

Regular Meeting  
Thursday, April 24, 2025 6:00 PM

ALVIN COMMUNITY COLLEGE  
3110 Mustang Road  
Alvin, TX 77511

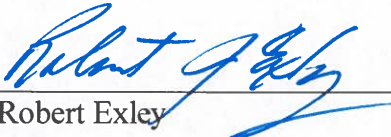
## **Agenda**

1. **Call to Order**
2. **Certification of Posting of Notice**

**CERTIFICATION OF POSTING OF NOTICE TO THE  
REGULAR MEETING OF THE  
ALVIN COMMUNITY COLLEGE DISTRICT  
BOARD OF REGENTS  
April 24, 2025**

It is hereby certified that a notice of this meeting was posted on the 17<sup>th</sup> day of April 2025, in a place convenient to the public on the Alvin Community College campus as required by Section 551.002, *Texas Government Code*.

Signed this 17<sup>th</sup> day of April 2025.

  
\_\_\_\_\_  
Dr. Robert Exley  
President

3. **Board Recognitions**
4. **Executive Session**
5. **Call to Order**
6. **Pledge**
7. **Invocation**
8. **Citizen Inquiries**
9. **Board Chairman Report/Comments**
10. **Committee Report**
  - 10.A. Facilities
  - 10.B. Budget and Finance
11. **Information Items**
  - 11.A. Personnel Action (Replacement): Campus Police Officer



**Your College** *Right Now*

Robert J. Exley, PhD  
President

**MEMORANDUM NO: 056-2025**

**TO:** Board of Regents

**FROM:** Robert J. Exley, PhD *RJE*

**DATE:** April 10, 2025

**SUBJECT:** Personnel Action – Replacement, Campus Police Officer

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The individual listed below has been recommended to fill the full-time Campus Police Officer replacing Jaime Olivarez.

Funding Source: 11-7-10400-61305

**Candidate**

**Recommended:** Geoffrey Price

**Education:** Galveston College  
Law Enforcement Academy

**Experience:** La Marque Police Department  
Lieutenant

July 2002 – February 2023

Galveston County Sheriff's Department  
Deputy

June 2001 – July 2002

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**Salary:** \$26.55 / hour  
Grade P1, 2024 – 2025 Campus Police Salary Schedule

RJE:fmj

## JOB DESCRIPTION

<b>Job Title:</b>	<b>Police Officer – Full or Part-Time</b>		
	<b>FT PID: 205</b>	<b>FT Aux: 392</b>	
	<b>PT 19 hr: 722</b>	<b>PT 36 hr: 207</b>	
<b>Department:</b>	Campus Police	<b>FLSA Status:</b>	Non-Exempt
<b>Reports To:</b>	Campus Police Sergeant	<b>Job Category:</b>	TSCM
<b>Grade Level:</b>	FT PD1 PT 19 hr F Step 1 PT 36 hr F Step 3		
<b>HR approved:</b>	Jessica Eddy (template updated 01.2025)	<b>Date:</b>	1/30/2023
<b>Last updated by:</b>	Campus Police Chief / RP	<b>Date:</b>	1/30/2023

### SUMMARY

The Police Officer will perform all duties required for all police officers of any other jurisdiction, including enforcing all state and federal laws, as well as Alvin Community College (ACC/College) rules and regulations. Incumbent is responsible for community policing, patrol, law enforcement, investigations, parking enforcement, building security, motorist assistance, special events coverage, and communications. Maintains an active patrol presence on ACC's campus and maintain a safe environment for the faculty, staff, students, and community members.

### ESSENTIAL DUTIES AND RESPONSIBILITIES include the following.

- Enforcing all State and Federal laws, including College rules and regulations.
- Responsible for an active patrol presence on the College campus to maintain a safe environment for the faculty, staff, students, and community members.
- Conduct criminal investigations, motor assists, key assists, building checks and other duties as assigned.
- All other related duties as assigned by the Chief of Police

### QUALIFICATIONS

To perform this job successfully, an individual must be able to perform the essential duties and responsibilities listed above. The qualifications listed below are representative of the education, experience, knowledge, skills, and/or abilities required.

### REQUIRED QUALIFICATIONS

- High School diploma or equivalent

### PREFERRED QUALIFICATIONS

- Law Enforcement experience
- Bilingual English/Spanish

### ADDITIONAL REQUIREMENTS

- Minimum age 21
- Must possess a Texas Commission of Law Enforcement Peace Officer license and be current with Texas Commission on Law Enforcement mandated training/hours.
- Honorable discharge from the Military (If applicable).
- Honorable discharge from last Law Enforcement Agency of employment (If applicable).
- No disciplinary action resulting in suspension within the past 24 months.
- No disciplinary action resulting in written reprimand within the past 12 months.

- Applicants who pass the above listed requirements will be contacted by the Alvin Community College Police Department regarding the physical agility test. Those applicants will be required to pass the physical agility test as a requirement to move forward in the hiring process. The physicality agility test is described as follows:

### **PHYSICAL AGILITY TEST**

- As a condition of employment for all sworn personnel, police officer applicants are required to pass a physical agility test based upon standards which have been determined to identify the general physical agility of police personnel. Failure to achieve the required level of performance in the physical agility test will constitute failure of the physical agility test. Total length of the physical agility course is approximately 350 yards. The physical agility test consists of three parts:

### **EVENT AND REQUIRED LEVEL OF PERFORMANCE**

- Warm Ups 10 minutes
- Stair climb, Hallway run, and Body Drag Maximum of 2 minutes and 45 seconds
- Cool Down 15 minutes

### **INSTRUCTIONS TO APPLICANTS**

- Prior to the day of testing, applicants should insure that they maintain a regular physical agility routine including strength training and cardiovascular exercise, are well rested, well hydrated; having refrained from alcohol consumption which severely dehydrates the body, and have been eating a nutritious and well-balanced diet. Water will be provided during the testing and you may bring sports drinks if you desire. Additionally, applicants should wear clothing and footwear appropriate for strenuous physical exercise. Inappropriate attire and/or attire deemed to be offensive will not be permitted.
- Applicants are expected to arrive early for check-in, 15 minutes prior to the designated test time. Failure to arrive prior to the designated test time will result in the applicant's disqualification from the testing process.
- Applicants must bring their signed Police Applicant Physical Agility Waiver of Liability (attached to this document) and driver's license for check-in purposes.
- Applicants will be taking a physical agility test, so they need to make sure they do not wear clothing that is restrictive for movement. It may be helpful to check related weather reports for temperature conditions expected for the day of testing. Suggested attire may include: gym shoes, t-shirts, shorts, sweat shirts, sweat pants, etc...
- Applicants will be given an orientation and walk through of the physical agility test. No applicant will be allowed to take the test unless he/she fully understands what is expected. Applicants will be expected to follow all instructions given by Alvin Community College Police Department personnel prior to, during, and at the conclusion of testing. Alvin Community College Police Department Personnel will be available to answer questions prior to the administration of the test.
- The Physical Agility Test has a minimum standard and is the same for each applicant regardless of age, race, or gender. The physical assessment test attempts to measure whether or not the applicant is fit for duty for a position as a police officer. Failure to achieve the required level of performance will constitute failure of the physical agility test. The police officer applicant physical agility test will be administered as follows:
- **Event I – Warm-Up – 10 Minutes**
- The applicant is permitted to choose whatever warm up method is best suited to prepare him/her for strenuous physical activity. The warmup is where you will do one to several exercises in short duration to get muscles, joints, ligaments, and tendons

warmed up prior to stretching them. Then warm up these areas by stretching different areas of the body. This is important as it is a gradual way of getting the body ready for more strenuous exercise and to reduce risk of injury. This will also help to improve flexibility, which should be a component to any workout. Active participation in this event is optional. Applicants who elect not to warm up prior to participating in the remaining event will not receive a failing assessment for Event I.

- **Event II – Stair climb, Hallway run, and Body Drag – 2 minutes and 45 seconds**

- Each applicant will run the stair climb, hallway run, and body drag as one continuous event.
- This event will start with the applicant seated in a patrol vehicle with the door closed and end when the applicant drags the dummy's head across the finish line.

Stair climb, hallway run, and Body Drag

- 1. Patrol Car: The candidate will sit in the driver's seat of a patrol car with the doors closed and await further instructions. Timing begins when the candidate opens the car door.
- 2. Stair Climb: The candidate will exit the patrol vehicle and enter the S building through the open North East doors and proceed to east stair case. The applicant will run up the stairs. The applicant will be required to place at least one foot on each step, going up and coming down. Use of the hand rails are permitted. Failure to touch each step result in a failure. Exercise caution when going up and down the steps as to not trip or fall.
- 3. Hallway Run: The applicant will run the length of the second floor of the S building in a figure 8 pattern, following the instructions of the staff.
- 4. Stair Descend: The applicant will run down the west stair well of the S building. The applicant will be required to place at least one foot on each step, going up and coming down. Use of the handrails are permitted. Failure to touch each step result in a failure. Exercise caution when going up and down the steps as to not trip or fall.
- 5. Body Drag: This portion of the test simulates the activity necessary to remove an unconscious person to a place of safety. Upon exiting the east doors of the S building the applicant will drag a dummy (approximately 170 pounds) in a Med-Sled® 30 feet. The time stops when the dummy's head crosses the finish line.
- **Event III Cool Down 15 minutes**
- Cool down/recover for 15 minutes - Applicants must complete the cool down/recover.
- Applicants who do not complete the cool down/recover will be considered to have failed the physical Agility assessment testing.
- Should an applicant fail the physical agility test the applicant will have three (3) attempts with a fifteen (15) minute rest period between attempts

## **BACKGROUND INVESTIGATION**

- As a condition of employment candidates must pass a background investigation that includes the following:
- Personal and family history
- Credit history, including current creditors.
- Education, including all schools attended and degrees or certificates obtained.
- All residences for the past ten years.
- Comprehensive employment history.
- A fingerprint-based criminal history search, including all arrests, locations, dates, and dispositions.

- Traffic summonses and accidents.
- An inquiry of family, friends, and associates as to character and reputation.
- Pass an oral interview.
- Pass a physical examination, psychological screening, and a drug test.
- Any other standards set by law or by policy of the Texas Commission on Law Enforcement.
- Must qualify with duty firearms with Alvin Community College Police Department firearms instructor prior to first day in Field Training.

### **KNOWLEDGE, SKILLS, AND ABILITIES**

- Have a working knowledge of computers.
- Must have a current valid Texas driver's license with no more than three (3) moving violations in the last three (3) years.
- Must be able to work a rotating schedule and weekends in an educational environment.
- Extensive knowledge and understanding of criminal law, traffic and civil law, as it relates to a police officer.
- Good communication skills and ability to resolve situations between subjects.
- Must be able to work with other agencies in a professional manner.
- Must be ready, at any time, to act should an emergency arise.

