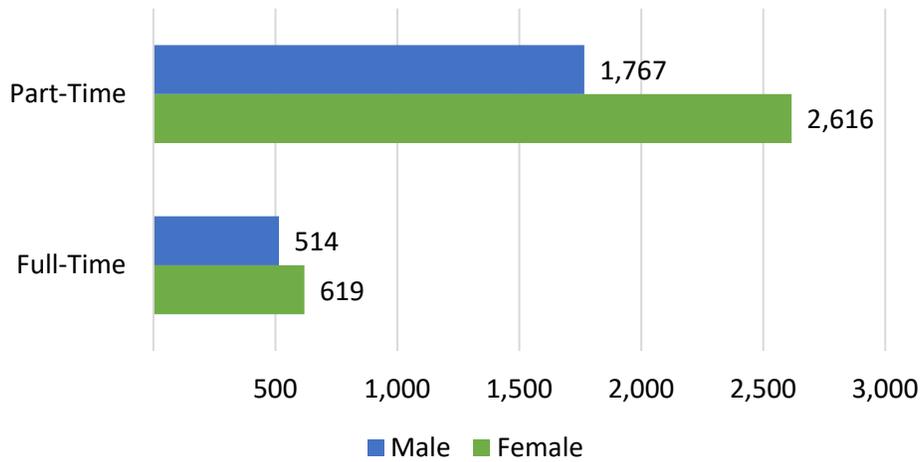


ENROLLMENT STATUS AND STATUS BY GENDER - FALL 2022 ALL TERMS

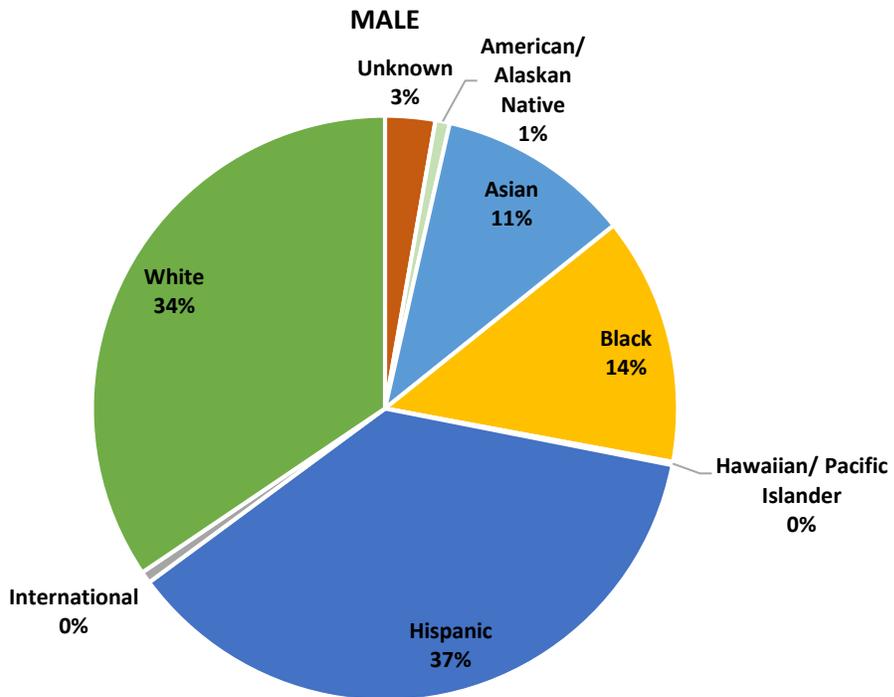
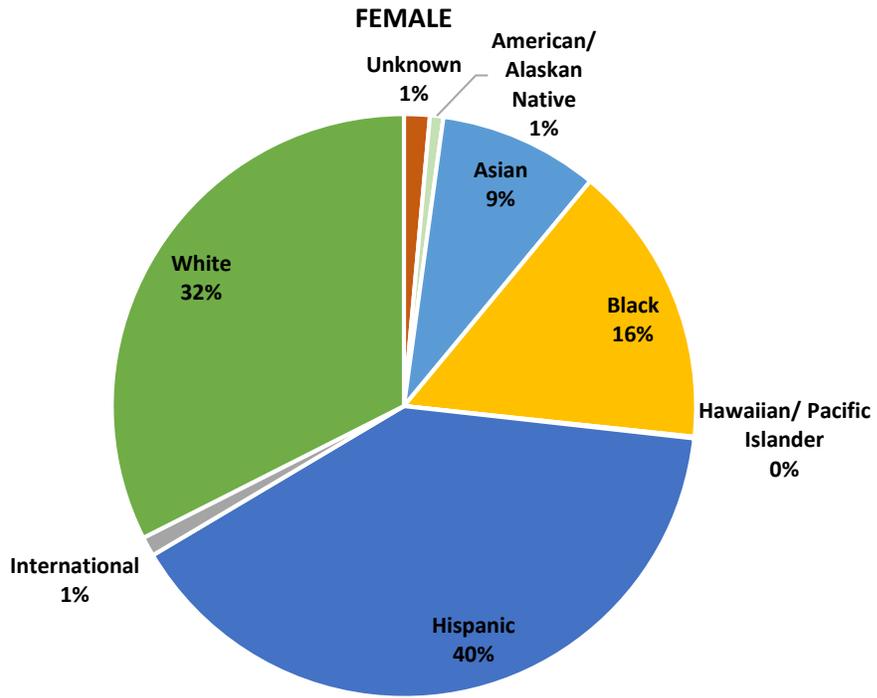
FULL-TIME/PART-TIME ENROLLMENT



FULL-TIME/PART-TIME ENROLLMENT BY GENDER

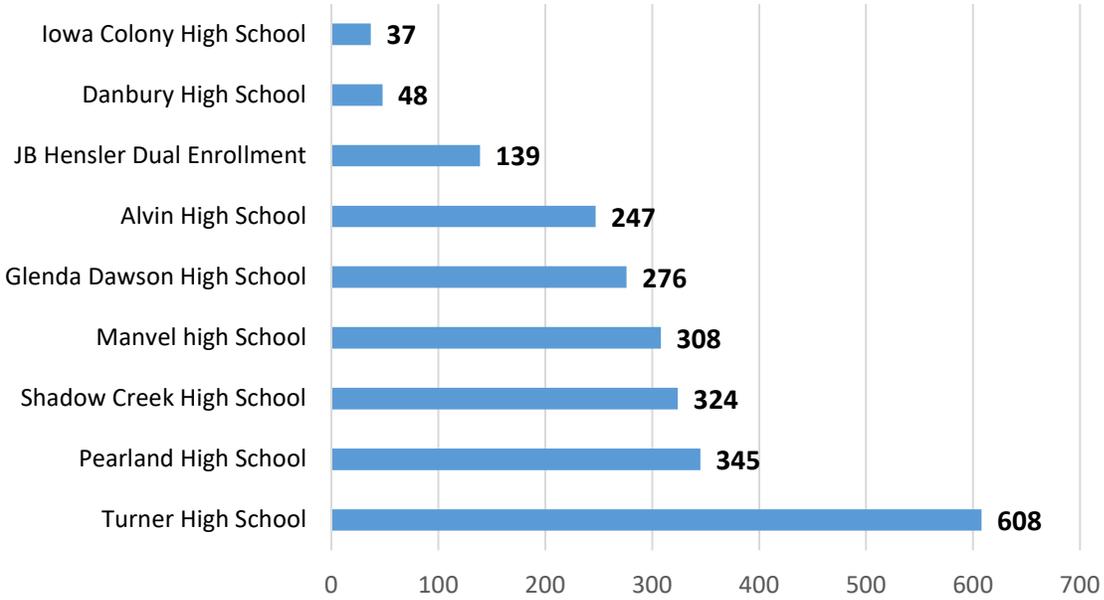


ENROLLMENT BY ETHNICITY - FALL 2022 ALL TERMS



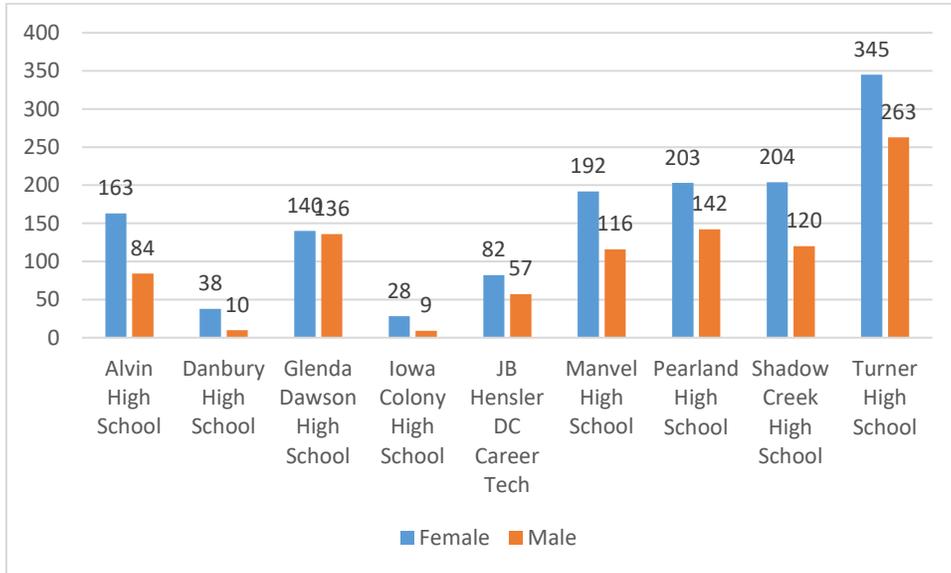
DUAL ENROLLMENT (UNDUPLICATED) - FALL 2022 ALL TERMS

DUAL ENROLLMENT BY LOCATION

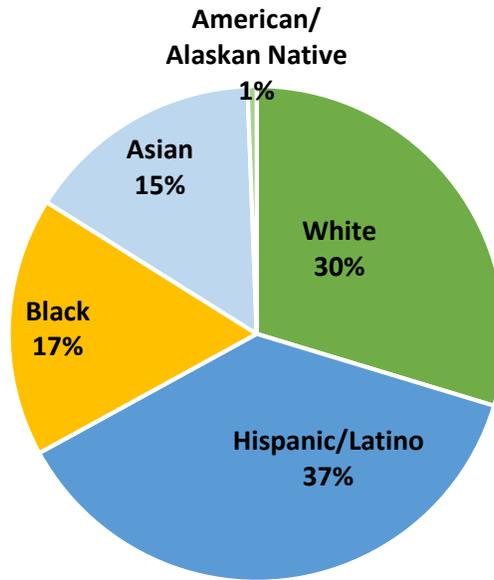


Although unduplicated at each location, some students have a location of JB Hensler and another school due to cross enrollment.

