

Regular Meeting  
Thursday, October 17, 2024 6:00 PM

ALVIN COMMUNITY COLLEGE  
3110 Mustang Road  
Alvin, TX 77511

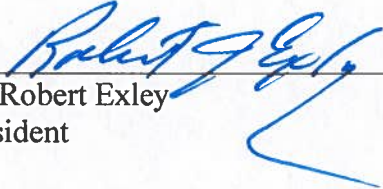
## **Agenda**

1. **Call to Order**
2. **Certification of Posting of Notice**

**CERTIFICATION OF POSTING OF NOTICE TO THE  
REGULAR MEETING OF THE  
ALVIN COMMUNITY COLLEGE DISTRICT  
BOARD OF REGENTS  
October 17, 2024**

It is hereby certified that a notice of this meeting was posted on the 11th day of October 2024, in a place convenient to the public on the Alvin Community College campus as required by Section 551.002, *Texas Government Code*.

Signed this 11<sup>th</sup> day of October 2024.

  
\_\_\_\_\_  
Dr. Robert Exley  
President

3. **Executive Session**
4. **Call to Order**
5. **Pledge**
6. **Invocation**
7. **Citizen Inquiries**
8. **Board Chairman Report/Comments**
9. **Information Items**
  - 9.A. Personnel Action (Replacement): Information Security Officer



Robert J. Exley, PhD  
President

Your College **Right Now**

MEMORANDUM NO: 178-2024

**TO:** Board of Regents  
**FROM:** Robert J. Exley, PhD *RJE*  
**DATE:** October 4, 2024  
**SUBJECT:** Personnel Action - Replacement, Information Security Officer

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The individual listed below has been recommended to fill the full-time Information Security Officer position replacing Charles Layton.

**Candidate**

**Recommended:** Donald Pat Estis

**Education:** Sam Houston State University  
Master of Science, Digital Forensics  
Bachelor of Science, IND TECH-Electronics

**Experience:**

<u>Self Employed</u> Independent Cyber Security Consultant	January 2020 – Present
<u>Gainwell Technologies</u> Account Security Officer	February 2022 – June 2023
<u>Alliant Group</u> Sr. IT Analyst	December 2018 – January 2020
<u>Chevron</u> Sr. IT Security Analyst – Contract	August 2017 – November 2018
Sr. IT Security Analyst – Contract	July 2012 – March 2014
<u>Enbridge, Inc.</u> Sr. Cybersecurity Consultant	February 2016 – August 2017
<u>T-Systems</u> Sr. IT Risk Analyst, Contract	March 2014 – March 2015

**Candidate**

**Recommended: Donald Pat Estis – Continued**

**Experience: Continued**

**Kelsey-Seybold**

IT Security Analyst IV

October 2011 – April 2012

**NASA/Sonny Carter Facility**

Sr. Systems Analyst

October 2007 – October 2011

**SkyPort International Inc**

IT Security Manager

May 2005 – October 2007

**Newton Grisham Library**

Lead Systems Technician

November 2002 – March 2005

**E4 Internetworks**

Technician

June 2001 – June 2005

**Sam Houston State University**

Systems Technician

August 2000 – October 2002

**United States Marine Corps**

Squad Leader

October 1996 – October 2000

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**Salary:**

\$107,813.92

Grade 214, 2024 - 2025 Staff Salary Schedule

RJE:fmj

## JOB DESCRIPTION

<b>Job Title:</b>	<b>Information Security Officer (PID: 649)</b>		
<b>Department:</b>	Information Technology	<b>FLSA Status:</b>	Exempt
<b>Reports To:</b>	VP, Information Technology	<b>Grade Level:</b>	214
<b>ORP Eligible:</b>	No	<b>Job Category:</b>	Professional
<b>Contractual Position</b>	No		
<b>HR approved:</b>	Jessica Eddy	<b>Date:</b>	7/25/2024
<b>Last updated by:</b>	VP, IT – Kelly Klimpt	<b>Date:</b>	7/23/2024

### SUMMARY

The Information Security Officer (ISO) is responsible for creating and maintaining the College's Information Security Program, which ensures the confidentiality, integrity, and availability of the College's critical information resources. This position evaluates, frames, and communicates risks to executive leadership, creates and maintains enforceable administrative procedures, standards, and supporting process documents. The Information Security Officer provides security recommendations to the Vice President, Information Technology (IT) and staff based on needs, audit discoveries, and security incidents, and creates, maintains, evaluates, and refines administrative, physical, and technical security controls. This position facilitates risk assessments with functional departments to maintain compliance with industry-specific regulations. The goals of the Information Security Officer are to successfully manage risks for college and student data, effectively communicate a strategic security plan, provide an effective and timely response to any incidents, and ensure compliance with regulatory requirements, including Texas Administrative Code 202 (TAC 202).

### ESSENTIAL DUTIES AND RESPONSIBILITIES

- Creates information security strategies in support of the College's mission and goals. Documents and maintains an up-to-date institutional information security program. Develops and maintains the College information security plan as required by §2054.133, Texas Government Code.
- Provides clear guidance and assistance to senior College officials, information owners, information custodians, and end users concerning their TAC 202 responsibilities. Communicates risks and mitigation recommendations to executive administration in cost/benefit terms to ensure the security and integrity of institutional and student data.
- Reports, at least annually, to the College President the status and effectiveness of security controls.
- Serves as the College representative with Texas Department of Information Resources (TX-DIR), attending meetings, reporting findings, and ensuring Information Technology plans align with the TX-DIR's cybersecurity goals.
- Assists functional departments to ensure regulatory compliance with regulations such as the Payment Card Industry – Data Security Standards (PCI-DSS), the Graham Leach Bliley Act (GLBA), and the Health Insurance Portability and Accountability Act (HIPAA). Ensures that annual information security risk assessments are performed and documented by information-owners.
- Participates in risk management planning related to information security features of systems, networks, and related administrative activities. Performs information security risk assessments and serves as an internal auditor for security issues. Serves as an internal information security consultant to the College; participates in any external information security audits.
- Ensures disaster recovery and business continuity plans are in place, tested, and improved.
- Informs executive level parties in the event of noncompliance with regulatory requirements and/or with the College's information security policies.

- Develops and recommends policies, procedures, and practices, in cooperation with the Information Resources Manager, information-owners, and custodians as necessary to ensure the security of information and information resources against unauthorized or accidental modification, destruction, or disclosure.
- Works with business and technical resources to ensure that controls are utilized to address all applicable requirements and the College's information security risks
- Responds to security surveys and audits from TX-DIR. Works as needed with the College legal counsel and College executive leadership to ensure conformity with federal and state laws and regulations as well as College IT security standards, policies, and procedures.
- Coordinates the review of data security requirements, specifications, and, if applicable, third-party risk assessment of any new computer applications or services that receive, maintain, and/or share confidential data.
- Verifies that security requirements are identified and risk mitigation plans are developed and contractually agreed and obligated prior to the purchase of information technology hardware, software, and systems development services for any applications that receive, maintain, and/or share confidential data.
- Reviews the College's inventory of information systems and related ownership and responsibilities.
- Participates in the review and monitoring of assessments, plans, implementations, operations, and usage related to information security throughout the College.
- Research, provide, and audit system security measures, recommendations, and patches.
- Ensures vulnerabilities are managed by directing periodic vulnerability scans of the campus network and server infrastructure.
- Develops and administers information security awareness training and education programs.
- Ensures that proper protections are in place, such as intrusion detection and prevention systems, firewalls, and effective physical safeguards.
- Leads the investigation and remediation of cybersecurity incidents, evaluate security incidents to determine appropriate responses, and coordinate College responses, including technical incident response teams. Participates in local, regional, and national awareness and education events, as appropriate. Remains competent and current through self-directed professional reading, developing professional contacts with colleagues, attending professional development courses, attending training, conferences, and/or courses as directed by the supervisor, and obtaining certifications relevant to job duties.
- Contributes to the overall success of the College by performing all other duties and responsibilities as assigned.

## **QUALIFICATIONS**

To perform this job successfully, an individual must be able to perform the essential duties and responsibilities listed above. The qualifications listed below are representative of the education, experience, knowledge, skills, and/or abilities required.

## **REQUIRED QUALIFICATIONS**

- Bachelor's degree in Computer Information Systems or closely related field
- Professional certification (CISSP, CISM, SSCP, or other)
- Minimum of five (5) years of varied information technology experience
- Three (3) years of experience in systems and/or network administration supporting a complex and enterprise-level network
- Two (2) years of direct experience in information security-related duties
- Equivalent combination of education, certification(s), and relevant work experience may be considered

## **PREFERRED QUALIFICATIONS**

- Experience in a higher education setting
- Experience with configuring and securing network and server hardware, operating systems and software
- Experience with enterprise-level networking equipment, including firewalls, routers, and switches

- Experience with administration of ERP (Enterprise Resource Planning) systems in an information technology environment

**KNOWLEDGE, SKILLS, AND ABILITIES**

- Working knowledge of NIST 800-53 standards
- Ability to work with end-users to design, develop, test and implement support applications for Departments
- Ability to work independently and in a team environment; diagnose problems and recommend appropriate solutions
- Ability to travel to off-campus locations, including high schools and Texas Department of Corrections sites, as may be necessary
- Must be available for scheduled and/or occasional work outside of normal business hours
- Excellent critical thinking, analytical, problem solving, organizational, and collaborative skills
- Ability to communicate effectively both orally and in writing

**WORK ENVIRONMENT**

The incumbent typically works in an office environment and uses a computer, telephone and other office equipment as needed to perform duties. The noise level in the work environment is typical of that of an office. Incumbent may encounter frequent interruptions throughout the work day.

**PHYSICAL DEMANDS**

The employee is regularly required to sit, talk, or hear; frequently required to use repetitive hand motion, handle or feel, and to stand, walk, reach, bend or lift up to twenty (20) pounds.