### **WORK ENVIRONMENT**

Must be able to maintain emotional control under stress. Strenuous walking, standing, and climbing; ability to operate a motor vehicle; specific hearing and visual requirements, ability to control sudden violent or extreme physical acts of others and exhibit rapid mental and muscular coordination simultaneously. May be subject to adverse and hazardous working conditions, including violent and armed confrontations. Work outdoors in varying climate conditions; drive in different areas of district at odd hours; on call up to twenty-four (24) hours a day.

### **PHYSICAL DEMANDS**

Frequently required to stand, walk, sit, and talk or hear. The employee is occasionally required to use hands to finger, handle, or feel objects, tools, or controls; reach with hands and arms; climb or balance; stoop, kneel, crouch, or crawl; and taste or smell. The employee must frequently lift and/or move up to fifty (50) pounds and occasionally lift one-hundred (100) pounds or more. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus.



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***This is a security sensitive position and requires a criminal history and/or motor vehicle records check.***

***This job description in no way states or implies that these are the only duties to be performed by the employee occupying this position. Employees will be required to follow any other job-related instructions and to perform any other job-related duties requested by their supervisor.***

***This job description may be revised upon development of other duties and changes in responsibilities.***

**X**

EMPLOYEE PRINTED NAME

**X**

SUPERVISORS PRINTED NAME

**X**

EMPLOYEE SIGNATURE AND DATE

**X**

SUPERVISOR SIGNATURE AND DATE

**Sign and return to HR for placement into employee personnel file.**

11.B. Personnel Action (New): Campus Police Officer

**MEMORANDUM NO: 057-2025**

**TO:** Board of Regents  
**FROM:** Robert J. Exley, PhD *RJE*  
**DATE:** April 10, 2025  
**SUBJECT:** Personnel Action – New Position, Campus Police Officer

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The individual listed below has been recommended to fill the full-time Campus Police Officer which is a new position conversion using 2.5 Part-Time Police Officer positions.

Funding Source: 11-7-10400-61305

**Candidate**

**Recommended:** Roland Escobar

**Education:** University of Houston  
Law Enforcement Academy

**Experience:** Alvin Community College  
Part-Time Campus Police Officer February 2022 - Present

Harris County Sheriff's Department  
Detention Officer February 2018 – June 2019

United Protective Services  
Security March 2016 – September 2016

Customs Patrols Division  
Security August 2015 – December 2015

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**Salary:** \$22.67 / hour  
Grade P1, 2024 – 2025 Campus Police Salary Schedule

RJE:fmj

## JOB DESCRIPTION

<b>Job Title:</b>	<b>Police Officer – Full or Part-Time</b>		
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	<b>PT 19 hr: 722</b>	<b>PT 36 hr: 207</b>	
<b>Department:</b>	Campus Police	<b>FLSA Status:</b>	Non-Exempt
<b>Reports To:</b>	Campus Police Sergeant	<b>Job Category:</b>	TSCM
<b>Grade Level:</b>	FT PD1 PT 19 hr F Step 1 PT 36 hr F Step 3		
<b>HR approved:</b>	Jessica Eddy (template updated 01.2025)	<b>Date:</b>	1/30/2023
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- Law Enforcement experience
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### ADDITIONAL REQUIREMENTS

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- Pass an oral interview.
- Pass a physical examination, psychological screening, and a drug test.
- Any other standards set by law or by policy of the Texas Commission on Law Enforcement.
- Must qualify with duty firearms with Alvin Community College Police Department firearms instructor prior to first day in Field Training.

### **KNOWLEDGE, SKILLS, AND ABILITIES**

- Have a working knowledge of computers.
- Must have a current valid Texas driver's license with no more than three (3) moving violations in the last three (3) years.
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### **PHYSICAL DEMANDS**

Frequently required to stand, walk, sit, and talk or hear. The employee is occasionally required to use hands to finger, handle, or feel objects, tools, or controls; reach with hands and arms; climb or balance; stoop, kneel, crouch, or crawl; and taste or smell. The employee must frequently lift and/or move up to fifty (50) pounds and occasionally lift one-hundred (100) pounds or more. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus.

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***This is a security sensitive position and requires a criminal history and/or motor vehicle records check.***

***This job description in no way states or implies that these are the only duties to be performed by the employee occupying this position. Employees will be required to follow any other job-related instructions and to perform any other job-related duties requested by their supervisor.***

***This job description may be revised upon development of other duties and changes in responsibilities.***

**X**

EMPLOYEE PRINTED NAME

**X**

SUPERVISORS PRINTED NAME

**X**

EMPLOYEE SIGNATURE AND DATE

**X**

SUPERVISOR SIGNATURE AND DATE

**Sign and return to HR for placement into employee personnel file.**



11.C. Employee Count

ALVIN COMMUNITY COLLEGE

EMPLOYEE CATEGORIES

SPRING 2025

3/31/2025

APRIL

	Budgeted 2024-25	APR 2025	HR Vacancies
Administrative	15	15	0
*Professional	88	83	4
Faculty	130	126	3
**Technical Support, Clerical & Maintenance (TSCM)	125	120	6
<b>Total Full-Time (FT) Employees</b>	<b>358</b>	<b>344</b>	<b>13</b>

\*Count includes 1 grant funded *professional* employee

\*\*Count includes 1 grant funded *TSCM* employee

11.D. Employee Resignation/Retirement Report

Resignation / Termination Report

	Name	Position / Department	Last Day Worked	Reason
1	Jessica Means	Instructor, Drafting & Industrial Design	3/25/2025	Resignation
2	Hannah Gamache	Telecommunicator	4/3/2025	Resignation
3				
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12. **Consent Agenda**

12.A. **Approval of Minutes for the March 27, 2025 Regular Board Meeting**

**ALVIN COMMUNITY COLLEGE  
REGULAR MEETING OF MARCH 27, 2025  
OFFICIAL MINUTES**

The Board of Regents of Alvin Community College met in a regular session on the 27th day of March at 6:00 p.m., with the following members, administrative personnel, and guests present:

**Regents Present**

'Bel Sanchez	Chairman
Jody Droege	Vice-Chair
Patty Hertenberger	Secretary
Jim Crumm	Regent
Yvette Reyes-Hall	Regent
Mike Pyburn	Regent

**Regents Absent**

Breah Knappe	Regent
Michael Hoover	Regent
Darren Shelton	Regent

**ACC Administration Present**

Robert Exley	President, Alvin Community College
Stacy Ebert	Alvin Community College
Beth Nelson	Alvin Community College
Crystal Lee	Alvin Community College
John Matula	Alvin Community College
Wendy Del Bello	Alvin Community College
Kelly Klimpt	Alvin Community College
Kelley Peatross	Alvin Community College

**ACC Employees & Guests Present**

Felicia Jimenez	Debra Fontenot	Anita Exley
Kyle Marasckin	Jessica Ranero-Ramirez	Kyle Stone
John Tompkins	Bryan Hinshaw	Bob Wooton
LaVonna Miller	Lilly Garcia	Alyssa Bullock
Scott Turnbough	Patty Sanchez	Cherilyn Brooks
Linnet George	John Murray, Jr.	Tonya Thompson
Harold Griffin	Jessica Eddy	Todd Anderson
Estevan Vasquez		Jason Paysse
Leigh Ann Moore		Dan Feimster
Patrick Sanger		John Jasso
Chief Ronnie Phillips		Dick Tyson

**Call to Order**

Chair Sanchez called the meeting to order at 6:03 p.m.

### **Certification of Posting of Notice**

Certification of the posting of the notice as listed in the agenda was acknowledged. Dr. Exley certified that a notice of the meeting was posted in accordance with Title 5, Chapter 551, Texas Government Code.

### **Executive Session**

*For the purpose of a private consultation with its attorney when seeking the advice of its attorney, in accordance with Tex. Gov't Code Section 551.071; Deliberate the purchase, exchange, lease, or value of real property, if deliberation in an open meeting would have a detrimental effect on the position of the governmental body in negotiations with a third person, in accordance with Tex. Gov't Code Section 551.072.*

The meeting was called back into session by Chair Sanchez at 6:57 p.m.

- **Pledge**
- **Invocation**

Invocation by Regent Mike Pyburn

### **Citizen Inquiries**

John Jasso, spoke on the Veteran's Day Parade.

Dick Tyson, spoke on the ACC Board Agenda.

### **Board Comments**

Regent Jim Crumm was excited to share that he attended the Board of Trustees Institute and found it very informative.

Regent Mike Pyburn was also able to attend the Board of Trustees Institute. He and Regent Crumm were also able to meet and visit with the President of TACC Ray Martinez.

Secretary Patty Hertenberger congratulated Dr. Stacy Ebert and Dr. Harold Griffin for completing the application to become a GSA MAS vendor. She also acknowledged Roxy Patton, Lily Guu, and John Matula for all the wonderful work they do for our students through the ACC Resource Center. Including congratulations to VP John Matula, Patrick Stanger, Dr. Mary Jove, Tanya Jefferson, Karmen Wells, Patty Sanchez, and all involved with the SACSCOC Accreditation team visit. Secretary Hertenberger thanked the Process Technology program for doing an outstanding job of providing our local industries with outstanding students. Congrats to our baseball team. We are 12<sup>th</sup> in the nation.

Regent Yvette Reyes-Hall is excited about ACC Foundations Designer Purse Bingo which is being held on April 10, 2025. There will be 450 women and men attending. This is a sold-out event.

Chair Bel Sanchez was excited that Regent Pyburn attended the Board of Trustees Institute. Chair Sanchez recently had a procedure done and was excited when she learned the nurse who helped her was an ACC alumnus.

### **Committee Reports**

The committees met on March 10<sup>th</sup>. Regent Crumm provided the facilities report, which included West Grand Opening, Capital projects, security cameras, and the firing range.

Regent Pyburn presented the budget and finance report. The committee discussed the renewal of the natural gas contract, capital reserve, and future plans for growth and opportunities.

### **Approval of the Consent Agenda**

Chair Sanchez said that she would entertain a motion to approve the Consent Agenda that included the approval of the Minutes of the Regular Meeting of February 20, 2025, the Grants report, and the Annual Racial Profiling Data Report.

A move to approve the Consent Agenda was made by Regent Pyburn. Seconded by Regent Droege. Motion passed unanimously.

### **President's Report**

Dr. Exley gave a summary that included the following:

Summer registration will start on April 2. Fall registration begins on April 24.