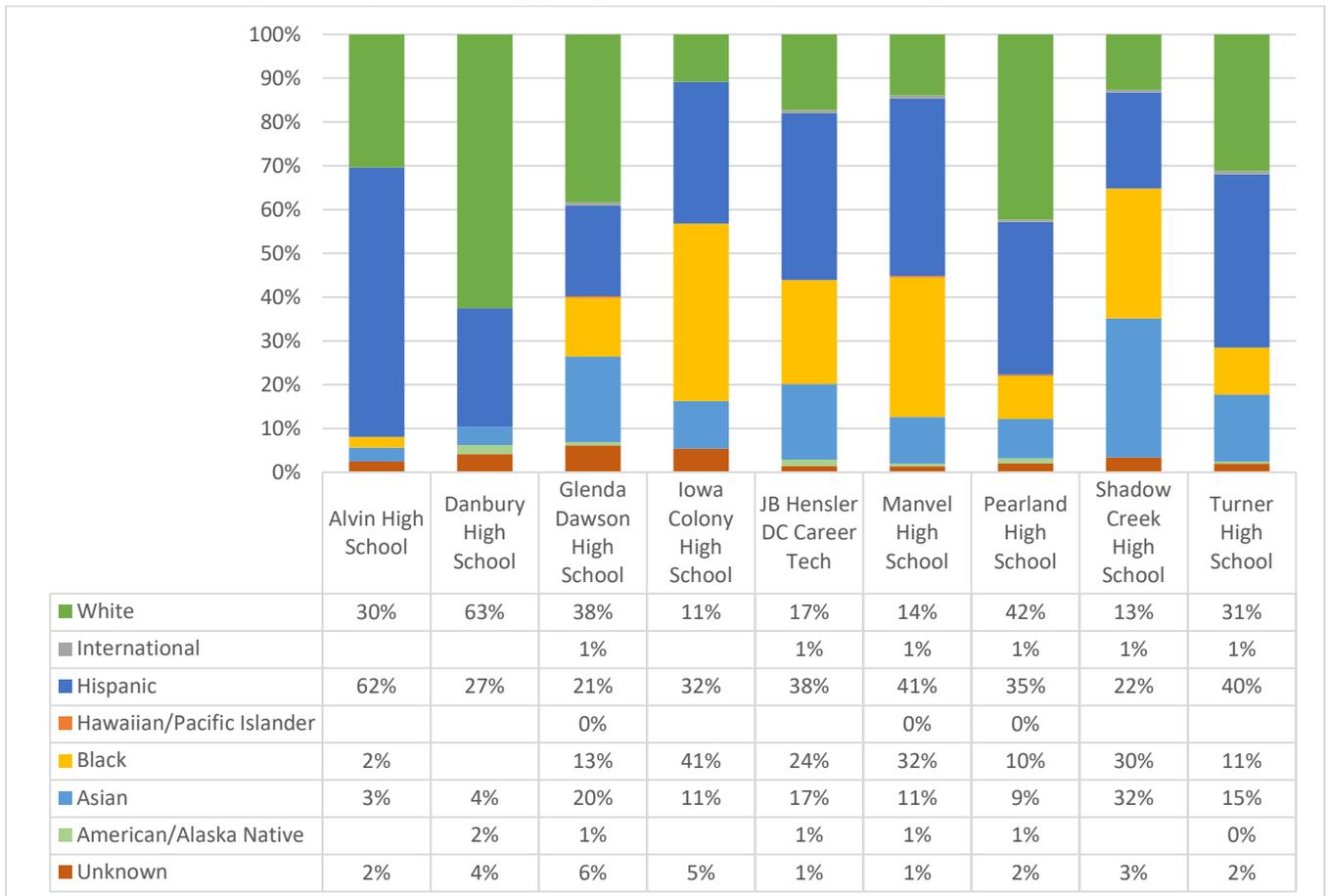
DUAL ENROLLMENT BY GENDER



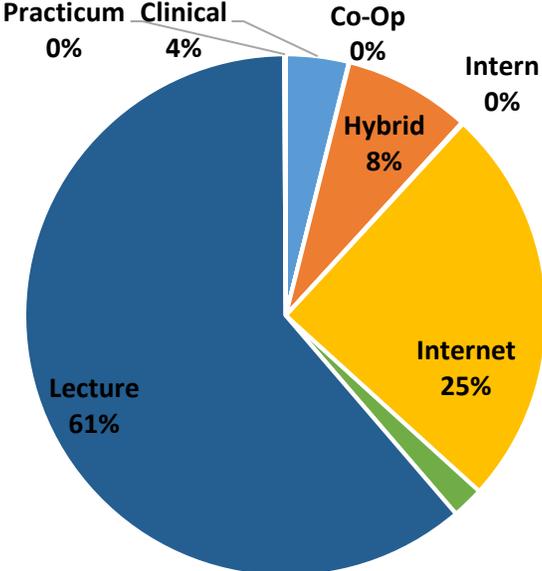
DUAL ENROLLMENT BY ETHNICITY - FALL 2022 ALL TERMS



DUAL ENROLLMENT LOCATION BY ETHNICITY BREAKDOWN

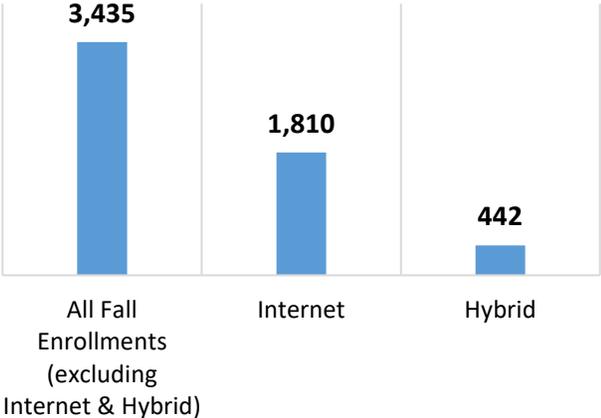


ENROLLMENT BY COURSE TYPE - FALL 2022 ALL TERMS, ALL STUDENTS

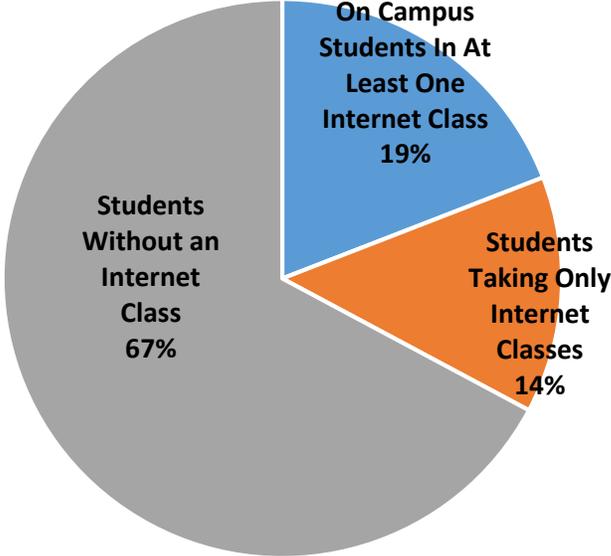


ENROLLMENT BY INTERNET - FALL 2022 ALL TERMS, ALL STUDENTS

UNDUPLICATED ENROLLMENT



INTERNET ENROLLMENT

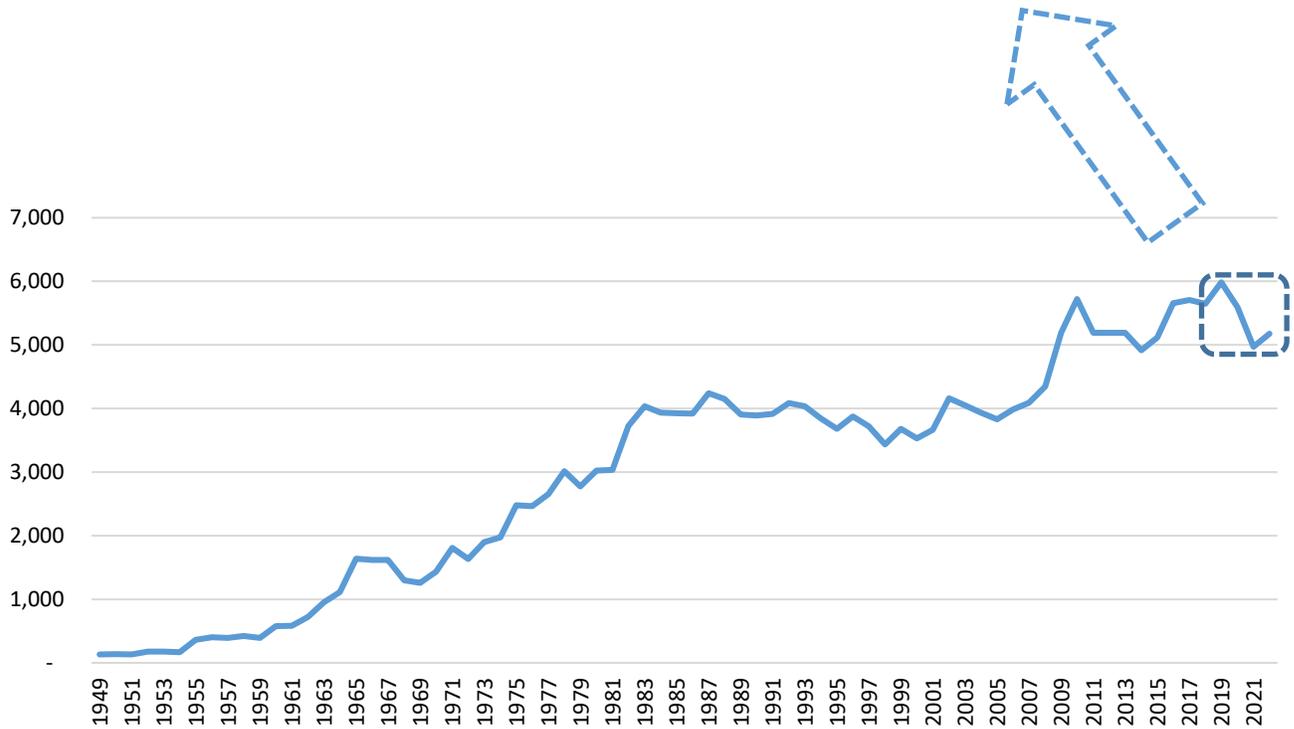
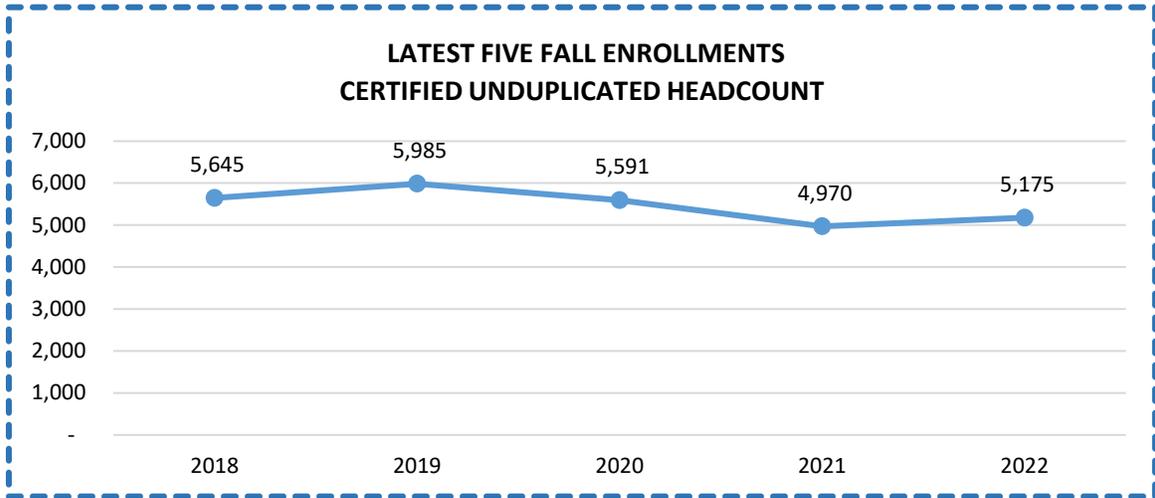