***Alvin Community College is an equal opportunity institution and does not discriminate against anyone on the basis of race, religion, color, sex, pregnancy, gender equity, sexual orientation, parental status, national origin, age, disability, family medical history or genetic information, political affiliation, military service or veteran's status.***

***This is a security sensitive position and requires a criminal history and/or motor vehicle records check.***

***This job description in no way states or implies that these are the only duties to be performed by the employee occupying this position. Employees will be required to follow any other job-related instructions and to perform any other job-related duties requested by their supervisor.***

***This job description may be revised upon development of other duties and changes in responsibilities.***

X

EMPLOYEE PRINTED NAME

X

SUPERVISORS PRINTED NAME

X

EMPLOYEE SIGNATURE AND DATE

X

SUPERVISOR SIGNATURE AND DATE

**Sign and return to HR for placement into employee personnel file.**



9.B. Personnel Action (New): Test Examiner



Robert J. Exley, PhD  
President

Your College **Right Now**

MEMORANDUM NO: 179-2024

**TO:** Board of Regents  
**FROM:** Robert J. Exley, PhD *RJE*  
**DATE:** October 4, 2024  
**SUBJECT:** Personnel Action - New Position, Test Examiner

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The individual listed below has been recommended to fill the full-time Test Examiner position. The employee is currently a part-time Test Examiner moving to the full-time new position.

**Candidate**

**Recommended:** Semetrica Choice

**Education:** University of Houston - Downtown  
Bachelor of Arts, Communication Studies

**Experience:**

<u>Alvin Community College</u> Part-Time Test Examiner	October 2023 - Present
<u>Pearland ISD</u> Educator LT Teacher	October 2013 - Present
<u>TDCJ</u> Mentor / Correctional Officer III	June 2015 – June 2017
<u>Five Below</u> Part-Time Night Manager / Key Holder	August 2014 – August 2015
<u>Michael’s Stores</u> Part-Time Support Specialist	November 2009 – November 2013
<u>Radio One, Inc.</u> Program Director / Music Director	February 1995 – February 2008

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**Salary:** \$38,750.91  
Grade 108, 2024 - 2025 Staff Salary Schedule

RJE:fmj

## JOB DESCRIPTION

<b>Job Title:</b>	<b>Test Examiner (PID: 865)</b>		
<b>Department:</b>	Testing Center	<b>FLSA Status:</b>	Non-Exempt
<b>Reports To:</b>	Director, Testing Center	<b>Job Category:</b>	TSCM
<b>Grade Level:</b>	108		
<b>HR approved:</b>	Jessica Eddy	<b>Date:</b>	7/11/2024
<b>Last updated by:</b>	VP, Student Services/JM	<b>Date:</b>	7/3/2024

### SUMMARY

The Test Examiner prepares and administers examinations for High School Equivalency, TSIA2 Assessment, HESI, NLN, CLEP, correspondence, accommodated exams, instructor-initiated exams and other exams, as requested by the College and community. Certification is required to administer several of these exams.

### ESSENTIAL DUTIES AND RESPONSIBILITIES

- Prepares test materials, computer setup, and testing room setup
- Performs customer service functions, including welcoming students, and assisting students via phone and email
- Prepares TDCJ and accommodated answer documents for mailing and scoring
- Reads directions, responds to examinee questions, and times exams
- Complies with all state/national guidelines for administering of exams
- Prepares all completed test booklets and answer documents for mailing and scoring
- Takes electronic photos, collects digital signatures and secures personal belongings
- Maintains testing materials inventory
- Document delivery (return tests to instructors)
- Makes sound, ethical judgments in regards to exam security
- Monitors testing room and examinees for duration of the testing session
- Documents and reports any testing irregularities to the Director, Testing Center
- Enters test scores in student database and maintains files of score reports
- Other duties as assigned.

### QUALIFICATIONS

To perform this job successfully, an individual must be able to perform the essential duties and responsibilities listed above. The qualifications listed below are representative of the education, experience, knowledge, skills, and/or abilities required.

### REQUIRED QUALIFICATIONS

- Associate's degree
- Experience in proctoring or administering standardized exams
- Experience working in an educational environment
- Experience working in an office environment

### PREFERRED QUALIFICATIONS

- Bachelor's degree

### KNOWLEDGE, SKILLS, AND ABILITIES

- Computer proficiency & problem solving required
- Ability to handle multiple tasks, assess and solve problems, and remain calm under pressure
- Ability to work a flexible schedule, including evening and weekend work
- Ability to lift up to 25 lbs

**WORK ENVIRONMENT**

The incumbent typically works in an office environment and uses a computer, telephone and other office equipment as needed to perform duties. The noise level in the work environment is typical of that of an office. Incumbent may encounter frequent interruptions throughout the work day.

**PHYSICAL DEMANDS**

The employee is regularly required to sit, talk, or hear; frequently required to use repetitive hand motion, handle or feel, and to stand, walk, reach, bend or lift up to twenty (20) pounds.

*Alvin Community College is an equal opportunity institution and does not discriminate against anyone on the basis of race, religion, color, sex, pregnancy, gender equity, sexual orientation, parental status, national origin, age, disability, family medical history or genetic information, political affiliation, military service or veteran's status.*

*This is a security sensitive position and requires a criminal history and/or motor vehicle records check.*

*This job description in no way states or implies that these are the only duties to be performed by the employee occupying this position. Employees will be required to follow any other job-related instructions and to perform any other job-related duties requested by their supervisor.*

*This job description may be revised upon development of other duties and changes in responsibilities.*

X

\_\_\_\_\_  
EMPLOYEE PRINTED NAME

X

\_\_\_\_\_  
SUPERVISORS PRINTED NAME

X

\_\_\_\_\_  
EMPLOYEE SIGNATURE AND DATE

X

\_\_\_\_\_  
SUPERVISOR SIGNATURE AND DATE

**Sign and return to HR for placement into employee personnel file.**

## 9.C. Employee Count

	Budgeted 2024-25	OCT 2024	HR Vacancies
<b>Administrative</b>	15	14	1
<b>*Professional</b>	88	85	4
<b>Faculty</b>	130	124	4
<b>**Technical Support, Clerical &amp; Maintenance (TSCM)</b>	125	110	14
<b>Total Full-Time (FT) Employees</b>	<b>358</b>	<b>333</b>	<b>23</b>

\*Count includes 3 grant funded *professional* employees

\*\*Count includes 1 grant funded *TSCM* employee

9.D. Employee Resignation/Retirement Report

**Resignation/Termination Report**

	<b>Name</b>	<b>Position / Department</b>	<b>Last Day Worked</b>	<b>Reason</b>
1	Mary Ramon	Telecommunicator - Campus Police	9/23/2024	Death



10. **Committee Reports**

10.A. Facilities

10.B. Budget and Finance

11. **Consent Agenda**

11.A. Approval of Minutes of Tax Hearing and Regular Meeting of September 26, 2024

**ALVIN COMMUNITY COLLEGE  
PUBLIC TAX HEARING OF SEPTEMBER 26, 2024  
OFFICIAL MINUTES**

The Board of Regents of Alvin Community College met in a regular session on the 26<sup>th</sup> day of September at 6:00 p.m., with the following members, administrative personnel, and guests present:

'Bel Sanchez	Chairman
Jody Droege	Vice-Chair
Patty Hertenberger	Secretary
Jim Crumm	Regent
Michael Hoover	Regent
Breah Knape	Regent
Mike Pyburn	Regent
Yvette Reyes-Hall	Regent
Darren Shelton	Regent

Robert Exley	President, Alvin Community College
Stacy Ebert	Alvin Community College
Beth Nelson	Alvin Community College
Crystal Lee	Alvin Community College
Kelley Peatross	Alvin Community College
John Matula	Alvin Community College
Wendy Del Bello	Alvin Community College
Kelly Klimpt	Alvin Community College

Felicia Jimenez	Bryan Hinshaw	Don Parus
Kyle Marasckin	Lilly Garcia	Kenny Navarro
John Tompkins	Patty Sanchez	Alyssa Bullock
LaVonna Miller	John Murray, Jr.	Sgt. Alvarado
Debra Fontenot	Jessica Eddy	Roy Sobrano
Linet George	Lilly Garcia	Rosa Navarro
Harold Griffin	Laurel Joseph	Katrina Hinshaw
Estevan Vasquez	Travis Kessinger	Shannon Samuelson
Jessica Ranero-Ramirez	Pete Rocha	Kim DeLauro
Patrick Sanger	Donna Gonzalez	Dick Tyson
Dr. Mary Jove	Ike Gonzalez	

**Call to Order**

Chair Sanchez called the meeting to order at 6:02 p.m.

**Public Hearing**

The Alvin Community College conducted a public hearing on September 26, 2024 on a proposal to increase the total tax revenues of Alvin Community College from properties on the tax roll in the preceding year by a calculated increase of 8.00 percent over the effective tax rate. Chair Sanchez noted the following information.

The breakdown of the tax rate would be as follows:

Debt Rate:	\$ .007290
M & O Rate:	<u>\$ .148698</u>
TOTAL RATE:	\$ .155988

This represents a calculated increase of 7.83 percent.

The tax rate will effectively be raised by 8.00 percent and will raise taxes for maintenance and operations on a \$100,00 home by approximately \$5.30.

The Board of Regents of Alvin Community College is scheduled to vote on the tax rate that will result in a tax increase at a public meeting to be held following this hearing on September 26, 2024 at the Nolan Ryan Center 2935 South Highway 35 By Pass in Alvin, Texas 77511.

There were no requests by the public to speak and the hearing was adjourned at 6:04 p.m.