A SACSCOC Substantive Change Committee came to campus on March 3-6 to review ACC's level change to include the Bachelor's of Applied Science in Business Administration and Management program. The Committee reviewed ACC's prospectus submission, requested documentation, and interviewed administration, faculty, and staff. The Committee's final report included no formal recommendations. The Committee's report will be forwarded to the SACSCOC Board of Trustees for their approval at the June 2025 meeting.

During the president's address to a joint session of Congress on March 4, he made DJ Daniel, a cancer patient, an honorary member of the U.S. Secret Service. Before he joined the service, DJ was sworn in as an officer with the ACC Police Department.

Several of our staff members and regents attended the Brazoria County Day event at the capital on February 25. The ACC Choir and Band also performed at the World's Largest Shrimp Cocktail that evening.

On March 5, ACC hosted the Gulf Coast Dual Credit Consortium. The consortium meets regularly to share legislative updates, resources, and brainstorm together about how to best serve the dual credit students in the region. This month's meeting focused on FAST implementation and proposed legislative updates. More than 50 consortium members were on hand for the event.

We hosted the Transfer Fair on March 11. We had more than 30 universities represented at the event and more than 100 students arrived to learn about their options once they complete their education here.

Allied Health students hosted a Health and Wellness fair on March 13 at the Alvin Senior Center. The event featured free health screenings, demonstrations, and information booths about our healthcare programs.

Throughout this year's Houston Livestock Show and Rodeo, many of our ACC communications students have served as interns for some valuable hands-on experience. More than 20 students had a chance to work with industry professionals during the events. Several of our students have been hired to fill crew positions.

On Tuesday we hosted the fourth annual Walk for Wellness on campus. The theme for this year's event was "Better Together." The event included a walk around the campus grounds with booths that provided information on the science behind positivity. The event was sponsored by Active Minds and Counseling Services.



Tomorrow we are having our Discovery Day event on campus. More than 500 high school students will come to campus to have fun and learn more about what ACC can do for them and their future. This is our single largest recruiting event on campus.

The Baseball and Softball teams continue with their spring campaigns. The baseball team currently has a 20-9 record and recently run-ruled San Jacinto College. The softball team has a 17-19 record and will have a homestand starting on April 2.

The Library Speaker Series will continue with History instructor Chris Chance on April 2. Chris will talk about the history of Cambodia and his recent travels to the region.

Designer Bag Bingo is coming up on April 10. This event has become a huge fundraiser for the Foundation to provide student scholarships. If you want to purchase tickets, it's too late. The event is sold out, so it looks like we're going to have another huge event!

Performances of Anastasia will begin on April 12. There will be a talkback performance on the following afternoon where the audience can meet cast members and ask questions about the production. You can get tickets online or at the door.

The Spring Student Art Show will go on display starting April 16 in the Student Center gallery. There will be an art sale for student works on April 22 outside the Student Center.

On April 22, we will have the grand opening of ACC West! The event will begin with a ribbon-cutting ceremony. Afterward, there will be guided tours of the facility to show off the classrooms, training spaces, labs, and the location's many different features. The opening will begin at 4 p.m. and is open to the public.

This report was for information only.

### **Student Report**

Eunice Ajomale, the Vice President of the Student Government Association presented the student report. This report was for information only.

### **Strategic Plan Report – Goal 3**

Dr. Stacy Ebert, Wendy Del Bello, and Mr. John Matula presented the Strategic Plan Goal 3 Report. This report was for information only.

### **Program Evaluation Report**

Dr. Stacy Ebert and Dr. Crystal Lee presented the Program Evaluation Report. This report was for information only.

### **Consider Approval of Online Tutoring Services**

At the request of Dr. Exley, this item was removed from the agenda.

### **Consider Approval of Upgrade Security Cameras**

Regent Droege moved to authorize the President to enter a contract for security camera upgrades in the S and T Buildings to be completed by August 31, 2025, at a cost not to exceed \$130,000.00. Seconded by Regent Pyburn. Motion passed unanimously.

**Consider Approval of Rescheduling the April Board Workshop from April 14, 2025 to April 7, 2025**

Secretary Hertenberger moved to approve the rescheduling of the April Board Workshop to April 7, 2025. Seconded by Regent Reyes-Hall. Motion passed unanimously.

**Consider Approval of Agreement for Natural Gas Contract**

Secretary Hertenberger moved to authorize the President to enter into a 24 month (2-year) contract beginning June 1, 2025. Seconded by Regent Droege. Motion passed unanimously.

**Consider Approval of Property and Casualty Insurance Proposed Bid and Renewal**

Secretary Hertenberger moved to approve the \$100M Loss Limit with a 5% named storm deductible and an All Other Wind Hail deductible of \$100K. Seconded by Regent Reyes-Hall. Motion passed unanimously.

**Audited Fund Balance Available to Transfer to Capital/Institutional Reserve**

Regent Pyburn moved to authorize the College to make the transfer of the Unrestricted Fund Balance of \$3,630,977.24. Seconded by Regent Crumm. Motion passed unanimously.

**Financial Report Ending February 28, 2025**

Secretary Hertenberger moved to approve the Financial Report for February 28, 2025. Seconded by Regent Reyes-Hall. Motion passed unanimously.

**Adjournment**

There being no further business before the Board, Chair Sanchez adjourned the meeting at 8:47 p.m.

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Dr. Patty Hertenberger, Secretary

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Bel Sanchez, Chair

12.B. **Grants**



**Your College**  **Right Now**

Robert J. Exley, PhD  
*President*

**MEMORANDUM NO: 055-2025**

**TO:** Board of Regents  
**FROM:** Robert J. Exley, PhD *RJE*  
**DATE:** April 9, 2025  
**SUBJECT:** Federal, State, and Private Grants Report

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Attached is the ACC Grant Status Report as of April 1, 2025. The first page is a summary of ACC's grant activity. Following is a detailed list of current grants, grants in the approval process, and grants in the development process. The final page lists the grants that ACC has either applied for and has been declined funding or grants ACC considered but decided not to proceed to application submission. Pages two through four provide details on the grants and/or applications in each of the three categories.

The College presently has \$6,019,673.40 in active funded grants. There is an additional \$890,068.00 in grant applications currently in the funder review process. And grant applications in the development process total \$1,114,572.00.

RJE:fmj

## **Alvin Community College Grants**

**April 1, 2025**

ACC has the following in grant activity:

\$6,019,673.40	Active Funded Grants
\$ 890,068.00	Grant Applications in the Funder Review Process
\$1,114,572.00	Grant Applications in the Development Process

New grant awards received:

Texas Higher Education Coordinating Board Nursing Innovation Grant Program – Rider 64

Details on individual grants are attached. The last page lists grants that were reviewed and departments determined not to pursue, or ACC was not selected as a recipient.

**Alvin Community College Grant Status Report as of April 1, 2025**

Grant Name/Fund Source	Begin Date	End Date	Personnel	Emphasis	Funds Utilization	Amount	ACC Role	Partner	Purpose	Grant Type
U.S. Department of Education - Upward Bound #P047A220229	9/1/2022	8/31/2027	Robert Sanchez	Upward Bound	Materials, Staffing, Travel, Courses for College Exposure & Preparation	\$ 1,562,400.00	Primary	Alvin ISD	Implement a federally funded college preparatory program for low-income and potential first generation college going participants to increase post-secondary enrollment and graduation (5 years, \$312,480 per year)	Federal Discretionary Competitive
THECB Nursing Shortage Reduction Program #28849	3/6/2023	8/31/2027	Elizabeth Saucedo	Nursing	Professional Development, Equipment, Supplies	\$ 196,673.26	Primary	N/A	Provide support to retention and completion rates of Nursing students.	State Formula Non-Competitive
THECB Nursing Innovation Grant Program #29898	8/17/2023	7/31/2025	Elizabeth Saucedo	ADN Program	Faculty Training, Part-time Personnel, Program Development	\$ 196,266.00	Primary	N/A	Provides for faculty conferences, development of an additional transition to RN program, and student support.	State Discretionary Competitive
Texas Workforce Commission Skills Development Funds #2824SDF004	5/22/2024	8/31/2025	Sara Bouse	CEWD	Instruction and Training	\$ 270,351.43	Primary	TJL Industries KWIK Equipment Dover	Skills training for employees of TJL in Process Technology. Added KWIK Equipment Sales and Dover.	State Discretionary Competitive
Texas Workforce Commission/Houston-Galveston Area Council High Demand Jobs Training Grant	8/26/2024	8/31/2025	Brittany Bewick	CEWD Biotechnology Program	Equipment, Supplies	\$ 75,000.00	Sub-recipient	Pearland Economic Development Corporation	Provides Supplies, Equipment and Student Assistance.	State Discretionary Non-Competitive
THECB Perkins Basic Grant Contract Award #254205	9/1/2024	8/31/2025	Dr. Debra Fontenot	Technical Programs	Technical Supplies, Support, Equipment	\$ 198,712.00	Primary	N/A	Provide supplies and equipment required for technical program instruction	State Formula Non-Competitive
TWC JET Grant (Jobs and Education for Texans) 2024 #2824JET003	8/31/2024	8/31/2025	Don Parus	Process Technology	Equipment	\$ 349,980.00	Primary	N/A	Funds to provide for the purchase of a new distillation unit. 5%-10% institutional match required.	State Discretionary Competitive
Office of the Governor Criminal Justice Grant Program #5000501	10/1/2024	9/30/2025	Chief Ronny Phillips	ACC PD	Bulletproof Vests for ACC Police Department	\$ 38,048.00	Primary	N/A	Funds provide for purchasing 16 vests.	State Discretionary Competitive
THECB Texas Reskilling and Upskilling for Education (TRUE) Grant #01476	12/2/2024	12/2/2025	Brian Ayres	CEWD EMT Program	Instruction, Equipment, Supplies	\$ 280,000.00	Primary	N/A	Provide for expanding CEWD EMT program by adding EMT Advanced.	State Discretionary Competitive
Office of the Governor State and Local Cybersecurity Grant Program - Mitigation Projects #5062001	11/1/2024	10/31/2025	Billy Allen	Institutional Cybersecurity	Equipment, Software, Contract Services	\$ 292,512.71	Primary	N/A	Funds provide for upgrading institutional cybersecurity. 10% institutional match required.	State Discretionary Competitive
U.S. Department of Labor Strengthening Community Colleges 5 #25A60CC000038	2/1/2025	1/31/2029	TBD	CEWD CNC Machining	Equipment, Personnel, Curriculum Development	\$ 1,514,520.00	Primary	N/A	Funds provide for creating a sector-based strategy to align CNC Machining training to employer needs in the region and increase the number of women in the program.	Federal Discretionary Competitive
THECB Nursing Innovation Grant - Rider 64	2/1/2025	1/31/2027	Elizabeth Saucedo Justin Morgan	Nursing Pathway	Personnel, Curriculum, Tuition Assistance, Supplies	\$ 999,500.00	Primary	N/A	Funds will provide for developing a program to increase preceptors and clinical sites for students in Certified Nursing Assistant, Clinical Medical Assistant, Patient Care Technician, Licensed Vocational Nursing, Associate Degree Nursing, and Bachelors of Science in Nursing programs.	State Discretionary Competitive
<b>STATE/FEDERAL GRANTS SUBTOTAL</b>						<b>\$ 5,973,963.40</b>				