COLLEGE DATA

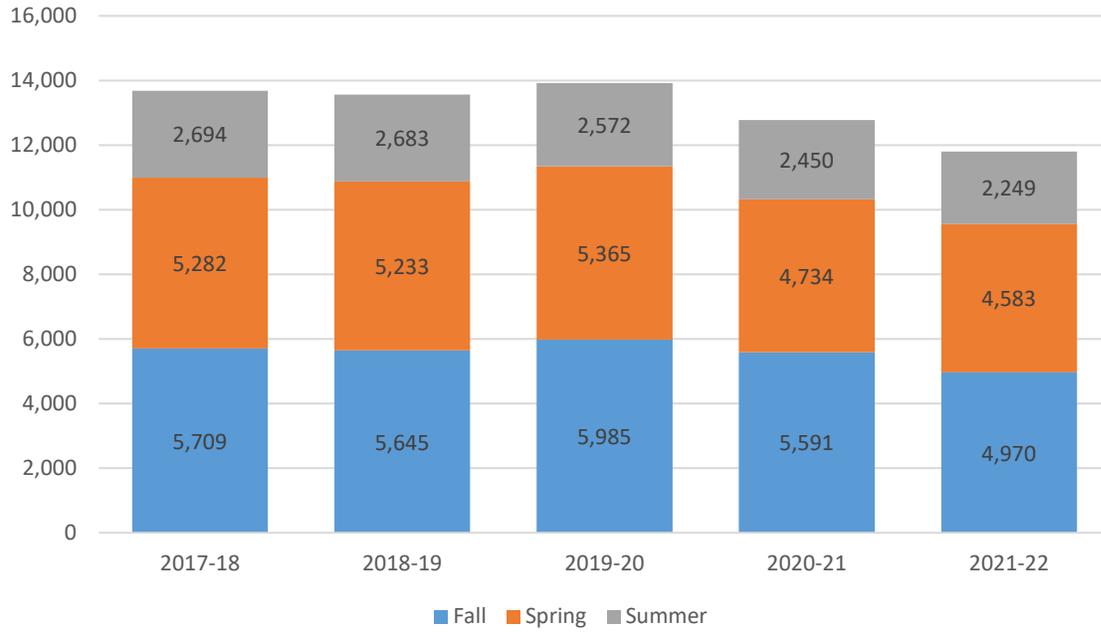
2021-2022

STUDENT DATA

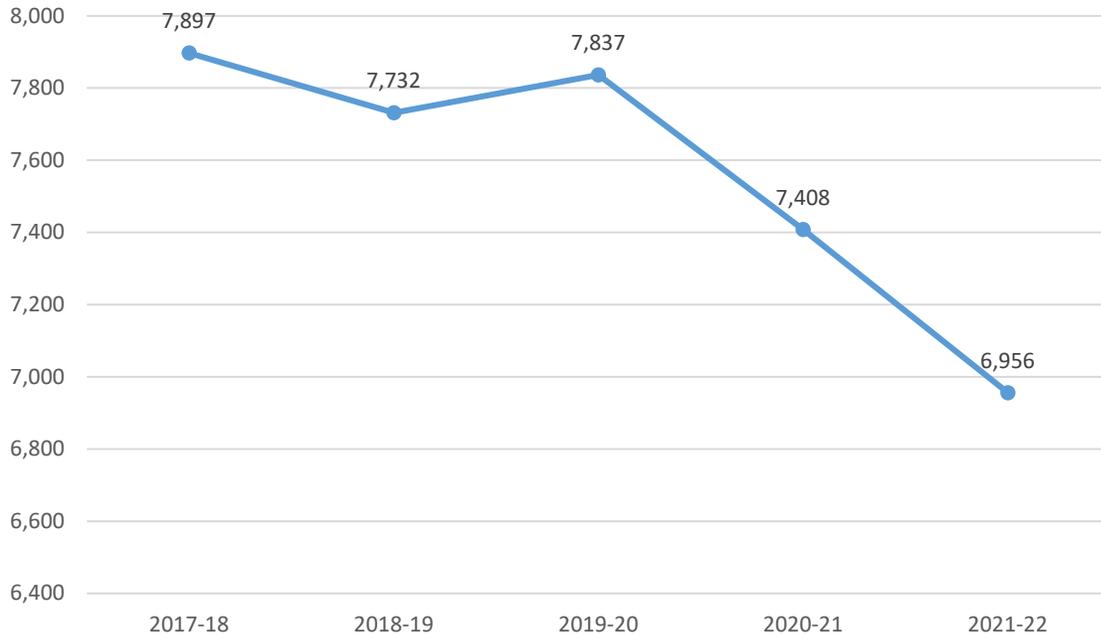
ENROLLMENT BY UNDUPLICATED HEADCOUNT – 2022 ALL FALL SEMESTERS



ENROLLMENT BY TERM CERTIFIED UNDUPLICATED HEADCOUNT



ANNUALIZED UNDUPLICATED HEADCOUNT



Source: Zogotech

DUAL ENROLLMENT 2021-2022

Locations	Dual Enrollment (Fall 21)	Dual Enrollment (Spring 22)	Dual Enrollment (Summer 22)	Unduplicated Annual Total
Alvin High School	241	233	0	273
Danbury High School	34	28	0	40
Glenda Dawson High School	202	185	0	210
JB Hensler Career Tech	151	132	0	151
Living Stones High School	11	11	0	11
Manvel High School	310	283	0	341
Pearland High School	235	223	245	471
Shadow Creek High School	324	315	293	598
Turner College & Career High School	582	535	0	595
TOTAL	2,004	1,870	536	2,335

Dual Enrollment is unduplicated by location by semester.

TDCJ FALL 2020 & FALL 2021 ENROLLMENT

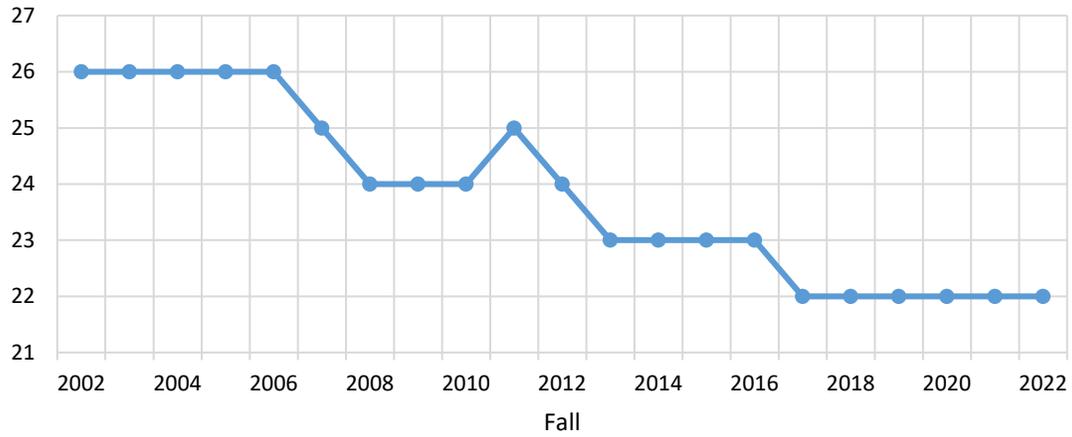
Location		2020* Fall Unduplicated	2021* Fall Unduplicated	% Growth
TDCJ	Clemens Unit	41	36	-12%
	Jester 3 Unit	46	65	41%
	Ramsey Unit	62	92	48%
	Stringfellow Unit	38	48	26%
	TOTAL	187	241	29%

Source: Location based on same day (Zogotech)

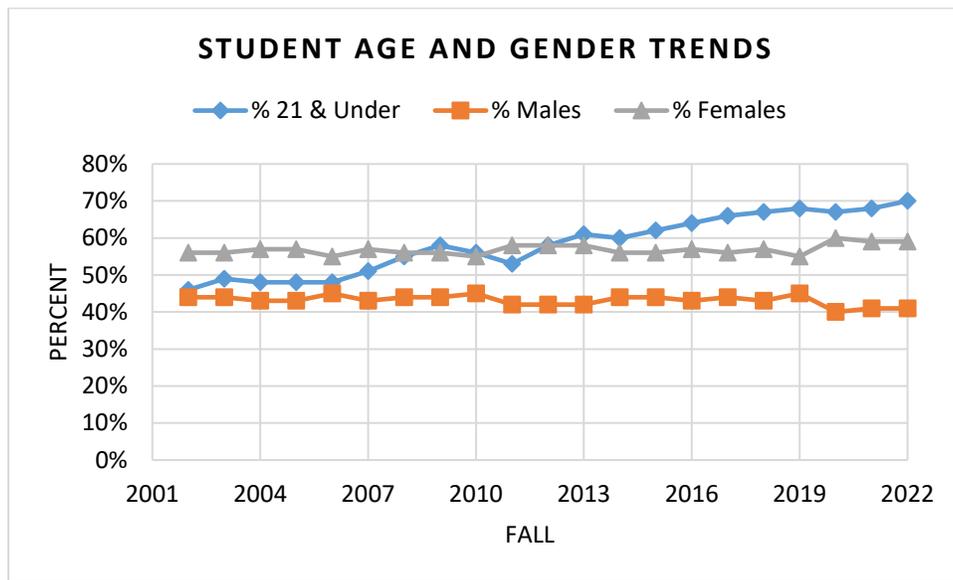
*Due to the COVID-19 Pandemic, TDCJ enrollment and recruitment was negatively affected.

