

Regular Meeting
Thursday, November 20, 2025 12:50 PM

ALVIN COMMUNITY COLLEGE
3110 Mustang Road
Alvin, TX 77511

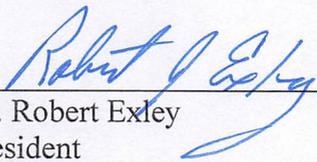
Agenda

1. **Call to Order**
2. **Certification of Posting of Notice**

**CERTIFICATION OF POSTING OF NOTICE TO THE
REGULAR MEETING OF THE
ALVIN COLLEGE DISTRICT
BOARD OF REGENTS
NOVEMBER 20, 2025**

It is hereby certified that a notice of this meeting was posted on the 14th day of November 2025, in a place convenient to the public on the Alvin College campus as required by Section 551.002, *Texas Government Code*.

Signed this 14th day of November 2025.



Dr. Robert Exley
President

3. **Presentations of the Top-Scoring Architectural and Engineering Firms for RFQ #ACC 26-014 for Upgrading the College's Mechanical Systems, Electrical Infrastructure, Plumbing Systems, Fire Protection Systems, and Technology and Security Systems**
 - 3.A. GPD Group
 - 3.B. Stantec
 - 3.C. PBK
 - 3.D. Corgan
4. **Consider Final Ranking for Top-Scoring Architectural and Engineering Firms for RFQ #ACC 26-014**



Robert J. Exley, PhD
President

MEMORANDUM NO: 176-2025

TO: Board of Regents
FROM: Robert J. Exley, PhD 
DATE: November 11, 2025
SUBJECT: Final Ranking for Top-Scoring Architectural/Engineering Firms for RFQ #ACC 26-014

The purpose of this item is to request Board approval of the final ranking of Architectural/Engineering (A&E) firms interviewed on November 20, 2025, as part of RFQ #ACC 26-014.

Following the Board interviews, members will score and collectively rank the firms. A motion will then be made to approve the ranking order of all firms, establishing a clear priority list for subsequent negotiation and contracting steps.

Requested Board Action:

That the Board of Regents approves the final ranking of the four A&E firms as presented and formally adopts the order of ranking for use in subsequent contract negotiations.

RJE:fmj

5. **Consider Authorization for the President to Negotiate & Execute a Contract with the Architectural and Engineering Firm Selected by the Board for RFQ #ACC 26-014, or an Alternative Firm in the Order of Ranking**



Robert J. Exley, PhD
President

MEMORANDUM NO: 177-2025

TO: Board of Regents

FROM: Robert J. Exley, PhD

A handwritten signature in blue ink, appearing to read "RJE", is placed over the printed name of Robert J. Exley.

DATE: November 11, 2025

SUBJECT: Authorization for the President to Negotiate and Execute a Contract with the Architectural and Engineering Firm Selected by the Board, or an Alternative Firm in the Order of Ranking

Upon approval of the A&E firm ranking, Board authorization is requested for the President to negotiate and execute a contract with the top-ranked firm in accordance with procurement procedures and legal counsel guidance.

If negotiations with the top-ranked firm fail, authorization is further requested to proceed in the order of ranking until a successful contract is executed. Legal counsel will review and approve the final contract before execution.

Requested Board Action:

That the Board of Regents authorizes the President to negotiate and execute a contract with the highest-ranked A&E firm, and, if necessary, proceed in order of ranking to finalize an agreement.

RJE:fmj

6. **Board Recognitions**
7. **Executive Session**
8. **Call to Order**
9. **Pledge**
10. **Invocation**
11. **Citizen Inquiries**
12. **Board Chairman Report/Comments**
13. Information Items
 - 13.A. Personnel Action (Replacement): Admissions Specialist — Transcripts



Robert J. Exley, PhD
President

MEMORANDUM NO: 180-2025

TO: Board of Regents
FROM: Robert J. Exley, PhD 
DATE: November 10, 2025

SUBJECT: Personnel Action – Replacement Position, Admissions Specialist - Transcripts

The individual listed below has been recommended to fill the full-time Admissions Specialist - Transcripts position to replace Amanda Brilliant.

Funding Source: 11-6-15100-61305

Candidate

Recommended: **Brittany Hernandez**

Education: University of Houston – Clear Lake
Bachelor of Arts, Humanities

- Minor in Literature
- Minor in Teacher Education

Alvin Community College
Associate of Arts, General Studies

Brittany Hernandez is currently employed with Alvin Community College as a part-time Academic Coach and brings experience in higher education and at a local school district.

Grade 109 – 2025 - 2026 Staff Schedule

RJE:fmj

JOB DESCRIPTION

Job Title:	Admissions Specialist – Transcripts (PID 193)		
Department:	Registrar	FLSA Status:	Non-Exempt
Reports To:	Registrar	Job Category:	TSCM
Grade Level:	109		
HR approved:	Jessica Eddy	Date:	9/12/2025
Last updated by:	Dana Pence	Date:	9/12/2025

SUMMARY

The Admissions Specialist - Transcripts provides general student services for prospective and current credit students.

ESSENTIAL DUTIES AND RESPONSIBILITIES include the following.

- Serves as primary backup to the Admissions Analyst – Applications
- Acts as an information source to students and personnel of Alvin Community College (ACC)
- Releases departmental holds
- Triage students' needs and makes referrals for academic advising, career and personal counseling
- Guides and directs students on the use of the Apply Texas application
- Acts as primary back up for Change of Major Program requests
- Accepts documentation and forms needed for admission and registration
- Serves as a general information source for the campus constituency and students with regard to ACC services and activities
- Serves as the central distribution and collection point for departmental mail and e-mail
- Opens and routes all incoming departmental correspondence
- Answers general information inquiries directed to the main Registrar's Office extension
- Determines specific needs of the caller and makes referrals as necessary
- Must maintain knowledge of THECB policies that affect students, and federal privacy laws
- Processes all college transcripts received and all outgoing transcripts in electronic format (loads receipt, TSI information, credentials, and core curriculum completion, etc) and paper format when necessary
- Responsible for collecting reverse transfer lists for the graduation specialist
- Maintains and posts information from FERPA forms
- Processes grade changes to student academic records submitted by faculty
- Sends notification to student and instructor of record of grade change completion
- Conducts record cleanup for the No-Show applicants (group project at every term census date)
- Maintains all departmental forms
- Backup to Admissions Specialist - Applications in processing paper format transcripts
- Other related duties as assigned by the Registrar

QUALIFICATIONS

To perform this job successfully, an individual must be able to perform the essential duties and responsibilities listed above. The qualifications listed below are representative of the education, experience, knowledge, skills, and/or abilities required.

REQUIRED QUALIFICATIONS

- High school diploma or equivalent
- One (1) year of related customer service experience

PREFERRED QUALIFICATIONS

- Associate degree or higher
- Bilingual – English/Spanish

KNOWLEDGE, SKILLS, AND ABILITIES

- Knowledge of Microsoft Office applications required
- Typing, filing and general office skills are required
- Requires demonstrated customer service skills
- Requires accuracy and attention to detail
- Requires stamina during peak periods
- Must be able to problem solve and think creatively
- Must have excellent interpersonal and communication skills
- Ability to follow general procedures, yet make decisions on an individual basis
- Must have the dexterity required to operate keyboard-based equipment such as computers
- Ability to work extended office hours during peak periods of registration and during the peak application season

WORK ENVIRONMENT

The incumbent typically works in an office environment and uses a computer, telephone and other office equipment as needed to perform duties. The noise level in the work environment is typical of that of an office. Incumbent may encounter frequent interruptions throughout the work day.

PHYSICAL DEMANDS

The employee is regularly required to sit, talk, or hear; frequently required to use repetitive hand motion, handle or feel, and to stand, walk, reach, bend or lift up to twenty (20) pounds.

Alvin Community College is an equal opportunity institution and does not discriminate against anyone on the basis of race, religion, color, sex, pregnancy, gender equity, sexual orientation, parental status, national origin, age, disability, family medical history or genetic information, political affiliation, military service or veteran's status.

This is a security sensitive position and requires a criminal history and/or motor vehicle records check.

This job description in no way states or implies that these are the only duties to be performed by the employee occupying this position. Employees will be required to follow any other job-related instructions and to perform any other job-related duties requested by their supervisor.

This job description may be revised upon development of other duties and changes in responsibilities.

X

EMPLOYEE PRINTED NAME

X

SUPERVISORS PRINTED NAME

X

EMPLOYEE SIGNATURE AND DATE

X

SUPERVISOR SIGNATURE AND DATE

Sign and return to HR for placement into employee personnel file.

13.B. Personnel Action (Replacement): Campus Police Sergeant



Robert J. Exley, PhD
President

MEMORANDUM NO: 181-2025

TO: Board of Regents

FROM: Robert J. Exley, PhD

A handwritten signature in blue ink, appearing to read "RJE", is placed over the printed name "Robert J. Exley, PhD".

DATE: November 10, 2025

SUBJECT: Personnel Action – Replacement Position, Campus Police Sergeant

The individual listed below has been recommended to fill the full-time Campus Police Sergeant position to replace Chase Dillman.

Funding Source: 11-7-10400-61305

Candidate

Recommended: Chad Leveritt

Education:

Stephen F. Austin State University

Bachelor of Business Administration

- Marketing and Management

Texas Commission on Law Enforcement (TCOLE)

- Master Peace Officer Certification
- Advanced Peace Officer Certification
- Intermediate Peace Officer Certification
- Basic Peace Officer License
- Peace Officer License
- Reserve Peace Officer License

Officer Leveritt currently serves as a full-time Campus Police Officer at Alvin Community College. He brings more than 25 years of combined experience in law enforcement and fire service, including 14 years of direct experience in higher education law enforcement and public safety. Prior to joining Alvin Community College, he served as Chief and Director of Campus Safety at Brazosport College.

Grade P2 - 2025 - 2026 Campus Police Salary Schedule

RJE:fmj

JOB DESCRIPTION

Job Title:	Sergeant, Campus Police (PID: 202)		
Department:	Campus Police	FLSA Status:	Non-Exempt
Reports To:	Chief, Campus Police	Job Category:	TSCM
Grade Level:	P2		
HR approved:	Jessica Eddy	Date:	10/15/2025
Last updated by:	Chief Ronny Phillips and Sgt. Jessica Trevino	Date:	10/15/2025

SUMMARY

The Sergeant of Campus Police will perform all duties required of patrol officers. In addition to these duties, the Sergeant will supervise, conduct criminal investigations, background investigations, coordinate the oral review board process, coordinate inner-departmental training and maintain training records for the Department, as well as other duties that fall outside of normal patrols or investigation as assigned by the Chief of Police.

ESSENTIAL DUTIES AND RESPONSIBILITIES

Patrol:

- Perform all patrol duties as required
- Responsible for the monthly schedule for patrol officers
- Supervise emergency operations
- Maintains all departmental equipment

Investigations

- Supervises all criminal investigations, including the background investigation process for department applications, to insure all required reports are completed and filed with the District Attorney's office
- Supervisor of department's criminal investigations, including the background investigation process for department applications

Training

- Serves as departments Field Training coordinator, including training record maintenance for the department's officers
- Serves as departments Field Training Supervisor, Field Training Evaluator and Field Training officer when needed, including maintaining training records for departments

Administrative

- Serves as second in Chain of Command for the department and as an on-call supervisor
- Supervisor of Communications, assist in budget planning
- Will maintain all records pertaining to all investigations (criminal and non-criminal cases)
- Maintains the computer report writing system for the department
- Responsible for end of year statistical data
- Responsible for all new officers hire in paperwork

Public Service

- Will conduct public service seminars when requested
- Other duties may be assigned by the Chief of Police

QUALIFICATIONS

To perform this job successfully, an individual must be able to perform the essential duties and responsibilities listed above. The qualifications listed below are representative of the education, experience, knowledge, skills, and/or abilities required.

REQUIRED QUALIFICATIONS

- Must have high school diploma or GED
- Must be a state licensed Texas Peace officer
- Must be a certified Field Training Officer
- Must have an Advanced TCOLE certificate or higher
- Must have a Texas Commission on Law Enforcement Basic Instructor Certificate or obtain one within the first year after promotion
- Minimum of four (4) years of experience in law enforcement

PREFERRED QUALIFICATIONS

- An Associate's degree in criminal justice, law enforcement, public administration or related field
- Minimum of four (4) years of experience in law enforcement in an educational setting
- Bilingual English/Spanish

KNOWLEDGE, SKILLS, AND ABILITIES

- Have a strong knowledge and understanding of criminal law.
- Have a working knowledge of computers.
- Requires good communication skills and should be able to resolve situations between departmental and non-departmental persons.

WORK ENVIRONMENT

Must be able to maintain emotional control under stress. Strenuous walking, standing, and climbing; ability to operate a motor vehicle; specific hearing and visual requirements, ability to control sudden violent or extreme physical acts of others and exhibit rapid mental and muscular coordination simultaneously. May be subject to adverse and hazardous working conditions, including violent and armed confrontations. Work outdoors in varying climate conditions; drive in different areas of district at odd hours; on call up to twenty-four (24) hours a day. The ability to perform shift work that may include days, evenings or nights.

PHYSICAL DEMANDS

Frequently required to stand, walk, sit, and talk or hear. The employee is occasionally required to use hands to finger, handle, or feel objects, tools, or controls; reach with hands and arms; climb or balance; stoop, kneel, crouch, or crawl; and taste or smell. The employee must frequently lift and/or move up to fifty (50) pounds and occasionally lift one-hundred (100) pounds or more. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus.

Alvin Community College is an equal opportunity institution and does not discriminate against anyone on the basis of race, religion, color, sex, pregnancy, gender equity, sexual orientation, parental status, national origin, age, disability, family medical history or genetic information, political affiliation, military service or veteran's status.

This is a security sensitive position and requires a criminal history and/or motor vehicle records check.

This job description in no way states or implies that these are the only duties to be performed by the employee occupying this position. Employees will be required to follow any other job-related instructions and to perform any other job-related duties requested by their supervisor.

This job description may be revised upon development of other duties and changes in responsibilities.

X

EMPLOYEE PRINTED NAME

X

SUPERVISORS PRINTED NAME

X

EMPLOYEE SIGNATURE AND DATE

X

SUPERVISOR SIGNATURE AND DATE

Sign and return to HR for placement into employee personnel file.

13.C. Personnel Action (Replacement): Research Assistant



Robert J. Exley, PhD
President

MEMORANDUM NO: 184-2025

TO: Board of Regents
FROM: Robert J. Exley, PhD 
DATE: November 10, 2025
SUBJECT: Personnel Action – Replacement Position, Research Assistant

The individual listed below has been recommended to fill the full-time Research Assistant to replace Anthony Pellicano.

Funding Source: 11-7-10450-61305

Candidate

Recommended: Dr. Heidi Ziemer

Education: Rice University
Doctor of Philosophy - Psychology
California State University
Bachelor of Arts – Psychology

Dr. Heidi Ziemer has over 15 years of research and teaching experience in higher education.

Her current position at Alvin College is Adjunct, Psychology. She has served in this role since July 2024 and has been teaching Dual Enrollment courses.

Grade 108, 2025 - 2026 / Staff Salary Schedule

RJE:fmj

JOB DESCRIPTION

Job Title:	Research Assistant (PID: 700)		
Department:	Institutional Effectiveness & Research (IER)	FLSA Status:	Non-Exempt
Reports To:	Director, IE	Grade Level:	108
ORP Eligible:	No	Contractual Position:	No
Safety Sensitive:	Yes	Job Category:	TSCM
HR approved:	Human Resources/LG	Date:	9/2/2025
Last updated by:	Dean, IER/PS	Date:	8/29/2025

SUMMARY

This position will assist the Office of Institutional Effectiveness & Research (OIER) with college assessment and reporting, including course evaluations, departmental surveys, institution-wide surveys such as CCSSE, SENSE, CCFSSSE, Unit Planning, PLO and comprehensive program review.

ESSENTIAL DUTIES AND RESPONSIBILITIES include the following.

- Assists in all elements of the credit course evaluations during each of the academic semesters
- Coordinates, prepares, distributes, tracks, supports, and manages the CEWD course evaluations
- Creates templates, support, and scans all paper OIER surveys and evaluations for the college
- Assists in coordinating, preparing, distributing, tracking, supporting, and managing electronic surveys in SurveyMonkey
- Prepares course packets and assists in coordinating the institution-wide CCSSE, SENSE, CCFSSSE surveys
- Assists with national, state, and federal survey data collection and reporting such as state CBM reports and IPEDS
- Provide data tracking for the annual college-wide Unit Planning and PLO process and provide support for the Comprehensive Program Review process
- Researches and collects standard college assessment data for inclusion in major college reports
- Assists with simple analysis of survey results
- Provides training and support in the use of Course Evaluations module for faculty
- Other related duties as assigned

QUALIFICATIONS

To perform this job successfully, an individual must be able to perform the essential duties and responsibilities listed above. The qualifications listed below are representative of the education, experience, knowledge, skills, and/or abilities required.

REQUIRED QUALIFICATIONS

- Completion of high school or equivalent
- Six (6) months experience in an office/professional setting (including administration or clerical)

PREFERRED QUALIFICATIONS

- Data reporting/management or project coordination
- Prior scanning experience
- Bilingual English/Spanish

KNOWLEDGE, SKILLS, AND ABILITIES

- Demonstrated computer proficiency and comfort with various software programs
- Must have the ability to coordinate a variety of tasks simultaneously and to provide a quick response

WORK ENVIRONMENT

The incumbent typically works in an office environment and uses a computer, telephone and other office equipment as needed to perform duties. The noise level in the work environment is typical of that of an office. Incumbent may encounter frequent interruptions throughout the work day.

PHYSICAL DEMANDS

The employee is regularly required to sit, talk, or hear; frequently required to use repetitive hand motion, handle or feel, and to stand, walk, reach, bend or lift up to twenty (20) pounds.

This job description in no way states or implies that these are the only duties to be performed by the employee occupying this position. Employees will be required to follow any other job-related instructions and to perform any other job-related duties requested by their supervisor.

This job description may be revised upon development of other duties and changes in responsibilities.

X

EMPLOYEE PRINTED NAME

X

SUPERVISORS PRINTED NAME

X

EMPLOYEE SIGNATURE AND DATE

X

SUPERVISOR SIGNATURE AND DATE

Sign and return to HR for placement into employee personnel file.

13.D. Headcount Report

ALVIN COMMUNITY COLLEGE

EMPLOYEE CATEGORIES

FALL 2025

11/4/2025

NOVEMBER

	Budgeted 2025-26	NOVEMBER 2025	HR Vacancies
Administrative	16	15	1
*Professional	98	91	6
Faculty	132	125	7
**Technical Support, Clerical & Maintenance (TSCM)	134	126	8
Total Full-Time (FT) Employees	380	357	22

*Count includes 4 grant funded *professional* employees with 1 vacancy

**Count includes 1 vacancy

13.E. Resignation/Retirement Report

Resignation / Termination Report

	Name	Position / Department	Last Day Worked	Reason
1	Hayley Collins	Associate Teacher / ACC Lab School	12/16/2025	Resignation
2	Brian Berger	Chemistry	12/31/2025	Resignation
3	Debra Fontenot	Dean, Health Sciences	12/31/2025	Retirement
4	Andrea Hendon Busch	Office Administration	12/31/2025	Retirement
5	Cristy Rosales	Student A/R Specialist	12/31/2025	Resignation
6				
7				
8				
9				
10				

14. **Consent Agenda**

14.A. **Minutes for the October 30, 2025 Regular Board Meeting**

**ALVIN COMMUNITY COLLEGE
REGULAR MEETING OF OCTOBER 30, 2025
OFFICIAL MINUTES**

The Board of Regents of Alvin Community College met in a regular session on the 30th day of October at 6:00 p.m., with the following members, administrative personnel, and guests present:

Regents Present

'Bel Sanchez	Chairman
Jody Droege	Vice-Chair
Patty Hertenberger	Secretary
Jim Crumm	Regent
Yvette Reyes-Hall	Regent
Mike Pyburn	Regent
Darren Shelton	Regent
Michael Hoover	Regent
Breah Knappe	Regent

ACC Administration Present

Robert Exley	President, Alvin Community College
Stacy Ebert	Alvin Community College
Beth Nelson	Alvin Community College
John Matula	Alvin Community College
Wendy Del Bello	Alvin Community College
Kelly Klimpt	Alvin Community College
Kelley Peatross	Alvin Community College

ACC Employees & Guests Present

Bryan Hinshaw	Lindsey Hindman	John Murray, Jr
Debra Fontenot	Kyle Marasckin	Kyle Stone
Felicia Jimenez	Patty Sanchez	John Tompkins
Harold Griffin	LaVonna Miller	Officer Dillman
Huff Mann	Scott Turnbough	
Jessica Eddy	Leigh Ann Moore	

Call to Order

Chair Sanchez called the meeting to order at 6:02 p.m.