Grant Name/Fund Source	Begin Date	End Date	Personnel	Emphasis	Funds Utilization	Amount	ACC Role	Partner	Purpose	Grant Type
2024-2025 ACC Foundation Innovative Initiative Grant	9/1/2024	8/31/2025	Charles Kilgore	Math	Instruction	\$ 1,250.00		N/A	Increasing student engagement and retention with NearPod software	Private / Foundation
2024-2025 ACC Foundation Innovative Initiative Grant	9/1/2024	8/31/2025	Robert Sanchez	Upward Bound	Instruction	\$ 1,600.00		N/A	Host a Love Languages workshop to help equip participants with the self-awareness, communication skills, and emotional intelligence necessary for academic success.	Private / Foundation
2024-2025 ACC Foundation Innovative Initiative Grant	9/1/2024	8/31/2025	Danielle Kemendo	Diagnostic Cardiovascular Sonography	Equipment & Supplies	\$ 1,500.00		N/A	Purchase two tablets that will help students engage with volunteers and improve access and effectiveness in the sonography labs.	Private / Foundation
2024-2025 ACC Foundation Innovative Initiative Grant	9/1/2024	8/31/2025	John Mohr	Geology	Equipment & Supplies	\$ 1,900.00		N/A	Purchase of a drone to enhance student learning experiences through the recording and displaying of virtual field trips.	Private / Foundation
2024-2025 ACC Foundation Innovative Initiative Grant	9/1/2024	8/31/2025	Amanda Smithson John Matula	Student Services	Equipment & Supplies	\$ 3,000.00		N/A	To begin an Emergency Go Bag Program by providing toiletries, non-perishable food, \$20 gift card and a bag that can be filled with clothes for students who need emergency assistance.	Private / Foundation
2024-2025 ACC Foundation Innovative Initiative Grant	9/1/2024	8/31/2025	Thirty Lacy	Nursing	Professional Development	\$ 2,000.00		N/A	Professional development opportunities for Vocational Nursing and Registered Nursing adjuncts to learn creative teaching strategies. Registration costs only.	Private / Foundation
2024-2025 ACC Foundation Innovative Initiative Grant	9/1/2024	8/31/2025	Maria Ruiz	LVN	Supplies	\$ 2,000.00		N/A	To host a health fair that will promote health programs while providing a service to the community through interactive activities and spark interest in prospective students.	Private / Foundation
2024-2025 ACC Foundation Innovative Initiative Grant	9/1/2024	8/31/2025	Justin Morgan	Inter-disciplinary	Instruction	\$ 2,500.00		N/A	Consumables & Actors for the annual interdisciplinary simulation event held on campus called Disaster Day.	Private / Foundation
2024-2025 ACC Foundation Innovative Initiative Grant	9/1/2024	8/31/2025	Amanda Smithson	Student Services	Instruction	\$ 1,950.00		N/A	To provide student scholarships for the TSI Test Prep class and TSI Test voucher.	Private / Foundation

2024-2025 ACC Foundation Innovative Initiative Grant	9/1/2024	8/31/2025	Lilly Guu Jesse Guevara	Student Services	Emergency Assistance	\$ 2,000.00		N/A	To start a Transit to Success program that will provide a bicycle with a helmet or a Lyft voucher to students without reliable transportation.	Private / Foundation
2024-2025 ACC Foundation Innovative Initiative Grant	9/1/2024	8/31/2025	Laura Trigo	Culinary	Equipment & Supplies	\$ 3,000.00		N/A	Purchase a BBQ pit to incorporate BBQ skills and training to the curriculum. This will allow students to learn additional skills in the program and provide hands on training for another avenue in culinary.	Private / Foundation
Marguerite Edwards Trust	7/2/2024	7/1/2025	Dr. Jessica Ranero-Ramirez	Dual Enrollment	Supplies	\$ 2,500.00	Primary	N/A	Provides funds for hosting a Career Expo.	Private / Foundation
Marguerite Edwards Trust	7/2/2024	7/1/2025	Chris Tennison	Drama	Supplies	\$ 500.00	Primary	N/A	Provides support for Summer Children's Theater.	Private / Foundation
Marguerite Edwards Trust	7/2/2024	7/1/2025	Karen Tofte	Child Development Lab School	Curriculum	\$ 2,010.00	Primary	N/A	Provides for a new Toddler's Curriculum	Private / Foundation
Marguerite Edwards Trust	7/2/2024	7/1/2025	Robert Sanchez	Upward Bound	Enrichment	\$ 5,000.00	Primary	N/A	Provides funds for students to participate in a Disney Leadership Class	Private / Foundation
Soroptimist International of Alvin	7/2/2024	7/1/2025	Robert Sanchez	Upward Bound	Student Scholarships	\$ 1,000.00	Primary	N/A	Provides funds for student scholarships	Private / Foundation
Soroptimist International of Alvin	7/2/2024	7/1/2025	Wendy Del Bello	ACC Foundation	Student Support	\$ 2,000.00	Primary	N/A	Provides support for the Emergency Fund.	Private / Foundation
National Board for Respiratory Care	3/25/2024	3/24/2025	Marby McKinney	ACC Foundation	Student Support	\$ 10,000.00	Primary	N/A	Provides funds for student scholarships	Private / Foundation
ACC FOUNDATION GRANTS SUBTOTAL						\$ 45,710.00				
TOTAL, ALL ACTIVE GRANTS						\$ 6,019,673.40				

Grant Name/Fund Source	Begin Date	End Date	Personnel	Emphasis	Funds Utilization	Amount	ACC Role	Partner	Purpose	Grant Type
National Science Foundation - Accelerated Technological Education (NSF-ATE)	2/1/2025	1/31/2028	Brittani Bewick	CEWD BioTechnology	Equipment, Supplies	\$125,000	Sub-recipient	San Jacinto College	ACC was invited to participate in San Jacinto College's "Advanced Cell Therapy – Industry-Based Vocational Education" (ACTIVE) proposal. Funds provide equipment and supplies for the BioTechnology Program. <i>Application submitted October 3, 2024.</i>	Federal Discretionary Competitive
National Science Foundation - Accelerated Technological Education (NSF-ATE)	2/1/2025	1/31/2026	Brittani Bewick	CEWD BioTechnology	Supplies	\$ 7,000.00	Sub-recipient	Texas A&M University	ACC was invited to participate in Texas A&M University's "Harmonizing Biomanufacturing Technician Training: the Texas Regional Industrial Biomanufacturing Education Certification (TRIBEC) Program" proposal. Funds provide supplies for the BioTechnology Program. <i>Application submitted October 3, 2024.</i>	Federal Discretionary Competitive
National Science Foundation Louis Stokes Alliances for Minority Participation Program	2/1/2025	1/31/2029	Dr. Stacy Ebert Dr. Harold Griffin	STEM Majors	Transfer Preparation, Student Support	\$ 30,000.00	Sub-recipient	San Jacinto College	Funds will provide support for STEM majors via workshops on persistence, transfer preparation, and student stipends. <i>Application submitted November 15, 2024.</i>	Federal Discretionary Competitive
U.S. Department of State Increase and Diversify Education Abroad for U.S. Students (IDEAS)	9/1/2025	2/28/2027	Charley Bevill	Study Abroad	Program Development	\$ 35,000.00	Primary	N/A	Funds will provide for four faculty to travel abroad to establish academic, industry, and cultural partnerships for future student study abroad trips. <i>Phase 1 application submitted December 12, 2024.</i>	Federal Discretionary Competitive
Texas Higher Education Coordinating Board Nursing Shortage Reduction Program	3/1/2025	2/28/2027	Elizabeth Saucedo	ADN Program	Professional Development, Equipment, Supplies	TBD	Primary	N/A	Provide support to retention and completion rates of Nursing students. <i>Application submitted January 10, 2025.</i>	State Formula Non-Competitive
TWC JET Grant (Jobs and Education for Texans) 2025	9/1/2025	8/31/2026	James Langley	Drafting and Design Engineering Technology	Equipment	\$ 105,845.00	Primary	N/A	Funds provide for the purchase of a new equipment for Drafting and Design Engineering Technology Program. 5%-10% institutional match required. <i>Application submitted January 30, 2025.</i>	State Discretionary Competitive
Office of the Governor Criminal Justice Grant Program	10/1/2025	9/30/2026	Chief Ronny Phillips	ACC PD	Equipment - Radios	\$ 143,833.00	Primary	N/A	Funds provide for 18 personal radios for ACC PD officers and 4 mobile unit radios for vehicles and base station. <i>Application submitted 2/13/2025.</i>	State Discretionary Competitive
Office of the Governor Criminal Justice Grant Program	10/1/2025	9/30/2026	Chief Ronny Phillips	ACC PD	Equipment - Vehicle	\$ 82,700.00	Primary	N/A	Funds provide for one Chevrolet Silverado 1500 Truck with law enforcement light package. <i>Application submitted 2/13/2025.</i>	State Discretionary Competitive
Office of the Governor State and Local Cybersecurity Grant Program - Mitigation Projects 2	10/1/2025	9/30/2026	Billy Allen	Institutional Cybersecurity	Personnel, Software, Contract Services	\$ 210,690.00	Primary	N/A	Funds provide for upgrading institutional cybersecurity, including a FT IT Security Analyst position. 20% institutional match required. <i>Application submitted 2/13/2025.</i>	State Discretionary Competitive
Texas Higher Education Coordinating Board Nursing, Allied Health and Other Health-Related Education Grant Program (formerly NIGP)	5/1/2025	12/31/2027	Ashley White Justin Morgan	ADN Program	Personnel, Equipment, Supplies	\$ 150,000.00	Primary	N/A	Funds provide for equipment and supplies for the ADN program. <i>Application submitted 2/28/2025.</i>	State Discretionary Competitive
Total, Grants in Funder Review						\$890,068.00				