STUDENT CHARACTERISTICS

STUDENT AVERAGE AGE TREND



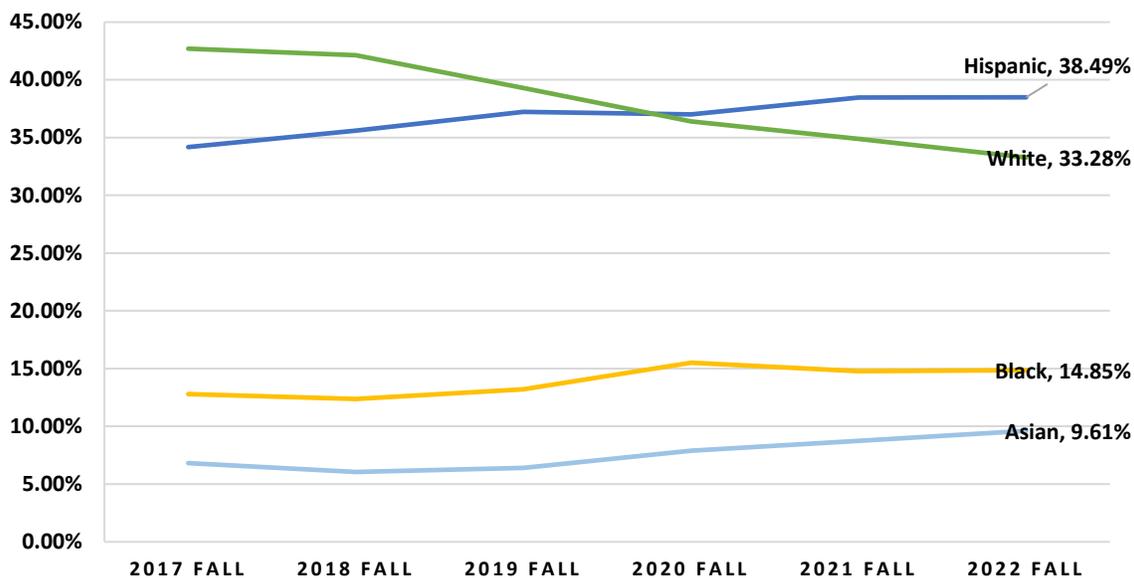
Source: Zogotech



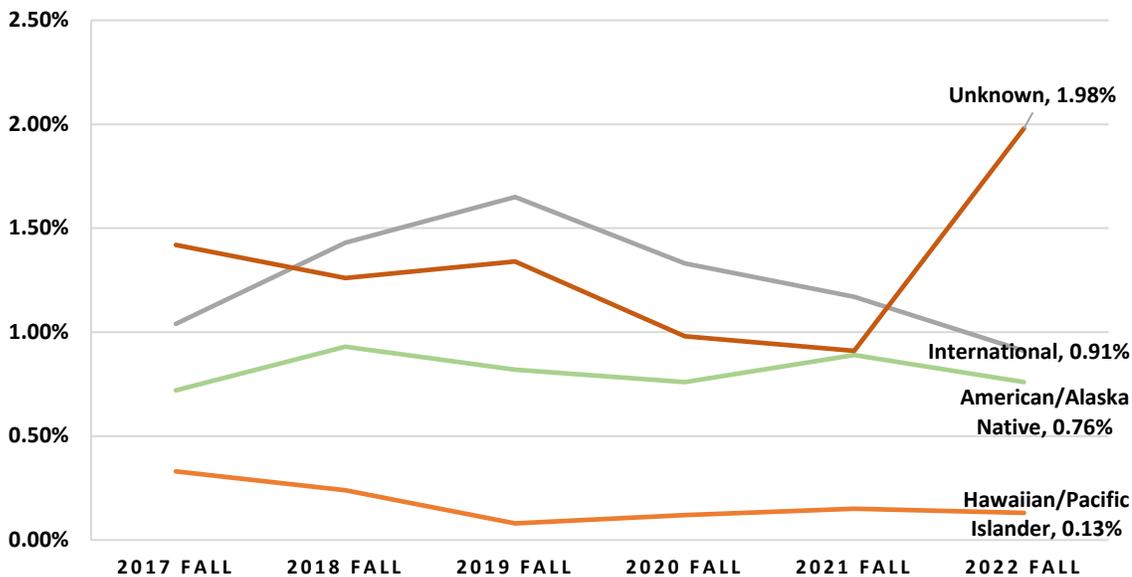
Source: Zogotech

FALL RACE/ETHNICITY TRENDS OF ALL STUDENTS

GREATER THAN 5% OF THE TOTAL POPULATION



LESS THAN 5% OF THE TOTAL POPULATION

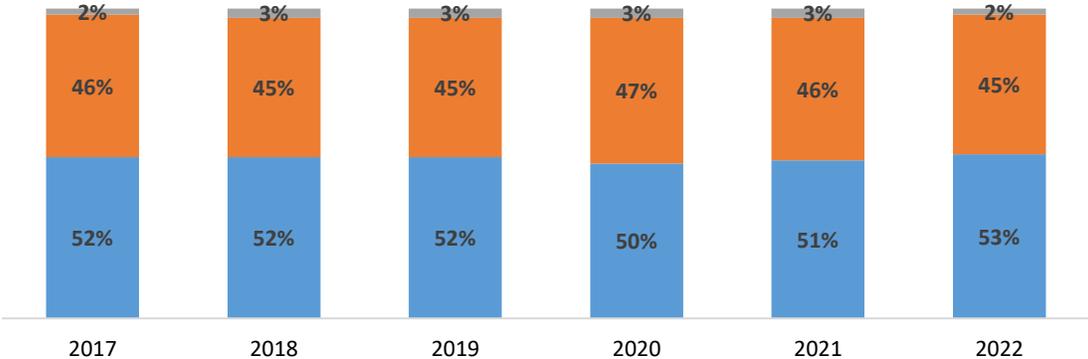


Source: Zogotech

FALL TUITION TRENDS OF ALL STUDENTS

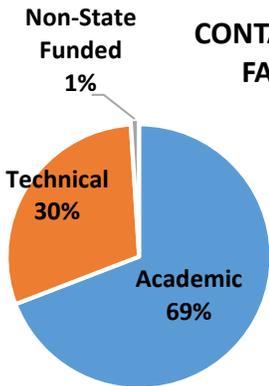
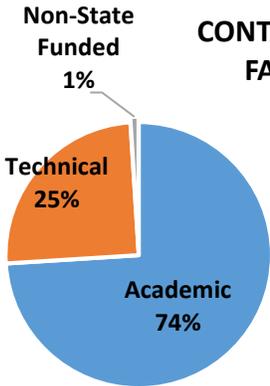
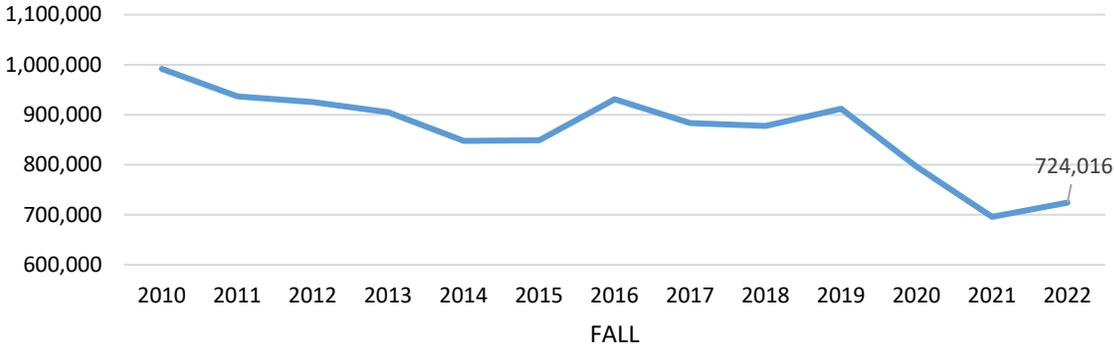
PERCENT OF STUDENT TUITION

- % of Students Paying Other (Out-of-State, HB1403, Exemption, Non-resident but Granted Exemption)
- % of Students Paying In-District Tuition
- % of Students Paying Out-of-District Tuition



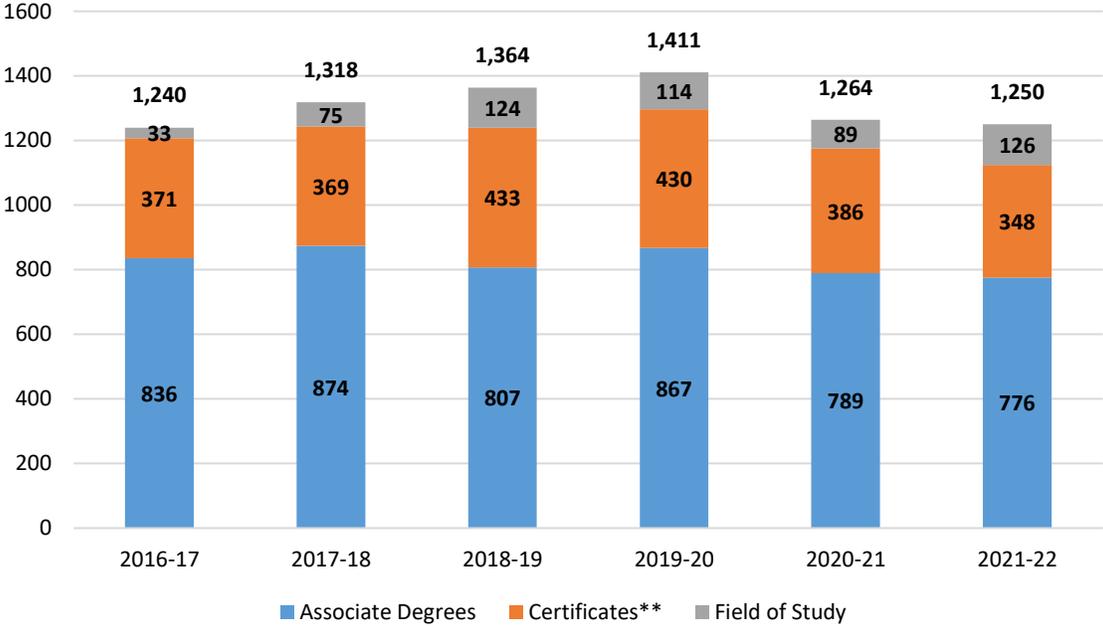
Source: Zogotech

FALL CONTACT HOURS - CERTIFIED



DEGREES AND CERTIFICATES

FIVE-YEAR TREND OF TOTAL AWARDS EARNED



**Includes Certificates and Advanced Technology Certificates
 Source: Zogotech

CONTINUING EDUCATION WORKFORCE DEVELOPMENT (CEWD)

CEWD EXECUTIVE SUMMARY

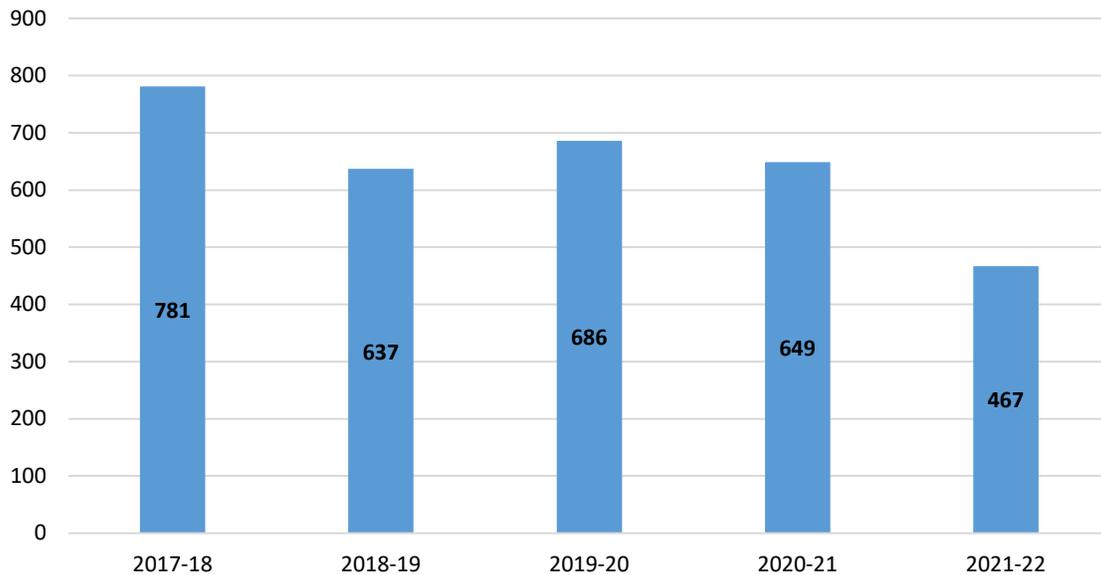
The mission of CEWD is to provide courses that incorporate current and new technical courses, training partnerships with business and industry, and other opportunities for individuals to acquire and upgrade skills or seek personal enrichment.

A variety of courses are offered that allow our students to further or begin new careers in a number of fields including health care, professional services, industrial arts and more. In addition to career training, Alvin and the surrounding communities are offered the opportunity to be life-long learners in our personal enrichment and senior programs.

With the ever-changing economy and the rapid growth of Alvin Community College's district and service area, CEWD is in constant transition. From marketing, offerings, community interaction, and the need to be responsive to business and industry, CEWD is impacting the surrounding communities.