Certification of Posting of Notice

Certification of the posting of the notice as listed in the agenda was acknowledged. Dr. Exley certified that a notice of the meeting was posted in accordance with Title 5, Chapter 551, Texas Government Code.

Executive Session

For the purpose of a private consultation with its attorney when seeking the advice of its attorney, in accordance with Tex. Gov't Code Section 551.071; Deliberate the purchase, exchange, lease, or value of real property, if deliberation in an open meeting would have a detrimental effect on the position of the governmental body in negotiations with a third person, in accordance with Tex. Gov't Code Section 551.072; To deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; or to hear a complaint or charge against an officer or employee, in accordance with Tex. Gov't Code Section 551.074.

The meeting was called back into session by Chair Sanchez at 6:59 p.m.

Pledge and Invocation

Invocation was delivered by Regent Crumm.

Citizen Inquiries

Dick Tyson, spoke on the awards and honors.

Board Comments

The Regents commented on attending ACCT Leadership Congress, sad about the Fall Festival cancellation, the drone show was impressive, upcoming ACC community programs, Community Advisory was a great turnout, the upcoming ACC Foundation Gala, Pearland Chamber luncheon with the County Judge.

Committee Reports

The Facilities Committee met on October 20th. Regent Crumm provided the facilities report, which included Building K, landscaping, tree replacements, storage areas, metal stairwells, timeline for 2025-2026, NCR generator, selection process for the upcoming project, security camera, future needs, and what direction will take.

Budget and Finance Committee did not meet this month.

Approval of the Consent Agenda

Vice Chair Droege moved to approve the Consent Agenda that included the approval of the Minutes for the September 25, 2025 Regular Board Meeting, and Grants. Seconded by Regent Knape. Motion passed unanimously.

President's Report

The second fall mini semester is now underway. As of this morning, our enrollment is at 6,402 which is 8 percent higher than last year. The growth is higher than the 6 percent growth that community colleges have seen throughout the state. Spring is not far away. Enrollment begins on November 12.

NOTE 1. Community Colleges' preliminary enrollment of 744,224 students in FA2025 makes up 96% of all public two-year colleges' enrollment (776,432). With Texas State Technical Colleges at 16,157 (2%) and Lamar State Colleges at 16,051 (2%) making up the remaining 4%.

NOTE 2. Total Public Two-year Colleges' Preliminary Fall 2025 enrollment at 776,432 students outpaces Public Universities by 67,763 students with 708,669 students.

While we were not able to celebrate the 50th Fall Festival this past weekend, we did have an amazing drone show that took place on Sunday. Members of the community were on campus to enjoy the display. We owe a special thanks to administrative assistant Karmen Wells and Athletics Director Dr. Estevan Vasquez for their work to lead the planning committee.

Board members Chair Sanchez, Regent Crumm, and Regent Shelton attended the recent ACCT conference in New Orleans with Dr. Exley and Dr. Ebert. During the conference Dr. Crumm, Dr. Ebert and Dr. Exley led a presentation entitled "From Vision to Reality: A Collaborative Workforce Hub for the Future" describing the development of ACC West.

Throughout this week the Dual Enrollment department has been visiting our local high schools to recognize students for earning 15 hours of credit through the college. In all, 589 students have earned the honor. The students all “ate and left no crumbs”.

We reopened the jogging trail during a ceremony on September 27. Hundreds of community members, with two legs or four, came to the trail to celebrate the recent renovations of the trail.

A group of Alvin College students were recently honored for their video on the topic of AI in the workforce at the National Association for Community College Entrepreneurship. The video Robo Squad that was selected from 74 entries submitted for the convention. I was in attendance at the convention as a member of the Board of Directors for NACCE.

The Nursing program hosted a BSN open house on October 20 to give students a chance to learn about transferring to a Bachelors program once they finish. ACC is currently developing its own BSN program and will launch soon.

The Community Band performed its Fall Concert on October 19.

The Art Department helped raise funds for the Alvin Meals on Wheels with its annual Empty Bowls event on October 14 at the Student Center. Bowls made by students and staff members were sold to benefit Meals on Wheels.

Dual Enrollment hosted the Career Connection event on October 4 to give students an opportunity to learn more about entrepreneurship and education.

Hundreds of middle schoolers came to the camps on October 3 as part of a recruiting event. Students watched demonstrations with various departments including exploding pumpkins from chemistry instructor Esther Kempen.

Many business and industry leaders participated in the Community Advisory Committee meeting on Tuesday to talk

about the future of the college and how we can better prepare students to meet workforce needs.

The Library Speakers Series continues this semester with Mayor Dan Davis on November 5.

The Foundation Gala is almost here. Under the Texas Sky will be held on Friday, November 7 at the South Shore Harbor Resort. If you don't have tickets, you better get on that. Maybe Wendy can help you.

The college will be participating in the Veterans Day Parade which will be held this year in Alvin. Throughout the week we will have several events on campus in honor of Veterans Week.

This report was for information only.

Student Report

The Students with the ACC Finz Esports Team presented the Student Report.

Consider Approval of the Police Radio Projector

Regent Reyes-Hall moved to authorize the President to enter into an agreement with Motorola for the provision of police radios at a cost of \$125, 905.62 where departmental funds will be used for the delta from the grant amount. Seconded by Regent Shelton. Motion passed unanimously.

Consider Approval of the Security Camera Upgrade, Phase 2

Regent Crumm moved to authorize the President to enter into an agreement with Datavox for the provision of goods and services related to the replacement of the security cameras on Buildings F, G, and J at a cost of \$133,357.23. Seconded by Vice Chair Droege. Motion passed unanimously.

Consider Approval of the Revised Policy DM(LOCAL) – Termination of Employment

Regent Pyburn moved to adopt the revisions of Policy DM(Local). Seconded by Regent Knape. Motion passed unanimously.

Consideration of the Revised Policy DGBA(LOCAL) Personnel – Management Relations Employee

Regent Reyes-Hall moved to adopt the revisions of Policy DGBA(Local). Seconded by Regent Hoover. Motion passed unanimously.

Financial Report Ending September 30, 2025

Regent Pyburn moved to approve the Financial Report for September 30, 2025. Seconded by Regent Crumm. Motion passed unanimously.

Adjournment

There being no further business before the Board, Chair Sanchez adjourned the meeting at 7:42 p.m.

Dr. Patty Hertenberger, Secretary

Bel Sanchez, Chair

14.B. **Personnel Action (Repurposed): Faculty, EMS & Clinical Coordinator 12M**



Robert J. Exley, PhD
President

MEMORANDUM NO: 182-2025

TO: Board of Regents
FROM: Robert J. Exley, PhD 
DATE: November 10, 2025
SUBJECT: Personnel Action – Repurposed Position, Faculty, EMS & Clinical Coordinator 12M

The individual listed below has been recommended to fill the full-time Faculty EMS & Clinical Coordinator 12M position to replace Nichole Smith.

Funding Source: 11-3-13400-61405

Candidate

Recommended: Derek Born

Education: Purdue University Global
Associate of Science in Health

Derek Born brings over a decade of combined military and teaching experience. He is currently concluding his distinguished career with the United States Army, serving as a Critical Care Flight Instructor stationed in Hawaii.

Grade 12M/Tech/Step 10, 2025 - 2026 / 12 Month Faculty Salary Schedule

RJE:fmj

JOB DESCRIPTION

Job Title:	Faculty, Emergency Medical Services (EMS) & Clinical Coordinator (PID: 940)	
Department:	Emergency Medical Services (EMS)	FLSA Status: Exempt
Reports To:	Executive Director, Center for Legal Studies	Salary Step: Based on Contract Length / Degree
ORP Eligible:	Yes	Job Category: Full-Time Faculty
Contractual Position:	Yes	
HR approved:	Human Resources/LG	Date: 6/4/2025
Last updated by:	Program Director/BA	Date: 5/20/2025

SUMMARY

The Clinical Coordinator serves as a clinical instructor with primary responsibility for overseeing the coordination and instructional aspects of the EMS Program’s clinical education phase. This role ensures students are appropriately placed, progressing through clinical and field rotations, and meeting documentation and competency standards. The Clinical Coordinator provides direct instruction, evaluation, and grading of student clinical performance and documentation in accordance with program and accreditation standards. In addition to their primary clinical duties, the Clinical Coordinator may also serve as a lead instructor in the classroom setting as needed, contributing to lecture delivery, skill instruction, and student mentorship.

ESSENTIAL DUTIES AND RESPONSIBILITIES

Student Compliance & Onboarding:

- Ensure student compliance with clinical prerequisites including immunizations, background checks, and drug screenings.
- Maintain familiarity with each clinical site’s scheduling platform and onboarding requirements.
- Conduct student and preceptor orientations, ensuring clear understanding of roles, responsibilities, and expectations.

Scheduling & Site Coordination:

- Coordinate with clinical sites to arrange student placements, maintain relationships with clinical contacts, and ensure contracts are up to date.
- Confirm preceptor qualifications in compliance with CoAEMSP guidelines.
- Coordinate preceptor orientation and ensure preceptors understand expectations for evaluating students and signing off on competencies.
- Foster effective communication among students, faculty, preceptors, and clinical site coordinators.
- Participate in regular clinical site visits and evaluations to ensure quality learning experiences and program compliance.

Progress Tracking & Evaluations:

- Track and document student progress throughout clinical rotations, including contact minimums, competencies, and required patient encounters.
- Review and grade student clinical documentation for accuracy, completeness, and professionalism.
 - Ensure all documentation is submitted within program-defined deadlines.
 - Verify that all patient care reports are compliant with HIPAA and institutional standards.
 - Evaluate narrative clarity, critical thinking, and integration of clinical knowledge in documentation.
 - Provide timely, constructive feedback to guide student improvement and reinforce documentation expectations.
- Meet with each student at least twice during the clinical phase:
 - Midpoint Evaluation
 - Clinical Close-Out
 - Meetings must include a signed Student Academic Progress Form.
 - Maintain logs of all communications with students regarding scheduling, documentation, and progression.

Program & Institutional Responsibilities:

- Prepare and maintain accurate records, evaluations, reports, and student files related to clinical and field experiences. Conduct regular audits of the clinical tracking system.
- Engage in student advising and remediation processes as needed to support student success.
- Promote the EMS program through positive representation and community engagement.
- Perform other duties as assigned by the Program Director in support of the program's mission and goals.

Instructional Responsibilities:

- Instruct and supervise a diverse population of students in classroom, lab, and clinical settings.
- Serve as a lead or supporting instructor for EMT, AEMT, and Paramedic courses as assigned.
- Assist in coordinating didactic, lab, and clinical instruction to ensure alignment with course and program outcomes.
- Develop, revise, and deliver course syllabi, lesson plans, and assessments using evidence-based instructional practices.
- Prepare and deliver lectures, skills instruction, and evaluations using varied educational technologies and delivery methods.
- Utilize student feedback and performance data to guide course improvements and instructional strategies.
- Maintain current knowledge of EMS education best practices, healthcare trends, and regulatory guidelines.
- Demonstrate a commitment to student engagement, academic integrity, and instructional excellence.
- Participate in institutional meetings, professional development, and accreditation processes.
- Submit all required reports, grades, and documentation in accordance with college and program deadlines.
- Other duties as assigned.

QUALIFICATIONS

To perform this job successfully, an individual must be able to perform the essential duties and responsibilities listed above. The qualifications listed below are representative of the education, experience, knowledge, skills, and/or abilities required.

REQUIRED QUALIFICATIONS

- Certified/Licensed Paramedic with Texas DSHS in current good standing.
- Associate's degree in Emergency Medical Services OR higher degree in any field.

PREFERRED QUALIFICATIONS

- At least two years of clinical experience in EMS, with precepting or instructional experience.
- Bachelor's Degree or higher.
- Minimum of one year teaching experience.

KNOWLEDGE, SKILLS, AND ABILITIES

- Effective communication, organization, and problem-solving skills.
- Familiarity with CoAEMSP standards and clinical coordination expectations.
- Competence in using educational technology and clinical scheduling systems.

WORK ENVIRONMENT

The incumbent typically works in an office environment and uses a computer, telephone and other office equipment as needed to perform duties. The noise level in the work environment is typical of that of an office. Incumbent may encounter frequent interruptions throughout the work day.

PHYSICAL DEMANDS

The employee is regularly required to sit, talk, or hear; frequently required to use repetitive hand motion, handle or feel, and to stand, walk, reach, bend or lift up to twenty (20) pounds.

Alvin Community College is an equal opportunity institution and does not discriminate against anyone on the basis of race, religion, color, sex, pregnancy, gender equity, sexual orientation, parental status, national origin, age, disability, family medical history or genetic information, political affiliation, military service or veteran's status.

This is a security sensitive position and requires a criminal history and/or motor vehicle records check.

This job description in no way states or implies that these are the only duties to be performed by the employee occupying this position. Employees will be required to follow any other job-related instructions and to perform any other job-related duties requested by their supervisor.

This job description may be revised upon development of other duties and changes in responsibilities.

X

EMPLOYEE PRINTED NAME

X

SUPERVISORS PRINTED NAME

X

EMPLOYEE SIGNATURE AND DATE

X

SUPERVISOR SIGNATURE AND DATE

Sign and return to HR for placement into employee personnel file.

14.C. **Personnel Action (Replacement): Dean, General Education & Academic Support**



Robert J. Exley, PhD
President

MEMORANDUM NO: 183-2025

TO: Board of Regents
FROM: Robert J. Exley, PhD 
DATE: November 10, 2025
SUBJECT: Personnel Action – Replacement Position, Dean, General Education & Academic Support

The individual listed below has been recommended to fill the full-time Dean, General Education & Academic Support position to replace Leigh Ann Moore.

Funding Source: 11-5-10500-61005

Candidate

Recommended: Dr. Haley Lovell

Education: University of Louisiana - Monroe
Doctorate of Education - Curriculum & Instruction

University of Houston – Clear Lake
Master of Arts – Literature

University of Houston
Bachelor of Arts - English

Dr. Haley Lovell has over 10 years of teaching experience in higher education.

Her current position at Alvin College is Faculty and Chair of the English Department. She has served in this role since January 1, 2025, and has been a valued member of the college faculty since August 2012.

Grade 215, 2025 - 2026 / Staff Salary Schedule

RJE:fmj

JOB DESCRIPTION

Job Title:	Dean, General Education & Academic Support (PID:10)		
Department:	Academic Affairs/Instruction	FLSA Status:	Exempt
Reports To:	Associate Provost	Grade Level:	215
ORP Eligible:	Yes	Job Category:	Administrative
Contractual Position:	Yes		
HR approved:	Human Resources/LG	Date:	9/4/2025
Last reviewed by:	Provost/Dr. Ebert	Date:	9/2/2025

SUMMARY

The Dean provides leadership in the planning, development, implementation, operation, supervision, and evaluation of student's successful completion of the Texas General Education Core curriculum, academic programs within the division, and support services to promote students' success; supervises, mentors, and evaluates direct reports according to College guidelines. Provides instructional oversight for the division's programs offered in-person, fully online, hybrid, at partnering Independent School Districts (ISDs) and partnering sites with the Texas Department of Criminal Justice (TDCJ). The Dean is also responsible for instructional oversight for the Honors Program, Library Services, Learning Lab, Study Abroad and Center for Success.

ESSENTIAL DUTIES AND RESPONSIBILITIES

- **Division Leadership:** Provide dynamic forward-thinking leadership that models and fosters a culture of caring, supportiveness, focused on the College mission and student-success, using outcomes based and data-informed decisions
- **Mapping and Tracking General Education Core Completers:** Provide annual assessments in collaboration with Institutional Research & Effectiveness (IRE) for general education core completers and facilitate students staying on-path to degree completion in collaboration with Student Services advising team.
- **Library Services & Learning Lab Supports:** Ensure effective academic success supports through measuring, monitoring, and reporting students' success through Library Services and Learning Lab tutoring support services and making recommendations for improvements
- **Recommendations for Staffing, Credentialing, and Training:** Recruit, interview, and recommend highly qualified faculty and staff for the division according to college policies and procedures. Facilitate effective on-boarding and continuous training opportunities
- **Division Enrollment Management:** Provide active oversight of course and program enrollment management; ensuring that programs are mapped with the schedule of classes to ensure students' access and high-quality courses for on-time completion of programs within the College's multiple instructional modalities; making recommendations where needed for continuous improvement

- **Program Review and Course Development:** Responsible for leadership, oversight, and review of outcomes and assessments related to program learning outcomes and student learning outcomes, including annual and comprehensive program reviews. Collaborate division chairs to assess, review, and plan for annual program goals & objectives; and provide recommendations aligned with the mission and strategic goals of the College
- **Partnerships:** Develop and maintain effective business, industry, and community partnerships, including but not limited to partnering ISDs and Texas Department of Criminal Justice (Prison Education Programs), to promote the College's programs, courses, and opportunities to enhance access and student success. Coordinate, maintain, and assure currency of all formalized agreements related to division programs/disciplines
- **Budget Management:** Develop budget recommendations and manage division allocations for effective, efficient, and productive educational programs and support services.
- **Accreditation:** Provide divisional oversight and support for matters of regional SACSCOC accreditation, and programmatic accreditation
- **College Strategic Planning & Divisional Assessment:** Coordinate with Department Chairs and faculty to facilitate curricular planning; program/course development, implementation, and revision; program/course outcomes assessment and evaluation; and instructional resources; and assist with continuous improvement efforts through assessing divisional outcomes for operational effectiveness. Participate in college-wide strategic planning processes to provide leadership and accountability for division
- **Accountability and Compliance:** Ensure compliance with TAC, THECB, ACGM, WECM, programmatic accreditors, and other regulatory agencies. Serves as a resource to THECB or other committees as assigned or as needed
- **Personnel Mentoring & Supervision:** Mentor, supervise and evaluate direct reports; provide conflict resolution, problem-solving, appeals and remedies where needed according to College guidelines, processes, and policies.
- **Grants and Institutional Service:** Participate in research, creation, and submission of institutional grant proposals. Responsible for oversight, administration, outcomes, and reporting of grants associated with division programs/disciplines. Serve on institutional committees, attend community functions, and serve on external committees for betterment of the college and community relations.
- **Student Concerns:** Provide oversight of student concerns, complaints, and academic integrity issues within the division, according to college policies and procedures.
- **Innovation, AI, Technologies & Workforce Initiatives:** Provide leadership for the division in recommending and leading integration of innovative technologies, AI, and other resources & workforce initiatives to enhance teaching, learning, student access, student success, and employment opportunities.
- Other duties as assigned

QUALIFICATIONS

To perform this job successfully, an individual must be able to perform the essential duties and responsibilities listed above. The qualifications listed below are representative of the education, experience, knowledge, skills, and/or abilities required.