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**Dr. Patty Hertenberger, Secretary**

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**'Bel Sanchez, Chair**

**ALVIN COMMUNITY COLLEGE  
REGULAR MEETING OF SEPTEMBER 26, 2024  
OFFICIAL MINUTES**

The Board of Regents of Alvin Community College met in a regular session on the 26<sup>th</sup> day of September immediately following the conclusion of the Public Tax Hearing scheduled at 6:00 p.m., with the following members, administrative personnel, and guests present:

'Bel Sanchez	Chairman
Jody Droege	Vice-Chair
Patty Hertenberger	Secretary
Jim Crumm	Regent
Michael Hoover	Regent
Breah Knape	Regent
Mike Pyburn	Regent
Yvette Reyes-Hall	Regent
Darren Shelton	Regent

Robert Exley	President, Alvin Community College
Stacy Ebert	Alvin Community College
Beth Nelson	Alvin Community College
Crystal Lee	Alvin Community College
Kelley Peatross	Alvin Community College
John Matula	Alvin Community College
Wendy Del Bello	Alvin Community College
Kelly Klimpt	Alvin Community College

Felicia Jimenez	Bryan Hinshaw	Don Parus
Kyle Marasckin	Lilly Garcia	Kenny Navarro
John Tompkins	Patty Sanchez	Alyssa Bullock
LaVonna Miller	John Murray, Jr.	Sgt. Alvarado
Debra Fontenot	Jessica Eddy	Roy Sobrano
Linet George	Lilly Garcia	Rosa Navarro
Harold Griffin	Laurel Joseph	Katrina Hinshaw
Estevan Vasquez	Travis Kessinger	Shannon Samuelson
Jessica Ranero-Ramirez	Pete Rocha	Kim DeLauro
Patrick Sanger	Donna Gonzalez	Dick Tyson
Dr. Mary Jove	Ike Gonzalez	

**Call to Order**

Chair Sanchez called the meeting to order at 6:04 p.m.

**Certification of Posting of Notice**

Certification of the posting of the notice as listed in the agenda was acknowledged. Dr. Exley certified that a notice of the meeting was posted in accordance with Title 5, Chapter 551, *Texas Government Code*.

**Board Recognitions**

The Regents extended their deepest gratitude to Physical Plant Director Bryan Hinshaw, Environmental Systems Supervisor Ike Gonzalez, Environmental technician Pete Rocha, Environmental Technician Roy

Sambrano, and Grounds Supervisor Kenny Navarro for their commitment and outstanding service during the sudden power outage that disrupted our operations.

The Regents also recognized Dr. Mary Jove for leading Academic Affairs for 10 months when the previous Vice President of Instruction stepped down. She has led the department through organizational changes while continuing the push to offer the first Bachelor's Degree in Business Administration and Management this fall. She served on the Executive Leadership Team, worked on the team to change our accreditation to Level 2, assisted with our implementation of House Bill 8 and the FAST program and worked with faculty to develop an AI policy.

### **Executive Session**

*For the purpose of a private consultation with its attorney when seeking the advice of its attorney, in accordance with Tex. Gov't Code Section 551.071; Deliberate the purchase, exchange, lease, or value of real property, if deliberation in an open meeting would have a detrimental effect on the position of the governmental body in negotiations with a third person, in accordance with Tex. Gov't Code Section 551.072; Deliberate the evaluation of ACC employees, including, but not limited to, College President's goals as related to President's evaluation, in accordance with Tex. Gov't Code Section 551.074.*

The meeting was called back into session by Chair Sanchez at 6:42 p.m.

- **Pledge**
- **Invocation**

Invocation by Regent Mike Pyburn.

### **Citizen Inquiries**

There were no citizen inquires.

### **Board Comments**

Regent Hertenberger would like to keep Florida in our thoughts as the hurricane makes its way in their direction. She also said that ACC's volleyball team won last night's game against Lone Star College-Kingwood. Which makes it their second win!

Regent Reyes-Hall recognized how amazing the Culinary Arts program is. The food is wonderful, and the presentation is phenomenal. The CCATT Annual Meeting in Amarillo was very informative.

Chair Sanchez also attended CCATT Annual Meeting in Amarillo. The First Responders Academy was impressive. She stated Dr. Exley also attended but was focused on the campus emergency the whole time. She was a moderator for the Hispanic Family Night. The turnout was low, but the event was well organized and promoted. Kudos to Wendy, Marketing, and Student Services for doing a great job advertising the event. There were flyers put up throughout town and mentioned on Univision.

### **Board Recognitions**

The Regents thanked the staff and faculty for all their continued hard work and efforts in keeping the college operating and serving the students.

### **Committee Reports**

Regent Crumm provided the facilities report, he updated the community on the energy problem and how it has caused a domino effect. We need to evaluate all the aging infrastructure to take steps to get a program

in place. The ACC West department continues to recover from Beryl as well as the tennis court and baseball field and state of the firing range. The K Buildings' possible uses

Regent Pyburn provided the budget and finance report, he attended the budget finance committee meeting on September 16<sup>th</sup>. Staff reported on finalizing the budget and tax rate that will generate approximately \$50 million in budgeted revenues. The overlap discussion of the electrical problem and the expense it causes. Also, repair of the chillers will be another huge expense. We still do not know the total to replace or repair, but there is money in the reserve to cover the repairs. Update on Hurricane Beryl, the repairs in progress including information about insurance coverage and FEMA. The committee talked about creating a capital reserve account in addition to the institutional reserve. The bond for building S will be fully paid by next February. Also discussed getting the Budget Committee involved in budget discussions in January for guidance. Have the Committee look at financials and check registers ahead of time to eliminate questions.

Regents Reyes-Hall, Hoover, and Crumm are members of the facilities committee.

Regents Shelton, Pyburn, and Vice Chair Droege are members of the budget committee.

### **Approval of the Consent Agenda**

Chair Sanchez said that she would entertain a motion of approval of the Consent Agenda that included the approval of the Minutes of the August 15, 2024 Regular Board Meeting, Minutes for the August 29, 2024 Special Called Meeting, and approval of the Grants report.

Regent Hertenberger moved to approve the consent agenda as presented. Seconded by Regent Pyburn. Motion passed unanimously.

### **President's Report**

Dr. Exley gave a summary that included the following:

- Campus updates: Enrollment, Beryl damages, Electrical issues, Dan Parus
- Club Volleyball is back at ACC! The team had its first match on September 18 and we took the win over Texas Southern University in 5 sets. We also have a YouTube channel that has been set up to livestream the games. Our next home game is October 9 at 7 p.m. vs. UH-Downtown.
- On Tuesday we had our first Hispanic Family Night. Spanish-speaking families had an opportunity to learn about getting started at college as well as what programs we have to offer. We were featured on Univision on Monday to help promote the event.
- We also had our latest edition of Right Now Magazine translated into Spanish that was handed out during the Hispanic Family Night event.
- And to continue our recruitment in the Hispanic community ACC was represented at the recent Hispanic Heritage Festival here in Alvin.
- ACC alum Dillon DeWitt recently won a Houston Press Theater Award for his performance in the play "It is Magic."

- ACC Government instructor Amy Acord recently received a grant to purchase new textbooks for students in our TDCJ program. The grant was awarded from a partnership with the Alliance for Higher Education in Prison and the W.W. Norton Publishing Prison Education Book Connection.
- The Student Resource Center in H109 opened up earlier this month for students in need with clothing, toiletries, food and support from other community organizations.
- A group of Digital Communications students got a chance to visit the Channel 13 news studio and meet newscaster Charly Edsitty.
- Recruitment was on hand for the Shadow Creek/Alvin football game on September 13. The Alvin ISD Athletic Director Mike Bass said he received a lot of positive feedback from both Shadow Creek and Alvin Fans. He said, "I received several comments of appreciation for ACC being on site to pass out the items (clear fanny bags & fans) to the AHS & SCHS fanbase! The comments included how courteous y'all were even when folks were asking for more than one!"
- The Law Enforcement Academy held its annual job fair on Tuesday with 24 agencies throughout the state participating.
- TexasTail owner Nick Droege was the first guest this fall of the Library Speaker Series on September 19. We have several speakers coming up through the semester including Alvin city councilman and author Glenn Starkey, Fox News investigative reporter Randy Wallace, author Jason Angell, former Texas Ranger and author Maurice Cook, body builder Hannah Hussein and more.
- The financial website Niche recently named ACC as the 9th best community college in the state and the 124th best community college in the nation according to their most recent rankings.
- We are going to be very busy in October with events happening every week on campus.
- On October 8 the college will host the annual Empty Bowls event. All proceeds from the sale benefit Alvin Meals on Wheels. The event will start at 4 p.m. in the Student Center.
- The Drama Season kicks off with performances of Peter and the Star Catcher starting on October 12. Tickets are available on ACC website.
- This year is the 49th Fall Festival on campus on October 26 starting at 4 p.m. on campus.
- The Foundation Gala is almost here! We're calling all parrotheads as the theme of this year's event will be a tribute to Jimmy Buffett. The gala will be on November 8. You can get tickets online or, as always, talk to Wendy.

This report was for information only.

**Notification of Emergency Response to Electrical Outage and Subsequent Damage, Utilization of Entech Sales and Services LLC and Related Resolution for Compensation Payment**

Regent Droege read the resolution agreement.

Regent Hoover moved to approve the resolution as presented. Seconded by Regent Reyes-Hall. Motion passed unanimously.

**Title IX Report**

John Matula reported two recent cases that did not rise to the level of an actional item. Both cases were resolved informally, completely documented, and closed.

**Consider Approval of Personnel Action (Replacement): Vice President and Chief Financial Officer**

Regent Crumm moved to approve Beth Nelson as Vice President and Chief Financial Officer. Seconded by Regent Droege. Motion passed unanimously.

**Consider Approval of the Establishment of the Center of Excellence for Legal Studies, Law Enforcement Academy, Criminal Justice and an Executive Director of Legal Studies**

Regent Reyes-Hall moved to approve the Establishment of the Center of Excellence for Legal Studies, Law Enforcement Academy, Criminal Justice, and an Executive Director of Legal Studies. Seconded by Regent Hoover. Motion passed unanimously.