CEWD STUDENT ENROLLMENT

CEWD UNDUPLICATED ENROLLMENTS

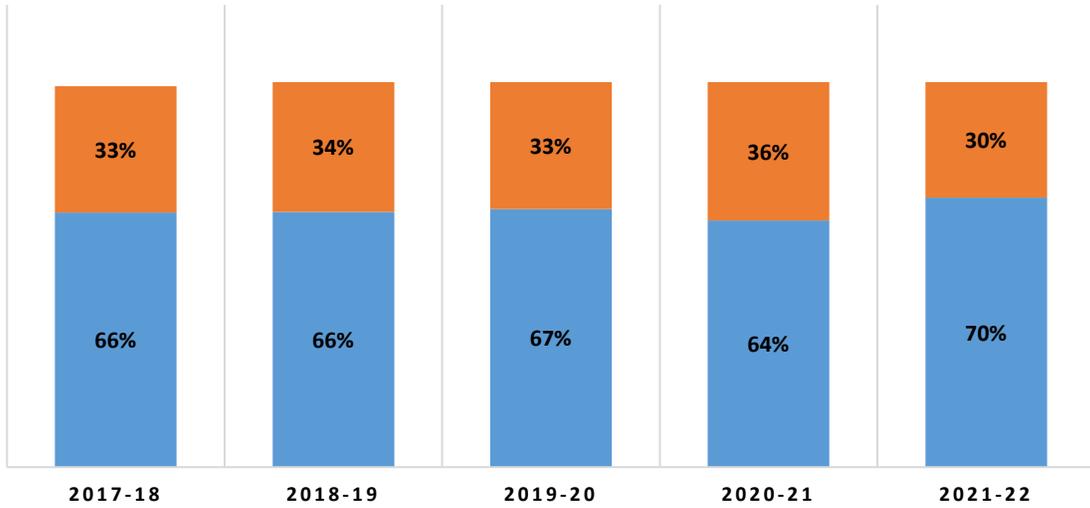


Source: ACC CEWD Department/Zogotech

CEWD STUDENT DEMOGRAPHICS

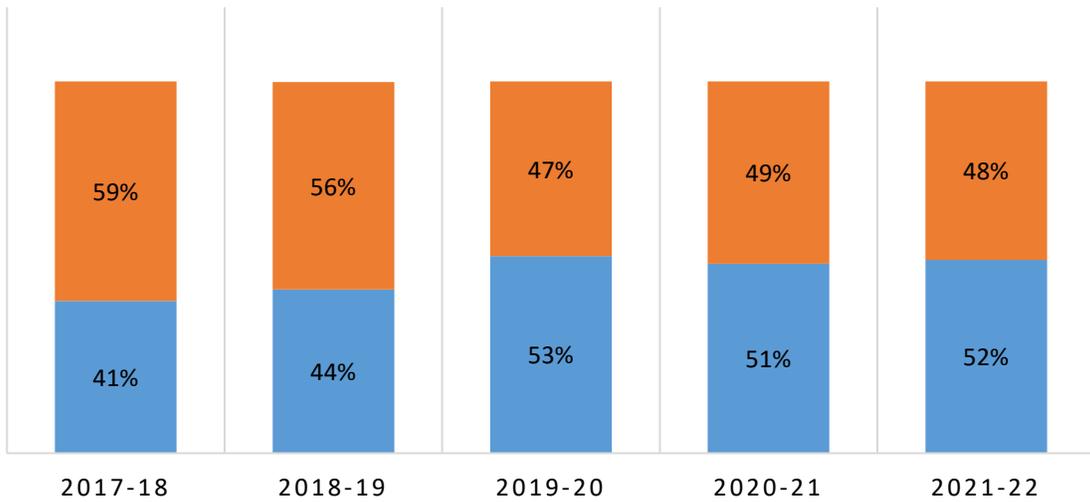
IN-DISTRICT/OUT-OF-DISTRICT

■ Out-of-District ■ In-District

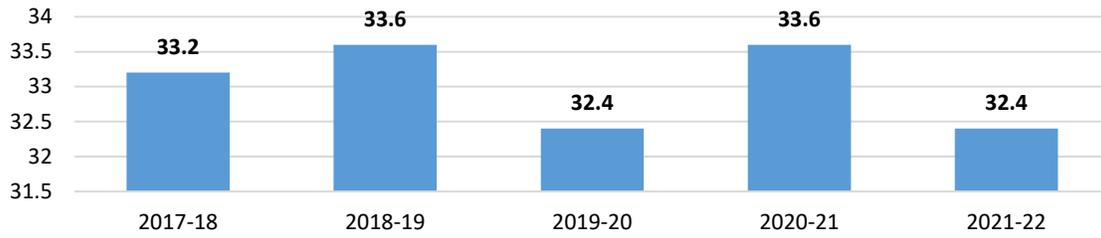


CEWD GENDER DISTRIBUTION

■ Male ■ Female

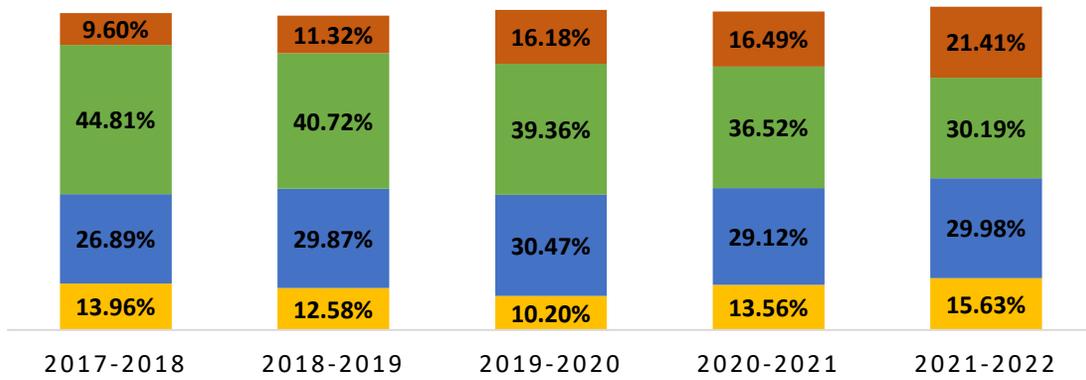


CEWD STUDENT AVERAGE AGE



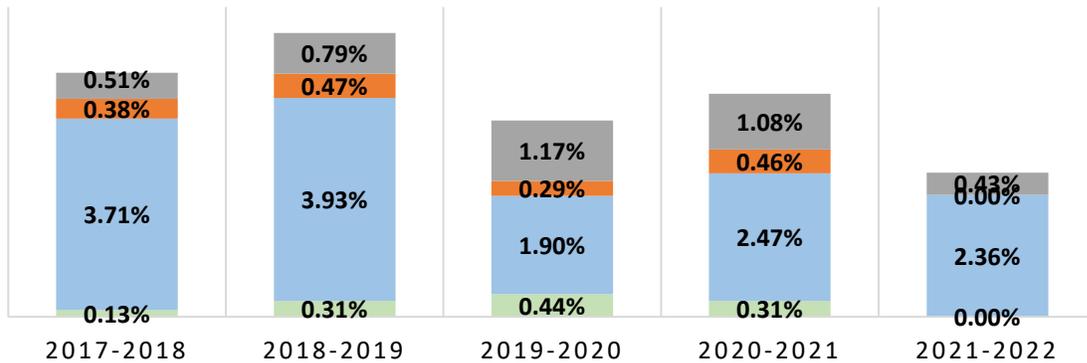
CEWD ETHNIC & RACE DISTRIBUTION GREATER THAN 5%

Black or African American Hispanic White Unknown



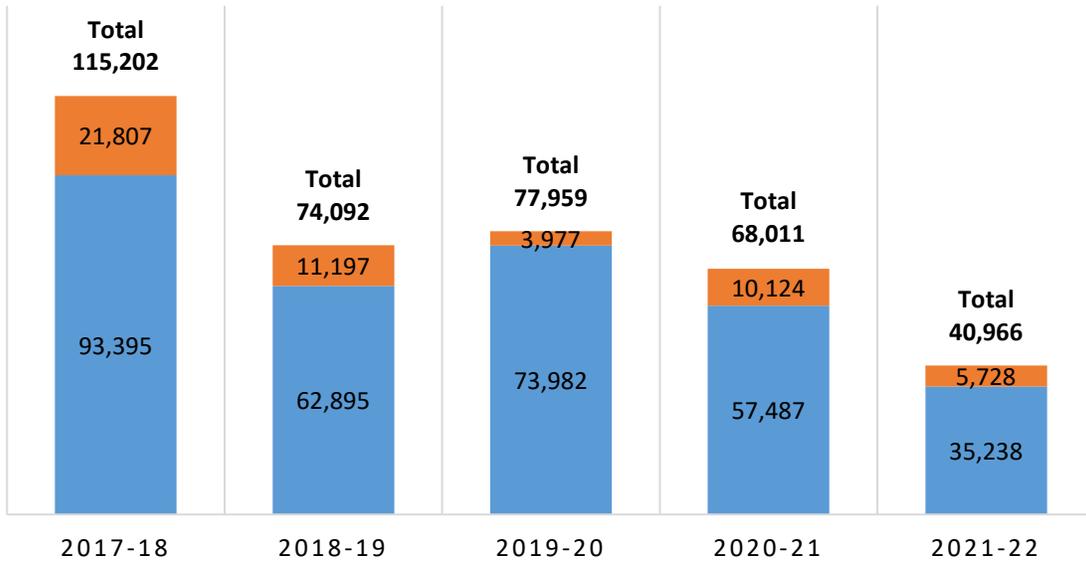
CEWD ETHNIC & RACE DISTRIBUTION LESS THAN 5%

American/Alaska Native Asian Hawaiian/Pacific Islander International



CEWD CERTIFIED CONTACT HOURS

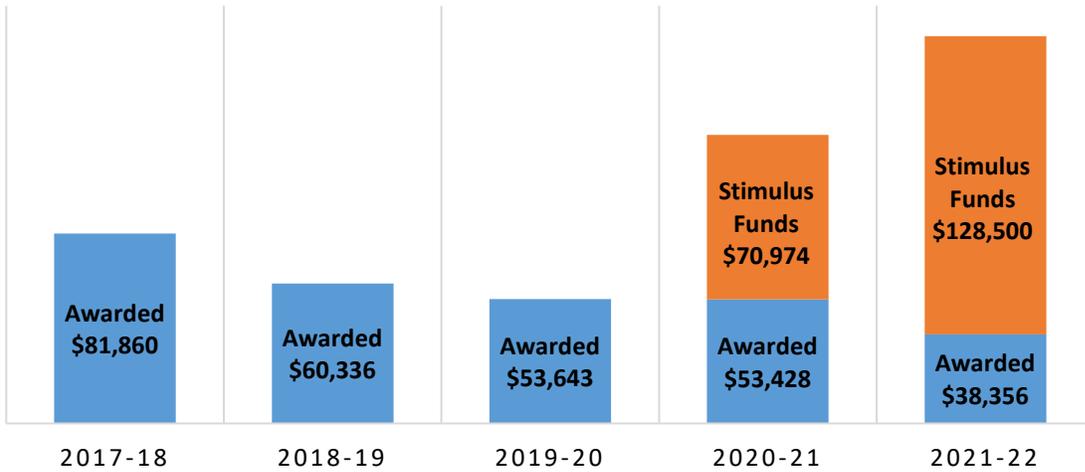
■ Funded ■ Non-Funded



Source: THECB Accountability System, CBM Reports, and CEWD

CEWD FINANCIAL AID

CEWD FINANCIAL AID AWARDED



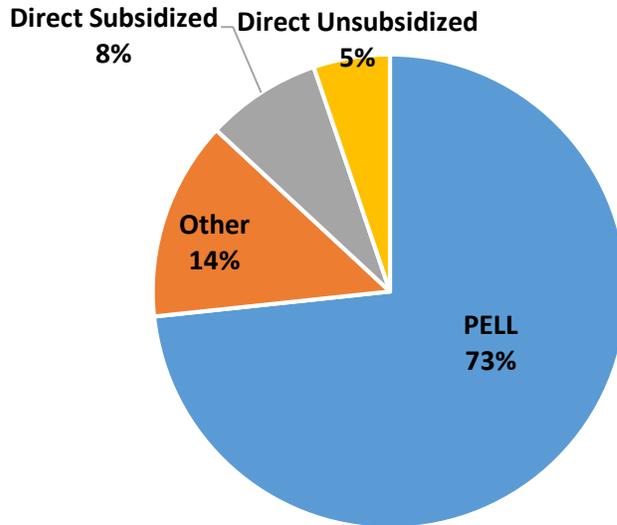
Source: ACC CEWD Department/Business Office

FINANCIAL ASSISTANCE

The student financial aid program at Alvin Community College aims to provide financial assistance to eligible students to help meet college expenses. Financial aid is awarded in the form of scholarships, grants, loans, and/or work study according to financial need, academic grades, and academic load.