REQUIRED QUALIFICATIONS

- Master's degree from a regionally accredited college or university
- A minimum of five (5) years of community college or university teaching experience
- A minimum of three (3) years of progressive administrative experience with at least three (3) years of equivalent supervisory experience at the community college or university level

PREFERRED QUALIFICATIONS

- Doctorate degree from a regionally accredited college or university

KNOWLEDGE, SKILLS, AND ABILITIES

- Demonstrated success in an administrative leadership role within an educational, governmental, or business/industry setting
- Experience and proven skills in leadership, strategic planning, program and/or curriculum design and development, core course and program level outcomes assessment, budget development and management, personnel hiring and evaluation, interpersonal relationships and conflict resolution, and effective written and oral communication
- Demonstrates an understanding of ACC's core values in serving as strong community asset, being accountable, acting in a manner that is responsive, striving for excellence, and maintaining a student-centered focus through service.

WORK ENVIRONMENT

The incumbent typically works in an office environment and uses a computer, telephone and other office equipment as needed to perform duties. The noise level in the work environment is typical of that of an office. Incumbent may encounter frequent interruptions throughout the work day.

PHYSICAL DEMANDS

The employee is regularly required to sit, talk, or hear; frequently required to use repetitive hand motion, handle or feel, and to stand, walk, reach, bend or lift up to twenty (20) pounds.

Alvin Community College is an equal opportunity institution and does not discriminate against anyone on the basis of race, religion, color, sex, pregnancy, gender equity, sexual orientation, parental status, national origin, age, disability, family medical history or genetic information, political affiliation, military service or veteran's status.

This is a security sensitive position and requires a criminal history and/or motor vehicle records check.

This job description in no way states or implies that these are the only duties to be performed by the employee occupying this position. Employees will be required to follow any other job-related instructions and to perform any other job-related duties requested by their supervisor.

This job description may be revised upon development of other duties and changes in responsibilities.

X

EMPLOYEE PRINTED NAME

X

SUPERVISORS PRINTED NAME

X

EMPLOYEE SIGNATURE AND DATE

X

SUPERVISOR SIGNATURE AND DATE

Sign and return to HR for placement into employee personnel file.

14.D. **Personnel Action (Repurposed): Faculty, Advance Manufacturing 12M**



Robert J. Exley, PhD
President

MEMORANDUM NO: 185-2025

TO: Board of Regents
FROM: Robert J. Exley, PhD
DATE: November 10, 2025

A handwritten signature in blue ink, appearing to read "RJE", is placed over the "FROM:" line of the memorandum.

SUBJECT: Personnel Action – Repurposed Position, Faculty, Advance Manufacturing 12M

The individual listed below has been recommended to fill the full-time Faculty, Advance Manufacturing 12M position to replace Jessica Means.

Funding Source: 11-3-13320-61405

Candidate

Recommended: Justin Seeley

Education: Arkansas State University
Bachelor of Science, Technology, Concentration in
Computer Aided Drafting & Design

Justin Seeley has over 10 years of experience in education leadership and training. He is skilled in CNC programming, machining, CAD/CAM integration, and quality control, with hands-on experience as a CNC Machinist and CADD Technician.

His previous position was Institutional Research & Development Manager at Beiyi Education.

Grade 12M/TECH/Step 10, 2025 - 2026 / 12 Month Faculty Salary Schedule

RJE:fmj

JOB DESCRIPTION

Job Title:	Faculty, Advance Manufacturing 12M (PID:961)	
Department:	Drafting and Design Engineering Technology	FLSA Status: Exempt
Reports To:	Dean, Career & Technical Programs	Salary Step: Based on Contract Length / Degree
ORP Eligible:	Yes	Job Category: Full-Time Faculty
Contractual Position:	Yes	
HR approved:	Human Resources/LG	Date: 7/16/2025
Last updated by:	Dean CTP/Dr. HG	Date: 7/16/2025

SUMMARY

The full-time instructor will teach courses within both Continuing Education and Workforce Development (CEWD) and credit programs in trades commonly associated with advanced manufacturing. The ideal candidate will have strong industry experience in CNC machine setup, programming, operation, and CAD/CAM integration. In addition to core machining instruction, the candidate should be familiar with related technologies such as additive manufacturing, automation (mechatronics), collaborative robotics, IoT, digital manufacturing, and sustainable practices. This position involves developing and delivering hands-on, industry-aligned instruction, maintaining lab safety and equipment, and supporting student success through curriculum development and collaboration with industry partners.

ESSENTIAL DUTIES AND RESPONSIBILITIES

- Instruct and supervise a diverse population of students in the classroom at various times and locations.
- Possess a commitment to student engagement, student success, and instructional excellence.
- Demonstrate effective communication skills, both written and oral.
- Prepare and utilize a course syllabus and assessments for each course using guidelines established by the institution.
- Maintain current knowledge of effective teaching andragogy and utilize a variety of instructional delivery methods, classroom media, and educational resources to promote student learning.
- Assist in the recruitment and retention of students.
- Advise students in academic matters or refers students to appropriate resources as necessary.
- Assess students' performance through a range of competency assessment activities and keep students informed of their progress in a timely manner.
- Engage students through posted office hours and responsive electronic communication.
- Utilize technology to facilitate learning and to access data, maintain records, generate reports, and communicate with others.
- Assist in the development, distribution, and collect, and analyze assessment data and use results to strengthen courses and curricula.
- Build positive and professional relationships with students, colleagues, college administration, and the community.

- Submit timely college reports and forms to the appropriate divisions and departments.
- Provide recommendations to the Dean, Department Chair, and appropriate college committees regarding curriculum, instruction, and division operations.
- Exhibit a commitment to lifelong learning through participation in professional development activities.
- Adhere to Alvin Community College's policies and procedures.
- Attend institutional meetings as required.
- Maintain equipment and laboratories.
- Other duties as assigned.

QUALIFICATIONS

To perform this job successfully, an individual must be able to perform the essential duties and responsibilities listed above. The qualifications listed below are representative of the education, experience, knowledge, skills, and/or abilities required.

REQUIRED QUALIFICATIONS

- Associate degree or higher in Advanced Manufacturing, Machining Technology, Industrial Technology, or a closely related field.
- At least three years of non-teaching experience working in manufacturing settings.

PREFERRED QUALIFICATIONS

- Bachelor's degree that supports advanced manufacturing.
- Industry certifications such as NIMS, FANUC, Haas, or Siemens.
- Experience teaching at the post-secondary level.
- Familiarity with Continuing Education and Workforce Development programming.
- Experience in robotics and programming.
- Bilingual – English/Spanish

KNOWLEDGE, SKILLS, AND ABILITIES

- Proficiency in CAD/CAM software (e.g., Fusion 360, Mastercam, SolidWorks CAM).
- Knowledge of additive manufacturing, robotics, automation, and smart factory principles.
- Ability to manage and maintain lab equipment and software tools.
- Familiarity with learning management systems (e.g., Blackboard) and instructional technologies.
- Strong communication and interpersonal skills.
- Commitment to professional development and continuous improvement.
- Ability to work effectively with diverse populations.

WORK ENVIRONMENT

The incumbent typically works in classroom and lab environments and uses computers, machinery, and instructional tools. The incumbent may be expected to deliver industry-based courses at physical locations away from the main campus (companies, ACC West, etc.). Noise level is typical of a manufacturing/industrial setting, so precautions should be taken to protect hearing. The instructor must be aware of and enforce all safety protocols.

PHYSICAL DEMANDS

The employee is regularly required to stand, walk, and use hands to handle tools or equipment. Must be able to lift to fifty (50) pounds and work in a physically active environment.

Alvin Community College is an equal opportunity institution and does not discriminate against anyone on the basis of race, religion, color, sex, pregnancy, gender equity, sexual

orientation, parental status, national origin, age, disability, family medical history or genetic information, political affiliation, military service or veteran's status.

This is a security sensitive position and requires a criminal history and/or motor vehicle records check.

This job description in no way states or implies that these are the only duties to be performed by the employee occupying this position. Employees will be required to follow any other job-related instructions and to perform any other job-related duties requested by their supervisor.

This job description may be revised upon development of other duties and changes in responsibilities.

X

EMPLOYEE PRINTED NAME

X

SUPERVISORS PRINTED NAME

X

EMPLOYEE SIGNATURE AND DATE

X

SUPERVISOR SIGNATURE AND DATE

Sign and return to HR for placement into employee personnel file.

14.E. **Personnel Action (Replacement): Faculty, Economics 9M**



Robert J. Exley, PhD
President

MEMORANDUM NO: 186-2025

TO: Board of Regents

FROM: Robert J. Exley, PhD

A handwritten signature in blue ink, appearing to read "RJE", is placed over the printed name of Robert J. Exley.

DATE: November 10, 2025

SUBJECT: Personnel Action – Replacement Position, Faculty, Economics 9M

The individual listed below has been recommended to fill the full-time Faculty, Economics 9M position to replace Timothy Reynolds.

Funding Source: 11-3-14240-61405

Candidate

Recommended: John Fletcher

Education: Arizona State University
Master Business Administration

Western Illinois University
Master of Arts, Economics

Wesleyan College
Bachelor of Arts, Business Administration

John Fletcher brings over 15 years of higher education teaching experience and a strong background in Economics.

His previous position was Economics Professor at Southeastern College.

Grade 9M/MA36/Step 10, 2025 - 2026 / 9 Month Faculty Salary Schedule

RJE:fmj

JOB DESCRIPTION

Job Title:	Faculty, Economics (PID:18)		
Department:	Government and Economics	FLSA Status:	Exempt
Reports To:	Dean of Arts & Sciences	Salary Step:	Based on Contract Length / Degree
ORP Eligible:	Yes	Job Category:	Full-Time Faculty
Contractual Position:	Yes		
HR approved:	Human Resources/LG	Date:	9/9/2025
Last updated by:	Dean Arts & Sciences/LG	Date:	9/9/2025

SUMMARY

The instructor will teach a variety of courses within the Economics Department, including freshman and sophomore level courses at all ACC locations.

ESSENTIAL DUTIES AND RESPONSIBILITIES

- Instruct and supervise a diverse population of students in the classroom at various times and locations (ACC Main campus, satellite campuses, dual enrollment campuses, TDCJ, online, etc.)
- Possess a commitment to student engagement, student success, and instructional excellence
- Demonstrate effective communication skills, both written and oral
- Prepare and utilize a course syllabus and assessments for each course using guidelines established by the institution
- Prepare and utilize course syllabi, learning objectives, and assessments in alignment with institutional guidelines and accreditation standards.
- Maintain current knowledge of effective teaching methodologies and utilizes a variety of instructional delivery methods, classroom media, and educational resources.
- Utilize innovative teaching methodologies, instructional technologies, and diverse educational resources to enhance student learning.
- Assist in the recruitment and retention of students
- Advise students in academic matters or refers students to appropriate resources
- Assess students' performance through a range of measurement activities and keeps them informed of their progress in a timely manner
- Engage students through posted office hours and electronic communication
- Utilize technology to facilitate learning and to access data, maintain records, generate reports, and communicate with others
- Assist in the development, distribution and collection of assessments for courses and program objectives
- Build positive and professional relationships with students, colleagues, college administration, and the community
- Foster a collegial and professional environment by building positive relationships with students, faculty, administrators and the community.
- Submit timely college reports and forms to the appropriate divisions and departments
- Provide recommendations to the Instructional Dean, Department Chair, and appropriate college committees regarding curriculum, instruction and division operations
- Engage in professional development to stay current with advancements in the respective disciplines and higher education pedagogy

- Adhere to Alvin Community College's policies and procedures
- Perform other duties as assigned in support of the institution's mission and academic excellence
- Attend institutional meetings as required

QUALIFICATIONS

To perform this job successfully, an individual must be able to perform the essential duties and responsibilities listed above. The qualifications listed below are representative of the education, experience, knowledge, skills, and/or abilities required.

REQUIRED QUALIFICATIONS

- Master's degree in economics or a Master's degree with 18 graduate hours in Economics. MBAs must have 18 graduate hours in related coursework in economics.

PREFERRED QUALIFICATIONS

- Prior teaching experience at the college level

KNOWLEDGE, SKILLS, AND ABILITIES

- Demonstrate effective communication skills, both written and oral
- Must have a working knowledge of Microsoft Office programs, as well as intermediate computer skills.
- Must be familiar with interactive teaching methods and instruction via the Internet.
- Demonstrates an understanding of ACC's core values in serving in a manner that promotes the College as a strong community asset, being accountable, acting in a manner that is responsive, striving for excellence, and maintaining a student-centered focus.

WORK ENVIRONMENT

The incumbent typically works in an office environment and uses a computer, telephone and other office equipment as needed to perform duties. The noise level in the work environment is typical of that of an office. Incumbent may encounter frequent interruptions throughout the work day.

PHYSICAL DEMANDS

The employee is regularly required to sit, talk, or hear; frequently required to use repetitive hand motion, handle or feel, and to stand, walk, reach, bend or lift up to twenty (20) pounds.

Alvin Community College is an equal opportunity institution and does not discriminate against anyone on the basis of race, religion, color, sex, pregnancy, gender equity, sexual orientation, parental status, national origin, age, disability, family medical history or genetic information, political affiliation, military service or veteran's status.

This is a security sensitive position and requires a criminal history and/or motor vehicle records check.

This job description in no way states or implies that these are the only duties to be performed by the employee occupying this position. Employees will be required to follow any other job-related instructions and to perform any other job-related duties requested by their supervisor.

This job description may be revised upon development of other duties and changes in responsibilities.

X

EMPLOYEE PRINTED NAME

X

SUPERVISORS PRINTED NAME

X

EMPLOYEE SIGNATURE AND DATE

X

SUPERVISOR SIGNATURE AND DATE

Sign and return to HR for placement into employee personnel file.

14.F. **Grants**



Robert J. Exley, PhD
President

MEMORANDUM NO: 187-2025

TO: Board of Regents
FROM: Robert J. Exley, PhD 
DATE: November 11, 2025
SUBJECT: Federal, State, and Private Grants Report

Attached is the Alvin College Grant Status Report as of November 3, 2025.

The first page provides a summary of Alvin College's overall grant activity. Subsequent pages (two through four) include detailed information on current grants, grants in the approval process, and those in the development stage. The final page lists grants that have either been declined for funding or were considered but not submitted.

As of this reporting date:

- Active funded grants total: \$6,624,712.46
- Grant applications under funder review: \$116,396.24
- Grant Applications in Development: \$200,000.00

Please let me know if additional information or clarification is needed.

RJE:fmj

Alvin Community College Grants

November 3, 2025

ACC has the following in grant activity:

\$6,624,712.46	Active Funded Grants
\$ 116,396.24	Grant Applications in the Funder Review Process
\$ 200,000.00	Grant Applications in the Development Process

Details on individual grants are attached. The last page lists grants that were reviewed and departments determined not to pursue, or ACC was not selected as a recipient.

Alvin Community College Grant Status Report as of November 3, 2025

Grant Name/Fund Source	Begin Date	End Date	Personnel	Emphasis	Funds Utilization	Amount	ACC Role	Partner	Purpose	Grant Type
U.S. Department of Education - Upward Bound #P047A220229	9/1/2022	8/31/2027	Cherilyn Brooks	Upward Bound	Materials, Staffing, Travel, Courses for College Exposure & Preparation	\$ 1,562,400.00	Primary	Alvin ISD	Implement a federally funded college preparatory program for low-income and potential first generation college going participants to increase post-secondary enrollment and graduation (5 years, \$312,480 per year)	Federal Discretionary Competitive
THECB Nursing Shortage Reduction Program #28849	3/6/2023	8/31/2027	Elizabeth Saucedo	Nursing	Professional Development, Equipment, Supplies	\$ 196,673.26	Primary	N/A	Provide support to retention and completion rates of Nursing students.	State Formula Non-Competitive
TWC JET Grant (Jobs and Education for Texans) 2024 #2824JET003	8/31/2024	12/31/2025	Don Parus	Process Technology	Equipment	\$ 349,980.00	Primary	N/A	Funds to provide for the purchase of a new distillation unit. 5%-10% institutional match required.	State Discretionary Competitive
THECB Texas Reskilling and Upskilling for Education (TRUE) Grant #01476	12/2/2024	12/2/2025	Brian Ayres	CEWD EMT Program	Instruction, Equipment, Supplies	\$ 280,000.00	Primary	N/A	Provide for expanding CEWD EMT program by adding EMT Advanced.	State Discretionary Competitive
U.S. Department of Labor Strengthening Community Colleges 5 #25A60CC000038	2/1/2025	1/31/2029	Eric McDonald Dr. Harold Griffin	CEWD CNC Machining	Equipment, Personnel, Curriculum Development	\$ 1,514,520.00	Primary	N/A	Funds provide for creating a sector-based strategy to align CNC Machining training to employer needs in the region and increase the number of women in the program.	Federal Discretionary Competitive
THECB Nursing Innovation Grant - Rider 64 #01750	2/1/2025	1/31/2027	Elizabeth Saucedo Justin Morgan	Nursing Pathway	Personnel, Curriculum, Tuition Assistance, Supplies	\$ 999,500.00	Primary	N/A	Funds used to develop a preceptorship program to increase clinical sites for students in Certified Nursing Asst., Clinical Medical Asst. Patient Care Tech., Licensed Vocational Nursing, Associate Degree Nursing, and Bachelors of Science in Nursing programs.	State Discretionary Competitive
THECB Nursing Shortage Reduction Program #02223	3/1/2025	2/28/2027	Elizabeth Saucedo	ADN Program	Professional Development, Equipment, Supplies	\$ 92,913.20	Primary	N/A	Provide support to retention and completion rates of Nursing students.	State Formula Non-Competitive
THECB Nursing, Allied Health and Other Health-Related Education Grant Program (NAHP) #02081	6/30/2025	5/31/2027	Ashley White Justin Morgan	ADN Program	Personnel, Equipment, Supplies	\$ 150,000.00	Primary	N/A	Funds provide for equipment and supplies for the ADN program.	State Discretionary Competitive
Texas Workforce Commission Skills Development Funds #28255DF002	8/6/2025	7/31/2026	Beth Cassidy	CEWD	Instruction and Training	\$ 242,572.00	Primary	Locke Solutions, Frazer, First State Bank - Louise	Skills training for employees of Locke Solutions, Frazer, and First State Bank - Louise.	State Discretionary Competitive
Texas Higher Education Coordinating Board Perkins Basic Grant Project #264205	9/1/2025	8/31/2026	Dr. Debra Fontento	Technical Programs	Technical Supplies, Support, Equipment	\$ 173,165.00	Primary	N/A	Provide supplies and equipment required for technical program instruction.	State Formula Non-Competitive
Texas Higher Education Coordinating Board Perkins Leadership Grant Project #261174	9/1/2025	8/31/2026	TBD	Prisoner Education	Personnel, Student Support	\$ 200,000.00	Primary	N/A	Support participants to obtain CTE training in prison.	State Discretionary Competitive
Office of the Governor Criminal Justice Grant Program #5318301	10/1/2025	9/30/2026	Chief Ronny Phillips	ACC PD	Equipment - Radios	\$ 123,739.00	Primary	N/A	Funds provide for 15 personal radios for ACC PD officers and 4 mobile unit radios for vehicles and base station.	State Discretionary Competitive
Office of the Governor Criminal Justice Grant Program #5481601	10/1/2025	9/30/2026	Chief Ronny Phillips	ACC PD	Equipment - Vehicle	\$ 82,700.00	Primary	N/A	Funds provide for one Chevrolet Silverado 1500 Truck with law enforcement light package.	State Discretionary Competitive
Texas Workforce Commission Skills for Small Business #28255SD002	12/4/2024	11/30/2025	Inez Ihezue	CEWD	Instruction and Training	\$ 31,500.00	Primary	Acorn International, FlexTek	Skills training for employees of Acorn International and FlexTek.	State Discretionary Competitive
Houston Endowment Planning to Maximize HB 8 Funding and Student Completion Grant #33954	11/1/2025	10/31/2026	Dr. Stacy Ebert	Institutional Improvement	Research and Contract Services	\$ 500,000.00	Primary	N/A	Provides for research services and technical assistance to develop an implementation plan for optimizing HB 8 funding.	Private / Foundation
STATE/FEDERAL GRANTS SUBTOTAL						\$ 6,499,662.46				