Grant Name/Fund Source	Begin Date	End Date	Personnel	Emphasis	Funds Utilization	Amount	ACC Role	Partner	Purpose	Grant Type
Humanities Texas Mini-Grants	TBD	TBD	Dr. Christopher Chance Dr. Alexander Marriot	History Program	Travel	\$ 2,000.00	Primary	TBD	Funds would support the creation of a <i>Texas Study Abroad</i> program for students to visit key prehistoric and historic sites as part of the Honors-level History of Texas Course. <i>Open application window.</i>	Private Foundation
Texas Workforce Commission Skills Development Funds	TBD	TBD	Beth Cassidy	CEWD	Instruction and Training	\$ 242,572.00	Primary	Locke Solutions, Frazer, First State Bank - Louise	Skills training for employees of Locke Solutions, Frazer, and First State Bank - Louise. <i>Open application window.</i>	State Discretionary Competitive
Texas Workforce Commission Dual Credit Healthcare Grant	TBD	TBD	TBD	CEWD and Dual Credit	Personnel, Tuition Assistance, Curriculum	\$ 300,000.00	Primary	ISD - TBD	Funds would provide for student tuition and fees and curriculum development or acquisition. <i>Open application window.</i>	State Discretionary Competitive
Texas Workforce Commission Dual Credit Caree and Technical Educaiton - Equipment Only Grant						\$ 220,000.00	Primary	ISD - TBD	Funds would provide for equipment for a Dual Credit CTE Program. <i>Application due May 6, 2025.</i>	State Discretionary Competitive
Texas Workforce Commission Texas Talent Connection Wagner-Peyser 7(b) Grant	9/1/2025	8/31/2026	Alyssa Bullock	Reentry Services	Instruction/ Employment Counseling	\$ 350,000.00	Primary	N/A	Funds provide for reentry services including workforce readiness, training, tuition assistance, and job placement assistance. <i>Application due April 30, 2025.</i>	State Discretionary Competitive
<b>Total, Grants in Application Development</b>						<b>\$ 1,114,572.00</b>				



**Grants Reviewed by ACC but Not Pursued or Not Selected for Funding**

Grant Name/Fund Source	Application Due Date	Application Submitted	Department	Amount	ACC Role	Partner	Purpose	Grant Type	Reason Declined / Not Funded
U.S. Department of Education GEAR UP	5/7/2024	N	College Preparation	up to \$5,000,000	Primary	ISD & Community Partners	Materials, Staffing, Courses for College Exposure & Preparation	Federal Discretionary Competitive	ACC determined the timing was not appropriate to pursue this grant. We will research this grant for a potential application next year.
U.S. Department of Justice and Department of Labor Partners for Reentry Opportunities in Workforce Development (PROWD)	8/1/2024	Y	Instruction/ Employment Counseling	\$ 412,000.00	Sub-recipient	Houston-Galveston Area Council	Provides reentry services for individuals formerly in the federal prison system. Services include instructional cost assistance, workforce readiness training, and job placement assistance.	Federal Discretionary Competitive	Original budget was to be \$1,160,000 over the life of the grant ; funder revised the budget to \$412,000 over the life of the grant. This would only allow for 1.5 FTEs, so ACC declined.
Office of the Governor, Texas Talent Connection Wagner-Peyser 7(b) Grant	4/30/2024	N	TBD	\$ 350,000.00	Primary	N/A	Provides funds that support innovation in workforce development and support workforce training projects that lead to job placement.	State Discretionary Competitive	ACC determined that there was not sufficient time to build a successful application.
U.S. Department of Energy Industrial Assessment Centers Expansion	5/16/2024	N	TBD	\$ 800,000.00	Sub-recipient	University of Texas - El Paso	Provides curriculum and training in green energy principles for manufacturing programs	Federal Discretionary Competitive	Primary applicant, UTEP, chose not to move forward with an applicaton.
Greater Texas Foundation Emergency Aid Grant	5/23/2024	N	Student Services	\$ 150,000.00	Primary	N/A	Provides direct emergency aid for students and technical assistance for ACC staff administering the program.	Private / Foundation	ACC determined the implementation time commitment would not be commensurate with the award.
Blue Cross Blue Shield of Texas Healthy Campus Grant	9/1/2024	N	Fitness Court	\$ 50,000.00	Primary	N/A	Provide funds toward the cost of constructing a fitness court.	Private / Foundation	The remaining cost of building the court is not currently a budget priority.
DeWalt Grow the Trades Foundation	6/30/2024	N	CTE/CEWD	\$ 100,000.00	Primary	N/A	Provides funds to assist students pursuing skillsin the trades.	Private / Foundation	Time insufficient to submit an application
Metallica Scholars Initiative, Cohort 6	6/6/2024	Y	CEWD Patient Care Tech, CNC Machining	\$ 75,000.00	Primary	N/A	Provides scholarships and support for students in Career and Technical Education programs.	Private / Foundation	ACC was not selected.
U.S. Department of Justice Office of Community Oriented Policing Services Safer Outcomes: Enhancing De-Escalation and Crisis Response Training for Law Enforcement	7/30/2024	N	Law Enforcement Academy	up to \$500,000	Primary	TBD	Provides funding to law enforcement training academies to promote safe outcomes during police encounters with persons in crisis through the integration of de-escalation and crisis response training into their curricula	Federal Discretionary Competitive	Time insufficient to submit an application
ECMC Foundation	TBD	Y	Student Services	\$ 167,727.00	Primary	N/A	Funds to create a Student Resource Center to address students' basic needs.	Private / Foundation	Letter of Interest was submitted. ACC was not selected to proceed to the application phase.
National Science Foundation Improving Undergraduate STEM Education (IUSE) Hispanic Serving Institutions	9/11/2024	N	Geology	TBD	Primary	Wharton County Junior College	Funds provide for student travel for geological research experiences.	Federal Discretionary Competitive	Insufficient resources to submit an application at this time.
National Science Foundation Research on Innovative Technologies for Enhanced Learning (RITEL)	11/5/2024	N	Welding, Drafting & Design Engineering Technology	TBD	Primary	N/A	Funds will support implementing emerging technologies in technical programs. <i>Application due November 5, 2024</i>	Federal Discretionary Competitive	Insufficient time to submit an application at this time.
U.S. Economic Development Authority Good Jobs Challenge	9/27/2024	Y	CEWD BioTechnology	\$ 90,000.00	Sub-recipient	Texas A&M University	Funds would provide equipment and supplies. Texas A&M University's "Texas Regional Industrial Biomanufacturing Certification (TRIBEC) Good Jobs Partnership for Biomanufacturing in Brazos Valley and Houston" proposal.	Federal Discretionary Competitive	Consortium was not selected.
THECB Data-to-Action for Parenting Students at Texas Colleges & Universities Grant Program	3/31/2025	N	Student Services	\$ 118,450.00	Primary	N/A	Funds provide for a technical assistance contractor and personnel expenses to create a campus Data-to-Action team to analyze data on parenting students.	State Discretionary Competitive	ACC determined the implementation time commitment would not be commensurate with the award.

13. **President's Report**
14. **Faculty Senate Report**
15. **Strategic Plan Report - Goal 4**
16. **Consider Approval of Online Tutoring Service**



Your College **Right Now**

Robert J. Exley, PhD  
President

**MEMORANDUM NO: 044-2025**

**TO:** Board of Regents

**FROM:** Robert J. Exley, PhD *RJS*

**DATE:** April 7, 2025

**SUBJECT:** Online Tutoring Service

A necessary service our College provides for our students is an online tutoring service. Over the last several years this service has been provided by Pear Deck Tutor (formerly TutorMe). Pear Deck Tutor has notified the College's Vice President of Instruction of their intent to cease services in December 2025.

Dr. Eliseo Herrera, Academic Support Center Coordinator was charged with addressing this issue and realizing a solution. Dr. Herrera and the Learning Lab staff began researching and recommending a new service. Brainfuse, Tutor.com, and Upswing are used by other regional community colleges (Wharton Co. Junior College; College of the Mainland and Houston Community College), Dr. Herrera spoke with learning center coordinators at those community colleges to get their feedback about the online tutoring service they use. The team also met with these vendors on the list for demos and created this comparison list:

	Brainfuse	Tutor.com	Upswing	Pear Deck Tutor
<b>ACC Students</b>				
Writing Lab with Asynchronous Tutoring	X	X	X	
Whiteboard with Snapshot Upload	X	X	X	
Able to schedule with ACC Tutors	X		X	
Select Online Tutor Language	X	X		
College Course Practice Modules with Examples, Videos, & Quizzes	X	Link to Khan Academy		
Ready-Made Flashcards	X			
Individual Nursing Courses	X	X	X	
Faculty Dashboard to Schedule Early Alert Tutoring	X			
SSS Skill Modules	X	X		
ESL Practice	X	X	X	
Learn a Foreign Language	X			
HESI Practice Tests	X	X		
NCLEX Practice Tests	X	X		
Career Resources	X			
Smart Device App	X	X		

<b>Prospective Students</b>				
<b>Accuplacer Resources</b>	X	X		
<b>College Readiness Modules</b>	X			
<b>College Readiness Diagnostic</b>	X			
<b>GED Modules</b>	X	X		
<b>GED Diagnostic</b>	X			
<b>Cost Per Hour</b>	\$24	\$28	\$24	\$27.56

Staff recommends that the Board of Regents authorize the President to negotiate and enter into a contract with Brianfuse for a period not to exceed two (2) years (July 1, 2025 through June 30, 2027) at a rate of \$24.00 per hour. College staff anticipates usage of 1,400 hours per year at \$33,600.00 per year.

RJE:fmj


17. **Consider Approval of Facility Usage Payment**



**Your College**  **Right Now**

Robert J. Exley, PhD  
*President*

**MEMORANDUM NO: 058-2025**

**TO:** Board of Regents  
**FROM:** Robert J. Exley, PhD   
**DATE:** April 11, 2025  
**SUBJECT:** Facility Usage Payment

---

The College has been awarded a grant from the Texas Workforce Commission, Skills Development Fund Grant with TJL Industries, KWIK Equipment Sales, and Dover for the period May 22, 2024 – August 31, 2025.

This is a TWC Employer Services grant that provides contract training for businesses. ACC is the training provider and grantee. Total Award: \$270,351.00

ACC provides training for employees of the companies listed above. ACC bills the TWC grant for the cost of the training. A facility use fee for access to TJL's equipment and facilities for courses taught on location at TJL are included in the cost of the training and paid by ACC.


Staff recommends that the Board of Regents authorize the President to spend funds for the use of TJL's equipment and facility not to exceed \$ 70,000.00 for fiscal year FY25.

Funding Notice: This purchase will be funded from CEWD proceeds of this grant.