**Brazoria County Appraisal District Resolution to Nominate Candidates**

Regent Droege moved to approve to nominate Tommy King to serve on the Brazoria County Appraisal District's Board of Directors. Seconded by Regent Pyburn. Motion passed unanimously.

**Consider Approval of Tax Rate for 2024-25**

The motion to adopt the total tax rate of 0.155988 for the 2024-2025 fiscal year. This year's proposed tax rate does not exceed the NO NEW REVENUE tax rate was made by Regent Droege. Seconded by Regent Crumm. Votes in favor were cast by Regents Droege, Sanchez, Hoover, Reyes-Hall, Shelton, Crumm and Hertenberger. Votes not in favor were cast by Regents Pyburn and Knappe. Motion passed 7-2.

A motion to adopt an ordinance, resolution, or order setting the tax rate does not require the language about "tax increase" as stated in section 26.05(b) of the Property Tax Code. THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE. THE TAX RATE WILL EFFECTIVELY BE RAISED/(DECREASED) BY 8.00 PERCENT AND WILL RAISE/(DECREASE TAXES FOR MAINTENANCE AND OPERATIONS ON A \$100,00 HOME BY APPROXIMATELY \$5.30.

Debt Rate:	\$ .007290
M & O Rate:	<u>\$ .148698</u>
TOTAL RATE:	\$ .155988

Ms. Nelson will forward the signed Tax Rate Resolution to the Brazoria County Tax Assessor Collector.

**Consider Approval of Purchase of Pignat Ethylene Glycol Distillation System**

Regent Hoover moved to approve the purchase of the Pignat Ethylene Glycol Distillation System. Seconded by Regent Droege. Motion passed unanimously.



**Financial Report Ending August 31, 2024**

Regent Hertenberger moved to approve the financial and investment report for August 31, 2024. Seconded by Regent Reyes-Hall. Motion passed unanimously. Regent Pyburn thanked Beth Nelson for recategorizing the check register.

**Adjournment**

There being no further business before the Board, Chair Sanchez adjourned the meeting at 7:35 p.m.

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**Dr. Patty Hertenberger, Secretary**

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**'Bel Sanchez, Chair**

## 11.B. Grants



**Your College**  **Right Now**

Robert J. Exley, PhD  
*President*

**MEMORANDUM NO: 180-2024**

**TO:** Board of Regents  
**FROM:** Robert J. Exley, PhD *RJE*  
**DATE:** October 7, 2024  
**SUBJECT:** Federal, State, and Private Grants Report

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The attached is the ACC Grant Status Report as of October 2, 2024. The first page is a summary of ACC's grant activity. Following that is a detailed list of current grants, grants in the approval process, and grants in the development process. The final two pages list grants that ACC has either applied for and been declined funding or grants ACC considered but decided not to proceed to application submission. Pages two through four provide details on the grants and/or applications in each of three categories.

The College presently has \$3,593,422.16 in active funded grants. There is an additional \$2,483,431.82 in grant applications currently in the funder review process. And grant applications in the development process total \$132,000.00.

RJE:fmj

## Alvin Community College Grants Update

October 2, 2024

ACC has the following in grant activity:

\$3,593,422.16	Active Funded Grants
\$2,483,431.82	Grant Applications in the Funder Review Process
\$ 132,000.00	Grant Applications in the Development Process

New grant awards received:

Office of the Governor Criminal Justice Grant

Details on individual grants are attached. The last two pages list grants that were reviewed and departments determined not to pursue, or ACC was not selected as a recipient.

Alvin Community College Grant Status Report as of October 2, 2024

Grant Name/Fund Source	Begin Date	End Date	Personnel	Emphasis	Funds Utilization	Amount	ACC Role	Partner	Purpose	Grant Type
U.S. Department of Education - Upward Bound #P047A20229	9/1/2022	8/31/2027	Robert Sanchez	Upward Bound	Materials, Staffing, Travel, Courses for College Exposure & Preparation	\$ 1,562,400.00	Primary	Alvin ISD	Implement a federally funded college preparatory program for low-income and potential first generation college going participants to increase post-secondary enrollment and graduation (5 years, \$312,480 per year)	Federal Discretionary Competitive
THECB Nursing Shortage Reduction Program #28849	3/6/2023	8/31/2027	Elizabeth Saucedo	Nursing	Professional Development, Equipment, Supplies	\$ 196,673.26	Primary	N/A	Provide support to retention and completion rates of Nursing students.	State Formula Non-Competitive
TWC Governor's Texas Talent Connection Grant under the Wagner-Peyser 7(b) Fund #2824WPPB008 "New Beginnings" Year 3 Renewal	12/1/2023	11/30/2024	Inez Ihezue	TDCI	Instruction/ Employment Counseling	\$ 350,000.00	Primary	Lee College	Provides instructional cost assistance to ensure TDCI students can graduate with their planned degree/certificate as well as workforce readiness training and job placement assistance. Third and final year renewal.	State Discretionary Competitive
THECB Perkins Basic Grant Contract Award #29664	9/1/2023	8/31/2024	Dr. Debra Fontenot	Technical Programs	Technical Supplies, Support Equipment	\$ 174,426.00	Primary	N/A	Provides supplies and equipment required for technical program instruction	State Formula Non-Competitive
THECB Nursing Innovation Grant Program #29898	8/17/2023	7/31/2025	Elizabeth Saucedo	ADN Program	Faculty Training, Part-time Personnel, Program Development	\$ 196,266.00	Primary	N/A	Provides for faculty conferences, development of an additional transition to RN program, and student support.	State Discretionary Competitive
THECB Texas Reskilling and Upskilling for Education (TRUE) Grant #00271	12/15/2023	12/15/2024	Bryan Ayles	CEWD EMT Program	Instruction, Equipment, Supplies	\$ 250,000.00	Primary	N/A	Provide for starting a CEWD EMT program at ACC's West Campus.	State Discretionary Competitive
Texas Workforce Commission Skills Development Funds #28245DFD04	5/22/2024	5/30/2025	Sara Bouse	CEWD	Instruction and Training	\$ 187,149.00	Primary	TIL Industries	Skills training for employees of TIL in Process Technology. ACC may add companies up to 90 days after the initial contract was signed.	State Discretionary Competitive
Texas Workforce Commission/Houston-Galveston Area Council High Demand Jobs Training Grant	8/26/2024	3/30/2025	Brittany Bewick	CEWD Biotechnology Program	Equipment, Supplies	\$ 75,000.00	Sub-recipient	Pearland Economic Development Corporation	Provides Supplies, Equipment and Student Assistance.	State Discretionary Non-Competitive
THECB Perkins Basic Grant Contract Award #TBD	9/1/2024	8/31/2025	Dr. Debra Fontenot	Technical Programs	Technical Supplies, Support, Equipment	\$ 167,770.00	Primary	N/A	Provide supplies and equipment required for technical program instruction	State Formula Non-Competitive
TWC JET Grant (Jobs and Education for Texans) 2024 #2824JET003	8/31/2024	8/31/2025	Don Parus	Process Technology	Equipment	\$ 349,980.00	Primary	N/A	Funds to provide for the purchase of a new distillation unit. 5%-10% institutional match required.	Federal Discretionary Competitive
Office of the Governor Criminal Justice Grant Program #5000501	10/1/2024	9/30/2025	Chief Ronny Phillips	ACC PD	Bulletproof Vests for ACC Police Department	\$ 38,048.00	Primary	N/A	Funds provide for purchasing 16 vests.	State Discretionary Competitive
<b>STATE/FEDERAL GRANTS SUBTOTAL</b>						<b>\$ 3,547,712.26</b>				

Grant Name/Fund Source	Begin Date	End Date	Personnel	Emphasis	Funds Utilization	Amount	ACC Role	Partner	Purpose	Grant Type
2024-2025 ACC Foundation Innovative Initiative Grant	9/1/2024	8/31/2025	Charles Kilgore	Math	Instruction	\$ 1,250.00		N/A	Increasing student engagement and retention with NearPod software	Private / Foundation
2024-2025 ACC Foundation Innovative Initiative Grant	9/1/2024	8/31/2025	Robert Sanchez	Upward Bound	Instruction	\$ 1,600.00		N/A	Host a Love Languages workshop to help equip participants with the self-awareness, communication skills, and emotional intelligence necessary for academic success.	Private / Foundation
2024-2025 ACC Foundation Innovative Initiative Grant	9/1/2024	8/31/2025	Danielle Kernendo	Diagnostic Cardiovascular Sonography	Equipment & Supplies	\$ 1,500.00		N/A	Purchase two tablets that will help students engage with volunteers and improve access and effectiveness in the sonography labs.	Private / Foundation
2024-2025 ACC Foundation Innovative Initiative Grant	9/1/2024	8/31/2025	John Mohr	Geology	Equipment & Supplies	\$ 1,900.00		N/A	Purchase of a drone to enhance student learning experiences through the recording and displaying of virtual field trips.	Private / Foundation
2024-2025 ACC Foundation Innovative Initiative Grant	9/1/2024	8/31/2025	Amanda Smithson	Student Services	Equipment & Supplies	\$ 3,000.00		N/A	To begin an Emergency Go Bag Program by providing toiletries, non-perishable food, \$20 gift card and a bag that can be filled with clothes for students who need emergency assistance.	Private / Foundation
2024-2025 ACC Foundation Innovative Initiative Grant	9/1/2024	8/31/2025	Thiry-Lacy	Nursing	Professional Development	\$ 2,000.00		N/A	Professional development opportunities for Vocational Nursing and Registered Nursing adjuncts to learn creative teaching strategies. Registration costs only.	Private / Foundation
2024-2025 ACC Foundation Innovative Initiative Grant	9/1/2024	8/31/2025	Maria Ruiz	LVN	Supplies	\$ 2,000.00		N/A	To host a health fair that will promote health programs while providing a service to the community through interactive activities and spark interest in prospective students.	Private / Foundation
2024-2025 ACC Foundation Innovative Initiative Grant	9/1/2024	8/31/2025	Justin Morgan	Interdisciplinary	Instruction	\$ 2,500.00		N/A	Consumables & Actors for the annual interdisciplinary simulation event held on campus called Disaster Day.	Private / Foundation

