

**ALVIN COMMUNITY COLLEGE  
REGULAR MEETING OF FEBRUARY 23, 2017  
OFFICIAL MINUTES**

The Board of Regents of Alvin Community College met in regular session on the 23<sup>rd</sup> day of February, 2017 at 6:00 p.m., with the following members, administrative personnel, and guests present:

Mike Pyburn	Chair
James B. DeWitt	Vice-Chair
Jody Droege	Secretary
Patty Hertenberger	Regent
Cheryl Knape	Regent
'Bel Sanchez	Regent
Roger Stuksa	Regent
Andy Tacquard	Regent
Christal M. Albrecht	President, Alvin Community College
Wendy Del Bello	Alvin Community College
Karl Stager	Alvin Community College
Cynthia Griffith	Alvin Community College
Marilyn Dement	Alvin Community College
Jim Simpson	Alvin Community College
Karen Edwards	Alvin Community College
John Bethscheider	Alvin Community College
John Matula	Alvin Community College
Linda Austin	Alvin Community College
Nadia Nazarenko	Alvin Community College

Alex Begnaud	Ike Gonzalez	Patrick Sanger
Amanda Smithson	J.R. Tyson	Pete Nash
Amy Harris	Jeannette Stuksa	Pete Rocha
Becky McClain	Jessica Murphy	Petra Lujan
Blessed Chishanga	Jim McSherry	Ray Palacios
Brazos Starr	Jimmy Martin	Randi Faust
Charlotte Lootens	John Tompkins	Rhonda Hull
Debbie Kraft	Julie Higeura	Roy Sambrano
Diana Mendoza	Kelly Klimpt	Sharine McClendon
Douglas Stevenson	Kyle Marasckin	Stacy Ebert
Dwight Rhodes	Laurel Joseph	Stephanie Havemann
Freyja Coe	Linda Maryida	Sue Posten
Gabriel Gutierrez	Madison Goss	Tammy Giffrow
George Tacquard	Mike Brotherton	Taylor Alvarez
Herman Cessa	Mike Vincent	Terry Sawma
Hope Vavich	Neisha Pander	
Ike Hamrick	Noelle Rebresh	

**1. Call to Order**

The meeting was called to order by Chair Pyburn at 6:01 p.m.

**2. Certification of Posting of Notice**

Certification of the posting of the notice as listed in the agenda was acknowledged. Dr. Albrecht certified that a notice of the meeting was posted in accordance with Title 5, Chapter 551, *Texas Government Code*.

- **Executive Session:** *To deliberate the appointment, employment, evaluation, reassignment, duties, discipline, and/or dismissal ACC employees, including, but not limited to, College President's evaluation and contract in accordance with Tex. Gov't Code Section 551.074.*

The Executive Session ended at 6:58 p.m.

### 3. **Call to Order**

The meeting was called to order by Chair Pyburn at 7:04 p.m.

- **Pledge**
- **Invocation**

Invocation by Chairman Pyburn.

### **Board Regents Comments/Chairman Report**

Chair Pyburn asked the Regents for any comments.

Secretary Droege talked about attending the Pearland Chamber Banquet, attending Community College Days and invited everyone to Men Who Cook sponsored by Soroptomist. Dr. Hertenberger commended Dr. Ebert for a great job on the Health and Wellness Fair. Ms. Knape talked about the Shadow Creek High School tour, the Alvin Manvel Chamber Banquet and that the Board was well represented at the banquet. Ms. Sanchez congratulated ACC for the Non-Profit of the Year award received from the Brazoria County Hispanic Chamber of Commerce and praised the ACC employees who volunteered their time doing tax returns for the community, not only at the college but also at the Community Center. Mr. Stuksa talked about the findings on the tour of the ACC facilities. Chair Pyburn talked about the Board Workshop and tours of ACC facilities and Shadow Creek High School and thanked Secretary Droege for doing a great job of getting the Regents out into the community.

Recognitions included:

- Dr. Stacy Ebert – Key organizer for the ACC Health and Fitness Fair
- Ike Gonzalez, Mike Vincent, Roy Sambrano, Herman Cessac, Matt Porter, Pete Rocha, Petra Lujan, Ray Palacios, Pat Gebhart, Melinda Laurence, Amanda Benbrook and Kyle Marasckin – Physical Plant Campus Tour
- Dalia Castelan – Named to the Texas Community College All State Band
- Alex Begnaud, Arthur Mejia, Hope Vavich, Amy Harris, Brazos Starr and Dalia Castelan – Named to All State Choir – Texas Two Year Choral Directors Association Performance
- Doug Stevenson, Patty Stemmer and Dr. Stacy Ebert - ACC EMS program was awarded accreditation through the Committee on Accreditation of Educational Programs for the Emergency Medical Services Professions

### **Approval of Minutes**

Chair Pyburn said that given there were no corrections or additions to the minutes of the Regular Board meeting of January 12, 2017, he would entertain a motion to approve. A motion to approve the minutes was made by Ms. Sanchez. Seconded by Ms. Knape. Motion passed unanimously.

**Student Report**

Gabe Gutierrez, SGA President gave the following report:

SGA, Phi Theta Kappa, and ACC Ambassador students traveled to Austin on February 7, 2017 for Community College Day at the Capitol, where time was spent with Legislators to ask questions and share the Alvin Community College story.

SGA participated in the Sam Houston State University Diversity Leadership Conference. Two days were spent learning about the university and attending thought-provoking and educational sessions related to diversity and inclusion. The keynote address given by Michael Sam, the first openly gay NFL team member.

On February 21 ACC hosted the annual President's Forum where students were invited to have lunch with Dr. Albrecht and ask questions about the state of the college. Discussion included updates to the campus, college food service, campus carry and more.