Grant Name/Fund Source	Begin Date	End Date	Personnel	Emphasis	Funds Utilization	Amount	ACC Role	Partner	Purpose	Grant Type
2025-2026 ACC Foundation Innovative Initiative Grant	9/1/2025	8/31/2026	Thirty Lacy	Vocational Nursing	Professional Development	\$ 2,000.00		N/A	2025 Texas Association of Vocational Nurse Educators (TAVNE) Conference for Vocational Nursing adjunct instructors.	Private / Foundation
2025-2026 ACC Foundation Innovative Initiative Grant	9/1/2025	8/31/2026	Dr. Chris Chance	History	Travel	\$ 2,000.00		N/A	Assists with travel costs associated with the Texas Study Abroad project for the Honors-level History of Texas (HIST 2301) course.	Private / Foundation
2025-2026 ACC Foundation Innovative Initiative Grant	9/1/2025	8/31/2026	Danielle Kemendo	Diagnostic Cardiovascular Sonography	Equipment & Supplies	\$ 1,500.00		N/A	50 dedicated ultrasound practice probes used by students to ensure they achieve comprehensive ergonomic and scanning proficiency.	Private / Foundation
2025-2026 ACC Foundation Innovative Initiative Grant	9/1/2025	8/31/2026	Denise Bates	Communication	Publication	\$ 1,600.00		N/A	Publish a magazine incorporating COMM-2311 Media Writing, COMM-2305 Editing and Layout, collaborating with students in Art courses to develop articles and visuals.	Private / Foundation
2025-2026 ACC Foundation Innovative Initiative Grant	9/1/2025	8/31/2026	Alex Ordonez	Art	Equipment & Supplies	\$ 3,000.00		N/A	Integration of a 3D clay printer into the Art Studio Fabrication Lab, enhancing student exposure, engagement, and access to this technology in the fields of Sculpture and Ceramics.	Private / Foundation

2025-2026 ACC Foundation Innovative Initiative Grant	9/1/2025	8/31/2026	Michael Mejia	Welding	Equipment & Supplies	\$ 3,000.00		N/A	Purchase an entry-level CNC plasma table to integrate advanced cutting technology into student training, providing hands-on experience with digital fabrication and aligning with industry standards.	Private / Foundation
2025-2026 ACC Foundation Innovative Initiative Grant	9/1/2025	8/31/2026	Dr. Alex Marriot	History	Production	\$ 950.00		N/A	The Make History Sing project, a collaboration between the History and Music Departments, will recreate lost and forgotten songs that touch upon significant historical themes from the Library of Congress's Music for the Nation: American Sheet Music, ca. 1820-1885 collection. One song per semester will be professionally recorded under the supervision of Dr. Kevin Moody and the Music Department. Recordings will be used in classroom instruction and permanently archived on the ACC website.	Private / Foundation
2025-2026 ACC Foundation Innovative Initiative Grant	9/1/2025	8/31/2026	Marby McKinney	Respiratory Care	Instruction	\$ 3,000.00		N/A	Resuscitation Quality Improvement (RQI) program curriculum to provide students with high-frequency, hands-on CPR training.	Private / Foundation
2025-2026 ACC Foundation Innovative Initiative Grant	9/1/2025	8/31/2026	Linley Glover	Nursing	Training, Equipment & Supplies, Travel	\$ 3,000.00		N/A	The Virtual Dementia Tour (VDT) allows students, faculty, and the community to experience a simulation of what life is like for people living with dementia.	Private / Foundation
Dow Foundation	9/1/2025	8/31/2026	Wendy Del Bello	Process Technology	Equipment	\$ 100,000.00	Primary	N/A	Funds provide for a portion of the cost of Process Technology simulation software for troubleshooting.	Private / Foundation
National Association for Community College Entrepreneurship Everyday Entrepreneur Grant	7/14/2025	7/13/2026	Dr. Mary Jove	Business	Personnel, Student Support, Marketing	\$ 5,000.00	Primary	N/A	Funds provide to conduct a student pitch competition around entrepreneurship.	Private / Foundation
ACC FOUNDATION GRANTS SUBTOTAL						\$ 125,050.00				
TOTAL, ALL ACTIVE GRANTS						\$ 6,624,712.46				

Grant Name/Fund Source	Begin Date	End Date	Personnel	Emphasis	Funds Utilization	Amount	ACC Role	Partner	Purpose	Grant Type
Office of the Governor State and Local Cybersecurity Grant Program - Mitigation Projects 2	10/1/2025	9/30/2026	Billy Allen	Institutional Cybersecurity	Personnel, Software, Contract Services	\$ 84,276.24	Primary	N/A	Funds provide for upgrading institutional cybersecurity, including a FT IT Security Analyst position. 20% institutional match required. <i>Application submitted 2/13/2025. Budget amended by funder.</i>	State Discretionary Competitive
Texas New Mexico Power Non-Traditional Education Pathways Grant	9/1/2025	8/31/2026	Wendy Del Bello	STRIVE Program	Student Support	\$ 15,000.00	Primary	N/A	Supports STRIVE students with job exploration. <i>Application submitted July 8, 2025.</i>	Private Foundation
Texas New Mexico Power Grant	10/1/2025	9/30/2026	Wendy Del Bello	Law Enforcement Academy	Equipment	\$ 10,000.00	Primary	N/A	Provides the Law Enforcement Academy with two commercial rowing machines for cadet physical training. <i>Application submitted August 29, 2025.</i>	Private Foundation
Texas Historical Foundation	TBD	TBD	Dr. Chris Chance Dr. Alexander Marriot	History Program	Travel	\$ 7,120.00	Primary	TBD	Funds would support the creation of the <i>Experiencing Texas History</i> program for students to visit key prehistoric and historic sites as part of the Honors-level History of Texas Course. <i>Letter of Interest submitted October 14, 2025.</i>	Private Foundation
Total, Grants in Funder Review						\$ 116,396.24				

Grant Name/Fund Source	Begin Date	End Date	Personnel	Emphasis	Funds Utilization	Amount	ACC Role	Partner	Purpose	Grant Type
TWC College Credit for Heroes Grant	10/1/2025	9/30/2026	Crystal Robinson	Pathways	Personnel	\$ 200,000.00	Primary	N/A	Provide personnel to develop a fully integrated system for standardized evaluation of Military Transcripts. <i>Open application window.</i>	State Discretionary Competitive
Total, Grants in Application Development						\$ 200,000.00				

Grants Reviewed by ACC but Not Pursued or Not Selected for Funding

Grant Name/Fund Source	Application Due Date	Application Submitted	Department	Amount	ACC Role	Partner	Purpose	Grant Type	Reason Declined / Not Funded
National Science Foundation Research on Innovative Technologies for Enhanced Learning (RITEL)	11/5/2024	N	Welding, Drafting & Design Engineering Technology	TBD	Primary	N/A	Funds will support implementing emerging technologies in technical programs. <i>Application due November 5, 2024</i>	Federal Discretionary Competitive	Insufficient time to submit an application at this time.
U.S. Department of State Increase and Diversify Education Abroad for U.S. Students (IDEAS)	12/12/2024	Y	Study Abroad	\$ 35,000.00	Primary	N/A	Funds provide for 4 faculty to travel abroad to establish academic, industry, and cultural partnerships for future study abroad trips.	Federal Discretionary Competitive	ACC was not selected to continue to Phase 2.
THECB Data-to-Action for Parenting Students at Texas Colleges & Universities Grant Program	3/31/2025	N	Student Services	\$ 118,450.00	Primary	N/A	Funds provide for a technical assistance contractor and personnel expenses to create a campus Data-to-Action team to analyze data on parenting students.	State Discretionary Competitive	ACC determined the implementation time commitment would not be commensurate with the award.
Texas Workforce Commission Dual Credit Healthcare Grant	Open application	N	CEWD and Dual Credit	\$ 300,000.00	Primary	ISD - TBD	Funds provide for student tuition and fees and curriculum development.	State Discretionary Competitive	ACC did not secure an ISD partner for this opportunity.
TWC Dual Credit Career and Technical Education - Equipment Only Grant	5/6/2025	N	CTE and Dual Credit	\$ 220,000.00	Primary	ISD - TBD	Funds would provide for equipment for a Dual Credit CTE Program.	State Discretionary Competitive	Insufficient time to submit an application at this time.
TWC JET Grant (Jobs and Education for Texans) 2025	1/30/2025	Y	Drafting and Design Engineering Technology	\$ 105,845.00	Primary	N/A	Funds provide for the purchase of a new equipment for Drafting and Design Engineering Technology Program. 5%-10% institutional match required.	State Discretionary Competitive	ACC was not selected.
TWC Governor's Texas Talent Connection Grant under the Wagner-Peyser 7(b) Fund "New Beginnings X2"	4/30/2025	Y	CEWD Reentry Services	\$ 350,000.00	Primary	N/A	Funds provide for reentry services including workforce readiness, training, tuition assistance, and job placement assistance.	State Discretionary Competitive	ACC was not selected.
National Science Foundation - Accelerated Technological Education (NSF-ATE)	10/3/2024	Y	CEWD BioTechnology	\$ 125,000.00	Sub-recipient	San Jacinto College	Sub-recipient of San Jacinto College's "Advanced Cell Therapy – Industry-Based Vocational Education" (ACTIVE) proposal. Funds provide equipment and supplies for the BioTechnology Program.	Federal Discretionary Competitive	SJC deemed not eligible to participate due to ACC's Biotechnology program being CEWD and not credit-bearing.
National Science Foundation - Accelerated Technological Education (NSF-ATE)	10/3/2024	Y	CEWD BioTechnology	\$ 7,000.00	Sub-recipient	Texas A&M University	Sub-recipient in Texas A&M University's "Harmonizing Biomanufacturing Technician Training: the Texas Regional Industrial Biomanufacturing Education Certification (TRIBEC) Program" proposal. Funds provide supplies for the BioTechnology Program.	Federal Discretionary Competitive	Texas A&M was not selected.
National Science Foundation Louis Stokes Alliances for Minority Participation Program	11/15/2024	Y	STEM Majors	\$ 30,000.00	Sub-recipient	San Jacinto College	Funds will provide support for STEM majors via workshops on persistence, transfer preparation, and student stipends.	Federal Discretionary Competitive	Competition was suspended by the funding agency.
Coordinating Board Texas Reskilling and Upskilling through Education (TRUE) Pathways Design and Planning Grant	5/23/2025	Y	Engineering Technology & Technician	\$ 143,000.00	Primary	N/A	Funds provide technical support and personnel costs associated with developing a new program from inception through approval process. <i>Application submitted May 23, 2025.</i>	State Discretionary Competitive	ACC was not selected.
Association of Community College Trustees and Association of Colleges US-UK Community College and Technical Education Exchange Grant	10/3/2025	Y	Study Abroad	\$ 18,250.00	Primary	N/A	Provides funds for travel to the United Kingdom, program development and student scholarships	Private Foundation	ACC was not selected.
THECB Texas Reskilling and Upskilling for Education (TRUE) Grant	9/8/2025	Y	CEWD EMT Program	\$ 500,000.00	Primary	N/A	Provide for expanding CEWD EMT program by adding Paramedic.	State Discretionary Competitive	ACC was not selected.

14.G. **Brazoria County Appraisal District - Resolution to Cast Votes**



Robert J. Exley, PhD
President

MEMORANDUM NO: 188-2025

TO: Board of Regents
FROM: Robert J. Exley, PhD *RJE*
DATE: November 12, 2025
SUBJECT: Brazoria County Appraisal District – Resolution to Cast Votes

The Brazoria County Appraisal District’s Board of Directors is composed of two members who serve four-year terms. The appointment process for Appraisal District Directors is prescribed in *Property Tax Code Section 6.03*.

During the meeting on September 25, 2025, the Alvin College Board of Regents voted to divide its votes between the two candidates, Gail Robinson and Susan Spoor, for the Brazoria County Appraisal District Board of Directors.

Alvin College is entitled to cast 62 votes in the election. These votes may be cast entirely for one candidate or distributed among any number of candidates. There are eight (8) candidates running for two (2) seats on the Board of Directors. (*See attached list of candidates.*)

The vote must occur by written resolution of the Board of Regents. If the Alvin College Board of Regents wishes to cast votes for the Brazoria County Appraisal District’s Board of Directors, action should occur at the November 20, 2025 Board meeting to meet the December 15, 2025 submission deadline.

Recommendation:

That the Alvin College Board of Regents cast its 62 votes divided between Gail Robinson and Susan Spoor for the Brazoria County Appraisal District Board of Directors.

RJE:fmj

BRAZORIA COUNTY APPRAISAL DISTRICT

MEMBERS OF THE BOARD

Kristin Bulanek
Elizabeth Day
Tommy King
John Luquette
Patrick O'Day
Gail Robinson
George Sandars
Susan Spoor
Robert York-Westbrook

CHIEF APPRAISER

Marcel Pierel III
500 N. Chenango
Angleton, Texas 77515
979-849-7792
Fax 979-849-7984

October 23, 2025

Ms. Bel Sanchez
Board Chairperson
Alvin Community College
3110 Mustang Rd.
Alvin, TX 77511

Dear Ms. Sanchez,

Thirty-four voting taxing units were entitled to submit by written resolution, nominations to appoint two members to the board of directors of the Brazoria County Appraisal District for a four-year term beginning January 1, 2026. **Attached is the official ballot with the nominations we received.**

ALVIN COMMUNITY COLLEGE IS ENTITLED TO CAST 62 VOTE(S).

Each voting unit must vote by **Written Resolution** and submit it to the chief appraiser before **December 15, 2025**. The governing body of the taxing unit may cast all its votes for one candidate or distribute the votes among the candidates. Your total number of votes should not be greater than your allotted number.

Votes must be cast for a person, or persons nominated and named on the ballot. There is no provision for write-in candidates. The chief appraiser may not count votes cast for someone not listed on the official ballot.

Please complete the ballot and submit it to Marcel Pierel III, Chief Appraiser, by mail to 500 North Chenango, Angleton, Texas 77515, email mpierel@brazoriacad.org or fax to 979-849-7984 with a Written Resolution before December 15, 2025. If you have any questions about the format of your resolution or any other matter, give me a call immediately.

It is important that your **Ballot and Resolution** be submitted to the chief appraiser before **December 15, 2025**, so that we may count the votes, declare the winners, and notify all taxing units and candidates of the results.

Sincerely,



Marcel Pierel III
Chief Appraiser

MP/td
Enclosure

**BRAZORIA COUNTY APPRAISAL DISTRICT
BOARD OF DIRECTORS ELECTION 2025**

OFFICIAL BALLOT

<u>NOMINATIONS/CANDIDATES</u>	<u>VOTE(S) CAST</u>
1. <u>Nina Harrison</u>	1. _____
2. <u>Eric Hayes</u>	2. _____
3. <u>Wayman Hutchings</u>	3. _____
4. <u>Chelsey Lay</u>	4. _____
5. <u>Marinell Music</u>	5. _____
6. <u>Gail Robinson</u>	6. 31 Votes
7. <u>Susan Spoor</u>	7. 31 Votes
8. <u>Michelle Wetzel</u>	8. _____

PLEASE ATTACH YOUR RESOLUTION TO THIS FORM

SUBMITTED BY: Alvin College

VOTES ENTITLED TO: #6 Gail Robinson
#7 Susan Spoor

VOTES CAST: 62 Votes

RESOLUTION NO. _____

WHEREAS, the official ballot containing the names of the duly nominated candidates for the Board of Directors of the Brazoria County Appraisal District has been received from the Chief Appraiser of the Brazoria County Appraisal District; and

WHEREAS, the Alvin College Board of Regents wishes to cast its votes thereon;

NOW, THEREFORE, BE IT RESOLVED, the Alvin College Board of Regents does hereby determine and cast its votes for the candidates for the Board of Directors of the Brazoria County Appraisal District as follows:

31 Votes to Ms. Gail Robinson

31 Votes to Ms. Susan Spoor

BE IT FURTHER RESOLVED that the official ballot be marked in accordance with this resolution and returned to the Chief Appraiser of the Brazoria County Appraisal District with a copy of this resolution attached hereto prior to December 15, 2025.

PASSED AND APPROVED this 20th day of November 2025.

Presiding Officer

ATTEST:

Secretary

15. **President's Report**
16. **Presentation of the Maintenance Tax and Refunding Note**
17. **Consider Approval of the Maintenance Tax and Refunding Notes**



Robert J. Exley, PhD
President

MEMORANDUM NO: 189-2025

TO: Board of Regents
FROM: Robert J. Exley, PhD *RJE*
DATE: November 12, 2025
SUBJECT: Maintenance Tax and Refunding Notes, Series 2025

Consideration and Approval of a Resolution Authorizing the Issuance, Sale and Delivery of Alvin College Maintenance Tax and Refunding Notes, Series 2025; Providing for the Security for and Payment of the Notes; Authorizing the Redemption Prior to Maturity of Certain Outstanding Notes, the Execution and Delivery of an Escrow Agreement and the Subscription for and Purchase of Certain Escrowed Securities; and Containing Other Matters Related Thereto.

RJE:fmj

RESOLUTION AUTHORIZING THE ISSUANCE, SALE AND DELIVERY OF ALVIN COLLEGE MAINTENANCE TAX AND REFUNDING NOTES, SERIES 2025; PROVIDING FOR THE SECURITY FOR AND PAYMENT OF THE NOTES; AUTHORIZING THE REDEMPTION PRIOR TO MATURITY OF CERTAIN OUTSTANDING NOTES, THE EXECUTION AND DELIVERY OF AN ESCROW AGREEMENT AND THE SUBSCRIPTION FOR AND PURCHASE OF CERTAIN ESCROWED SECURITIES; AND CONTAINING OTHER MATTERS RELATED THERETO

STATE OF TEXAS §
COUNTY OF BRAZORIA §
ALVIN COLLEGE §

WHEREAS, ALVIN COLLEGE (the “College”) is authorized by Sections 45.108, 130.084 and 130.122 of the Texas Education Code (the “Act”) to borrow money for the purpose of (i) paying costs incurred in connection with the maintenance, repair, rehabilitation or replacement of heating, air conditioning, water, sanitation, roofing, flooring, electric, or other building systems of existing school properties and (ii) refunding notes previously issued under the Act if the refunding notes are coterminous with the refunded obligations, and evidence such loan with a negotiable note; provided such loans at no time exceed 75% of the previous year’s income of the College and such notes are issued only after a budget has been adopted for the current school year; and

WHEREAS, a budget has been adopted by the College for the 2025-2026 school year and the Board of Regents of the College (the “Board”) hereby finds and determines that, in accordance with the Act, negotiable notes in the aggregate principal amount of \$_____ (_____ DOLLARS) should be issued and sold at this time and such principal amount of the note will not at any time exceed 75% of the previous year’s income of the College; now, therefore;

WHEREAS, the College has heretofore issued its Maintenance Tax Notes, Series 2018 (hereinafter defined as the “Refunded Notes”) that it desires to refund in advance of their maturities;

WHEREAS, the College is further authorized by Chapter 1207, Texas Government Code, as amended, to issue refunding notes for the purpose of refunding the Refunded Notes and to accomplish such refunding by depositing directly with any place of payment for the Refunded Notes or a trust company or commercial bank proceeds from the sale of such refunding notes, together with any other lawfully available funds, in an amount sufficient to provide for the payment or redemption of the Refunded Notes, and pursuant to such chapter such deposit shall constitute the making of firm banking and financial arrangements for the discharge and final payment or redemption of the Refunded Notes;

WHEREAS, the College desires to enter into an escrow agreement with the Escrow Agent (as defined herein), as authorized in Chapter 1207, Texas Government Code, as amended, pursuant to which proceeds of the refunding notes herein authorized, together with any other available funds, will be deposited, invested and applied in a manner sufficient to provide for the full and timely payment of all principal of, premium, if any, and interest on the Refunded Notes;

WHEREAS, upon the issuance of the refunding notes herein authorized and the creation of the escrow referred to above, the Refunded Notes shall no longer be regarded as being outstanding, except for the purpose of being paid pursuant to such Escrow Agreement, and the pledges, liens, trusts and all other covenants, provisions, terms and conditions of the order authorizing the issuance of the Refunded Notes shall be, with respect to the Refunded Notes, discharged, terminated and defeased; and

WHEREAS, it is hereby found and determined that the refunding of the Refunded Notes will result in a gross savings of \$_____ and a net present value savings of \$_____ to the College, and that such benefits are sufficient consideration for the refunding of the Refunded Notes, and that such refunding is in the best interests of the College.