2024-2025 ACC Foundation Innovative Initiative Grant	9/1/2024	8/31/2025	Amanda Smithson	Student Services	Instruction	\$ 1,950.00	N/A	To provide student scholarships for the TSI Test Prep class and TSI Test voucher.	Private / Foundation
2024-2025 ACC Foundation Innovative Initiative Grant	9/1/2024	8/31/2025	Lilly Guu Jesse Guevara	Student Services	Emergency Assistance	\$ 2,000.00	N/A	To start a Transit to Success program that will provide a bicycle with a helmet or a Lyft voucher to students without reliable transportation.	Private / Foundation
2024-2025 ACC Foundation Innovative Initiative Grant	9/1/2024	8/31/2025	Laura Trigo	Culinary	Equipment & Supplies	\$ 3,000.00	N/A	Purchase a BBQ pit to incorporate BBQ skills and training to the curriculum. This will allow students to learn additional skills in the program and provide hands on training for another avenue in culinary.	Private / Foundation
CenterPoint Energy Foundation	8/24/2024	8/12/2025	Brittani Bewick	CEWD Biotechnology Program	Equipment	\$ 10,000.00	N/A	Provides for virtual reality equipment for student use.	Private / Foundation
Marguerite Edwards Trust	7/2/2024	7/1/2025	Dr. Jessica Renero-Ramirez	Dual Enrollment	Supplies	\$ 2,500.00	N/A	Provides funds for hosting a Career Expo.	Private / Foundation
Marguerite Edwards Trust	7/2/2024	7/1/2025	Chris Tennison	Drama	Supplies	\$ 500.00	N/A	Provides support for Summer Children's Theater.	Private / Foundation
Marguerite Edwards Trust	7/2/2024	7/1/2025	Karen Tofte	Child Development Lab School	Curriculum	\$ 2,010.00	N/A	Provides for a new Toddler's Curriculum	Private / Foundation
Marguerite Edwards Trust	7/2/2024	7/1/2025	Robert Sanchez	Upward Bound	Enrichment	\$ 5,000.00	N/A	Provides funds for students to participate in a Disney Leadership Class	Private / Foundation
Soroptimist International of Alvin	7/2/2024	7/1/2025	Robert Sanchez	Upward Bound	Student Scholarships	\$ 1,000.00	N/A	Provides funds for student scholarships	Private / Foundation
Soroptimist International of Alvin	7/2/2024	7/1/2025	Wendy Del Bello	ACC Foundation	Student Support	\$ 2,000.00	N/A	Provides support for the Emergency Fund.	Private / Foundation
<b>ACC FOUNDATION GRANTS SUBTOTAL</b>						<b>\$ 45,710.00</b>			
<b>TOTAL, ALL ACTIVE GRANTS</b>						<b>\$ 3,593,422.26</b>			

Grant Name/Fund Source	Begin Date	End Date	Personnel	Emphasis	Funds Utilization	Amount	ACC Role	Partner	Purpose	Grant Type
Office of the Governor State and Local Cybersecurity Grant Program - Mitigation Projects	9/1/2024	8/31/2025	Billy Allen	Institutional Cybersecurity	Equipment, Software, Contract Services	\$ 345,581.82	Primary	N/A	Funds provided for upgrading institutional cybersecurity, 10% institutional match required. <i>Application submitted March 14, 2024.</i>	State Discretionary Competitive
American Academy of Sleep Medicine (AASM) Foundation	TBD	TBD	Amenda Moore	Polysomno- graphy	Equipment, Personnel	\$ 50,000.00	Primary	N/A	Funds provide for equipment and curriculum development. <i>Application was submitted on July 29, 2024.</i>	Private / Foundation
THECB Texas Reskilling and Upskilling for Education (TRUE) Grant	12/2/2024	12/2/2025	Bryan Ayres	CEWD EMT Program	Instruction, Equipment, Supplies	\$ 250,000.00	Primary	N/A	Provide for expanding CEWD EMT program by adding EMT Advanced. <i>Application submitted September 9, 2024.</i>	State Discretionary Competitive
U.S. Department of Labor Strengthening Community Colleges 5	2/1/2025	1/31/2029	TBD	CEWD CNC Machining	Equipment, Personnel, Curriculum Development	\$ 1,747,850.00	Primary	N/A	Funds provide for creating a sector-based strategy to align CNC Machining training to employer needs in the region. <i>Application submitted on September 24, 2024.</i>	Federal Discretionary Competitive
U.S. Economic Development Authority Good Jobs Challenge	TBD	TBD	Brittani Bewick	CEWD BioTechnology	Equipment, Supplies	\$ 90,000.00	Sub-recipient	Texas A&M University	Texas A&M University's "Texas Regional Industrial Biomufacturing Certification (TRIBEC) Good Jobs Partnership for Biomufacturing in Brazos Valley and Houston" proposal. Funds provide for equipment and supplies for the BioTechnology Program. <i>Application submitted September 27, 2024.</i>	Federal Discretionary Competitive
<b>Total, Grants in Funder Review</b>						<b>\$ 2,483,431.82</b>				

Grant Name/Fund Source	Begin Date	End Date	Personnel	Emphasis	Funds Utilization	Amount	ACC Role	Partner	Purpose	Grant Type
National Science Foundation - Accelerated Technological Education (NSF-ATE)	2/1/2025	1/31/2028	Brittani Bewick	CEWD Biotechnology	Equipment, Supplies	\$125,000	Sub-recipient	SJC	ACC was invited to participate in San Jacinto College's "Advanced Cell Therapy – Industry-Based Vocational Education" (ACTIVE) proposal. Funds provide equipment and supplies for the Biotechnology Program. Application due October 3, 2024.	Federal Discretionary Competitive
National Science Foundation - Accelerated Technological Education (NSF-ATE)	2/1/2025	1/31/2026	Brittani Bewick	CEWD Biotechnology	Supplies	\$ 7,000.00	Sub-recipient	Texas A&M University	ACC was invited to participate in Texas A&M University's "Harmonizing Biomanufacturing Technician Training: the Texas Regional Industrial Biomanufacturing Education Certification (TRIBEC) Program" proposal. Funds provide supplies for the Biotechnology Program. Application due October 3, 2024.	Federal Discretionary Competitive
National Science Foundation Research on Innovative Technologies for Enhanced Learning (RITEL)	3/1/2024	2/28/2027	TBD	Welding, Drafting & Design Engineering Technology	Instruction, Equipment, Supplies	TBD	Primary	N/A	Funds will support implementing emerging technologies in technical programs. Application due November 5, 2024.	Federal Discretionary Competitive

Total, Grants in Application Development \$ 132,000.00

**Grants Reviewed by ACC but Not Pursued or Not Selected for Funding**

Grant Name/Fund source	Application Due Date	Application Submitted	Department	Amount	ACC Role	Partner	Purpose	Grant Type	Reason Declined / Not Funded
National Science Foundation EXLENT Grant	9/14/2023	N	CEWD Bio Tech	\$ 1,000,000.00	Primary	N/A	Provides support for developing inclusive experiential learning opportunities for students with skills needed to succeed in emerging technology fields.	Federal Discretionary Competitive	ACC determined the target program was not the right fit for the grant type.
Texas Workforce Commission Skills Development Fund - Southwest Shipyards	TBD	N	CEWD	\$ 500,000.00	Primary	Southwest Shipyards	Skills training for 250 employees of Southwest Shipyards for welding, basic construction, safety, and computer technology.	State Discretionary Competitive	Employer partner is not ready to move forward at this time.
Nuts, Bolts, & Thingamajigs (NBT) Camps	12/31/2023	N	Welding	\$ 5,000.00	Primary	N/A	Provides funds to host summer manufacturing camps for middle and high school students.	Private / Foundation	Department determined timing was not appropriate to pursue this grant.
Office of the Governor State Homeland Security Grant	2/8/2024	N	ACC PD	TBD	Primary	N/A	Provide equipment for ACC to support campus safety.	State Discretionary Competitive	Grant did not provide for resources needed by ACC PD.
Lowe's Foundation Gable Grant	3/31/2024	N	Welding	\$100,000-\$1,000,000	Primary	N/A	Support skilled trades workforce development initiatives.	Private / Foundation	ACC does not have a program supported by this grant (appliance repair, carpentry, electrical, HVAC, plumbing).
TCEQ THIVE Grant	3/31/2024	N	CDL	TBD	Primary	N/A	Support the adoption of hydrogen vehicles	State Discretionary Competitive	Grant only funded the difference between the cost of a diesel truck and a hydrogen-powered truck.
U.S. Department of Education GEAR UP	5/7/2024	N	College Preparation	up to \$5,000,000	Primary	ISD & Community Partners	Materials, Staffing, Courses for College Exposure & Preparation	Federal Discretionary Competitive	ACC determined the timing was not appropriate to pursue this grant. We will research this grant for a potential application next year.
U.S. Department of Justice and Department of Labor Partners for Reentry Opportunities in Workforce Development (PROWD)	8/1/2024	Y	Instruction/ Employment Counseling	\$ 412,000.00	Sub-recipient	Houston-Galveston Area Council	Provides reentry services for individuals formerly in the federal prison system. Services include instructional cost assistance, workforce readiness training, and job placement assistance.	Federal Discretionary Competitive	Original budget was to be \$1,160,000 over the life of the grant; funder revised the budget to \$412,000 over the life of the grant. This would only allow for 1.5 FTEs, so ACC declined.
U.S. Department of Labor Strengthening Community Colleges 4	11/14/2023	Y	CEWD CNC Machining	\$ 1,750,000.00	Primary	N/A	Create a sector-based strategy to align CNC Machining training to employer needs in the region.	Federal Discretionary Competitive	ACC was not selected.
Office of the Governor, Texas Talent Connection Wagner-Peyser 7(b) Grant	4/30/2024	N	TBD	\$ 350,000.00	Primary	N/A	Provides funds that support innovation in workforce development and support workforce training projects that lead to job placement.	State Discretionary Competitive	ACC determined that there was not sufficient time to build a successful application.
U.S. Department of Energy Industrial Assessment Centers Expansion	5/16/2024	N	TBD	\$ 800,000.00	Sub-recipient	University of Texas - El Paso	Provides curriculum and training in green energy principles for manufacturing programs	Federal Discretionary Competitive	Primary applicant, UTEP, chose not to move forward with an applicant.
Greater Texas Foundation Emergency Aid Grant	5/23/2024	N	Student Services	\$ 150,000.00	Primary	N/A	Provides direct emergency aid for students and technical assistance for ACC staff administering the program.	Private / Foundation	ACC determined the implementation time commitment would not be commensurate with the award.
U.S. Department of Labor QUEST Dislocated Workers Grant	8/4/2023	Y	TDCI re-entry	\$ 3,210,737.39	Sub-recipient	Gulf Coast Workforce Board	Provide for a re-entry program like ACC's New Beginnings to be expanded across the Gulf Coast region.	Federal Discretionary Competitive	The primary applicant, GC Workforce Board, did not receive a response from the funder.
Blue Cross Blue Shield of Texas Healthy Campus Grant	9/1/2024	N	Fitness Court	\$ 50,000.00	Primary	N/A	Provide funds toward the cost of constructing a fitness court.	Private / Foundation	The remaining cost of building the court is not currently a budget priority.
DeWalt Grow the Trades Foundation	6/30/2024	N	CTE/CEWD	\$ 100,000.00	Primary	N/A	Provides funds to assist students pursuing skill in the trades.	Private / Foundation	Time insufficient to submit an application
Metallica Scholars Initiative, Cohort 6	6/6/2024	Y	CEWD Patient Care Tech, CNC Machining	\$ 75,000.00	Primary	N/A	Provides scholarships and support for students in Career and Technical Education programs.	Private / Foundation	ACC was not selected.