Type of Financial Assistance	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022
PELL	\$3,572,003	\$3,804,299	\$4,301,936	\$3,794,014	\$3,899,887
SEOG	\$144,360	\$175,147	\$166,350	\$169,307	\$100,115
TPEG	\$195,140	\$130,917	\$125,737	\$230,093	\$212,137
Federal Work Study	\$66,179	\$55,055	\$81,918	\$23,346	\$38,792
Texas Work Study	\$10,045	\$10,440	\$9,449	\$9,167	\$14,558
Texas Educational Opportunity Grant	\$144,810	\$185,361	\$181,180	\$197,188	\$273,691
Direct Subsidized	\$633,061	\$611,337	\$572,369	\$426,052	\$418,454
Direct Unsubsidized	\$347,653	\$336,944	\$394,399	\$336,322	\$277,205
Direct Parent PLUS		\$4,312	\$14,350	\$5,540	\$8,450
Alternative Loans	\$139,256	\$88,422	\$95,905	\$36,606	\$75,930
Total	\$5,252,507	\$5,402,234	\$5,943,593	\$5,227,634	\$5,319,219

2021-2022 FINANCIAL ASSISTANCE

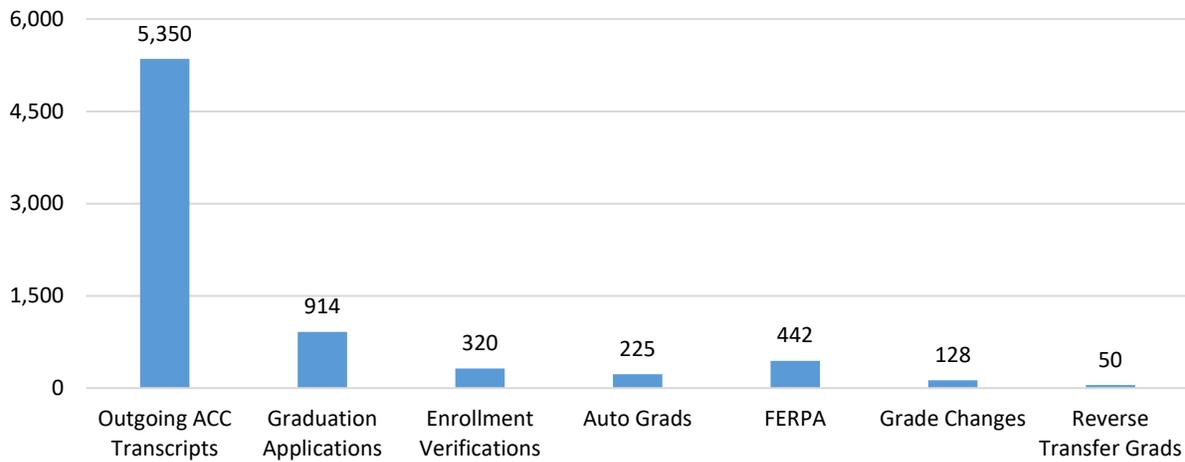


STUDENT RECORDS

The Registrar's Office, supervised by the Registrar, is the custodian of student records. Below are some statistics related to the work completed in the Admissions and Registrar's Office during 2021-22 year.

The Registrar's Office processed over 9,000 admission applications and pertinent documents including high school transcripts, dual credit and GED graduate applications, transfer admissions, returning students, and individual approvals during 2021-22.

SAMPLES OF THE 2021-2022 REGISTRAR'S OFFICE PROCESSES



Source: Registrar's Office

LIBRARY

The Alvin Community College Library is dedicated to providing information access to students, faculty, staff, and community members. The ACC Library offers:

- In class bibliographic, research and informatics instruction
- Citation assistance
- 10,397 books, 268,300 E-books collections, 207 databases
- Expanding research capabilities and access to digital books
- Comfortable study areas with private study rooms
- 24-hour electronic database accessibility and research help and training

LIBRARY STATISTICS FOR 2021-2022

- 22 Periodical Subscriptions
- 34,397 Database sessions
- 10,397 books in the collection

OFFICE OF STUDENT ACTIVITIES

The Office of Student Activities plans and implements extra-curricular activities that enrich campus life, develop well-rounded individuals, and enhance students' identification with the institution. Listed below are some of the activities that occur during the year.

Note: Due to COVID-19, many events were held virtually.

EVENTS

- Black Cinema
- Blood Drive
- BSA Food Festival
- Calling Campaign
- Career Week: Email Contest
- Career Week: Networking Seminar
- Career Week: Virtual Career Fair
- Career Week: Virtual Resume Building/LinkedIn Seminar
- Club and Orgs Meet and Greet
- Constitution Day
- Culture Table Talk
- Disco Donuts
- Dolphin Camp
- Encouraging Words from Student Activities
- Gift Card Distribution
- Grocery Bingo
- Hip to the Groove Hashtags
- Hispanic Heritage Month Comedy Cooking Show
- Hispanic Heritage Month Latin Dance and Pop Culture
- Hispanic Heritage Month Poetry Night
- Hispanic Heritage Month Virtual Game Show
- Life Hack of the Week
- Lunch and Learn
- Missing Monday
- National Sundae Day: FREE Ice Cream in Student Activities Office
- Party on the Patio
- President's Day Trivia
- Pride Fact of the Week
- Pumpkin Painting Contest
- Rethinking Drugs
- SACSOC Interviews
- SACSOC Preparation Through Meeting
- SGA Election Results
- SGA Meet and Greet

- Shoe Drive
- Take Time to Ask
- Therapy Thursday
- Virtual Bingo
- Virtual Charades
- Virtual Grocery Bingo
- Welcome Back Donuts
- Where in the World Am I? Virtual Game
- Word Scramble Madness

STUDENT PROGRAMS AND FACILITIES

The Office of Student Activities operates and maintains a game room featuring a variety of games and activities available for student use. The game room features pool tables, ping pong, foosball, cards, checkers, Jenga, chess, PlayStation, and much more. It is open daily and may be utilized by students with a current ACC ID.

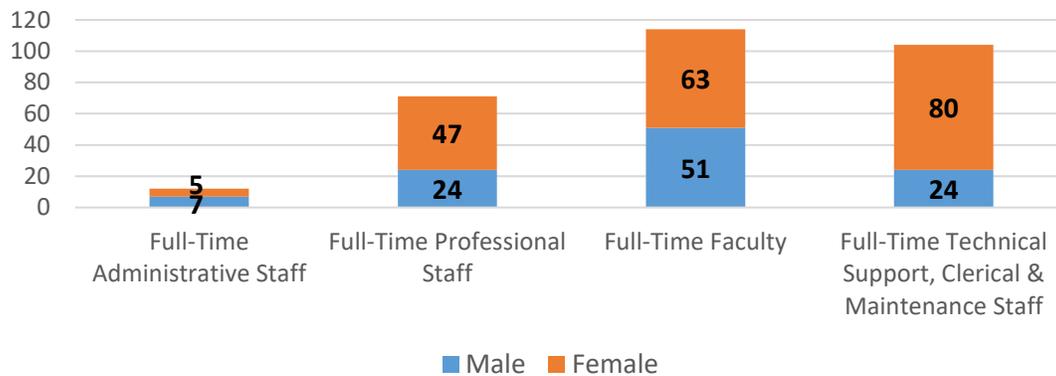
Alvin Community College has over 20 different student clubs and organizations. Information about these can be found in the POD/Life at ACC/Club Listings.

EEO POLICY STATEMENT

It is the policy of Alvin Community College to implement affirmatively equal opportunity to all qualified employees and applicants for employment without regard to race, religion, color, sex, national origin or disability and positive action shall be taken to ensure the fulfillment of this policy. This obligation includes recruitment, hiring, training, promotion, demotion, compensation, benefits, transfers, termination, and education programs. This policy is consistent with Federal and State laws, regulations, and executive orders.

DEMOGRAPHICS OF FULL TIME FACULTY AND STAFF, 2021-22

GENDER DISTRIBUTION OF FULL-TIME FACULTY AND STAFF



RACIAL/ETHNIC DISTRIBUTION OF FULL TIME FACULTY AND STAFF, 2021-22

	Full-Time Administrative Staff	Full-Time Professional Staff	Full-Time Faculty	Full-Time Technical Support, Clerical & Maintenance Staff	Combined Full Time all Staff, & Faculty
American/Alaskan Native		1%	3%	1%	2%
Asian		4%	1%	2%	2%
Black		17%	10%	5%	9%
Hawaiian/Pacific Islander			1%		0%
Hispanic		24%	10%	38%	22%
Unknown		4%	4%	1%	3%
White	100%	49%	73%	54%	62%

	AVG YEARS AT ACC	CURRENT LONGEST TIME @ ACC
FULL-TIME FACULTY	9 years	42 years
FULL-TIME STAFF	10 years	41 years

Source: Ellucian/Informer

16. **Access and Accountability Report**



Your College **Right Now**

Robert J. Exley, PhD
President

MEMORANDUM NO: 188-2022

TO: Board of Regents
FROM: Robert J. Exley, PhD 
DATE: November 11, 2022
SUBJECT: Access and Accountability Report

According to Board of Regents Policy B1 (Legal), *“Not later than November 1 of each year, the chief executive officer of each college district shall provide to the governing board of the college district a report for the preceding fall, spring, and summer semesters that examines the affordability and access of the institution, under Education Code 51.4031.”* [See AFA].

I apologize for the tardiness with providing this report. As you know, we have experienced significant employee turnover in our IE/IR Department and this the unfortunate delay. I want to make sure that the data we report is correct and that you can have confidence in it. This particular report reflects the time period at the height of the COVIC-19 Pandemic and I ask that you bear this in mind during your review of the report.

This report is for information only.

RJE:tg

17. **Consider Approval of Purchase of Ultrasound Equipment**



Robert J. Exley, PhD
President

Your College  Right Now

MEMORANDUM NO: 178-2022

TO: Board of Regents
FROM: Robert J. Exley, PhD *RJE*
DATE: November 11, 2022
SUBJECT: Purchase of Ultrasound Equipment

The Diagnostic Cardiovascular Sonography Program has ultrasound equipment that is nearing end of life with replacement/repair parts no longer available.