RJE:fmj

18. **Consider Approval of Fee Changes**

**MEMORANDUM NO: 059-2025**

**TO:** Board of Regents  
**FROM:** Robert J. Exley, PhD   
**DATE:** April 15, 2025  
**SUBJECT:** Fee Changes

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Attached you will find recommendations for facility use fee increases for FY 2025 to be effective immediately. These increases are necessary to assist with the cost offset of maintenance and operations at said facilities.

Additionally, you will find a change in a course fee related to a curriculum change.

RJE:fmj



2025 Fee Recommendations	
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[illegible]

19. **Consider Approval of Authorization to Offer a Bachelor of Science in Nursing Degree**

**MEMORANDUM NO: 060-2025**

**TO:** Board of Regents

**FROM:** Robert J. Exley, PhD



**DATE:** April 15, 2025

**SUBJECT:** Authorization to Offer a Bachelor of Science in Nursing (BSN) Degree

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The College seeks authorization to establish a Bachelor of Science in Nursing (BSN) degree at Alvin Community College (ACC), with a proposed launch date of Fall 2026. This program will expand our nursing education pipeline and support the regional demand for BSN-prepared nurses as required by healthcare partners pursuing Magnet designation and elevated care standards.

The BSN program has been designed as a flexible, cost-effective pathway for currently licensed Registered Nurses (RNs)—including ACC alumni and working professionals—to obtain a bachelor's degree. It offers part-time and full-time options, as well as concurrent enrollment for ADN students.

The program will align with ACC's strategic goals by:

- Advancing student success through affordable and flexible educational pathways;
- Strengthening community partnerships by addressing BSN staffing gaps in local hospitals;
- Increasing workforce readiness and regional competitiveness in the healthcare sector;
- Enhancing institutional outcome funding opportunities.

Community and industry support is strong. Hospital leaders from Memorial Hermann and HCA Houston Healthcare Clear Lake have expressed their endorsement and need for more BSN-prepared nurses. Survey data from ACC ADN graduates indicate that 80% intend to pursue a BSN, with nearly half already enrolled within 6–9 months of graduation.

Staff recommends that the Board of Regents authorize the President to proceed with the development and submission of all required documentation for the establishment of the BSN degree program at Alvin Community College.

RJE:fmj


20. **Consider Acknowledgement of Receipt of Notice of Award of the Texas Higher Education Coordinating Board Nursing Innovation Grant Program**



Robert J. Exley, PhD  
*President*

**MEMORANDUM NO: 061-2025**

**TO:** Board of Regents

**FROM:** Robert J. Exley, PhD 

**DATE:** April 16, 2025

**SUBJECT:** Texas Higher Education Coordinating Board Nursing Innovation Grant Program  
– Rider 64


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Per February Board Item #18, the attached Notice of Award is available for expending.

I request that the Board of Regents approve \$999,500 for the purchase of seven (7) AI-enhanced smart speakers.

RJE:fmj

## Notice of State Grant Award to Alvin Community College

<b>Grantee Name and Address:</b>  <b>Alvin Community College</b> <b>3100 Mustang Road</b> <b>Alvin, TX 77511</b>	<b>Grant Title:</b> Nursing Innovation Grant Program Rider 64 <b>Amount of Award:</b> \$999,500 <b>Division:</b> Academic and Health Affairs <b>Term of Grant:</b> Upon execution or February 3, 2025, whichever is later – February 15, 2027 <b>Payment Method:</b> 1 <sup>st</sup> payment in the amount of 25% of the award, will be made after contract execution and start of Grant Period. Remaining awarded funding (75% of award) will be paid on a cost-reimbursement basis.
<b>Authority:</b> General Appropriations Act, 88 <sup>th</sup> Regular Legislative Session, HB 1, Article III, Strategy D.1.11 and Rider 64.	
<p>The Texas Higher Education Coordinating Board's ("THECB") and the Grantee's (collectively, referred to as "the parties") execution of this Notice of Grant Award creates a legally binding agreement between the parties. The Program requirements (e.g., objectives, scope, budget, methodology) as stated in (1) the original Request for Application ("RFA") including any addenda issued, (2) addenda to the Grantee's Application (if any), and (3) Grantee's Application are incorporated into and made a part of this Notice of Grant Award for all purposes, supersede any prior or contemporaneous understandings between the parties pertaining to the subject matter herein whether oral or written, and collectively constitute the entire agreement between the parties. In the event of a conflict in the language contained in the incorporated documents, conflicts shall be resolved by reference to the language contained in the documents in the order listed above.</p> <p><b>RFA Addendum:</b></p> <ul style="list-style-type: none"> <li>Capital and non-capital equipment, including required software, with a unit price higher than \$10,000 purchased with NIGP funds must be delivered on or prior to July 1, 2025.</li> <li>Renovation work supported with NIGP funds must be completed on or prior to November 1, 2025.</li> </ul> <p>Any changes in the approved Grant must follow THECB's amendment process as defined in the RFA. If not a strictly reimbursable award, any funds received by Grantee and not expended prior to the end of the grant term indicated above shall be returned to THECB within ninety (90) calendar days unless otherwise agreed by THECB and Grantee.</p>	
<b>Signed by THECB Official:</b>  <b>David Troutman, PhD</b> <b>Deputy Commissioner, Academic Affairs and Innovation</b>	<b>Signed by Grantee Official:</b>  <b>Dr. Robert Exley</b> <b>President</b>
<b>Date:</b>	<b>Date:</b> 3/28/2025

21. **Financial Report Ending March 31, 2025**

**MEMORANDUM NO: 063-2025**

**TO:** Board of Regents

**FROM:** Robert J. Exley, PhD



**DATE:** April 17, 2025

**SUBJECT:** Financial Report - Year-to-Date Ending March 31, 2025

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Ms. Elizabeth Nelson will provide the monthly financial report for the board.

The monthly report will provide an update of our revenues and expenses year-to-date compared to our budget projections for the 2024-2025 fiscal year. Table 1 provides an overview.

Table 1.

<i>Revenues</i>	<i>M&amp;O Budget</i>	<i>M&amp;O Actual</i>	<i>% of Budget</i>	<i>Remaining Budget</i>
<i>Total Operating Revenues</i>	7,283,058	6,507,887	89.36%	(775,171)
<i>Total Non-Operating Revenues</i>	43,439,441	38,461,909	88.54%	(4,977,532)
<i>Total Revenues</i>	50,722,499	44,969,796	88.66%	(5,752,703)

<i>Expenses</i>	<i>M&amp;O Budget</i>	<i>M&amp;O Actual</i>	<i>% of Budget</i>	<i>Remaining Budget</i>
<i>Total Operating Expenses</i>	50,722,499	25,123,003	49.53%	25,599,496

This represents seven months (or 58.33%) of the fiscal year, with operating revenues on track and expenses consistent with projections.

RJE:fmj



**Alvin Community College**  
**Consolidated Statements of Net Assets**

	<b>March 31, 2025</b>	<b>March 31, 2024</b>	<b>Variance</b>	<b>Explanations/Descriptions</b>
<b>Current Assets</b>				
Cash and cash equivalents	18,281,197	9,924,545	8,356,652	
Short-term investments	28,409,257	30,336,229	(1,926,972)	
Accounts receivable, net	1,194,990	1,249,454	(54,464)	Installment Plans outstanding, billing outstanding to sponsors and third parties, grant billings, and CE billings
Prepays	32,095	524,745	(492,650)	Travel advances and prepaid expenses
Inventories	196,315	147,645	48,670	
Total Current Assets	48,113,854	42,182,618	5,931,236	
<b>Noncurrent assets</b>				
Long-term investments	2,000,000	2,000,000	-	
Capital assets, net	45,843,870	47,029,435	(1,185,565)	
Total Assets	95,957,724	91,212,053	4,745,671	
<b>Deferred Outflows of Resources</b>				
Deferred outflows - pensions	4,464,295	3,175,990	1,288,305	TRS pension
Deferred outflows - OPEB	7,091,967	7,089,514	2,453	OPEB
Total Deferred Outflows of Resources	11,556,262	10,265,504	1,290,758	
<b>Liabilities</b>				
Accounts payable & accrued liabilities	1,125,952	103,726	1,022,226	
Net pension liability	12,102,291	10,460,057	1,642,234	
Net OPEB liability	21,631,335	22,655,135	(1,023,800)	
Funds held for others	57,753	49,816	7,937	Agency funds - groups, clubs, etc on campus
Deferred revenues	-	-	-	Grants paid in advance and fall registrations
Compensated absences	536,436	536,436	-	
Bonds payable, net of premiums	-	1,565,000	(1,565,000)	Annual payment
Tax note payable, net of premiums	17,050,000	17,955,000	(905,000)	Annual payment
Total Liabilities	52,503,767	53,325,170	(821,403)	
<b>Deferred Inflows of Resources</b>				
Deferred inflows - pensions	673,010	1,773,321	(1,100,311)	TRS pension
Deferred inflow - OPEB	7,552,205	5,969,497	1,582,708	OPEB
Deferred inflow - premium on tax note	1,962,634	2,147,673	(185,039)	
Total Deferred Inflows of Resources	10,187,849	9,890,491	297,358	
<b>Net Assets</b>				
Fund Balance - Equity	44,822,370	38,261,896	6,560,474	
Total Net Assets	44,822,370	38,261,896	6,560,474	