U.S. Department of Justice Office of Community Oriented Policing Services Safer Outcomes: Enhancing De-Escalation and Crisis Response Training for Law Enforcement	7/30/2024	N	Law Enforcement Academy	up to \$500,000	Primary	TBD	Provides funding to law enforcement training academies to promote safe outcomes during police encounters with persons in crisis through the integration of de-escalation and crisis response training into their curricula	Federal Discretionary Competitive	Time insufficient to submit an application
ECMC Foundation	TBD	Y	Student Services	\$ 167,727.00	Primary	N/A	Funds to create a Student Resource Center to address students' basic needs.	Private / Foundation	Letter of interest was submitted. ACC was not selected to proceed to the application phase.
National Science Foundation Improving Undergraduate STEM Education (IUSE) Hispanic Serving Institutions	9/11/2024	N	Geology	TBD	Primary	Wharton County Junior College	Funds provide for student travel for geological research experiences.	Federal Discretionary Competitive	Insufficient resources to submit an application at this time.

12. **President's Report**
13. **Faculty Senate Report**
14. **Consider Approval of Modern Campus Webpage Hosting**



Your College **Right Now**

Robert J. Exley, PhD  
President

**MEMORANDUM NO: 173-2024**

**TO:** Board of Regents  
**FROM:** Robert J. Exley, PhD *RJE*  
**DATE:** October 10, 2024

**SUBJECT:** Modern Campus Webpage Hosting – Request for Additional Services

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Ms. Beth Nelson, Vice President and CFO provided the following explanation of this request.

At the October 2022 meeting of the Board of Regents, authorization was provided to the President (Memorandum 166-2022) to enter into a three-year agreement with Modern Campus for the provision of services, specifically focused on our public facing website and systems.

Subsequently and as provided for in the agreement, the College has either further engaged Modern Campus for additional services, or the vendor purchased other companies that we were also under contract with, thus moving those agreements under Modern Campus. After careful collaboration with Marketing, Purchasing and the CFO, it was determined that the College would request the cancellation of the existing contract and request a new and updated one-year agreement to include all services. Staff received approval for the cancellation and Modern Campus has provided a new agreement for consideration.

This one-year agreement would cost \$91,963.65 with an option for a second year at a maximum 5% escalation in FY2026.

This purchase satisfies both the State of Texas and ACC Purchasing Policies as Modern Campus is available through the TACCBO Purchasing Cooperative with Collin College as lead agency.

Staff recommends that the Board of Regents authorize the President to enter into a one-year agreement with Modern Campus in the amount of \$91,963.65.

Intended Funding Source: M&O – Marketing  
M&O – IT (Digital Catalog)

RJE:fmj

15. **Consider Approval of Facility Use Fee Increase for Fiscal Year 2025**




Robert J. Exley, PhD  
*President*

**Your College**  **Right Now**

**MEMORANDUM NO: 181-2024**

**TO:** Board of Regents

**FROM:** Robert J. Exley, PhD 

**DATE:** October 9, 2024

**SUBJECT:** Facility Use Fee Increase for Fiscal Year 2025

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Vice President & CFO Beth Nelson facilitated an in-depth conversation with Vice President of Student Services John Matula, Athletic Director Dr. Estevan Vasquez, Vice President of Outreach and Development Wendy Del Bello and affected individuals regarding rental fees for college facilities. These increases are necessary to assist with the cost offset of maintenance and operations at said facilities. Attached you will find facility use fee increase recommendations for Fiscal Year 2025 to be effective immediately.

RJE:fmj

## 2024-2025 Fee Recommendations

Department		Requested By	Description of Request	Old Fee	Amt of Increase/Decrease	Updated or New Fee	Rationale	Effective Date
Athletics	Athletics		Rental of Baseball & Softball Fields	\$0	\$360	\$360	Minimum fee for up to 4 hours. There is currently not a rental rate set for the fields.	Immediately
Athletics	Athletics		Rental of Baseball & Softball Fields	\$0	\$720	\$720	Minimum fee for 4 to 8 hours. There is currently not a rental rate set for the fields.	Immediately
Athletics	Gym		Rental of Gymnasium	\$50 Per Hour	\$25 Per Hour	\$75 Per Hour	Increase of gym rental fee to better align with the market and remain competitive with other facilities.	Immediately
Drama	Theatre		Intelligent Lighting Packages for Rentals	\$0	\$100 base + \$35/performance	\$100 base + \$35/performance	6 Coloursource Cyc 5 Channel Cyc Lights - Units were purchased and require upkeep and programming.	Immediately
Drama	Theatre		Intelligent Lighting Packages for Rentals	\$0	\$50 base + \$50/performance	\$50 base + \$50/performance	4 ETC Lonestar Intelligent Fixtures - Units were purchased and require upkeep and programming.	Immediately
Rentals	Rentals		Cleaning Fee Adjustment for all Facilities	\$25-\$150 Per Rental Event	Removing Sliding Scale	\$100 Per Rental Event	Adjusting cleaning fees across the all facilities from a sliding scale to flat rate.	Immediately

16. **Consider Approval of Contract with Everon Solutions for Electronic Door Access**



Robert J. Exley, PhD  
President

Your College  Right Now

**MEMORANDUM NO: 172-2024**

**TO:** Board of Regents

**FROM:** Robert J. Exley, PhD 

**DATE:** October 10, 2024

**SUBJECT:** Contract with Everon Solutions for Electronic Door Access

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Over the last several years, the software and hardware of electronic exterior door access to all ACC buildings was managed by Touchnet. Specifically, Touchnet was responsible for door point controller, wireless control, and transmitters. Unfortunately, after serious operational issues, ACC staff realized that although some of the hardware was adequate, the software and the integration were not. The ELT, the VP-Information Technology and other staff instigated, through the General Counsel, a termination from this agreement with Touchnet. This termination has been affected and the College has chosen to move in a different direction for this security.

Attached you will find a companion document providing a timeline and history of this issue.

ACC has developed a relationship with Everon Solutions, formerly ADT, to replace the software and some hardware previously provided by Touchnet. Currently installed equipment will remain with minimal exceptions to replace identified items. Plus, an upgrade in transmission and integration abilities will ensue. ACC key leadership and staff believe that this is the best option to move forward and ensure building access and safety. It should be noted that Everon Solutions successfully installed ADA required access equipment to the exterior doors of building A, G and E over the summer of 2024.

Everon Solutions is the sole provider for the same technology at Alvin ISD. This is extremely helpful in case of any required training or security breaches where the agencies will be able to share resources and technology. This purchase meets all the State of Texas and Alvin Community College Purchasing requirements as this agreement is offered through the OMNIA Partners Master Contract R220701 “Facility Technology Integration & Security System Services”.

The initial cost for this agreement is \$200,066.79, plus an annual maintenance (quarterly inspections) of \$11,628.00. A recent hardware evaluation identified the need to replace the existing AD300 locking hardware with conventional access control. This includes the installation of new electrified door hardware, card reader, request to exit, and wire on fourteen (14) exterior doors. ACC staff recommends a door contingency of \$5,950.00 per door for a total door contingency of \$83,300.00

Staff recommends that the Board of Regents authorize the President to enter a contract with Everon Solutions in the amount of \$294,994.79.



Intended Funding Source: M&O – Physical Plant  
M&O – IT (Annual Maintenance)

RJE:fmj



## Timeline with Background Information Regarding Electronic Door Access Issue October 10, 2024

On May 2, 2022, Alvin Community College amended our existing contract with Touchnet for the provision of specific student financial services to the College and added hardware and software for electronic door access for five-years.