The Purchasing Department issued an Invitation for Bid, # 23-031 with a required bid opening date of October 17, 2022. This bid was advertised in the local Alvin Sun-Advisor newspaper and the State of Texas Electronic State Business Daily (ESBD) site. Responses were received from GE, KMS and Philips, for a total of five units (some providers offered multiple options).

Once evaluations were completed by the Diagnostic Cardiovascular Sonography Program and Purchasing, it is recommended that the Board of Regent approve and award to this purchase to Philips Healthcare, dba, Philips North America, L.L.C, for the purchase of an Affiniti CVx Ultrasound System including the trade-in of two (2) each Biosound myLab Gold units for a total cost of \$69,694.19.

Although the recommended unit was not low bid, careful review of data indicates that this system is the best value for our students. The selected unit it the closest model to what students are presently seeing in their clinicals experience in the work setting. The College currently utilizes four GE units and the addition of the Philips unit will prove very beneficial for students during their clinical experiences to best prepare them for future work settings.

College staff requests Board approval for the purchase of an Affiniti CVx Ultrasound System including the trade-in of two (2) each Biosound myLab Gold units from Philips Healthcare, dba, Philips North America, L.L.C, for a total of \$69,694.19.

RJE:tg

18. **Consider Approval of IT Infrastructure Staffing Augmentation**



Robert J. Exley, PhD
President

Your College > Right Now

MEMORANDUM NO: 175-2022

TO: Board of Regents
FROM: Robert J. Exley, PhD *RJE*
DATE: November 11, 2022

SUBJECT: IT Infrastructure Staffing Augmentation

Alvin Community College depends on an array of critical information technology services to fulfill its mission of serving our students, employees, and community. Having adequate and professional staff continues to be a serious challenge for us.

Presently ACC has two critical and unfilled positions within the IT Infrastructure branch of ACC IT Services. The College issued a request for proposals (RFP # 23-033) for competitive bids for staffing augmentation. The engagement is expected to span six to twelve months, with a desired start date of December 1, 2022.

The RFP specifications included:

- Vulnerability remediation assistance for items revealed by a recent third-party vulnerability and cybersecurity assessment (Various skillsets may be required)
- Cloud hybridization of Active Directory components
- Cloud migration completion of Microsoft Exchange email services
- Implementation of ACC's internal vulnerability scanning and reporting solution
- Implementation assistance for various reduced cost and no-cost cybersecurity solutions offered through state and federal agencies

The RFP was posted to the State of Texas Electronic Business Daily (ESBD) site and advertised the Alvin Sun Advisor newspaper.

The College received twenty responses to the RFP. Following a thorough evaluation of the responses, the College recommends Zion Cloud Solutions (ZCS) for the engagement. This will be a new partnership for the College, and ZCS is highly recommended via reference checks with current clients.

ZCS has proposed a maximum cost of \$189,750 based on resource requirements for the specified projects and U.S. General Services Administration IT (GSA 70) rates. A 60-day termination option will be included in the contract and may be exercised if incoming candidates possess all the required skillsets to complete the above and ACC Information Technology is confident that onboarding and knowledge transfer are successful.

Please note that using most recent cost data, the total annual cost of salary and benefits for the two vacant positions is \$219,349.38 or \$18,279.12 per month. These dollars can be subtracted from the recommended contract amount to determine the monthly net cost and the maximum net cost for the 12-month contract.

It is recommended that the Board of Regents approve the selection of Zion Cloud Solutions for this engagement with a maximum expenditure of \$189,750 over a twelve-month period.

RJE:tg

19. **Consider Approval of ERP/SIS Staffing Augmentation**



Your College **Right Now**

Robert J. Exley, PhD
President

MEMORANDUM NO: 174-2022

TO: Board of Regents
FROM: Robert J. Exley, PhD *RF*
DATE: November 11, 2022
SUBJECT: ERP/SIS Staffing Augmentation

Alvin Community College depends on an array of critical information technology services to fulfill its mission of serving our students, employees, and community. Having adequate and professional staff continues to be a serious challenge for us.

Due to a critical and unfilled position within the Enterprise Business Solutions branch of ACC IT Services, the College issued a request for proposals (RFP # 23-034) for competitive bids for managed services and support of the College's ERP and Student Information System, Ellucian Colleague. The RFP was posted on the State of Texas Electronic State Business Daily (ESBD) site and advertised in the Alvin Sun Adviser newspaper. The engagement is expected to span nine to twelve months, with a desired start date of December 1, 2022.

The RFP specifications include:

- Assist with any residual remediation tasks related to the Colleague SQL database migration.
- Provide ERP/SIS leadership and hand-on programming (Colleague Envision and SQL) support for project and day-to-day activities.
- Work with ACC's Business Optimization Manager and functional area teams to identify areas of opportunity for process mapping and efficiency improvements using Colleague and third-party application automation capabilities.
- Work with functional areas to identify areas of opportunity for Colleague training, explore and recommend Ellucian-based training modules or third-party offerings.
- Assist in onboarding and providing knowledge transfer to incoming IT Director, Enterprise Business Solutions.

The College received four responses to the RFP. Following a thorough evaluation of the responses, the College recommends Ultimate Consulting (UC) for the engagement. UC is considered a trusted partner and has worked successfully on other projects with ACC including SQL migration work as related to reporting, business process reviews and alignment, and general support and troubleshooting assistance.

UC's billing rate is \$140/hour, totaling \$268,800 for the maximum requested twelve-month engagement. UC will assign individual "best fit" consultants to the scope of support needs. A 60-day termination option will be included in the contract and may be exercised once the position is filled and ACC Information Technology is confident that onboarding and knowledge transfer are successful. Please note that the total annual cost of salary and benefits for the vacant position is \$134,101.71 or \$11,175.14 per month. These dollars can be subtracted from the recommended contract amount to determine the monthly net cost and thus the maximum net cost for the 12-month contract.

It is recommended that the Board of Regents approve the selection of Ultimate Consulting, LLC for this engagement with a maximum expenditure not to exceed \$268,800 over a twelve-month period.

RJE:tg

20. **Financial Report**



Robert J. Exley, PhD
President

Your College **Right Now**

MEMORANDUM NO: 191-2022

TO: Board of Regents
FROM: Robert J. Exley, PhD *RJE*
DATE: November 11, 2022
SUBJECT: Financial Report Ending October 2022

Mr. Karl Stager will provide the monthly financial report for the board. Owing to the SQL data migration, as noted earlier in this board meeting via the recognition of the amazing teamwork at the college of multiple individuals, this month’s financial report is based on a preliminary close which was delayed by a week due to the SQL migration.

The monthly report will provide an update of our revenues and expenses year-to-date compared to our budget projections for the 2022-2023 fiscal year. Table 1 provides an overview.

Table 1.

<i>Revenues</i>	<i>M&O Budget</i>	<i>M&O Actual</i>	<i>% of Budget</i>	<i>Remaining Budget</i>
<i>Total Operating Revenues</i>	6,758,719	2,794,163	41.34%	-3,964,556
<i>Total Non-Operating Revenues</i>	33,312,330	1,913,657	5.74%	-
<i>Total Revenues</i>	40,071,049	4,707,820	11.75%	31,398,673
				-
				35,363,229

<i>Expenses</i>	<i>M&O Budget</i>	<i>M&O Actual</i>	<i>% of Budget</i>	<i>Remaining Budget</i>
<i>Total Operating Expenses</i>	-40,071,049	-6,509,214	16.24%	33,561,835

This represents the first two months of the fiscal year and revenues are on track and expenses are consistent with projections.

RJE:tg

Alvin Community College
Consolidated Statements of Net Assets

	October 31, 2022	October 31, 2021	Variance	Explanations/Descriptions
Current Assets				
Cash and cash equivalents	4,034,087	8,052,477	(4,018,390)	
Short-term investments	17,899,488	13,461,003	4,438,485	
Accounts receivable, net	1,169,130	1,283,589	(114,459)	Installment Plans outstanding, billing outstanding to sponsors and third parties, grant billings, and CE billings.
Prepays	2,945	162,928	(159,983)	Travel advances and prepaid expenses
Inventories	153,641	5,990	147,651	
Total Current Assets	23,259,291	22,965,988	293,304	
Noncurrent assets				
Long-term investments	1,000,000	1,000,000	-	
Capital assets, net	47,276,240	45,576,905	1,699,335	
Total Assets	71,535,531	69,542,893	1,992,639	
Deferred Outflows of Resources				
Deferred outflows - pensions	3,651,781	4,339,605	(687,824)	TRS pension
Deferred outflows - OPEB	9,755,156	5,951,439	3,803,717	OPEB
Total Deferred Outflows of Resources	13,406,937	10,291,044	3,115,893	
Liabilities				
Accounts payable & accrued liabilities	76,612	29,016	47,596	
Net pension liability	9,854,249	9,596,705	257,544	
Net OPEB liability	28,599,258	26,895,555	1,703,703	
Funds held for others	56,973	47,124	9,849	Agency funds - groups, clubs, etc on campus
Deferred revenues	203,002	61,031	141,971	Grants paid in advance and fall registrations
Compensated absences	506,807	465,914	40,893	Entry made annually for change in liability
Bonds payable, net of premiums	5,126,219	6,562,444	(1,436,225)	Annual payment
Tax note payable, net of premiums	19,640,000	20,420,000	(780,000)	Annual payment
Total Liabilities	64,063,120	64,077,788	(14,669)	
Deferred Inflows of Resources				
Deferred inflows - pensions	1,499,947	1,911,006	(411,059)	TRS pension
Deferred inflow - OPEB	7,280,493	6,709,893	570,600	OPEB
Deferred inflow - premium on tax note	2,324,548	2,461,286	(136,738)	OPEB
Total Deferred Inflows of Resources	11,104,988	11,082,185	22,803	
Net Assets				
Fund Balance - Equity	9,774,360	4,673,963	5,100,397	
Total Net Assets	9,774,360	4,673,963	5,100,397	

Alvin Community College
Consolidated Statements of Revenue and Expense
October 31, 2022 and October 31, 2021