BE IT RESOLVED BY THE BOARD OF REGENTS OF THE ALVIN COLLEGE:

SECTION 1: Authorization - Series Designation - Principal Amount - Purpose. Notes of the College shall be and are hereby authorized to be issued in the aggregate principal amount of \$_____ (_____ DOLLARS), to be designated and bear the title “ALVIN COLLEGE MAINTENANCE TAX AND REFUNDING NOTES, SERIES 2025” (hereinafter referred to as the “Notes”), for the purpose of paying for (a) the maintenance, repair, rehabilitation or replacement of heating, air conditioning, water, sanitation, roofing, flooring, electric, or other building systems of existing school properties; (b) refunding the Refunded Notes; and (c) and paying the cost of issuance of the Notes, pursuant to authority conferred by and in conformity with the Constitution and laws of the State of Texas, including Sections 45.108, 130.084, and 130.122, Texas Education Code, as amended, and Chapter 1207, Texas Government Code, as amended.

SECTION 2: Denominations -Stated Maturities - Interest Rates.

The Notes shall bear interest per annum at the rates set forth in Section 3 of this Resolution from the later of the date of delivery or the most recent February 15 or August 15 to which such interest has been paid or duly provided for, calculated on the basis of a 360-day year of twelve 30-day months, payable commencing February 15, 2026, and annually thereafter on August 15 and February 15 of each year (each an “Interest Payment Date”) until maturity. The Notes shall be issued in the denomination of \$5,000, or any integral multiple thereof, and shall be payable to the respective initial registered owners thereof or to the registered assignee or assignees thereof (in each case, the “Registered Owners” or “Owner”). Notes delivered in transfer of or in exchange for other Notes shall be numbered (with appropriate prefix) in order of their authentication, shall be in the denomination of \$5,000, or integral multiples thereof, and shall mature on the same dates and bear interest at the same rates as the Note or Notes in lieu of which they are delivered.

SECTION 3: Initial Notes; Number; Maturity.

A. The Notes shall be initially issued bearing the numbers, in the principal amounts and bearing interest at the rates set forth in the following schedule and may be transferred and exchanged as set out in this Resolution. Principal of the Notes shall be payable on February 15 in each of the years and in the amounts set out in such schedule. Notes delivered on transfer of or in exchange for other Notes shall be numbered (with appropriate prefix) in order of their authentication by the Registrar, shall be in the denomination of \$5,000 or integral multiples thereof and shall mature on the same date and bear interest at the same rate as the Note or Notes in lieu of which they are delivered.

<u>Stated Maturity</u>	<u>Principal Amount</u>	<u>Interest Rate</u>
2026	\$	%
2027		
2028		
2029		
2030		
2031		
2032		
2033		

2034
 2035
 2036
 2037
 2038
 2039
 2040
 2041
 2042
 2043
 2044
 2045

B. The principal amount of the Notes shall be allocated between and designated as being applied for the new money purposes described in subsection 1(a) hereof and for the refunding purpose described in subsection 1(b) hereof as follows:

<u>Year</u>	<u>New Money</u>	<u>Refunding</u>	<u>Total</u>
2026	\$	\$	\$
2027			
2028			
2029			
2030			
2031			
2032			
2033			
2034			
2035			
2036			
2037			
2038			
2039			
2040			
2041			
2042			
2043			
2044			
2045			
	\$	\$	\$

SECTION 4: Execution of Notes. The Notes shall be signed by the manual or facsimile signature of the Chairman or Vice Chair of the Board and countersigned or attested by the manual or facsimile signature of the Secretary or Assistant Secretary of the Board. Facsimile signatures shall have the same effect as if the Notes had been signed manually and in person by each of such officers. If any officer of the College whose manual or facsimile signature has been placed on the Notes ceases to be such officer before the authentication or delivery of the Notes, such manual or facsimile signature shall nevertheless be valid and sufficient for all purposes as if such officer had remained in such office.

SECTION 5: Approval by Attorney General; Registration by Comptroller. The Notes to be initially issued shall be delivered to the Attorney General of the State of Texas (the "Attorney General") for approval and shall be registered by the Comptroller of Public Accounts of the State of Texas (the

“Comptroller”). The Chairman and the Secretary of the Board are authorized hereby to have control and custody of the Notes and all necessary records and proceedings pertaining thereto pending its delivery, and the Chairman, Vice Chair and the Secretary and other officers and employees of the College are hereby authorized and directed to make such certifications and to execute such instruments as may be necessary to accomplish the delivery of the Notes and to assure the investigation, examination and approval thereof by the Attorney General and the registration of the initial Notes by the Comptroller. Upon registration of the Notes, the Comptroller (or the Comptroller’s bond clerk, or an assistant bond clerk lawfully designated in writing to act for the Comptroller) shall manually execute the registration certificate of the Comptroller substantially in the form provided in Section 18 of this Resolution, and such certificate shall be affixed or attached to the Notes to be initially issued, and the seal of the Comptroller shall be impressed or placed in facsimile thereon.

SECTION 6: Authentication. Except for the Notes to be initially issued, which need not be authenticated by the Registrar, only such Notes as shall bear thereon a certificate of authentication, substantially in the form provided in Section 18 of this Resolution, manually executed by an authorized representative of the Registrar, shall be entitled to the benefits of this Resolution or shall be valid or obligatory for any purpose. Such duly executed certificate of authentication shall be conclusive evidence that the Notes so authenticated was delivered by the Registrar hereunder.

SECTION 7: Payment of Principal and Interest. ZB, National Bank, dba Amegy Bank, Houston, Texas (the “Registrar”), is hereby appointed as the registrar and paying agent for the Notes pursuant to the terms of the Paying Agent/Registrar Agreement, a substantial copy of which is attached hereto as Exhibit A, which is hereby authorized and approved by the Board. The appropriate officers of the College are each hereby authorized and directed to execute and attest to the Paying Agent/Registrar Agreement. The Registrar and any successor, by undertaking the performance of the duties of the registrar and paying agent hereunder, and in consideration of the payment of any fees by the College and/or the deposits of money pursuant to this Resolution, shall be deemed to accept and agree to abide by the terms of this Resolution. All money transferred to the Registrar in its capacity as registrar or paying agent for the Notes under this Resolution (except any sums representing registrar or paying agent fees) shall be held in trust for the benefit of the College, shall be the property of the College and shall be disbursed in accordance with this Resolution. Subject to the provisions of Section 13 of this Resolution, all matured Notes presented to the Registrar for payment shall be paid without the necessity of further instructions from the College. Such Notes shall be canceled as provided herein.

The principal of the Notes shall be payable, without exchange or collection charges, in any coin or currency of the United States of America which, on the date of payment, is legal tender for the payment of debts due the United States of America, upon their presentation and surrender as they respectively become due and payable, at the principal payment office of the Registrar. The interest on each Note shall be payable by check on the Interest Payment Date, mailed by United States mail, first class, postage prepaid, by the Registrar on or before each Interest Payment Date to the Owner of record as of the last Business Day (hereinafter defined) of the calendar month next preceding such principal payment date or Interest Payment Date to the address of such Owner as shown on the books of registration kept by the Registrar. Any accrued interest payable at maturity on a Note shall be paid upon presentation and surrender of such Note at the principal payment office of the Registrar.

If the date for payment of the principal of or interest on any Note is not a Business Day, then the date for such payment shall be the next succeeding Business Day with the same force and effect as if made on the date payment was originally due.

SECTION 8: Successor Registrars. The College covenants that at all times while any Notes are outstanding it will provide a qualified bank, trust company, financial institution or other agency to act as

Registrar for the Notes. The College reserves the right to change the Registrar for the Notes on not less than sixty (60) days' written notice to the Registrar, as long as any such notice is effective not less than sixty (60) days prior to the next succeeding principal payment date or Interest Payment Date for the Notes. Promptly upon the appointment of any successor Registrar, the previous Registrar shall deliver the books of registration or a copy thereof and its other records relating to the Notes to the new Registrar; the new Registrar shall act in the same capacity as the previous Registrar; and the new Registrar shall notify each Owner, by United States mail, first class postage prepaid, of such change and of the address of the new Registrar. Each Registrar hereunder, by acting in that capacity, shall be deemed to have agreed to the provisions of this Resolution.

SECTION 9: Special Record Date. If interest on any Note is not paid on any Interest Payment Date and continues unpaid for thirty (30) days thereafter, the Registrar shall establish a new record date for the payment of such interest, to be known as a Special Record Date. The Registrar shall establish a Special Record Date if and when funds to make such interest payment are received from or on behalf of the College. Such Special Record Date shall be fifteen (15) days prior to the date fixed for payment of such past due interest, and notice of the date of payment and the Special Record Date shall be sent by United States mail, first class, postage prepaid, not later than five (5) days prior to the Special Record Date, to each Owner of record of an affected Note as of the close of business on the last day which is not a Saturday, Sunday, day on which the Registrar is authorized by law or executive order to remain closed or legal holiday ("Business Day") prior to the mailing of such notice.

SECTION 10: Ownership; Unclaimed Principal and Interest. The College, the Registrar and any other person may treat the person in whose name any Note is registered as the absolute owner of such Note for the purpose of making and receiving payment of the principal of or interest on such Note and for all other purposes, whether or not such Note is overdue, and neither the College nor the Registrar shall be bound by any notice or knowledge to the contrary. All payments made to the person deemed to be the owner of any Note in accordance with this Section shall be valid and effectual and shall discharge the liability of the College and the Registrar upon such Note to the extent of the sums paid.

Amounts held by the Registrar which represent principal of and interest on the Notes remaining unclaimed by the Owner after the expiration of three (3) years from the date such amounts have become due and payable shall be reported and disposed of by the Registrar in accordance with the applicable provisions of Texas law, including, to the extent applicable, Title 6 of the Texas Property Code, as amended. To the extent such provisions of the Property Code do not apply to the funds, such funds shall be paid by the Registrar to the College upon receipt by the Registrar of a written request therefor from the College. The Registrar shall have no liability to the Owners of the Notes by virtue of actions taken in compliance with this Section.

SECTION 11: Registration, Transfer and Exchange. As long as any Notes remain outstanding, the Registrar shall keep the books of registration at its principal corporate trust office and, subject to such reasonable regulations as it may prescribe, the Registrar shall provide for the registration of the Notes in accordance with the terms of this Resolution.

Each Note shall be transferable only upon the presentation and surrender thereof at the principal corporate trust office of the Registrar, or at such other office designated by the Registrar, duly endorsed for transfer or accompanied by an assignment duly executed by the Registered Owner or his authorized representative in form satisfactory to the Registrar. Upon due presentation and surrender of any Note in proper form for transfer, the Registrar shall authenticate and deliver in exchange therefor, to the extent possible, within seventy-two (72) hours after such presentation and surrender, a new Note or Notes, registered in the name of the transferee or transferees, in the same aggregate principal amount and in

authorized denominations, maturing on the same dates and bearing interest at the same rates as the Note or Notes so presented and surrendered.

All Notes shall be exchangeable upon presentation and surrender thereof at the principal corporate trust office of the Registrar, or at such other office designated by the Registrar, for a Note or Notes of the same maturity and interest rate and in any authorized denomination, in an aggregate principal amount equal to the unpaid principal amount of the Note or Notes presented for exchange. The Registrar shall be and is hereby authorized to authenticate and deliver exchange Notes in accordance with the provisions of this Section. Pursuant to Chapter 1201, Texas Government Code, as amended, the duty of conversion and exchange of the Notes is hereby imposed upon the Registrar, and upon the execution thereof, the converted and exchanged Notes delivered in accordance with this Section shall be valid, incontestable, enforceable and entitled to the benefits and security of this Resolution to the same extent as the Note or Notes in lieu of which such Note is delivered.

The College or the Registrar may require the Owner of any Note to pay a sum sufficient to cover any tax or other governmental charge that may be imposed in connection with the transfer or exchange of such Note. Any fee or charge of the Registrar for such transfer or exchange shall be paid by the College.

The Registrar shall not be required to transfer or exchange any Note called for redemption in whole or in part during the 45-day period immediately prior to the date fixed for redemption; provided, however, that such limitation shall not apply to the transfer or exchange by the Owner of the unredeemed portion of a Note called for redemption in part.

SECTION 12: Book-Entry Only System. The definitive Notes shall be initially issued in the form of a separate single fully registered Note for each of the maturities thereof. Upon initial issuance, the ownership of each such Note shall be registered in the name of Cede & Co., as nominee of DTC, and except as provided in Section 14 hereof, all of the Outstanding Notes shall be registered in the name of Cede & Co., as nominee of DTC. Upon delivery by DTC to the Registrar of written notice to the effect that DTC has determined to substitute a new nominee in place of Cede & Co., and subject to the provisions in this Resolution with respect to interest checks being mailed to the Owner at the close of business on the Record Date, the word "Cede & Co." in this Resolution shall refer to such new nominee of DTC.

With respect to Notes registered in the name of Cede & Co., as nominee of DTC, the College and the Registrar shall have no responsibility or obligation to any DTC Participant or to any person on behalf of whom such a DTC Participant holds an interest in the Notes. Without limiting the immediately preceding sentence, the College and the Registrar shall have no responsibility or obligation with respect to (a) the accuracy of the records of DTC, Cede & Co. or any DTC Participant with respect to any ownership interest in the Notes, (b) the delivery to any DTC Participant or any other person, other than a Owner, as shown on the Register, of any notice with respect to the Notes, including any notice of redemption or (c) the payment to any DTC Participant or any other person, other than a Owner, as shown in the Register, of any amount with respect to principal of Notes, premium, if any, or interest on the Notes.

Except as provided in Section 14 of this Resolution, the College and the Registrar shall be entitled to treat and consider the person in whose name each Note is registered in the Register as the absolute Owner of such Note for the purpose of payment of principal, of premium, if any, or interest on the Notes for the purpose of giving notices of redemption and other matters with respect to such Note, for the purpose of registering transfer with respect to such Note, and for all other purposes whatsoever. The Registrar shall pay all principal of Notes, premium, if any, and interest on the Notes only to or upon the order of the respective owners, as shown in the Register as provided in this Resolution, or their respective

attorneys duly authorized in writing, and all such payments shall be valid and effective to fully satisfy and discharge the College's obligations with respect to payment of principal, of premium, if any, or interest on the Notes to the extent of the sum or sums so paid. No person other than an Owner shall receive a Note certificate evidencing the obligation of the College to make payments of amounts due pursuant to this Resolution.

SECTION 13: Payments and Notices to Cede & Co. Notwithstanding any other provision of this Resolution to the contrary, as long as any Notes are registered in the name of Cede & Co., as nominee of DTC, all payments with respect to principal, to premium, if any, and to interest on the Notes, and all notices with respect to such Notes shall be made and given, respectively, in the manner provided in the representation letter of the College to DTC.

SECTION 14: Successor Securities Depository; Transfer Outside Book Entry Only System. In the event that the College or the Registrar determines that DTC is incapable of discharging its responsibilities described herein and in the representation letter of the College to DTC, and that it is in the best interest of the beneficial Owners of the Notes that they be able to obtain certified Notes, the College or the Registrar shall (a) appoint a successor securities depository, qualified to act as such under Section 17(a) of the Securities Exchange Act of 1934, as amended, notify DTC of the appointment of such successor securities depository and transfer one or more separate Notes to such successor securities depository or (b) notify DTC of the availability through DTC of Notes and transfer one or more separate Notes to DTC Participants having Notes credited to their DTC accounts. In such event, the Notes shall no longer be restricted to being registered in the Register in the name of Cede & Co., as nominee of DTC, but may be registered in the name of the successor securities depository, or its nominee, or in whatever name or names holders of the Notes transferring or exchanging Notes shall designate, in accordance with the provisions of this Resolution.

SECTION 15: Damaged, Mutilated, Lost, Destroyed or Stolen Notes. Upon the presentation and surrender to the Registrar of a damaged or mutilated Note, the Registrar shall authenticate and deliver in exchange therefor a replacement Note of like maturity, interest rate and principal amount, bearing a number not contemporaneously outstanding. The College or the Registrar may require the Owner of a damaged or mutilated Note to pay a sum sufficient to cover any tax or other governmental charge that may be imposed in connection therewith and the fees and expenses of the Registrar.

If any Note is lost, apparently destroyed or wrongfully taken, in the absence of notice to the College or Registrar or knowledge of either that such Note has been acquired by a bona fide purchaser, the Registrar shall authenticate and deliver a replacement Note of like maturity, interest rate and principal amount, bearing a number not contemporaneously outstanding. The College or the Registrar will require the Owner of a lost, destroyed or wrongfully taken Note, before any replacement Note is issued, to:

- A. furnish to the College and the Registrar satisfactory evidence of the ownership of such Note and the circumstances of its loss, destruction or theft;
- B. furnish such security or indemnity as may be required by the Registrar and the College to save them harmless;
- C. pay all expenses and charges in connection therewith, including, but not limited to, printing costs, legal fees, fees of the Registrar and any tax or other governmental charge that may be imposed; and
- D. meet any other reasonable requirements of the College and the Registrar.

If, after the delivery of a replacement Note, a bona fide purchaser of the original Note in lieu of which such replacement Note was issued presents and surrenders for payment such original Note, the College and the Registrar shall be entitled to recover such replacement Note from the person to whom it was delivered or any person taking therefrom, except a bona fide purchaser, and shall be entitled to recover upon the security or indemnity provided therefor to the extent of any loss, damage, cost or expense incurred by the College or the Registrar in connection therewith.

If any such damaged, mutilated, lost, apparently destroyed or wrongfully taken Note has become or is about to become due and payable, the College in its discretion may, instead of issuing a replacement Note, authorize the Registrar to pay such Note.

Each replacement Note delivered in accordance with this Section shall be entitled to the benefits and security of this Resolution to the same extent as the Note or Notes in lieu of which such replacement Note is delivered.

SECTION 16: Cancellation of Note. All Notes paid or redeemed in accordance with this Resolution, and all Notes in lieu of which exchange Notes or replacement Notes are authenticated and delivered in accordance herewith, shall be cancelled and destroyed upon the making of proper records regarding such payment. The Registrar shall furnish the College with appropriate certificates of destruction of such Notes.

SECTION 17: Redemption Prior to Maturity.

A. The Notes maturing on or after February 15, 2036 are subject to optional redemption in whole or in part on February 15, 2035, or any date thereafter, at a price equal to the principal amount thereof, plus accrued interest to the date of redemption. If a Note (or any portion of the principal sum thereof) shall have been called for redemption and notice of such redemption shall have been given, such Note (or the principal amount thereof to be redeemed) shall become due and payable on such redemption date and interest thereon shall cease to accrue from and after the redemption date, provided funds for the payment of the redemption price and accrued interest thereon are held by the Paying Agent/Registrar on the redemption date.

B. The Notes may be redeemed only in integral multiples of \$5,000 of principal amount. If the Note subject to redemption is in a denomination larger than \$5,000, a portion of the Note may be redeemed, but only in integral multiples of \$5,000. Upon surrender of any Note for redemption in part, the Registrar, in accordance with Section 11 hereof, shall authenticate and deliver in exchange therefore a Note of like maturity and interest rate in an aggregate principal amount equal to the unredeemed portion of the Note so surrendered.