In the Summer of 2023: it was widely determined that Touchnet did not have the capability necessary for comprehensive service provision for this contract. Over the previous year both IT and Police collected data where door access or security failed. In fact, there are several instances where PD would literally apply handcuffs or some other locking mechanism to exterior doors in order to provide adequate security. There seemed to be inconsistent problem-solving remedies or actions from Touchnet causing a significant log of call reports to their customer service without reasonable resolutions.

In the Fall of 2023, the ELT charged IT, Police and Administrative Services with the task of determining both a legal mechanism to terminate the Touchnet contract and find a responsible replacement for electronic door security. On October 6, 2023, the President issued a letter to Touchnet advising of a Notice of Default. Subsequently, negotiations with campus, General Counsel and Touchnet representatives netted the College an ad-hoc agreement that would affect complete termination once an alternate provider was secured.

Simultaneously, College administration, including Police, Purchasing, IT and Administration had several meetings with Everon (formerly ADT) to discuss our campus needs and requirements. Everon did a complete campus review and inventory and proposed a solution for moving forward that is acceptable to aforementioned staff. Everon has an agreement with AISD for similar services and, by ACC engaging with Everon ACC would be able to work with parties at AISD to ensure and share campus security, particularly in emergency situations.

17. **Financial Report Ending September 30, 2024**

**MEMORANDUM NO: 183-2024**

**TO:** Board of Regents  
**FROM:** Robert J. Exley, PhD   
**DATE:** October 10, 2024

**SUBJECT:** Financial Report - Year-to-Date Ending September 30, 2024

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Ms. Elizabeth Nelson will provide the monthly financial report for the board.

The monthly report will provide an update of our revenues and expenses year-to-date compared to our budget projections for the 2024-2025 fiscal year. Table 1 provides an overview.

Table 1.

<i>Revenues</i>	<i>M&amp;O Budget</i>	<i>M&amp;O Actual</i>	<i>% of Budget</i>	<i>Remaining Budget</i>
<i>Total Operating Revenues</i>	7,283,058	3,446,239	47.32%	3,836,819
<i>Total Non-Operating Revenues</i>	43,439,441	135,374	0.31%	43,304,067
<i>Total Revenues</i>	50,722,499	3,581,613	7.06%	47,140,886

<i>Expenses</i>	<i>M&amp;O Budget</i>	<i>M&amp;O Actual</i>	<i>% of Budget</i>	<i>Remaining Budget</i>
<i>Total Operating Expenses</i>	50,722,499	3,339,967	6.58%	47,382,532

This represents one month (or 8.33%) of the fiscal year, with operating revenues on track and expenses consistent with projections.

**Alvin Community College**  
**Consolidated Statements of Net Assets**

	<u>September 30, 2024</u>	<u>September 30, 2023</u>	<u>Variance</u>	<u>Explanations/Descriptions</u>
<b>Current Assets</b>				
Cash and cash equivalents	2,800,897	2,809,373	(8,476)	
Short-term investments	24,203,444	20,910,311	3,293,133	
Accounts receivable, net	1,543,921	1,176,840	367,081	Installment Plans outstanding, billing outstanding to sponsors and third parties, grant billings, and CE billings
Prepays	500,968	501,949	(981)	Travel advances and prepaid expenses
Inventories	166,243	457,093	(290,850)	
Total Current Assets	<u>29,215,473</u>	<u>25,855,566</u>	<u>3,359,907</u>	
<b>Noncurrent assets</b>				
Long-term investments	2,000,000	1,000,000	1,000,000	
Capital assets, net	47,029,435	47,360,309	(330,874)	
Total Assets	<u>78,244,908</u>	<u>74,215,875</u>	<u>4,029,033</u>	
<b>Deferred Outflows of Resources</b>				
Deferred outflows - pensions	3,175,990	2,742,173	433,817	TRS pension
Deferred outflows - OPEB	7,089,514	9,508,808	(2,419,294)	OPEB
Total Deferred Outflows of Resources	<u>10,265,504</u>	<u>12,250,981</u>	<u>(1,985,477)</u>	
<b>Liabilities</b>				
Accounts payable & accrued liabilities	265,104	305,394	(40,290)	
Net pension liability	10,460,057	4,646,479	5,813,578	
Net OPEB liability	22,655,135	30,508,483	(7,853,348)	
Funds held for others	51,942	52,578	(636)	Agency funds - groups, clubs, etc on campus
Deferred revenues	-	-	-	Grants paid in advance and fall registrations
Compensated absences	536,436	536,436	-	
Bonds payable, net of premiums	1,661,601	3,120,000	(1,458,399)	Annual payment
Tax note payable, net of premiums	17,955,000	18,820,000	(865,000)	Annual payment
Total Liabilities	<u>53,585,275</u>	<u>57,989,370</u>	<u>(4,404,095)</u>	
<b>Deferred Inflows of Resources</b>				
Deferred inflows - pensions	1,773,321	1,987,835	(214,514)	TRS pension
Deferred inflow - OPEB	5,969,497	7,293,974	(1,324,477)	OPEB
Deferred inflow - premium on tax note	2,051,072	2,332,712	(281,640)	
Total Deferred Inflows of Resources	<u>9,793,890</u>	<u>11,614,521</u>	<u>(1,820,631)</u>	
<b>Net Assets</b>				
Fund Balance - Equity	<u>25,131,247</u>	<u>16,862,965</u>	<u>8,268,282</u>	
Total Net Assets	<u><u>25,131,247</u></u>	<u><u>16,862,965</u></u>	<u><u>8,268,282</u></u>	

**Alvin Community College**  
**Consolidated Statements of Revenue and Expense**  
**September 30, 2024 and September 30, 2023**

	Year-To-Date					Prior Year-To-Date				
	All Other		M&O	Remaining	%	All Other		Amended	Remaining	%
	Funds	Actual	Budget	Budget		M&O	Actual	Budget	Budget	
<b>Revenues</b>										
<b>Operating revenues</b>										
Tuition and fees	941,297	3,441,827	7,213,058	(3,771,231)	47.72%	653,840	3,280,900	6,986,349	(3,705,449)	46.96%
Federal grants and contracts	1,401,796	-	-	-	0.00%	(43,031)	-	-	-	0.00%
State grants	207,798	-	-	-	0.00%	113,303	-	-	-	0.00%
Local grants	-	-	-	-	0.00%	110,704	-	-	-	0.00%
Auxiliary enterprises	334,334	-	-	-	0.00%	272,502	-	-	-	0.00%
Other operating revenues	7,451	4,412	70,000	(65,588)	6.30%	88,481	3,802	70,000	(66,198)	5.43%
<b>Total operating revenues</b>	<b>2,892,676</b>	<b>3,446,239</b>	<b>7,283,058</b>	<b>(3,836,819)</b>	<b>47.32%</b>	<b>1,195,799</b>	<b>3,284,702</b>	<b>7,056,349</b>	<b>(3,771,647)</b>	<b>46.55%</b>
<b>Expenses</b>										
<b>Operating expenses</b>										
Administrative	-	1,071,041	11,949,948	10,878,907	8.96%	-	1,079,038	11,654,194	10,575,156	9.26%
Institutional	-	475,243	10,965,056	10,489,813	4.33%	-	899,822	10,876,865	9,977,043	8.27%
Technical Instruction	-	559,005	7,577,766	7,018,761	7.38%	-	531,513	7,017,594	6,486,081	7.57%
Academic Instruction	-	676,644	9,925,917	9,249,273	6.82%	-	662,640	8,990,048	8,327,408	7.37%
Student Services	-	398,138	5,335,706	4,937,568	7.46%	-	329,176	2,716,667	2,387,491	12.12%
Physical Plant	-	159,896	4,968,106	4,808,210	3.22%	-	200,415	4,716,787	4,516,372	4.25%
Unbudgeted Unrestricted (Fund 12)	288,688	-	-	-	0.00%	456,430	-	-	-	0.00%
Continuing Education	64,298	-	-	-	0.00%	57,322	-	-	-	0.00%
Auxiliary Enterprises	139,756	-	-	-	0.00%	136,847	-	-	-	0.00%
Local Grants	-	-	-	-	0.00%	-	-	-	-	0.00%
TPEG	50,811	-	-	-	0.00%	64,203	-	-	-	0.00%
Institutional Scholarships	68,624	-	-	-	0.00%	69,077	-	-	-	0.00%
State Grants	291,866	-	-	-	0.00%	161,530	-	-	-	0.00%
Federal Grants	2,348,177	-	-	-	0.00%	2,079,907	-	-	-	0.00%
Donor Scholarships	144,059	-	-	-	0.00%	120,178	-	-	-	0.00%
Unexpended Plant Fund	-	-	-	-	0.00%	826	-	-	-	0.00%
Depreciation	-	-	-	-	0.00%	-	-	-	-	0.00%
Debt Retirement	-	-	-	-	0.00%	205	-	-	-	0.00%
Gain on Sale of Property	-	-	-	-	0.00%	-	-	-	-	0.00%
Tax maintenance Note	-	-	-	-	0.00%	(164,105)	-	-	-	0.00%
<b>Total operating expenses</b>	<b>3,396,279</b>	<b>3,339,967</b>	<b>50,722,499</b>	<b>47,382,532</b>	<b>6.58%</b>	<b>2,982,420</b>	<b>3,702,604</b>	<b>45,972,155</b>	<b>42,269,551</b>	<b>8.05%</b>
Operating Gain/(Loss)	(503,603)	106,272	(43,439,441)	(51,219,351)		(1,786,621)	(417,902)	(38,915,806)	(46,041,198)	
<b>Nonoperating revenues</b>										
State appropriations*	-	-	9,974,942	(9,974,942)	0.00%	-	-	9,526,054	(9,526,054)	0.00%
State appropriations - FAST Funding	-	-	710,000	(710,000)	0.00%	-	-	-	-	0.00%
Property tax revenue - Current	1,293	41,283	32,254,499	(32,213,216)	0.13%	1,162	17,537	28,889,752	(28,872,215)	0.06%
Property tax revenue - Delinquent	733	-	-	-	0.00%	314	5,816	-	5,816	0.00%
Property tax revenue - Interest & Penalties	440	-	-	-	0.00%	624	7,378	-	7,378	0.00%
Investment income	1,068	71,445	500,000	(428,555)	14.29%	4,637	(74,768)	500,000	(574,768)	-14.95%
Other non-operating revenues	15,650	22,646	-	22,646	0.00%	28,198	226	-	226	0.00%
<b>Total nonoperating revenues</b>	<b>19,184</b>	<b>135,374</b>	<b>43,439,441</b>	<b>(43,304,067)</b>	<b>0.31%</b>	<b>34,935</b>	<b>(43,811)</b>	<b>38,915,806</b>	<b>(38,959,617)</b>	<b>-0.11%</b>
<b>Provided by the State</b>										
Revenue for Insurance and Retirement	-	75,416	-	75,416	0.00%	-	64,971	-	64,971	0.00%
State Insurance Match	-	-	-	-	0.00%	-	-	-	-	0.00%
State Retirement Match	-	(75,416)	-	(75,416)	0.00%	-	(64,971)	-	(64,971)	0.00%
State Retiree Insurance	-	-	-	-	0.00%	-	-	-	-	0.00%
<b>Increase/(decrease) in net assets</b>	<b>(484,419)</b>	<b>241,646</b>	<b>-</b>	<b>(94,523,418)</b>		<b>(1,751,686)</b>	<b>(461,713)</b>	<b>-</b>	<b>(85,000,815)</b>	