	Year-To-Date					Prior Year-To-Date				
	All Other Funds Actual	M&O Actual	M&O Budget	Remaining Budget	% of Budget	All Other Funds Actual	M&O Actual	Amended M&O Budget	Remaining Budget	% of Budget
Revenues										
Operating revenues										
Tuition and fees	675,182	2,783,371	6,688,719	(3,903,348)	41.64%	734,674	2,861,350	6,688,719	(3,827,370)	42.78%
Federal grants and contracts	2,646,014	-	-	-	0.00%	3,591,774	-	245,993	(245,993)	0.00%
State grants	179,045	-	-	-	0.00%	182,073	-	-	-	0.00%
Local grants	98,476	-	-	-	0.00%	73,017	-	-	-	0.00%
Auxiliary enterprises	342,315	-	-	-	0.00%	333,485	-	-	-	0.00%
Other operating revenues	94,891	8,792	70,000	(61,208)	12.56%	103,625	14,715	75,000	(60,285)	19.63%
Total operating revenues	4,035,923	2,794,163	6,758,719	(3,964,556)	41.34%	5,018,647	2,876,065	7,009,712	(4,133,647)	41.03%
Expenses										
Operating expenses										
Administrative	-	1,964,059	8,960,337	6,996,278	21.92%	-	1,641,917	7,869,087	6,227,170	20.87%
Institutional	-	1,262,940	7,911,150	6,648,210	15.96%	-	1,343,477	7,588,392	6,244,915	17.70%
Designated for Institutional Reserve	-	-	-	-	0.00%	-	-	-	-	0.00%
Occupational Technical Instruction	-	1,022,792	6,546,064	5,523,272	13.62%	-	863,313	6,329,305	5,465,992	13.64%
University Parallel Instruction	-	1,250,330	8,362,715	7,112,385	14.93%	-	1,222,639	8,296,763	7,074,124	14.74%
Student Services	-	680,714	4,725,992	4,045,278	14.40%	-	748,786	5,043,330	4,294,544	14.85%
Physical Plant	-	328,379	3,564,791	3,236,412	9.21%	-	339,760	3,301,962	2,961,202	10.29%
Unbudgeted Unrestricted (Fund 12)	422,995	-	-	-	0.00%	610,332	-	-	-	0.00%
Continuing Education	104,687	-	-	-	0.00%	143,608	-	-	-	0.00%
Auxiliary Enterprises	544,713	-	-	-	0.00%	374,644	-	-	-	0.00%
Local Grants	5,000	-	-	-	0.00%	547	-	-	-	0.00%
TPEG	95,694	-	-	-	0.00%	105,916	-	-	-	0.00%
Institutional Scholarships	56,297	-	-	-	0.00%	42,609	-	-	-	0.00%
State Grants	179,045	-	-	-	0.00%	187,073	-	-	-	0.00%
Federal Grants	2,646,014	-	-	-	0.00%	3,399,769	-	-	-	0.00%
Donor Scholarships	139,621	-	-	-	0.00%	163,662	-	-	-	0.00%
Unexpended Plant Fund	61,179	-	-	-	0.00%	101,176	-	-	-	0.00%
Depreciation	-	-	-	-	0.00%	-	-	-	-	0.00%
Debt Retirement	1,500	-	-	-	0.00%	22,400	-	-	-	0.00%
Gain on Sale of Property	-	-	-	-	0.00%	-	-	-	-	0.00%
Tax maintenance Note	(173,420)	-	-	-	0.00%	-	-	-	-	0.00%
Total operating expenses	4,083,325	6,509,214	40,071,049	33,561,835	16.24%	5,146,736	6,159,893	38,428,839	32,268,946	16.03%
Operating Gain/(Loss)	(47,402)	(3,715,051)	(33,312,330)	(37,526,391)		(128,089)	(3,283,828)	(31,419,127)	(36,402,594)	
Nonoperating revenues										
State appropriations*	-	1,821,029	7,587,622	(5,766,593)	24.00%	-	2,006,044	7,587,622	(5,581,578)	26.44%
Property tax revenue - Current	2,848	44,703	25,599,708	(25,555,003)	0.17%	3,221	90,981	23,612,061	(23,521,080)	0.39%
Property tax revenue - Institutional Reserve	-	-	-	-	0.00%	-	-	144,444	(144,444)	0.00%
Property tax revenue - Delinquent	2,091	28,975	-	28,975	0.00%	2,802	-	-	-	0.00%
Property tax revenue - Interest & Penalties	642	8,419	-	8,419	0.00%	832	-	-	-	0.00%
Investment income	5,003	10,528	125,000	(114,472)	8.42%	114	6,813	75,000	(68,187)	9.08%
Other non-operating revenues	52,093	-	-	-	0.00%	64,990	-	-	-	0.00%
Total nonoperating revenues	62,677	1,913,657	33,312,330	(31,398,673)	5.74%	71,959	2,103,838	31,419,127	(29,315,289)	6.70%
Provided by the State										
Revenue for Insurance and Retirement	-	436,750	-	436,750	0.00%	-	59,073	-	59,073	0.00%
State Insurance Match	-	(225,991)	-	(225,991)	0.00%	-	(59,073)	-	(59,073)	0.00%
State Retirement Match	-	(123,274)	-	(123,274)	0.00%	-	-	-	-	0.00%
State Retiree Insurance	-	(87,485)	-	(87,485)	0.00%	-	-	-	-	0.00%
Increase/(decrease) in net assets	15,275	(1,801,394)	-	(68,925,065)		(56,130)	(1,179,990)	-	(65,717,883)	

* State Appropriation generated by CE =

46,983

54,364

* Institutional Reserve

10,868,668

9,347,000

Alvin Community College
Consolidated Statements of Revenue and Expense
October 31, 2022 and October 31, 2021

	Year-To-Date					Prior Year-To-Date				
	All Other Funds Actual	M&O Actual	M&O Budget	Remaining Budget	% of Budget	All Other Funds Actual	M&O Actual	Amended M&O Budget	Remaining Budget	% of Budget
Revenues										
Operating revenues										
Total operating revenues	4,035,923	2,794,163	6,758,719	(3,964,556)	41.34%	5,018,647	2,876,065	7,009,712	(4,133,647)	41.03%
Nonoperating revenues										
Total nonoperating revenues	62,677	1,913,657	33,112,330	(31,398,673)	5.74%	71,959	2,103,838	31,419,127	(29,315,289)	6.70%
Less Expenses										
Operating expenses										
Total operating expenses	(4,083,325)	(6,509,214)	(40,071,049)	(33,561,835)	16.24%	(5,146,736)	(6,159,893)	(38,428,839)	(32,268,946)	16.03%
Increase/(decrease) in net assets	15,275	(1,801,394)	-	(68,925,065)		(56,130)	(1,179,990)	-	(65,717,883)	

* State Approp portion generated by CE =

46,983

54,564

* Institutional Reserve

10,868,668

9,347,000

Alvin Community College
Continuing Education Statement of Revenue and Expense
October 31, 2022

	Year-To-Date					
	Actual Revenue	TPEG	Exemptions	Net Revenue	Actual Expense	Net Margin
Administration	46,983	351	(5,845)	41,488	45,730	(4,242)
GED	-	-	-	-	-	-
Motorcycle	-	-	-	-	95	(95)
Real Estate	307	-	-	307	-	307
Dental Assistant	57,670	(3,460)	-	54,210	11,259	42,950
Phlebotomy	(2,650)	159	-	(2,491)	369	(2,860)
Health and Medical	-	-	-	-	-	-
Certified Nursing / Medication Aide	17,620	(1,057)	-	16,563	3,122	13,441
Welding	1,363	(82)	-	1,281	42	1,239
Truck Driving	59,385	(3,444)	-	55,941	21,811	34,130
Center for Professional Workforce Dev	-	-	-	-	-	-
Education to Go	727	-	-	727	-	727
Concealed Handguns	-	-	-	-	-	-
Occupational Health & Safety	1,229	-	-	1,229	363	865
Community Programs	120	-	-	120	1,489	(1,369)
Clinical Medical Assistant	13,605	(816)	-	12,789	3,239	9,549
Vet Assistant	-	-	-	-	-	-
Yoga	975	-	-	975	600	375
Human Resource Program	-	-	-	-	-	-
Activity Director Program	-	-	-	-	-	-
Machinist Program	-	-	-	-	-	-
TWC Pipefitter Program	-	-	-	-	-	-
STRIVE	47,845	(2,871)	-	44,974	16,567	28,407
TWC INEOS/TEAM	-	-	-	-	-	-
TWC Ascend	-	-	-	-	-	-
Industrial Maintenance	-	-	-	-	-	-
TWC Building Construction Trades	-	-	-	-	-	-
Total	245,178	(11,221)	(5,845)	228,113	104,687	123,426

*2.58% of the state appropriation for FY21/22 is attributed to CE hours. This funding is used to offset administrative costs.

Departments highlighted generate the CE hours that contribute to the calculation of ACC's state appropriations.

Alvin Community College
Auxiliary Profit/(Loss) Statement Year-To-Date Through October 31, 2023 and October 31, 2021

	Parking	Student Activities	Bookstore	Vending	Childcare	Fitness Center	Total	Prior Year-To-Date
Revenue								
Sales & services	92,239		81,257	383	68,929	4,237	247,044	237,879
Student Fees		95,270					95,270	95,606
	92,239	95,270	81,257	383	68,929	4,237	342,315	333,485
Expenses								
Purchases & Returns			290,718				290,718	130,342
Salaries	16,201	24,323	35,712		45,453	7,944	129,633	118,293
Staff Benefits	4,905	4,305	7,724		15,406	432	32,772	31,556
Supplies & Other Operating Expenses	49,703	17,538	1,860	113	3,431	1,004	73,649	79,129
Equipment			13,220				13,220	14,910
Building Repairs							-	-
Bank Charges			2,239		-70	12	2,721	413
Contingency							-	-
Scholarships							-	-
	70,809	46,167	353,473	113	63,759	9,392	544,713	374,644
Excess revenue over expenses	21,430	49,103	(272,215)	270	4,169	(5,156)	(202,399)	(41,160)
Assets:								
Cash & Petty Cash			2,513				2,513	2,513
Accounts Receivable			20,525				20,525	8,021
Interfund Receivables	63,457	375,034	305,951	3,087	(28,844)	42,276	760,961	1,404,385
Prepaid Expenses							-	-
Inventory			153,641				153,641	162,928
Total Assets	63,457	375,034	482,630	3,887	(28,844)	42,276	937,640	1,577,848
Liabilities:								
Accounts Payable/Gift Certificates	8,092	1,642	20,042		5,393	106	35,274	44,956
Deferred Revenue			9,256				9,256	-
Deposits							-	-
Total Liabilities	8,092	1,642	29,298		5,393	106	44,531	44,956
Restricted Fund Balance (includes inventories)			153,641				153,641	162,928
Unrestricted Fund Balance	55,366	373,392	299,690	3,087	(34,237)	42,171	739,468	1,369,063
Total Liabilities & Fund Balance	63,457	375,034	482,630	3,887	(28,844)	42,276	937,640	1,577,848

Alvin Community College
Auxiliary Profit/(Loss) Statement - Year-To Date Through October 31, 2021

	Parking	Student Activities	Bookstore	Vending	Childcare	Fitness Center	Total
Revenue							
Sales & services	95,133		80,211	775	60,525	1,236	237,879
Student Fees		95,606					95,606
	95,133	95,606	80,211	775	60,525	1,236	333,485
Expenses							
Purchases & Returns			130,230	112			130,342
Salaries	17,253	16,799	37,645		46,049	548	118,293
Staff Benefits	4,951	2,411	9,743		14,423	27	31,556
Supplies & Other Operating Expenses	51,131	18,628	4,974		4,396		79,129
Equipment			14,788		122		14,910
Building Repairs							-
Bank Charges			413				413
Contingency							-
Scholarships							-
	73,335	37,838	197,794	112	64,990	575	374,644
Excess revenue over expenses	21,797	57,768	(117,584)	663	(4,465)	661	(41,160)
Assets:							
Cash & Petty Cash			2,513				2,513
Accounts Receivable			8,021				8,021
Interfund Receivables	290,115	451,047	542,794	3,952	39,781	76,697	1,404,385
Prepaid Expenses							-
Inventory			162,928	-			162,928
Total Assets	290,115	451,047	716,256	3,952	39,781	76,697	1,577,848
Liabilities:							
Accounts Payable/Gift Certificates	6,063	638	30,796		7,459		44,956
Deferred Revenue							-
Deposits							-
Total Liabilities	6,063	638	30,796	-	7,459	-	44,956
Restricted Fund Balance (includes inventories)			162,928				162,928
Unrestricted Fund Balance	284,052	450,409	522,532	3,952	32,322	76,697	1,369,963
Total Liabilities & Fund Balance	290,115	451,047	716,256	3,952	39,781	76,697	1,577,848

21. **Adjournment**