C. Not less than thirty (30) days prior to a redemption date for the Note, a notice of redemption will be sent by U.S. mail, first class, postage prepaid, in the name of the College to the owner of the portion of the Note to be redeemed in whole or in part at the address of such owner appearing on the Register at the close of business on the Business Day next preceding the date of mailing. Such notices shall state the redemption date, the redemption price, the place at which the Note is to be surrendered for payment and, if less than all of any maturity of the Note outstanding is to be redeemed, the number of the Note or portions thereof to be redeemed. Any notice of redemption so mailed as provided in the Section will be conclusively presumed to have been duly given, whether or not the owner receives such notice. By the date fixed for redemption, due provision shall be made with the Registrar for payment of the redemption price of the Note or portions thereof to be redeemed. When the Note has been called for redemption in whole or in part, notice of redemption has been given as herein provided and due provision has been made to redeem same, the

Note or portions thereof so redeemed shall no longer be regarded as outstanding, except for the purpose of receiving payment solely from the funds so provided for redemption, and interest which would otherwise accrue after the redemption date on any Note or portion thereof called for redemption shall terminate on the date fixed for redemption.

D. The College reserves the right, in the case of a redemption, to give notice of its election or direction to redeem Notes conditioned upon the occurrence of subsequent events. Such notice may state (i) that the redemption is conditioned upon the deposit of moneys and/or authorized securities, in an amount equal to the amount necessary to effect the redemption, with the Paying Agent/Registrar, or such other entity as may be authorized by law, no later than the redemption date, or (ii) that the College retains the right to rescind such notice at any time on or prior to the scheduled redemption date if the College delivers a certificate of the College to the Paying Agent/Registrar instructing the Paying Agent/Registrar to rescind the redemption notice and such notice and redemption shall be of no effect if such moneys and/or authorized securities are not so deposited or if the notice is rescinded. The Paying Agent/Registrar shall give prompt notice of any such rescission of a conditional notice of redemption to the affected owners. Any Notes subject to conditional redemption and such redemption has been rescinded shall remain outstanding

E. With respect to any optional redemption of the Note, unless all prerequisites to such redemption required by this Resolution have been met, including moneys sufficient to pay the principal of and premium, if any, and interest on the Note to be redeemed having been received by the Registrar prior to the giving of notice of such redemption, such notice shall state that said redemption may, at the option of the College, be conditional upon the satisfaction of all prerequisites and receipt of such moneys by the Registrar on or prior to the date fixed for such redemption, and if such prerequisites to the redemption and sufficient moneys are not received, such notice shall be of no force and effect, the College shall not redeem the Note and the Registrar shall give notice, in the manner in which the notice of redemption was given, to the effect that the Note has not been redeemed.

SECTION 18: Forms.

A. Forms Generally. The Note, the Registration Certificate of the Comptroller of Public Accounts of the State of Texas, the Registration Certificate of Paying Agent/Registrar, and the form of Assignment to be printed on each of the Note, shall be substantially in the forms set forth in this Section with such appropriate insertions, omissions, substitutions, and other variations as are permitted or required by this Resolution and may have such letters, numbers, or other marks of identification and such legends and endorsements (including any reproduction of an opinion of counsel) thereon as may, consistently herewith, be established by the College or determined by the officers executing such Note as evidenced by its execution.

The definitive Note and the Initial Note shall be printed, lithographed, or engraved, typewritten, photocopied or otherwise reproduced in any other similar manner, all as determined by the officers executing such Note as evidenced by its execution.

B. Form of Note.

REGISTERED
NO. ¹ _____

PRINCIPAL
AMOUNT

¹ The number of the initial Note shall be preceded by the letter "I"; the number of any Note issued in exchange or transfer for the Note shall be preceded by the letter "R".

\$ _____

UNITED STATES OF AMERICA
STATE OF TEXAS
ALVIN COLLEGE
MAINTENANCE TAX AND REFUNDING NOTE, SERIES 2025

Interest Rate **Stated Maturity:** **Issuance Date:** **CUSIP No.**

Registered Owner:

Principal Amount: _____ DOLLARS

ALVIN COLLEGE (hereinafter referred to as the “College”), a body corporate and political subdivision in the County of Brazoria, State of Texas, for value received, hereby promises to pay to the Registered Owner identified above or its registered assigns, on the Stated Maturity date specified above, upon presentation and surrender of this Note at the Designated Payment/Transfer Office of ZB, National Association, dba Amegy Bank, NA, Houston, Texas, or its successor (the “Paying Agent/Registrar”), the principal amount identified above payable in any coin or currency of the United States of America which on the date of payment of such principal is legal tender for the payment of debts due to the United States of America, and to pay interest thereon at the rate shown above, calculated on a basis of a 360-day year composed of twelve 30-day months, from the later of December 11, 2025 (the “Date of Delivery”) or the most recent interest payment date to which interest has been paid or duly provided for. Interest on this Note is payable on February 15, 2026 and each August 15 and February 15 thereafter until maturity of this Note or until such principal amounts are paid in full.

PRINCIPAL PAYMENTS AND INTEREST is payable to the registered owner of this Note whose name appears on the “Register” maintained by the Paying Agent/Registrar at the close of business on the “Record Date”, which is the close of business on the last business day of the month next preceding such interest payment date, and interest shall be paid by the Paying Agent/Registrar by check sent United States Mail, first class postage prepaid, to the address of the registered owner recorded in the Register or by such other method, acceptable to the Paying Agent/Registrar, requested by, and at the risk and expense of, the registered owner. If the date for the payment of principal of or interest on the Note shall be a Saturday, Sunday, a legal holiday, or a day when banking institutions in the College where the Designated Payment/Transfer Office of the Paying Agent/Registrar is located are authorized by law or executive order to close, then the date for such payment shall be the Friday prior to the date for the payment of principal of or interest on the Note; and payment on such date shall have the same force and effect as if made on the original date payment was due. All payments of principal of and interest on this Note shall be without exchange or collection charges to the owner hereof and in any coin or currency of the United States of America which at the time of payment is legal tender for the payment of public and private debts.

THIS NOTE IS SPECIFIED in its title, dated November 15, 2025, and is issued in the aggregate principal amount of \$ _____ (_____ DOLLARS) (herein referred to as the “Notes”) for the purpose paying for (a) the maintenance, repair, rehabilitation or replacement of heating, air conditioning, water, sanitation, roofing, flooring, electric, or other building systems of existing school properties; (b)

refunding the Refunded Notes; and (c) and paying the cost of issuance of the Notes, pursuant to authority conferred by and in conformity with the Constitution and laws of the State of Texas, including Sections 45.108, 130.084, and 130.122, Texas Education Code, as amended, and Chapter 1207, Texas Government Code, as amended, and pursuant to a Resolution adopted by the Board of Regents of the College (herein referred to as the "Resolution").

AS SPECIFIED IN THE RESOLUTION, the Notes maturing on or after February 15, 2036 are subject to optional redemption in whole or in part on February 15, 2035, or any date thereafter, at a price equal to the principal amount thereof, plus accrued interest to the date of redemption; provided, however, that at least thirty (30) days prior written notice shall be sent to the Holder of the Note to be redeemed by United States mail, first-class postage prepaid, and subject to the terms and provisions relating thereto contained in the Resolution.

IF THIS NOTE SHALL HAVE BEEN DULY CALLED for redemption and notice of such redemption has been duly given, then upon such redemption date this Note shall become due and payable, and, if the money for the payment of the redemption price and the interest accrued on the principal amount to be redeemed to the date of redemption is held for the purpose of such payment by the Paying Agent/Registrar, interest shall cease to accrue and be payable hereon from and after the redemption date on the principal amount hereof to be redeemed. If this Note is called for redemption, in whole, the College or the Paying Agent/Registrar shall not be required to issue, transfer, or exchange this Note within thirty (30) days of the date fixed for redemption; provided, however, such limitation of transfer shall not be applicable to an exchange by the Holder of the unredeemed balance hereof in the event of its redemption in part.

WITH RESPECT TO ANY OPTIONAL REDEMPTION of the Note, unless moneys sufficient to pay the principal of and premium, if any, and interest on the Note to be redeemed shall have been received by the Paying Agent/Registrar prior to the giving of such notice of redemption, such notice shall state that said redemption may, at the option of the College, be conditional upon the receipt of such moneys by the Paying Agent/Registrar on or prior to the date fixed for such redemption, or upon satisfaction of any prerequisites set forth in such notice of redemption, and if sufficient moneys are not received, such notice shall be of no force and effect, the College shall not redeem such Note, and the Paying Agent/Registrar shall give notice, in the manner in which the notice of redemption was given, to the effect that the Note have not been redeemed.

THE NOTE IS PAYABLE from available funds of the College as authorized and provided in Section 45.108, 130.084 and 130.122 of the Texas Education Code, including an ad valorem tax levied, within the limitations of and pursuant to the College's maintenance taxing authority, on all taxable property in the College. Reference is hereby made to the Resolution, a copy of which is on file in the Designated Payment/Transfer Office of the Paying Agent/Registrar, and to all of the provisions of which the owner or holder of this Note by the acceptance hereof hereby assents, for definitions of terms; the available funds pledged to the payment of the Note, including the tax levied and to be assessed and collected for its payment; the terms and conditions relating to the transfer or exchange of this Note; the conditions upon which the Resolution may be amended or supplemented with or without the consent of the Holders; the rights, duties, and obligations of the College and the Paying Agent/Registrar; the terms and provisions upon which this Note may be discharged at or prior to its maturity, and deemed to be no longer Outstanding thereunder; and for other terms and provisions contained therein. Capitalized terms used herein have the meanings assigned in the Resolution.

THIS NOTE, subject to certain limitations contained in the Resolution, may be transferred on the Register only upon its presentation and surrender at the Designated Payment/Transfer Office of the Paying Agent/Registrar, with the Assignment hereon duly endorsed by, or accompanied by a written

instrument of transfer in form satisfactory to the Paying Agent/Registrar duly executed by, the registered owner hereof, or his duly authorized agent. When a transfer on the Register occurs, one or more new fully registered Notes of the same Stated Maturity, of authorized denominations, bearing the same rate of interest, and of the same aggregate principal amount will be issued by the Paying Agent/Registrar to the designated transferee or transferees.

THE COLLEGE AND THE PAYING AGENT/REGISTRAR, and any agent of either, shall treat the registered owner whose name appears on the Register (i) on the Record Date as the owner entitled to payment of principal installment payments and interest hereon, (ii) on the date of surrender of this Note as the owner entitled to payment of principal at its Stated Maturity, and (iii) on any other date as the owner for all other purposes, and neither the College nor the Paying Agent/Registrar, or any agent of either, shall be affected by notice to the contrary. In the event of nonpayment of interest on a Note on a scheduled payment date and for thirty (30) days thereafter, a new record date for such interest payment (a "Special Record Date") will be established by the Paying Agent/Registrar, if and when funds for the payment of such interest have been received from the College. Notice of the Special Record Date and of the scheduled payment date of the past due interest (which shall be 10 days after the Special Record Date) shall be sent at least five (5) business days prior to the Special Record Date by United States Mail, first class postage prepaid, to the address of each Holder of a Note appearing on the Register at the close of business on the last business day next preceding the date of mailing of such notice.

IT IS HEREBY CERTIFIED, RECITED, REPRESENTED AND DECLARED that the College is a body corporate and political subdivision duly organized and legally existing under and by virtue of the Constitution and laws of the State of Texas; that the Note is issued pursuant to and in compliance with Sections 45.108, 130.084 and 130.122 of the Texas Education Code, as amended, and Chapter 1207, Texas Government Code, as amended, and pursuant to the Resolution; that all acts, conditions and things required to exist and be done precedent to and in the issuance of the Note to render the same lawful and valid obligations of the College have been properly done, have happened and have been performed in regular and due time, form and manner as required by the Constitution and laws of the State of Texas, and the Resolution; that the Note do not exceed any Constitutional or statutory limitation; and that due provision has been made for the payment of the principal of and interest on the Note as noted above. In case any provision in this Note shall be invalid, illegal, or unenforceable, the validity, legality, and enforceability of the remaining provisions shall not in any way be affected or impaired thereby. The terms and provisions of this Note and the Resolution shall be construed in accordance with and shall be governed by the laws of the State of Texas.

IN WITNESS WHEREOF, the Board of Regents of the College has caused this Note to be duly executed.

ALVIN COLLEGE

Chairman, Board of Regents

ATTEST:

Secretary, Board of Regents

C. Form of Registration Certificate of Comptroller of Public Accounts, to appear on Initial Note only.

REGISTRATION CERTIFICATE OF
COMPTROLLER OF PUBLIC ACCOUNTS

OFFICE OF THE COMPTROLLER ()
OF PUBLIC ACCOUNTS (REGISTER NO. _____)
THE STATE OF TEXAS ()

I HEREBY CERTIFY that this Note has been examined, certified as to validity and approved by the Attorney General of the State of Texas, and duly registered by the Comptroller of Public Accounts of the State of Texas.

WITNESS my signature and seal of office this _____.

Comptroller of Public Accounts
of the State of Texas

(SEAL)

D. Form of Certificate of Paying Agent/Registrar to appear on Definitive Note.

REGISTRATION CERTIFICATE OF PAYING AGENT/REGISTRAR

This Note has been duly issued and registered under the provisions of the within-mentioned Resolution; the note of the above entitled and designated series originally delivered having been approved by the Attorney General of the State of Texas and registered by the Comptroller of Public Accounts, as shown by the records of the Paying Agent/Registrar.

The designated offices of the Paying Agent/Registrar located in Houston, Texas is the "Designated Payment/Transfer Office" for this Note.

Registration Date: ZB, NATIONAL ASSOCIATION, dba Amegy Bank, NA

By: _____
Authorized Officer

E. Form of Assignment.

ASSIGNMENT

FOR VALUE RECEIVED the undersigned hereby sells, assigns, and transfers unto (Print or typewrite name, address, and zip code of transferee):

(Social Security or other identifying number: _____) the within Note and all rights thereunder, and hereby irrevocably constitutes and appoints _____ attorney to transfer the within Note on the books kept for registration thereof, with full power of substitution in the premises.

DATED: _____

Signature guaranteed:

NOTICE: The signature on this assignment must correspond with the name of the registered owner as it appears on the face of the within Note in every particular.

* * *

The Initial Note shall be in the form set forth above, except for the following alterations:

(i) immediately under the name of the Note, the headings "INTEREST RATE" and "MATURITY DATE" shall both be completed with the words "As Shown Below" and the word "CUSIP No." deleted;

(ii) in the first paragraph of the Notes, the words " on the Stated Maturity date specified above," "the principal amount identified above," and "at the rate shown above" shall be deleted and the following shall be inserted at the end of the first sentence " ... , with such principal to be paid in installments on February 15 in each of the years and in the principal amounts identified in the following schedule and with such installments bearing interest at the per annum rates set forth in the following schedule:"

[Information to be inserted from schedule in Section 3]

(iii) the Initial Note shall be numbered I-1.

SECTION 19: Provision for Payment of Notes. In accordance with the provisions of Texas Education Code, Sections 45.108, 130.084 and 130.122, available funds of the College are hereby pledged to the payment of the principal of and interest on the Notes (the "Debt Service Requirements") as the same shall become due and payable.

Each year the Notes are outstanding, the College covenants the annual budget of the College shall include as a separate line item an amount equal to the Debt Service Requirements of the Notes due and payable in such budget year and to the extent other available funds of the College are not budgeted and set aside for such purposes to pay such Debt Service Requirements, the College shall levy a tax each year within the College's maintenance taxing authority as authorized by Sections 45.108, 130.084 and

130.122, sufficient to pay the Notes and such annual tax rate levied and assessed by the College for the payment of the Notes shall be identified and stated separately in the annual tax levy of the College from other taxes levied for maintenance purposes and debt service.

To provide for the timely payment of the Debt Service Requirements of the Notes, a tax shall be and is hereby levied, within the limitations of the College's maintenance tax authority, on each \$100 valuation of taxable property within the College for each year the Notes are Outstanding, taking into account delinquencies, cost of collection and other available funds of the College which are budgeted and set aside for such purposes. The amount of taxes assessed and collected each year for the payment of the Note shall be deposited to the credit of the interest and sinking fund (the "Interest and Sinking Fund") hereby established (to be entitled "Special 2025 Notes Fund" which shall be maintained at the College's depository) for the payment of Debt Service Requirements of the Note, and the amounts deposited to the credit of the Interest and Sinking Fund shall not be diverted to or utilized for any other purpose. This governing body hereby declares its purpose and intent to provide and levy a tax legally and fully sufficient to pay the Debt Service Requirements of the Notes taking into account the aforesaid matters, it having been determined that the existing and available taxing authority of the College and the other available funds for such purpose is adequate to permit a legally sufficient tax in consideration of all other obligations of the College.

To pay the debt service coming due on any Notes issued prior to receipt of the taxes levied to pay such debt service, there is hereby appropriated from current funds on hand, which are hereby certified to be on hand and available for such purpose, an amount sufficient to pay such debt service, and such amount shall be used for no other purpose.

Proper officers of the College are hereby authorized and directed to cause to be transferred to the Paying Agent/Registrar for the Notes, from funds on deposit in the Interest and Sinking Fund, amounts sufficient to fully pay and discharge promptly each installment of interest and principal of the Notes as the same shall become payable or matures; such transfers to be made in such manner as will cause collected funds to be deposited with the Paying Agent/Registrar on or before each principal and interest payment date for the Notes.

SECTION 20: Legal Opinion; CUSIP. The approving opinion of Orrick, Herrington & Sutcliffe LLP, and CUSIP Numbers may be printed on, or attached to, the Notes, but errors or omissions in the printing of such opinion or such numbers shall have no effect on the validity of the Notes.

SECTION 21: Sale and Delivery of Notes. The sale of the Notes to Raymond James & Associates, Inc., Mesirow Financial Inc. and RBC Capital Markets, LLC (collectively, the "Underwriters") at a price of \$_____ (representing the par amount of the Notes, plus an original issue premium of \$_____ on the Notes, and less an underwriting discount of \$_____), in accordance with the terms of the Bond Purchase Agreement presented to and hereby approved by the Board, in substantially the form attached hereto as Exhibit B, which price and terms are hereby found and determined to be the most advantageous reasonably obtainable by the College. The Chairman or the Vice Chairman of the Board and other appropriate officials of the College are hereby authorized and directed to execute such bond purchase agreement on behalf of the College, and the Chairman or the Vice Chair of the Board and all other officials, agents and representatives of the College are hereby authorized to do any and all things necessary or desirable to satisfy the conditions set out therein and to provide for the issuance and delivery of the Notes.

The Chairman of the Board and the College's President College's Chief Financial Officer, financial advisor and other consultants are hereby authorized to take such action as the Chairman of the

Board shall approve in seeking a rating on the Notes from Moody's Investor Services and Fitch Ratings and any such action is hereby ratified and confirmed.

SECTION 22: Tax Exemption. For any Notes for which the College intends that the interest on the Notes shall be excludable from gross income of the owners thereof for federal income tax purposes pursuant to Sections 103 and 141 through 150 of the Internal Revenue Code of 1986, as amended (the "Code"), and all applicable temporary, proposed and final regulations (the "Regulations") and procedures promulgated thereunder and applicable to the Notes, the College covenants that it will monitor and control the receipt, investment, expenditure and use of all gross proceeds of the Notes (including all property the acquisition, construction or improvement of which is to be financed directly or indirectly with the proceeds of the Notes) and take or omit to take such other and further actions as may be required by Sections 103 and 141 through 150 of the Code and the Regulations to cause interest on the Notes to be and remain excludable from the gross income, as defined in Section 61 of the Code, of the owners of the Notes for federal income tax purposes. Without limiting the generality of the foregoing, the College shall comply with each of the following covenants:

A. The College will use all of the proceeds of the Notes to (i) provide funds for the purposes described in Section 1 hereof, which will be owned and operated by the College and (ii) to pay the costs of issuing the Notes.

B. The College will not directly or indirectly take any action, or omit to take any action, which action or omission would cause the Notes to constitute "private activity bond" within the meaning of Section 141(a) of the Code.

C. Principal of and interest on the Notes will be paid solely from ad valorem taxes collected by the College and investment earnings on such collections.

D. Based upon all facts and estimates now known or reasonably expected to be in existence on the date the Notes are delivered, the College reasonably expects that the proceeds of the Notes will not be used in a manner that would cause the Notes or any portion thereof to be an "arbitrage bond" within the meaning of Section 148 of the Code.