\* State Approp portion generated by CE =

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\* Institutional Reserve

22,757,958

22,757,958

**Alvin Community College**  
**Consolidated Statements of Revenue and Expense**  
**September 30, 2024 and September 30, 2023**

	Year-To-Date					Prior Year-To-Date				
	All Other Funds Actual	M&O Actual	M&O Budget	Remaining Budget	% of Budget	All Other Funds Actual	M&O Actual	Amended M&O Budget	Remaining Budget	% of Budget
Revenues										
Operating revenues										
Total operating revenues	2,892,676	3,446,239	7,283,058	(3,836,819)	47.32%	1,195,799	3,284,702	7,056,349	(3,771,647)	46.55%
Nonoperating revenues										
Total nonoperating revenues	19,184	135,374	43,439,441	(43,304,067)	0.31%	34,935	(43,811)	38,915,806	(38,959,617)	-0.11%
Less Expenses										
Operating expenses										
Total operating expenses	(3,396,279)	(3,339,967)	(50,722,499)	(47,382,532)	6.58%	(2,982,420)	(3,702,604)	(45,972,155)	(42,269,551)	8.05%
Increase/(decrease) in net assets	(484,419)	241,646	-	(94,523,418)		(1,751,686)	(461,713)	-	(85,000,815)	

\* State Approp portion generated by CE =

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\* Institutional Reserve

22,757,958

22,757,958

**Alvin Community College**  
**Continuing Education Statement of Revenue and Expense**  
**September 30, 2024**

	Year-To-Date					
	Actual Revenue	TPEG	Exemptions	Net Revenue	Actual Expense	Net Margin
Administration	-	220	(3,660)	(3,440)	27,838	(31,278)
Dental Assistant	10,521	(631)		9,890	603	9,287
Emergency Medical Tech	24,510	(1,471)		23,039	530	22,509
Phlebotomy	9,590	(575)		9,015		9,015
Certified Nursing / Medication Aide	29,921	(1,795)		28,126	3,111	25,015
Patient Care	-	-		-	858	(858)
Biotech	5,348	(321)		5,027	2,113	2,914
Truck Driving	21,404	(1,284)		20,120	15,120	5,000
Security Guard	-	-		-	530	(530)
Kids College	-	-		-		-
Education to Go	-	-		-		-
Occupational Health & Safety	988	-		988	156	832
Computer Aid	306	(18)		288		288
Community Programs	-	-		-	244	(244)
Clinical Medical Assistant	10,675	(641)		10,035	1,564	8,471
Machinist Program	10,925	(656)		10,270	2,542	7,728
STRIVE	66,520	(3,708)		62,812	8,333	54,479
CE-Restaurant	-	-		-	756	(756)
Corporate College	-	-		-		-
CE Options Program	-	-		-		-
Testing	-	-		-		-
Total	190,708	(10,880)	(3,660)	176,168	64,298	111,870

\*2.58% of the state appropriation for FY23/24 is attributed to CE hours. This funding is used to offset administrative costs.



Alvin Community College  
 Auxiliary Profit/(Loss) Statement Year-To-Date Through September 30, 2024 and September 30, 2023

	Parking	Student Activities	Bookstore	Vending	Childcare	Fitness Center	Total	Prior Year-To-Date
<b>Revenue</b>								
Sales & services	126,525		63,590	874	40,735	2,487	234,211	185,660
Student Fees		100,123					100,123	86,842
	126,525	100,123	63,590	874	40,735	2,487	334,334	272,502
<b>Expenses</b>								
Purchases & Returns			39,021				39,021	30,740
Salaries	4,482	13,170	19,272		27,356	4,738	69,019	63,649
Staff Benefits	1,489	1,850	4,820		8,155	120	16,435	17,033
Supplies & Other Operating Expenses	10,593		843		2,801		14,236	22,024
Equipment							-	-
Bank Charges			1,046				1,046	3,401
Scholarships							-	-
	16,564	15,020	65,002	-	38,312	4,858	139,756	136,847
<b>Excess revenue over expenses</b>	<b>109,961</b>	<b>85,103</b>	<b>(1,412)</b>	<b>874</b>	<b>2,423</b>	<b>(2,371)</b>	<b>194,578</b>	<b>135,655</b>
<b>Assets:</b>								
Cash & Petty Cash			2,513				2,513	2,513
Accounts Receivable			135,057				135,057	61,421
Interfund Receivables	(38,027)	352,893	676,753	7,433	(118,310)	(56,569)	824,172	578,371
Inventory			166,243				166,243	457,093
<b>Total Assets</b>	<b>(38,027)</b>	<b>352,893</b>	<b>980,565</b>	<b>7,433</b>	<b>(118,310)</b>	<b>(56,569)</b>	<b>1,127,985</b>	<b>1,099,397</b>
<b>Liabilities:</b>								
Accounts Payable/Gift Certificates	4,214	1,585	30,278	3	4,908	76	41,065	39,908
Deferred Revenue							-	-
<b>Total Liabilities</b>	<b>4,214</b>	<b>1,585</b>	<b>30,278</b>	<b>3</b>	<b>4,908</b>	<b>76</b>	<b>41,065</b>	<b>39,908</b>
Restricted Fund Balance (includes inventories)			166,243				166,243	457,093
Unrestricted Fund Balance	(42,241)	351,308	784,044	7,430	(123,218)	(56,645)	920,677	602,397
<b>Total Liabilities &amp; Fund Balance</b>	<b>(38,027)</b>	<b>352,893</b>	<b>980,565</b>	<b>7,433</b>	<b>(118,310)</b>	<b>(56,569)</b>	<b>1,127,985</b>	<b>1,099,397</b>

**Alvin Community College**  
**Auxiliary Profit/(Loss) Statement - Year-To Date Through September 30, 2023**

	<u>Parking</u>	<u>Student Activities</u>	<u>Bookstore</u>	<u>Vending</u>	<u>Childcare</u>	<u>Fitness Center</u>	<u>Total</u>
<b>Revenue</b>							
Sales & services	110,505		37,759	-	35,733	1,663	185,660
Student Fees		86,842					86,842
	110,505	86,842	37,759	-	35,733	1,663	272,502
<b>Expenses</b>							
Purchases & Returns			30,740				30,740
Salaries	5,027	4,076	19,943		23,720	10,882	63,649
Staff Benefits	1,434	967	4,862		8,408	1,362	17,033
Supplies & Other Operating Expenses	17,744	1,336	304		2,514	125	22,024
Equipment							-
Building Repairs							-
Bank Charges			2,430		970	1	3,401
Scholarships							-
	24,205	6,380	58,280	-	35,612	12,370	136,847
<b>Excess revenue over expenses</b>	<b>86,300</b>	<b>80,462</b>	<b>(20,521)</b>	<b>-</b>	<b>121</b>	<b>(10,707)</b>	<b>135,655</b>
<b>Assets:</b>							
Cash & Petty Cash			2,513				2,513
Accounts Receivable			61,421				61,421
Interfund Receivables	(26,523)	308,063	378,799	2,887	(77,142)	(7,713)	578,371
Inventory			457,093				457,093
<b>Total Assets</b>	<b>(26,523)</b>	<b>308,063</b>	<b>899,825</b>	<b>2,887</b>	<b>(77,142)</b>	<b>(7,713)</b>	<b>1,099,397</b>
<b>Liabilities:</b>							
Accounts Payable/Gift Certificates	4,214	1,585	29,129		4,908	71	39,908
Deferred Revenue							-
<b>Total Liabilities</b>	<b>4,214</b>	<b>1,585</b>	<b>29,129</b>	<b>-</b>	<b>4,908</b>	<b>71</b>	<b>39,908</b>
Restricted Fund Balance (includes inventories)		-	457,093	-			457,093
Unrestricted Fund Balance	(30,737)	306,478	413,603	2,887	(82,050)	(7,784)	602,397
<b>Total Liabilities &amp; Fund Balance</b>	<b>(26,523)</b>	<b>308,063</b>	<b>899,825</b>	<b>2,887</b>	<b>(77,142)</b>	<b>(7,713)</b>	<b>1,099,397</b>

18. **Adjournment**