**Alvin Community College**  
**Consolidated Statements of Revenue and Expense**  
**March 31, 2025 and March 31, 2024**

	Year-To-Date					Prior Year-To-Date				
	All Other	Amended	M&O	Remaining	% of Budget	All Other	Amended	M&O	Remaining	% of Budget
	Funds Actual	M&O Actual	Budget	Budget		Funds Actual	M&O Actual	Budget	Budget	
<b>Revenues</b>										
Operating revenues										
Tuition and fees	2,099,096	6,472,564	7,213,058	(740,494)	89.73%	1,643,216	6,023,541	6,986,349	(962,808)	86.22%
Federal grants and contracts	6,970,478	-	-	-	0.00%	5,521,157	-	-	-	0.00%
State grants	1,119,616	-	-	-	0.00%	728,493	-	-	-	0.00%
Local grants (TPEG)	219,928	-	-	-	0.00%	207,199	-	-	-	0.00%
Auxiliary enterprises	1,642,706	-	-	-	0.00%	1,426,733	-	-	-	0.00%
Other operating revenues	95,542	35,323	70,000	(34,677)	50.46%	122,909	46,670	70,000	(23,330)	66.67%
Total operating revenues	12,147,366	6,507,887	7,283,058	(775,171)	89.36%	9,649,707	6,070,211	7,056,349	(986,138)	86.02%
<b>Expenses</b>										
Operating expenses										
Administrative	-	6,460,721	11,949,948	5,489,227	54.06%	-	5,291,091	10,571,449	5,280,358	50.05%
Institutional	-	4,260,771	10,965,056	6,704,285	38.86%	-	3,224,954	9,791,197	6,566,243	32.94%
Technical Instruction	-	3,996,879	7,577,766	3,580,887	52.74%	-	3,644,871	7,017,593	3,372,722	51.94%
Academic Instruction	-	5,096,557	9,925,917	4,829,360	51.35%	-	4,883,053	8,990,048	4,106,995	54.32%
Student Services	-	2,678,299	5,335,706	2,657,407	50.20%	-	2,403,012	4,885,081	2,482,069	49.19%
Physical Plant	-	2,629,776	4,968,106	2,338,330	52.93%	-	1,811,855	4,716,787	2,904,932	38.41%
Unbudgeted Unrestricted (Fund 12)	890,590	-	-	-	0.00%	1,911,146	-	-	-	0.00%
Continuing Education	621,206	-	-	-	0.00%	382,861	-	-	-	0.00%
Auxiliary Enterprises	2,016,669	-	-	-	0.00%	1,700,602	-	-	-	0.00%
Local Grants	-	-	-	-	0.00%	3,859	-	-	-	0.00%
TPEG	204,447	-	-	-	0.00%	183,128	-	-	-	0.00%
Institutional Scholarships	151,598	-	-	-	0.00%	156,099	-	-	-	0.00%
State Grants (Fund 34)	1,128,297	-	-	-	0.00%	751,110	-	-	-	0.00%
Federal Grants	8,196,721	-	-	-	0.00%	6,347,179	-	-	-	0.00%
Donor Scholarships (Fund 30)	246,418	-	-	-	0.00%	244,268	-	-	-	0.00%
Unexpended Plant Fund	40,865	-	-	-	0.00%	303,719	-	-	-	0.00%
Depreciation	-	-	-	-	0.00%	-	-	-	-	0.00%
Debt Retirement	6,338	-	-	-	0.00%	2,705	-	-	-	0.00%
Gain on Sale of Property	-	-	-	-	0.00%	-	-	-	-	0.00%
Tax maintenance Note	448,875	-	-	-	0.00%	1,060,302	-	-	-	0.00%
Total operating expenses	13,952,024	25,123,003	50,722,499	25,599,496	49.53%	13,046,977	21,258,836	45,972,155	24,713,319	46.24%
Operating Gain/(Loss)	(1,804,658)	(18,615,116)	(43,439,441)	(26,374,667)		(3,397,270)	(15,188,625)	(38,915,806)	(25,699,457)	
<b>Nonoperating revenues</b>										
State appropriations*	-	8,275,439	10,684,942	(2,409,503)	77.45%	-	7,144,541	9,526,054	(2,381,513)	75.00%
Property tax revenue - Current	1,440,006	29,551,179	32,254,499	(2,703,320)	91.62%	1,418,724	26,261,507	28,889,752	(2,628,245)	90.90%
Property tax revenue - Delinquent	7,569	(29,916)	-	(29,916)	0.00%	26,616	69,722	-	69,722	0.00%
Property tax revenue - Interest & Penalties	6,203	100,354	-	100,354	0.00%	5,285	81,264	-	81,264	0.00%
Investment income	7,819	557,230	500,000	57,230	111.45%	31,875	561,020	500,000	61,020	112.20%
Other non-operating revenues	109,906	7,623	-	7,623	0.00%	108,458	9,853	-	9,853	0.00%
Total nonoperating revenues	1,571,503	38,461,909	43,439,441	(4,977,532)	88.54%	1,590,958	34,127,907	38,915,806	(4,787,899)	87.70%
<b>Provided by the State</b>										
Revenue for Insurance and Retirement	-	1,483,689	-	1,483,689	0.00%	-	1,431,230	-	1,431,230	0.00%
State Insurance Match	-	(597,766)	-	(597,766)	0.00%	-	(596,250)	-	(596,250)	0.00%
State Retirement Match	-	(544,887)	-	(544,887)	0.00%	-	(492,428)	-	(492,428)	0.00%
State Retiree Insurance	-	(341,036)	-	(341,036)	0.00%	-	(342,552)	-	(342,552)	0.00%
Increase/(decrease) in net assets	(233,155)	19,846,793	-	(31,352,199)		(1,806,312)	18,939,282	-	(30,487,356)	
* State Approp portion generated by CE =	213,506					184,329				
* Institutional Reserve	22,757,958					22,757,958				

**Alvin Community College**  
**Consolidated Statements of Revenue and Expense**  
**March 31, 2025 and March 31, 2024**

	Year-To-Date					Prior Year-To-Date				
	All Other Funds Actual	M&O Actual	M&O Budget	Remaining Budget	% of Budget	All Other Funds Actual	Amended M&O Actual	M&O Budget	Remaining Budget	% of Budget
Revenues										
Operating revenues										
Total operating revenues	12,147,366	6,507,887	7,283,058	(775,171)	89.36%	9,649,707	6,070,211	7,056,349	(986,138)	86.02%
Nonoperating revenues										
Total nonoperating revenues	1,571,503	38,461,909	43,439,441	(4,977,532)	88.54%	1,590,958	34,127,907	38,915,806	(4,787,899)	87.70%
Less Expenses										
Operating expenses										
Total operating expenses	(13,952,024)	(25,123,003)	(50,722,499)	(25,599,496)	49.53%	(13,046,977)	(21,258,836)	(45,972,155)	(24,713,319)	46.24%
Increase/(decrease) in net assets	(233,155)	19,846,793	-	(31,352,199)		(1,806,312)	18,939,282	-	(30,487,356)	

\* State Approp portion generated by CE = 213,506 184,329

\* Institutional Reserve 22,757,958 22,757,958

**Alvin Community College**  
**Continuing Education Statement of Revenue and Expense**  
**March 31, 2025**

	Year-To-Date					
	Actual Revenue	TPEG	Exemptions	Net Revenue	Actual Expense	Net Margin
Administration	213,506	763	(12,723)	201,547	248,991	(47,445)
Dental Assistant	29,464	(1,768)		27,696	8,087	19,609
Emergency Medical Tech	44,885	(2,573)		42,312	7,669	34,643
Phlebotomy	36,289	(2,122)		34,167	5,004	29,163
CPR	3,500	-		3,500		3,500
Medication Aide	53,404	(3,204)		50,200	10,947	39,253
Patient Care	1,864	(112)		1,752	987	765
Certified Nursing Assistant	8,930	(536)		8,394	16,200	(7,806)
Biotech	61,352	(3,681)		57,671	21,753	35,918
Medical Office Billing	3,335	(200)		3,135	2,142	993
Truck Driving	128,076	(7,670)		120,406	128,687	(8,282)
Correctional Officer		-		-	3,710	(3,710)
Occupational Health & Safety	1,100	-		1,100	813	287
Community Programs	2,220	-		2,220	1,280	940
Computer Aided Drafting (CAD)	306	(18)		288		288
Clinical Medical Assistant	24,150	(1,449)		22,701	21,527	1,174
Machinist Program	35,912	(2,155)		33,757	23,741	10,016
STRIVE	146,402	(8,058)		138,344	57,558	80,786
TWC TJL SDF Grant	86,236	(5,152)		81,084	58,349	22,735
CE Options Program	4,600	-		4,600		4,600
Testing	-	-		-	2,813	(2,813)
CE Restaurant Management	-	-		-	948	(948)
Total	885,531	(37,934)	(12,723)	834,874	621,206	213,668

\*2.58% of the state appropriation for FY23/24 is attributed to CE hours. This funding is used to offset administrative costs.

**Alvin Community College**  
**Auxiliary Profit/(Loss) Statement Year-To-Date Through March 31, 2025 and March 31, 2024**

	Parking	Student Activities	Bookstore	Vending	Childcare	Fitness Center	Total	Prior Year-To-Date
<b>Revenue</b>								
Sales & services	246,163		923,425	6,858	254,287	14,136	1,444,869	1,248,674
Student Fees		197,836					197,836	178,059
	246,163	197,836	923,425	6,858	254,287	14,136	1,642,706	1,426,733
<b>Expenses</b>								
Purchases & Returns			1,155,653				1,155,653	895,314
Salaries	61,008	95,052	133,419		188,254	31,367	509,101	424,407
Staff Benefits	15,542	16,372	33,714		57,451	921	124,000	113,902
Supplies & Other Operating Expenses	138,708	35,486	11,969	4,865	27,720	1,613	220,362	198,501
Equipment							-	51,571
Bank Charges			7,546			7	7,553	16,907
Contingency							-	-
Scholarships							-	-
	215,259	146,911	1,342,301	4,865	273,425	33,908	2,016,669	1,700,602
<b>Excess revenue over expenses</b>	<b>30,904</b>	<b>50,926</b>	<b>(418,876)</b>	<b>1,993</b>	<b>(19,138)</b>	<b>(19,772)</b>	<b>(373,963)</b>	<b>(273,869)</b>
<b>Assets:</b>								
Cash & Petty Cash			2,513				2,513	2,513
Accounts Receivable			147,295				147,295	109,301
Interfund Receivables	(139,425)	317,141	227,860	8,550	(138,991)	(73,980)	201,155	429,105
Inventory			196,315				196,315	147,645
<b>Total Assets</b>	<b>(139,425)</b>	<b>317,141</b>	<b>573,983</b>	<b>8,550</b>	<b>(138,991)</b>	<b>(73,980)</b>	<b>547,278</b>	<b>688,564</b>
<b>Liabilities:</b>								
Accounts Payable/Gift Certificates	4,214	1,585	28,684		4,908	65	39,456	38,602
Deferred Revenue							-	-
Deposits							-	-
<b>Total Liabilities</b>	<b>4,214</b>	<b>1,585</b>	<b>28,684</b>	<b>-</b>	<b>4,908</b>	<b>65</b>	<b>39,456</b>	<b>38,602</b>
Restricted Fund Balance (includes inventories)		-	196,315	-			196,315	147,645
Unrestricted Fund Balance	(143,639)	315,556	348,984	8,550	(143,899)	(74,045)	311,507	502,318
<b>Total Liabilities &amp; Fund Balance</b>	<b>(139,425)</b>	<b>317,141</b>	<b>573,983</b>	<b>8,550</b>	<b>(138,991)</b>	<b>(73,980)</b>	<b>547,278</b>	<b>688,564</b>