E. At all times while the Notes are outstanding, the College will identify and properly account for all amounts constituting gross proceeds of the Notes in accordance with the Regulations. The College will monitor the yield on the investments of the proceeds of the Notes and, to the extent required by the Code and the Regulations, will restrict the yield on such investments to a yield which is not materially higher than the yield on the Notes. To the extent necessary to prevent the Notes from constituting "arbitrage bonds," the College will make such payments as are necessary to cause the yield on all yield restricted nonpurpose investments allocable to the Notes to be less than the yield that is materially higher than the yield on the Notes.

F. The College will not take any action or knowingly omit to take any action that, if taken or omitted, would cause the Notes to be treated as "federally guaranteed" obligations for purposes of Section 149(b) of the Code.

G. The College represents that not more than fifty percent (50%) of the proceeds of the Notes used for nonrefunding purposes will be invested in nonpurpose investments (as defined in Section 148(f)(6)(A) of the Code) having a substantially guaranteed yield for four years or

more within the meaning of Section 149(g)(3)(A)(ii) of the Code, and the College reasonably expects that at least eighty-five percent (85%) of the spendable proceeds of the Notes used for nonrefunding purposes will be used to carry out the governmental purpose of the Notes within the three-year period beginning on the date of issue of the Notes. The College represents that not more than fifty percent (50%) of the proceeds of the Refunded Notes were invested in nonpurpose investments (as defined in Section 148(f)(6)(A) of the Code) having a substantially guaranteed yield for four years or more within the meaning of Section 149(g)(3)(A)(ii) of the Code, and on the date of issue of the Refunded Notes, the College reasonably expected that at least eighty-five percent (85%) of the spendable proceeds of the Refunded Notes would be used to carry out the governmental purpose of the Refunded Notes within the three-year period beginning on the date of issue of the Refunded Notes.

H. The College will take all necessary steps to comply with the requirement that certain amounts earned by the College on the investment of the gross proceeds of the Notes, if any, be rebated to the federal government. Specifically, the College will (i) maintain records regarding the receipt, investment, and expenditure of the gross proceeds of the Notes as may be required to calculate such excess arbitrage profits separately from records of amounts on deposit in the funds and accounts of the College allocable to other obligations of the College or moneys which do not represent gross proceeds of any obligations of the College and retain such records for at least six years after the day on which the last outstanding Notes is discharged, (ii) account for all gross proceeds under a reasonable, consistently applied method of accounting, not employed as an artifice or device to avoid in whole or in part, the requirements of Section 148 of the Code, including any specified method of accounting required by applicable Regulations to be used for all or a portion of any gross proceeds, (iii) calculate, at such times as are required by applicable Regulations, the amount of excess arbitrage profits, if any, earned from the investment of the gross proceeds of the Notes and (iv) timely pay, as required by applicable Regulations, all amounts required to be rebated to the federal government. In addition, the College will exercise reasonable diligence to assure that no errors are made in the calculations required by the preceding sentence and, if such an error is made, to discover and promptly correct such error within a reasonable amount of time thereafter, including payment to the federal government of any delinquent amounts owed to it, interest thereon and any penalty.

I. The College will not directly or indirectly pay any amount otherwise payable to the federal government pursuant to the foregoing requirements to any person other than the federal government by entering into any investment arrangement with respect to the gross proceeds of the Notes that might result in a reduction in the amount required to be paid to the federal government because such arrangement results in a smaller profit or a larger loss than would have resulted if such arrangement had been at arm's length and had the yield on the Notes not been relevant to either party.

J. The College will timely file or cause to be filed with the Secretary of the Treasury of the United States the information required by Section 149(e) of the Code with respect to the Notes on such form and in such place as the Secretary may prescribe.

K. The College will not issue or use the Notes as part of an "abusive arbitrage device" (as defined in Section 1.148-10(a) of the Regulations). Without limiting the foregoing, the Notes are not and will not be a part of a transaction or series of transactions that attempts to

circumvent the provisions of Section 148 of the Code and the Regulations, by (i) enabling the College to exploit the difference between tax-exempt and taxable interest rates to gain a material financial advantage, or (ii) increasing the burden on the market for tax-exempt obligations.

L. Proper officers of the College charged with the responsibility for issuing the Notes are hereby directed to make, execute and deliver certifications as to facts, estimates or circumstances in existence as of the date of issuance of the Notes and stating whether there are facts, estimates or circumstances that would materially change the College's expectations. On or after the date of issuance of the Notes, the College will take such actions as are necessary and appropriate to assure the continuous accuracy of the representations contained in such certificates.

M. The covenants and representations made or required by this Section are for the benefit of the Notes holders and any subsequent Notes holder and may be relied upon by the Notes holders and any subsequent Notes holder and Bond Counsel to the College

In complying with the foregoing covenants, the College may rely upon an unqualified opinion issued to the College by nationally recognized bond counsel that any action by the College or reliance upon any interpretation of the Code or Regulations contained in such opinion will not cause interest on the Notes to be includable in gross income for federal income tax purposes under existing law.

Notwithstanding any other provision of this Resolution, the College's representations and obligations under the covenants and provisions of this Section shall survive the defeasance and discharge of the Notes for as long as such matters are relevant to the exclusion of interest on the Notes from the gross income of the owners for federal income tax purposes.

SECTION 23: Use of Note Proceeds.

A. Proceeds from the sale of the Notes shall, promptly upon receipt by the College, be applied as follows:

(i) The costs of issuance of the Notes in the amount of \$_____ (which includes \$_____ of Underwriters' Discount), and is payable from a portion of the premium generated on the sale of the Notes which shall be applied to pay such costs as the College may arrange;

(ii) Premium in the amount of \$_____ and proceeds of the principal of the Notes in the amount of \$_____ shall be use for the projects in Section 1(a) hereof;

(iii) Premium in the amount of \$_____ and proceeds of the principal of the Notes in the amount of \$_____ shall be applied to establish an escrow fund to refund the Refunded Notes, as more fully provided below.

(iv) Any proceeds of the Notes remaining after making all such deposits and payments, together with any remaining investment earnings on such proceeds, shall be deposited into the Special 2025 Notes Fund.

B. From the existing interest and sinking fund for the Refunded Notes there shall be transferred to the Special 2025 Notes Fund created pursuant to Section 19 of this Resolution the

amount of \$_____ and to the escrow fund established pursuant to the Escrow Agreement the amount of \$_____.

SECTION 24: Escrow Agreement. The discharge and defeasance of the Refunded Notes shall be effected pursuant to the terms and provisions of an escrow agreement (the “Escrow Agreement”) to be entered into by and between the College and ZB, National Bank, dba Amegy Bank, Houston, Texas (the “Escrow Agent”), the Escrow Agent, substantially in the form presented to the Board with this Resolution, the terms and provisions of which are hereby approved, subject to such insertions, additions and modifications as shall be necessary: (a) to carry out the programs designed for the College by the Underwriters and which shall be certified as to mathematical accuracy by Causey Public Finance, LLC, Denver, Colorado, in a verification report (the “Report”), whose Report shall be attached to the Escrow Agreement; (b) to minimize the College’s costs of refunding; (c) to comply with all applicable laws and regulations relating to the refunding of the Refunded Notes; and (d) to carry out the other intents and purposes of this Resolution, and the Chairman or Vice Chair of the Board is hereby authorized to execute and deliver such Escrow Agreement on behalf of the College in multiple counterparts and the Secretary is hereby authorized to attest thereto and affix the College’s seal.

SECTION 25: Redemption Prior to Maturity of Refunded Notes.

A. To maximize the College’s present value savings and to minimize the College’s costs of refunding, the College hereby authorizes and directs that certain of the Refunded Notes shall be called for redemption prior to maturity in the amounts, on the dates and at the redemption prices set forth in Schedule I attached hereto, and the Chairman of the Board is hereby authorized and directed to take all necessary and appropriate action to give or cause to be given a notice of redemption and/or a notice of defeasance to the holders or paying agent/registrars, as appropriate, of such Refunded Notes, and, if required, to publish such notices, all in the manner required by the documents authorizing the issuance of such Refunded Notes.

B. The Chairman of the Board and the President of the College are hereby authorized and directed to take all necessary and appropriate action to give or file, or to cause to be given or filed, material events notices with respect to the Refunded Notes, as required by the orders authorizing the issuance of the Refunded Notes and the United States Securities and Exchange Commission Rule 15c2-12 (the “Rule”).

SECTION 26: Purchase of Defeasance Securities. The Chairman or the President of the College and the Escrow Agent are hereby authorized (a) to subscribe for, agree to purchase, and purchase securities that are permitted investments for a defeasance escrow established to defease the Refunded Notes, and to execute any and all subscriptions, purchase agreements, commitments, letters of authorization and other documents necessary to effectuate the foregoing, and any actions heretofore taken for such purpose are hereby ratified and approved, and (b) to direct and provide for such contributions to the escrow fund from lawfully available funds of the College as are provided in the Escrow Agreement..

SECTION 27: Continuing Disclosure Undertaking.

A. The College shall provide annually to the Municipal Securities Rulemaking Board (the “MSRB”), within six months after the end of each fiscal year and in an electronic format prescribed by the MSRB, financial information and operating data with respect to the College of the general type included in the final Official Statement approved by Section 17 of this Resolution and described in Exhibit C hereto. The College shall update such information within six months after the end of each fiscal year. Financial statements to be provided shall be (1) prepared in accordance with the accounting

principles described in Exhibit C hereto and (2) audited, if the College commissions an audit of such statements and the audit is completed within the period during which they must be provided. If audited financial statements are not available at the time the financial information and operating data must be provided, then the College shall provide unaudited financial statements for the applicable fiscal year to the MSRB with the financial information and operating data and will file the annual audit report when and if the same becomes available.

If the College changes its fiscal year, it will notify the MSRB of the change (and of the date of the new fiscal year end) prior to the next date by which the College otherwise would be required to provide financial information and operating data pursuant to this Section.

The financial information and operating data to be provided pursuant to this Section may be set forth in full in one or more documents or may be included by specific reference to documents (i) available to the public on the MSRB's internet web site or (ii) filed with the SEC. All filings shall be made electronically, in the format specified by the MSRB.

B. The College shall notify the MSRB in an electronic format prescribed by the MSRB, in a timely manner (not in excess of ten (10) days after the occurrence of the event), of any of the following events with respect to the Notes:

- (i) Principal and interest payment delinquencies;
- (ii) Non-payment related defaults, if material;
- (iii) Unscheduled draws on debt service reserves reflecting financial difficulties;
- (iv) Unscheduled draws on credit enhancements reflecting financial difficulties;
- (v) Substitution of credit or liquidity providers, or their failure to perform;
- (vi) Adverse tax opinions, the issuance by the Internal Revenue Service of proposed or final determinations of taxability, Notices of Proposed Issue (IRS Form 5701-TEB), or other material notices of determinations with respect to the tax-exempt status of the Notes, or other material events affecting the tax status of the Notes;
- (vii) Modifications to rights of holders of the Notes, if material;
- (viii) Note calls, if material, and tender offers;
- (ix) Defeasances;
- (x) Release, substitution, or sale of property securing repayment of the Notes, if material;
- (xi) Rating changes;
- (xii) Bankruptcy, insolvency, receivership, or similar event of the College, which shall occur as described below;
- (xiii) The consummation of a merger, consolidation, or acquisition involving the College or the sale of all or substantially all of its assets, other than in the ordinary course of business, the entry into a definitive agreement to undertake such an action or the termination of a

definitive agreement relating to any such actions, other than pursuant to its terms, if material; and

- (xiv) Appointment of a successor or additional trustee or the change of name of a trustee, if material;
- (xv) Incurrence of a Financial Obligation of the College, if material, or agreement to covenants, events of default, remedies, priority rights, or other similar terms of a Financial Obligation of the College, any of which affect security holders, if material; and
- (xvi) Default, event of acceleration, termination event, modification of terms, or other similar events under the terms of a Financial Obligation of the College, any of which reflect financial difficulties.

As used in clause (12), above, the phrase “bankruptcy, insolvency, receivership or similar event” means the appointment of a receiver, fiscal agent or similar officer for the College in a proceeding under the United States Bankruptcy Code or in any other proceeding under state or federal law in which a court or governmental authority has assumed jurisdiction over substantially all of the assets of the College, or if jurisdiction has been assumed by leaving the Board and official or officers of the College in possession but subject to the supervision and orders of a court or governmental authority, or the entry of an order confirming a plan of reorganization, arrangement or liquidation by a court or governmental authority having supervision or jurisdiction over substantially all of the assets or business of the College. The College intends that the words used in clauses (15) and (16), above, and the definition of “Financial Obligation” in this Order have the same meanings as when they are used in the Rule, as evidenced by SEC Release No. 34-83885, dated August 20, 2018.

The College shall notify the MSRB through EMMA, in a timely manner, of any failure by the College to provide financial information or operating data in accordance with subsection (a) of this Section by the time required by such Section.

C. The College shall be obligated to observe and perform the covenants specified in this Section for so long as, but only for so long as, the College remains an “obligated person” with respect to the Notes within the meaning of the Rule, except that the College in any event will give the notice required by this Section of any Note calls and defeasance that cause the College to be no longer such an “obligated person.”

The provisions of this Section are for the sole benefit of the Registered Owners and beneficial owners of the Notes, and nothing in this Section, express or implied, shall give any benefit or any legal or equitable right, remedy, or claim hereunder to any other person. The College undertakes to provide only the financial information, operating data, financial statements, and notices which it has expressly agreed to provide pursuant to this Section and does not hereby undertake to provide any other information that may be relevant or material to a complete presentation of the College’s financial results, condition, or prospects or hereby undertake to update any information provided in accordance with this Section or otherwise, except as expressly provided herein. The College does not make any representation or warranty concerning such information or its usefulness to a decision to invest in or sell Notes at any future date.

UNDER NO CIRCUMSTANCES SHALL THE COLLEGE BE LIABLE TO THE REGISTERED OWNER OR BENEFICIAL OWNER OF ANY NOTE OR ANY OTHER PERSON, IN CONTRACT OR TORT, FOR DAMAGES RESULTING IN WHOLE OR IN PART FROM ANY BREACH BY THE COLLEGE, WHETHER NEGLIGENT OR WITHOUT FAULT ON ITS PART, OF

ANY COVENANT SPECIFIED IN THIS SECTION, BUT EVERY RIGHT AND REMEDY OF ANY SUCH PERSON, IN CONTRACT OR TORT, FOR OR ON ACCOUNT OF ANY SUCH BREACH SHALL BE LIMITED TO AN ACTION FOR MANDAMUS OR SPECIFIC PERFORMANCE.

No default by the College in observing or performing its obligations under this Section shall constitute a breach of or default under the Resolution for purposes of any other provision of this Resolution.

Nothing in this Section is intended to or shall act to disclaim, waive, or otherwise limit the duties of the College under federal and state securities laws.

D. The provisions of this Section may be amended by the College from time to time to adapt to changed circumstances that arise from a change in legal requirements, a change in law, or a change in the identity, nature, status, or type of operations of the College, but only if (1) the provisions of this Section, as so amended, would have permitted an underwriter to purchase or sell the Notes in the primary offering of the Notes in compliance with the Rule, taking into account any amendments or interpretations of the Rule to the date of such amendment, as well as such changed circumstances, and (2) either (a) the Registered Owners of a majority in aggregate principal amount (or any greater amount required by any other provision of this Resolution that authorizes such an amendment) of the outstanding Notes consent to such amendment or (b) a person that is unaffiliated with the College (such as nationally recognized bond counsel) determines that such amendment will not materially impair the interests of the Registered Owners and beneficial owners of the Notes. If the College so amends the provisions of this Section, it shall include with any amended financial information or operating data next provided in accordance with this Section an explanation, in narrative form, of the reasons for the amendment and of the impact of any change in the type of financial information or operating data so provided. The College may also amend or repeal the provisions of this Section if the SEC amends or repeals the applicable provisions of the Rule or a court of final jurisdiction enters judgment that such provisions of the Rule are invalid, and the College also may amend the provisions of this Section in its discretion in any other manner or circumstance, but in any case only if and to the extent that the provisions of this sentence would not have prevented an underwriter from lawfully purchasing or selling Notes in the primary offering of the Notes, giving effect to (a) such provisions as so amended and (b) any amendments or interpretations of the Rule.

SECTION 28: Related Matters. To satisfy in a timely manner all of the College's obligations under this Resolution, the Bond Purchase Contract and the Escrow Agreement, the Chairman, Vice Chair and the Secretary of the Board, and all other appropriate officers, agents and representatives of the College are hereby authorized and directed to take all other actions that are reasonably necessary to provide for the issuance of the Notes and refunding of the Refunded Notes, including, without limitation, executing and delivering on behalf of the College all certificates, consents, receipts, requests and other documents as may be reasonably necessary to satisfy the College's obligations under the Escrow Agreement, the Bond Purchase Contract and this Resolution and to direct the transfer and application of funds of the College consistent with the provisions of such Escrow Agreement and this Resolution.

SECTION 29: Defeasance. The College may defease the provisions of this Resolution and discharge its obligation to the Owners of any or all of the Notes to pay the principal of and interest thereon in any manner now or hereafter permitted by law.

SECTION 30: Official Statement. The Board hereby ratifies, authorizes and approves, in connection with the sale of the Notes, the preparation and distribution of the Preliminary Official Statement dated November 10, 2025, in the form attached hereto as Exhibit D, and a final Official Statement dated November 20, 2025, which shall be substantially in the form of Exhibit D, containing such additional information and amendments as may be necessary to conform to the terms of the Notes,

this Resolution and the bond purchase agreement for the Notes. The appropriate officials of the College are hereby authorized to sign such Official Statement and/or to deliver a certificate pertaining to such Official Statement as prescribed therein, dated as of the date of payment for and delivery of the Notes.

It is hereby officially found, determined and declared that the statements and representations contained in the Preliminary Official Statement and final Official Statement are true and correct in all material respects, to the best knowledge and belief of the Board, and that, as of the date of the initial distribution thereof, the Preliminary Official Statement was an official statement of the College with respect to the Notes that was deemed “final” by an authorized official of the College except for the omission of no more than the information permitted by Subsection (b)(1) of the Rule.

SECTION 31: Power to Revise Form of Documents. That, notwithstanding any other provision of this Resolution, the Chairman of the Board is hereby authorized to make or approve such revisions, additions, deletions, and variations to this Resolution and in the form of the documents attached hereto as exhibits as, in the judgment of the Chairman, and in the opinion of Bond Counsel to the College, may be necessary or convenient to carry out or assist in carrying out the purposes of this Resolution, the Preliminary Official Statement, the final Official Statement, or as may be required for approval of the Notes by the Attorney General of Texas; provided, however, that any changes to such documents resulting in substantive amendments to the terms and conditions of the Notes or such documents shall be subject to the prior approval of the Board.

SECTION 32: Remedies of Owner. In addition to all rights and remedies of the owner of the Notes provided by the laws of the State of Texas, the College and the Board covenant and agree that in the event the College defaults in the payment of principal of or interest on the Notes when due, or fails to make any payments required by this Resolution, the owner of the Notes shall be entitled to a writ of mandamus issued by a court of proper jurisdiction compelling and requiring the Board and other officers of the College to observe and perform any covenant, obligation or condition prescribed in this Resolution. No delay or omission by any owner to exercise any right or power accruing to him upon default shall impair any such right or power, or shall be construed to be a waiver of any such default or acquiescence therein, and every such right or power may be exercised from time to time and as often as may be deemed expedient. The specific remedies mentioned in this Resolution shall be available to the owner of the Notes and shall be cumulative of all other existing remedies.

SECTION 33: College Officers’ Duties.

A. The Chairman, Vice Chair and Secretary of the Board are hereby instructed and directed to do any and all things necessary in reference to the operation of the College and to make money available for the payment of the Notes in the manner provided by law.

B. The Chairman, Vice Chair and Secretary of the Board and other officers of the College are authorized to execute the Certificate to which this Resolution is attached on behalf of the Board and to do any and all things proper and necessary to carry out the intent hereof.