**Alvin Community College**  
**Auxiliary Profit/(Loss) Statement - Year-To Date Through March 31, 2024**

	<b>Parking</b>	<b>Student Activities</b>	<b>Bookstore</b>	<b>Vending</b>	<b>Childcare</b>	<b>Fitness Center</b>	<b>Total</b>
<b>Revenue</b>							
Sales & services	225,821		778,485	6,891	224,167	13,310	1,248,674
Student Fees		178,059					178,059
	225,821	178,059	778,485	6,891	224,167	13,310	1,426,733
<b>Expenses</b>							
Purchases & Returns			895,314				895,314
Salaries	36,304	53,295	136,159		165,410	33,239	424,407
Staff Benefits	10,515	10,368	33,636		57,401	1,982	113,902
Supplies & Other Operating Expenses	119,079	36,559	10,898		16,978	14,987	198,501
Equipment	51,571						51,571
Bank Charges			10,454		6,380	73	16,907
Contingency							-
Scholarships							-
	217,469	100,222	1,086,461	-	246,169	50,281	1,700,602
<b>Excess revenue over expenses</b>	<b>8,352</b>	<b>77,837</b>	<b>(307,976)</b>	<b>6,891</b>	<b>(22,002)</b>	<b>(36,971)</b>	<b>(273,869)</b>
<b>Assets:</b>							
Cash & Petty Cash			2,513				2,513
Accounts Receivable			109,301				109,301
Interfund Receivables	(104,471)	305,438	351,514	9,778	(99,267)	(33,887)	429,105
Inventory			147,645				147,645
<b>Total Assets</b>	<b>(104,471)</b>	<b>305,438</b>	<b>610,973</b>	<b>9,778</b>	<b>(99,267)</b>	<b>(33,887)</b>	<b>688,564</b>
<b>Liabilities:</b>							
Accounts Payable/Gift Certificates	4,214	1,585	27,733		4,908	161	38,602
Deferred Revenue							-
Deposits							-
Total Liabilities	4,214	1,585	27,733	-	4,908	161	38,602
Restricted Fund Balance (includes inventories)		-	147,645	-			147,645
Unrestricted Fund Balance	(108,685)	303,853	435,595	9,778	(104,175)	(34,048)	502,318
<b>Total Liabilities &amp; Fund Balance</b>	<b>(104,471)</b>	<b>305,438</b>	<b>610,973</b>	<b>9,778</b>	<b>(99,267)</b>	<b>(33,887)</b>	<b>688,564</b>

**TO:** Board of Regents  
**FROM:** Laurel Joseph  
**DATE:** April 16, 2025  
**SUBJECT:** Investment Transactions Report

**Investment Position:**

As of February 28, 2025, Alvin Community College had \$ 32,149,141 invested in 19 certificates of deposit purchased through First National Bank-Alvin, one certificate of deposit purchased through Texas Advantage Bank, one certificate of deposit purchased through the CDARS program using Texas Advantage Bank and one purchased from Amoco Federal Credit Union.

**Summary:**

Beginning market value	12/1/2024	\$ 24,149,141
a. Sale of CDs		(12,500,000)
b. Purchase of CDs		20,500,000
c. TexSTAR		256,344
Ending market value	2/28/2025	<u>\$ 32,405,485</u>
Fully accrued interest		\$ 163,084
Interest earned on Bond Note funds		\$ 3,109

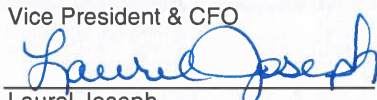
**Pooled Funds:**

\$ 32,405,485 currently invested was taken from the following major fund groups:

\$ 32,149,141	General Fund	11
\$ 256,344	2018 Maintenance Tax Note	66

I certify that the investments made during this reporting period are in compliance with Alvin Community College's Investment Policy and the Texas Government Code.

  
Elizabeth Nelson, CPA  
Vice President & CFO

  
Laurel Joseph  
Controller

Alvin Community College  
3110 Mustang Road  
Alvin, TX 77511  
(281) 756-3508  
[ljoseph@alvincollege.edu](mailto:ljoseph@alvincollege.edu)

**ALVIN COMMUNITY COLLEGE**  
**Investment Schedule**  
**December 1, 2024 - February 28, 2025**

Alvin Community College's investments for the quarter ended February 28, 2025 are as follows. All securities were purchased according to the investment policy approved by the Board of Regents at the August 15, 2024 board meeting.

CD No.	Purchase Date	Due Date	Interest Rate	Term	Days Held	Principal	Interest Earned	Accrued Interest	Total
<b>BEGINNING INVESTMENTS:</b>									
1026798627	02/16/23	02/12/26	3.000%	1092	90	250,000			250,000 b
520890	02/21/23	02/21/26	1.700%	1096	90	250,000			250,000 a
1861710-12	05/15/23	05/15/26	4.350%	1096	90	249,141			249,141 c
200000691	02/06/23	02/05/26	4.199%	1095	90	1,000,000			1,000,000
200000770	01/12/24	01/12/25	2.750%	366	43	1,000,000			1,000,000
200000771	01/12/24	07/12/25	2.750%	547	90	1,000,000			1,000,000
200000775	01/26/24	01/26/27	3.000%	1096	90	1,000,000			1,000,000
200000781	01/30/24	07/14/26	3.000%	896	90	1,000,000			1,000,000
200000798	05/08/24	12/04/24	3.625%	210	4	2,000,000			2,000,000
200000802	06/05/24	01/06/25	3.500%	215	37	2,000,000			2,000,000
200000808	07/18/24	02/06/25	3.083%	203	68	2,000,000			2,000,000
200000809	07/26/24	03/15/25	3.137%	232	90	1,000,000			1,000,000
200000810	07/26/24	12/13/24	3.137%	140	13	1,800,000			1,800,000
200000812	08/05/24	03/06/25	2.621%	213	90	2,000,000			2,000,000
200000816	08/27/24	01/21/25	2.671%	147	52	1,800,000			1,800,000
200000819	09/06/24	04/07/25	2.543%	213	90	2,000,000			2,000,000
200000825	10/25/24	02/24/25	3.040%	122	86	1,900,000			1,900,000
200000826	10/25/24	03/24/25	3.040%	150	90	1,900,000			1,900,000
<b>Subtotal for CD Investments for Beginning of the Period</b>						\$ 24,149,141	\$ -	\$ -	\$ 24,149,141
<b>SALES:</b>									
200000770	01/12/24	01/12/25	2.750%	366	43	1,000,000			1,000,000
200000798	05/08/24	12/04/24	3.625%	210	4	2,000,000			2,000,000
200000802	06/05/24	01/06/25	3.500%	215	37	2,000,000			2,000,000
200000808	07/18/24	02/06/25	3.083%	203	68	2,000,000			2,000,000
200000810	07/26/24	12/13/24	3.137%	140	13	1,800,000			1,800,000
200000816	08/27/24	01/21/25	2.671%	147	52	1,800,000			1,800,000
200000825	10/25/24	02/24/25	3.040%	122	86	1,900,000			1,900,000
<b>Total Sales</b>						12,500,000	-	-	12,500,000
<b>PURCHASES:</b>									
200000838	12/16/24	04/23/25	3.253%	128	74	1,900,000			1,900,000
200000841	01/09/25	05/05/25	3.450%	116	50	2,000,000			2,000,000
200000845	01/17/25	05/24/25	3.403%	127	42	1,900,000			1,900,000
200000846	01/17/25	06/02/25	3.403%	136	42	2,000,000			2,000,000
200000847	01/17/25	06/23/25	3.403%	157	42	1,900,000			1,900,000
200000848	01/17/25	07/01/25	3.403%	165	42	2,000,000			2,000,000
200000849	01/17/25	07/23/25	3.403%	187	42	1,900,000			1,900,000
200000850	01/17/25	08/04/25	3.403%	199	42	2,000,000			2,000,000
200000844	01/17/25	01/17/28	3.403%	1095	42	1,000,000			1,000,000
200000852	02/10/25	08/25/25	3.343%	196	18	1,900,000			1,900,000
200000851	02/10/25	09/02/25	3.343%	204	18	2,000,000			2,000,000
<b>Total Purchases</b>						20,500,000	-	-	20,500,000
<b>ENDING INVESTMENTS:</b>									
1026798627	02/16/23	02/12/26	3.000%	1092	90	250,000		1,849	251,849 b
520890	02/21/23	02/21/26	1.700%	1096	90	250,000		1,048	251,048 a
1861710-12	05/15/23	05/15/26	4.350%	1096	90	249,141		2,672	251,813 c
200000691	02/06/23	02/05/26	4.199%	1095	90	1,000,000		10,354	1,010,354
200000771	01/12/24	07/12/25	2.750%	547	90	1,000,000		6,781	1,006,781
200000775	01/26/24	01/26/27	3.000%	1096	90	1,000,000		7,397	1,007,397
200000781	01/30/24	07/14/26	3.000%	896	90	1,000,000		7,397	1,007,397
200000809	07/26/24	03/15/25	3.137%	232	90	1,000,000		7,735	1,007,735
200000812	08/05/24	03/06/25	2.621%	213	90	2,000,000		12,925	2,012,925
200000819	09/06/24	04/07/25	2.543%	213	90	2,000,000		12,541	2,012,541
200000826	10/25/24	03/24/25	3.040%	150	90	1,900,000		14,242	1,914,242
200000838	12/16/24	04/23/25	3.253%	128	74	1,900,000		12,531	1,912,531
200000841	01/09/25	05/05/25	3.450%	116	50	2,000,000		9,452	2,009,452
200000845	01/17/25	05/24/25	3.403%	127	42	1,900,000		7,440	1,907,440
200000846	01/17/25	06/02/25	3.403%	136	42	2,000,000		7,832	2,007,832
200000847	01/17/25	06/23/25	3.403%	157	42	1,900,000		7,440	1,907,440
200000848	01/17/25	07/01/25	3.403%	165	42	2,000,000		7,832	2,007,832
200000849	01/17/25	07/23/25	3.403%	187	42	1,900,000		7,440	1,907,440
200000850	01/17/25	08/04/25	3.403%	199	42	2,000,000		7,832	2,007,832
200000844	01/17/25	01/17/28	3.403%	1095	42	1,000,000		3,916	1,003,916
200000852	02/10/25	08/25/25	3.343%	196	18	1,900,000		3,132	1,903,132
200000851	02/10/25	09/02/25	3.343%	204	18	2,000,000		3,297	2,003,297
<b>Total for End of Period for CD Investments</b>						\$ 32,149,141	\$ -	\$ 163,084	\$ 32,312,225
<b>INVESTMENT POOL</b>									
<b>TexSTAR</b>						\$ 253,235	\$ 3,109	\$ -	\$ 256,344

a Texas Advantage Bank

b Texas Advantage CDARS (First National Bank of Michigan and Mutual of Omaha Bank)

c Amoco Federal Credit Union



## 22. Adjournment