SECTION 34: No Recourse Against College Officials. No recourse shall be had for the payment of principal of or interest on the Notes or for any claim based thereon or on this Resolution, against any official of the College or against any person executing the Notes.

SECTION 35: Resolution a Contract; Amendments. This Resolution shall constitute a contract with the Owners from time to time, be binding on the College, and shall not be amended or repealed by the College so long as any Notes remain outstanding except as permitted in this Section. The College may, without the consent of or notice to any Owners, from time to time and at any time, amend this

Resolution in any manner not detrimental to the interests of the Owners, including the curing of any ambiguity, inconsistency, or formal defect or omission herein. In addition, the College may, with the consent of Owners who own in the aggregate 51% of the principal amount of the Notes then outstanding, amend, add to, or rescind any of the provisions of this Resolution; provided that, without the consent of all Owners of outstanding Notes, no such amendment, addition, or rescission shall (i) extend the time or times of payment of the principal of and interest on the Notes, reduce the principal amount thereof, the redemption price, or the rate of interest thereon, or in any other way modify the terms of payment of the principal of or interest on the Notes, (ii) give any preference to any Note over any other Note, or (iii) reduce the aggregate principal amount of Notes required to be held by Owners for consent to any such amendment, addition, or rescission.

SECTION 36: Notices. Any notice, demand, direction, request or other instrument authorized or required by this Resolution to be given to or filed with the College or the Registrar shall be deemed to have been given only upon receipt. Any notice shall be sent by first class mail, postage prepaid, to the address specified below or, to such other address as may be designated in writing by the parties:

College: Alvin College
3110 Mustang Road
Alvin, Texas 77511
Attention: President

Registrar: The address specified in the Paying Agent/Registrar Agreement.

SECTION 37: Legal Holidays. If the date fixed for payment of the principal of or interest on the Notes is a Saturday, Sunday, day on which the Registrar is authorized by law or executive order to remain closed or a legal holiday, then the date for such payment shall be the next succeeding day which is not a Saturday, Sunday, day on which the Registrar is authorized to remain closed or legal holiday with same force and effect as if made on the original date payment was due and no interest shall accrue for the period from the date fixed for payment to the date of actual payment.

SECTION 38: No Personal Liability. No recourse shall be had for payment of the principal of or interest on any Notes or for any claim based thereon, or on this Resolution, against any official or employee of the College or any person executing any Notes.

SECTION 39: Open Meeting. It is hereby officially found and determined that the meeting at which this Resolution was adopted was open to the public, and public notice of the time, place and purpose of said meeting was given, all as required by the Open Meetings Law, Chapter 551, Texas Government Code, as amended.

SECTION 40: Effective Date. This Resolution shall be in full force and effect from and upon its adoption.

SECTION 41: Severability. If any section, paragraph, clause or provision of this Resolution shall for any reason be held to be invalid or unenforceable, the invalidity or unenforceability of such section, paragraph, clause or provision shall not affect any of the remaining provisions of this Resolution.

SECTION 42: Repealer. All resolutions, orders and ordinances, or parts thereof, inconsistent herewith are hereby repealed to the extent of such inconsistency.

PASSED AND APPROVED this November 20, 2025.

Chairman, Board of Regents
Alvin College

Secretary, Board of Regents
Alvin College

Signature page to Resolution Authorizing the Issuance, Sale and Delivery of
Alvin College Maintenance Tax and Refunding Notes, Series 2025

SCHEDULE I

REFUNDED NOTES

Alvin College Maintenance Notes, Series 2018 in the outstanding principal amount of \$17,050,000

<u>Description</u>	<u>Maturity Date</u>	<u>Interest Rate</u>	<u>Principal Amount</u>	<u>Call Date</u>	<u>Call Price</u>
Maintenance Tax Notes, Series 2018	2/15/2027	5.000%	\$ 1,005,000.00	2/15/2026	100.000%
	2/15/2028	5.000%	1,055,000.00	2/15/2026	100.000%
	2/15/2029	5.000%	1,110,000.00	2/15/2026	100.000%
	2/15/2030	5.000%	1,165,000.00	2/15/2026	100.000%
	2/15/2031	5.000%	1,225,000.00	2/15/2026	100.000%
	2/15/2032	5.000%	1,290,000.00	2/15/2026	100.000%
	2/15/2033	5.000%	1,355,000.00	2/15/2026	100.000%
	2/15/2034	5.000%	1,425,000.00	2/15/2026	100.000%
	2/15/2035	5.000%	1,495,000.00	2/15/2026	100.000%
	2/15/2036	5.000%	1,575,000.00	2/15/2026	100.000%
	2/15/2037	5.000%	1,655,000.00	2/15/2026	100.000%
	2/15/2038	5.000%	1,740,000.00	2/15/2026	100.000%
			<u>\$ 16,095,000.00</u>		

EXHIBIT A
PAYING AGENT/REGISTRAR AGREEMENT

See Tab __

EXHIBIT B
BOND PURCHASE AGREEMENT

See Tab __

EXHIBIT C

DESCRIPTION OF ANNUAL FINANCIAL INFORMATION AND OPERATING DATA

Information and Data

The following information and data with respect to the College referred to in Section 27 of this Resolution are the quantitative financial information and operating data specified and included in the Appendix or under the headings of the Official Statement referred to) below:

1. The financial statements of the College appended to the Official Statement as Appendix B.
2. The information contained in Tables 1 through 6 and 8 through 10 of the Official Statement.

Accounting Principles

The accounting principles referred to in such Section with respect to the College are the accounting principles described in the notes to the financial statements referred to in paragraph 1 above.

EXHIBIT D
PRELIMINARY OFFICIAL STATEMENT

See Tab __

18. **Consider Approval of the Updated College Seal Reflecting Institutional Name Change**



Robert J. Exley, PhD
President

MEMORANDUM NO: 179-2025

TO: Board of Regents

FROM: Robert J. Exley, PhD

A handwritten signature in blue ink, appearing to read "RJE", is placed over the printed name "Robert J. Exley, PhD".

DATE: November 11, 2025

SUBJECT: Updated College Seal Reflecting Institutional Name Change

As part of Alvin College's transition to its new institutional name, we have updated the official College Seal to reflect *Alvin College* in place of *Alvin Community College*.

The design, symbolism, and elements of the existing seal remain unchanged to preserve the history and tradition it represents. The only modification is the updated institutional name, ensuring consistency with our revised branding and official communications.

This updated seal will be used on all formal College documents, including diplomas, certificates, Board materials, and official publications. The Office of Marketing and Communications will oversee the rollout of the updated version and provide updated digital files and usage guidelines to appropriate departments.

We appreciate your continued support as we maintain the integrity of our traditions while embracing the evolution of Alvin College's identity.

RJE:fmj

19. **Consider Approval of Revised Board Meeting and Workshop Schedule**



Robert J. Exley, PhD
President

MEMORANDUM NO: 190-2025

TO: Board of Regents
FROM: Robert J. Exley, PhD *RJE*
DATE: November 12, 2025
SUBJECT: Revised Board Meeting and Workshop Schedule

This memorandum serves to provide the revised schedule for the January 2026 Board meeting and August 2026 Board Workshop.

Updated Schedule:

- **Thursday, January 15, 2026** – *Revised Regular January Board Meeting Date*
This adjustment allows for a single Board meeting during the month of January.
- **Monday, August 10, 2026** – *Revised Board Workshop*
This adjustment allows for us to receive the Property Tax Rates in Alvin College District from the Brazoria County Appraisal District.

Please see the attached revised Board meeting and workshop schedule for your reference.

RJE:fmj



BOARD of REGENTS
Meeting Schedule: September 2025 – August 2026

(Revised November 20, 2025)

Fall 2025

Thursday	September 25, 2025	Regular Board Meeting	6:00 p.m.
Thursday	October 30, 2025	Regular Board Meeting	6:00 p.m.
Thursday	November 20, 2025	Regular Board Meeting	6:00 p.m.

Spring 2026

Saturday	January 10, 2026	Annual Board Retreat	TBD
Thursday	January 15, 2026	Regular Board Meeting	6:00 p.m.
Thursday	February 19, 2026	Regular Board Meeting	6:00 p.m.
Thursday	March 26, 2026	Regular Board Meeting	6:00 p.m.
Thursday	April 23, 2026	Regular Board Meeting	6:00 p.m.
Tuesday	May 12, 2026	Regular Board Meeting	6:00 p.m.

Summer 2026

Monday	June 8, 2026	Budget Workshop	NOON – 3:30 p.m.
Thursday	June 25, 2026	Regular Board Meeting	6:00 p.m.
Monday	July 13, 2026	Board Workshop	NOON – 3:30 p.m.
Thursday	July 23, 2026	Regular Board Meeting	6:00 p.m.
Monday	August 10, 2026	Budget/Goal Setting Workshop	NOON – 3:30 p.m.
Thursday	August 20, 2026	Regular Board Meeting	6:00 p.m.

20. **Financial Report Ending October 31, 2025**



Robert J. Exley, PhD
President

MEMORANDUM NO: 191-2025

TO: Board of Regents
FROM: Robert J. Exley, PhD 
DATE: November 13, 2025

SUBJECT: Financial Report - Year-to-Date Ending October 31, 2025

Ms. Laurel Joseph will provide the monthly financial report for the board.

The monthly report will provide an update of our revenues and expenses year-to-date compared to our budget projections for the 2025-2026 fiscal year. Table 1 provides an overview.

Table 1.

	<i>Revenues</i>	<i>M&O Budget</i>	<i>M&O Actual</i>	<i>% of Budget</i>	<i>Over/(Under) Budget</i>
<i>Total Operating Revenues</i>	7,919,280	3,699,657	46.72%	(4,219,623)	
<i>Total Non-Operating Revenues</i>	47,972,843	6,473,032	13.49%	(41,499,811)	
<i>Total Revenues</i>	55,892,123	10,172,689	18.20%	(45,719,434)	

	<i>Expenses</i>	<i>M&O Budget</i>	<i>M&O Actual</i>	<i>% of Budget</i>	<i>Over/(Under) Budget</i>
<i>Total Operating Expenses</i>	55,892,123	8,192,476	14.66%	(47,699,647)	

This represents two months (or 16.7%) of the fiscal year, with operating revenues on track and expenses consistent with projections.

RJE:fmj

Alvin Community College
Consolidated Statements of Net Assets

	October 31, 2025	October 31, 2024	Variance	Explanations/Descriptions
Current Assets				
Cash and cash equivalents	12,351,362	3,196,169	9,155,193	
Short-term investments	23,515,823	26,204,497	(2,688,674)	
Accounts receivable, net	425,937	(222,868)	648,805	Installment Plans outstanding, billing outstanding to sponsors and third parties, grant billings, and CE billings
Prepays	10,774	11,781	(1,007)	Travel advances and prepaid expenses
Inventories	185,485	151,705	33,780	
Total Current Assets	<u>36,489,381</u>	<u>29,341,284</u>	<u>7,148,097</u>	
Noncurrent assets				
Long-term investments	2,000,000	2,000,000	-	
Capital assets, net	45,843,870	45,843,870	-	
Total Assets	<u>84,333,251</u>	<u>77,185,154</u>	<u>7,148,097</u>	
Deferred Outflows of Resources				
Deferred outflows - pensions	4,464,295	4,464,295	-	TRS pension
Deferred outflows - OPEB	7,091,967	7,091,967	-	OPEB
Total Deferred Outflows of Resources	<u>11,556,262</u>	<u>11,556,262</u>	<u>-</u>	
Liabilities				
Accounts payable & accrued liabilities	45,057	104,473	(59,416)	
Net pension liability	12,102,291	12,102,291	-	
Net OPEB liability	21,631,335	21,631,335	-	
Funds held for others	57,615	57,353	262	Agency funds - groups, clubs, etc on campus
Deferred revenues	-	-	-	Grants paid in advance and fall registrations
Compensated absences	536,436	536,436	-	
Bonds payable, net of premiums	-	1,565,000	(1,565,000)	Annual payment
Tax note payable, net of premiums	17,050,000	17,955,000	(905,000)	Annual payment
Total Liabilities	<u>51,422,734</u>	<u>53,951,888</u>	<u>(2,529,154)</u>	
Deferred Inflows of Resources				
Deferred inflows - pensions	1,469,461	1,469,461	-	TRS pension
Deferred inflow - OPEB	6,755,754	6,755,754	-	OPEB
Deferred inflow - premium on tax note	1,962,634	1,962,634	-	
Total Deferred Inflows of Resources	<u>10,187,849</u>	<u>10,187,849</u>	<u>-</u>	
Net Assets				
Fund Balance - Equity	<u>34,278,930</u>	<u>24,601,679</u>	<u>9,677,251</u>	
Total Net Assets	<u><u>34,278,930</u></u>	<u><u>24,601,679</u></u>	<u><u>9,677,251</u></u>	

Alvin Community College
Consolidated Statements of Revenue and Expense
October 31, 2025 and October 31, 2024

	Year-To-Date					Prior Year-To-Date				
	All Other Funds Actual	M&O Actual	M&O Budget	Remaining Budget	% of Budget	All Other Funds Actual	M&O Actual	M&O Budget	Remaining Budget	% of Budget
Revenues										
Operating revenues										
Total operating revenues	7,032,454	3,699,657	7,919,280	(4,219,623)	46.72%	4,496,428	3,397,058	7,283,058	(3,886,000)	46.64%
Nonoperating revenues										
Total nonoperating revenues	57,073	6,473,032	47,972,843	(41,499,811)	13.49%	57,461	5,129,653	43,439,441	(38,309,788)	11.81%
Less Expenses										
Operating expenses										
Total operating expenses	(7,046,450)	(8,192,476)	(55,892,123)	(47,699,647)	14.66%	(5,869,302)	(7,818,625)	(50,722,499)	(42,903,874)	15.41%
Increase/(decrease) in net assets	43,077	1,980,213	0	(93,419,081)		(1,315,413)	708,086	-	(85,099,662)	

* State Approp portion generated by CE = 148,543 128,787

Institutional Reserve 23,187,225 22,757,958

Capital Reserve 3,630,977 -

Alvin Community College
Continuing Education Statement of Revenue and Expense
October 31, 2025

	Year-To-Date					
	Actual Revenue	TPEG	Exemptions	Net Revenue	Actual Expense	Net Margin
Administration	148,543		(1,015)	147,528	64,532	82,996
Transcript Fees	60	-		60		60
Late Registration Fees	-	-		-		-
EKG	13,690	(821)		12,869	3,104	9,765
Dental Assistant	12,390	(743)		11,647	1,587	10,060
Emergency Medical Tech	37,060	(2,224)		34,836	9,520	25,316
Phlebotomy	27,010	(1,621)		25,389	11,793	13,596
CPR	1,800	-		1,800	830	970
Medication Aide	8,795	(528)		8,267	3,400	4,867
Patient Care	-	-		-		-
Certified Nursing Assistant	24,690	(1,481)		23,209	6,526	16,683
Biotech	20,655	(1,239)		19,416	6,326	13,090
Medical Office Billing	16,335	(980)		15,355	3,360	11,995
Truck Driving	64,125	(3,848)		60,278	36,733	23,545
LVN Bridge	-	-		-		-
Kids College	-	-		-		-
Correctional Officer	-	-		-	1,489	(1,489)
Occupational Health & Safety	-	-		-		-
Community Programs	70	-		70	548	(478)
Computer Aided Drafting (CAD)	321	(18)		303		303
Clinical Medical Assistant	18,525	(1,112)		17,414	3,687	13,727
Machinist Program	28,270	(1,696)		26,574	13,245	13,329
STRIVE	82,625	(4,958)		77,668	21,028	56,640
TWC TJL SDF Grant	69,503	(4,170)		65,333	12,619	52,714
CE Options Program	-	-		-		-
Restaurant Mgmt	-	-		-		-
Testing	225	(14)		212		212
Crane Operations	1,165	(70)		1,095		1,095
Total	575,857	(25,522)	(1,015)	549,320	200,327	348,993

*2.58% of the state appropriation for FY24/25 is attributed to CE hours. This funding is used to offset administrative costs.

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Alvin Community College
Auxiliary Profit/(Loss) Statement Year-To-Date Through October 31, 2025 and October 31, 2024

	Parking	Student Activities	Bookstore	Vending	Childcare	Fitness Center	Total	Prior Year-To- Date
Revenue								
Sales & services			733,702	2,628	82,503	3,297	822,130	201,805
Student Fees	138,872	110,272					249,144	227,843
	138,872	110,272	733,702	2,628	82,503	3,297	1,071,274	429,648
Expenses								
Purchases & Returns			441,004				441,004	471,265
Salaries		28,775	42,779		58,581	11,408	141,543	142,530
Staff Benefits	51	5,380	10,550		17,762	282	34,025	33,050
Supplies & Other Operating Expenses	60,968	26,614	2,095		6,097	726	96,500	46,832
Equipment			19,032				19,032	-
Bank Charges	1,413		3,031		2,056		6,500	5,432
Scholarships							-	-
	62,432	60,769	518,491	-	84,496	12,416	738,604	699,109
Excess revenue over expenses	76,440	49,503	215,211	2,628	(1,993)	(9,119)	332,670	(269,461)
Assets:								
Cash & Petty Cash			2,513				2,513	2,513
Accounts Receivable			147,295				147,295	136,208
Interfund Receivables	(117,209)	321,346	347,060	11,733	(162,378)	(106,722)	293,830	361,464
Inventory			185,485				185,485	151,705
Total Assets	(117,209)	321,346	682,353	11,733	(162,378)	(106,722)	629,123	651,890
Liabilities:								
Accounts Payable/Gift Certificates	4,214	1,585	12,083	10	4,908	30	22,831	39,570
Deferred Revenue							-	-
Total Liabilities	4,214	1,585	12,083	10	4,908	30	22,831	39,569
Restricted Fund Balance (includes inventories)		-	194,290	-			194,290	151,705
Unrestricted Fund Balance	(121,424)	319,761	475,980	11,723	(167,286)	(106,752)	412,002	460,616
Total Liabilities & Fund Balance	(117,209)	321,346	682,353	11,733	(162,378)	(106,722)	629,123	651,890

Alvin Community College
Auxiliary Profit/(Loss) Statement - Year-To Date Through October 31, 2024

	Student						Total
	Parking	Activities	Bookstore	Vending	Childcare	Fitness Center	
Revenue							
Sales & services			110,698	874	85,185	5,048	201,805
Student Fees	125,614	102,229					227,843
	125,614	102,229	110,698	874	85,185	5,048	429,648
Expenses							
Purchases & Returns			471,265				471,265
Salaries	9,541	26,945	39,964		56,598	9,481	142,530
Staff Benefits	3,036	3,706	9,708		16,367	232	33,050
Supplies & Other Operating Expenses	33,075	5,181	2,758	64	4,825	930	46,832
Equipment							-
Bank Charges			3,328		2,097	7	5,432
Scholarships							-
	45,652	35,832	527,024	64	79,888	10,650	699,109
Excess revenue over expenses	79,962	66,397	(416,325)	810	5,298	(5,602)	(269,461)
Assets:							
Cash & Petty Cash			2,513				2,513
Accounts Receivable			136,208				136,208
Interfund Receivables	(90,367)	332,614	286,137	7,367	(114,557)	(59,729)	361,464
Inventory			151,705				151,705
Total Assets	(90,367)	332,614	576,562	7,367	(114,557)	(59,729)	651,890
Liabilities:							
Accounts Payable/Gift Certificates	4,214	1,585	28,714	-	4,908	147	39,569
Deferred Revenue							-
Total Liabilities	4,214	1,585	28,714	-	4,908	147	39,569
Restricted Fund Balance (includes inventories)		-	151,705	-			151,705
Unrestricted Fund Balance	(94,581)	331,029	396,143	7,367	(119,465)	(59,876)	460,616
Total Liabilities & Fund Balance	(90,367)	332,614	576,562	7,367	(114,557)	(59,729)	651,890

21. **Adjournment**