The latest philanthropy project, Books for Sambour School, begins March 2. The Sambour School is located in Cambodia and books will be collected to be sent to the children to be used to help them learn to read and speak English. The books will be delivered by a team of local elementary school teachers who will spend part of the summer teaching the children.

The Safe Spring Break Bash will be held March 9 and the theme is Totally 90's Spring Break. Local partners including the Stephen F. Austin Clinic, Bay Area Council on Drugs and Alcohol and others will be on campus to share information with students about safe spring break partying.

**President's Report**

Dr. Albrecht shared the following comments:

Once again, our DCVS students and staff found a heart ailment in a volunteer and helped her get the care she needed. Melissa Graham brought her two children in for a heart scan recently and a hole was found in her heart. She previously had no symptoms but the ultrasound identified the issue and she was able to get it treated.

During the Oscars show this coming Sunday, one of our ACC alumnus will be sitting on his seat to see if he'll get a golden statuette. Former Drama student David Greathouse is an executive producer for the academy award nominated Hacksaw Ridge. The film is up for six awards including Best Picture.

The Texas Workforce Commission Chairman Andres Alcantar delivered two grant checks to Alvin Community College totaling \$700,000 for workforce training during a ceremony on February 2. A \$501,882 grant from the Skills Development Fund will train 283 employees for Ascend Performance Materials. A \$199,241 grant from the Jobs and Education for Texans program will fund equipment for enhanced instruction.

Several ACC Dual Credit Art students had their work put on display at the Contemporary Art Museum of Houston for the exhibit, Origins of Self. Their works will remain on display until May 7.

Local high school students had a chance to test their abilities in several different skills during the SkillsUSA Competition on January 28. SkillsUSA is a national organization that encourages student success in the workforce. ACC hosted competitions in broadcast news, TV video production and digital cinema production. There were 74 students in the competition from Alvin, Angleton, Dawson, El Campo, Friendswood, Hightower and Manvel high schools.

I joined several of our students to meet our legislators during Community College Day on February 7 in the Texas Capitol. They joined community college students throughout the state to discuss issues including course transfer, rising tuition rates and the role of legislators in higher education. The high light of our day, besides the live rattlesnakes, was meeting with St. Representative Ed Thompson. We had a special guest speaker talk on February 16 about her family escaped the Holocaust during WWII. Lilian Gordon described her experiences in a Siberian work camp and her families' emigration to the United States. More than 200 people attended the event, which included a dessert fundraiser to benefit the Study Abroad program.

More than 60 local instructors from local colleges and public schools attended the Across the Curriculum conference to share ideas about improving classroom methods. Some of the conference topics included student retention methods, increasing classroom engagement, teaching millennial's , software applications and student development. Participants received three hours of professional development credit for attending the conference.

While our college is full of staff and students deserving of recognition, we also have board members who are honored by their community and professional peers. Chairman Pyburn, who owns Alameda Water Well Service, was recently named the Texas Ground Water Association's contractor of the year as well as receiving the association's president's award. He received both awards during the Association's annual convention in January. Please join me in recognizing Chairman Pyburn for his achievements.

#### **Presentation and Acceptance of 2015-16 Audit (Annual Financial Report, AFR) by Board of Regents**

Mr. Mike Brotherton, the auditor in charge and Partner of Belt, Harris Pechacek, LLLP, was present and answered questions regarding the 2015-16 audit (Annual Financial Report, AFR). A motion to accept the 2015-16 audit was made by Secretary Droege. Seconded by Ms. Knape. Motion passed unanimously.

#### **Student Services Presentation**

Ms. Marilyn Dement provided an update on the Student Services area. The report included the topics of removing barriers, an increase in the graduation rate, retention and outreach and the increase in the number of students receiving financial aid. This presentation was for information only.

#### **Data Report – Census Day Internal Report by Location**

Dr. Albrecht reported that the Spring 2017 Enrollment and Contact Hours Report and the Census Day Internal by Location Report as compared to the Spring 2016 Census Report data showed an increase in contact hours of 6.1% and headcount increase of 7.0%. The report will need to be certified by the Texas Higher Education Coordinating Board for final numbers. This report was for information only.

#### **Review of the Concealed Carry Rules and Regulations as Established by Dr. Albrecht on February 10, 2017**

Dr. Albrecht presented the Board of Regents with the Concealed Carry Rules and Regulations for review. The Campus Carry law, SB11 will go into effect for two year colleges on August 1, 2017 and under the bill it states the following: the President shall establish reasonable rules and regulations after consultation with students, staff and faculty of the institution. No later than 90 days after the rules and regulations are established, the governing board shall review. The board may, by a vote of not less than two-thirds of the board, amend wholly or partly the rules and regulations established, and if amended the rules and regulations are considered to be those of the institution. These rules were established by Dr. Albrecht on February 10, 2017 and the Board of Regents will have 90 days to review.

### **Furniture Purchases**

The recommendation was made for purchasing furniture across campus for various offices, classrooms and common areas. The needs include new staff and faculty where no furniture existed in offices or the furniture is past its useful life. The motion was made by Ms. Sanchez to approve the purchase of the furniture. Seconded by Mr. Stuksa. Motion passed unanimously.

### **Grants – Improving Undergraduate STEM Education: Education and Human Resources and Fast Start IV Grant Texas Workforce Commission**

The motion to submit for the grants was made by Ms. Sanchez. Seconded by Mr. Stuksa. Motion passed unanimously.

### **Purchase of Ultrasound Equipment**

The motion was made by Vice Chair DeWitt to approve a contract with Philips Healthcare to purchase a new Ultrasound system for the Diagnostic Cardiovascular Sonography program. Seconded by Secretary Droege. Motion passed unanimously.

### **Interlocal Agreement with Texas Tech University**

A portion of the awarded Hispanic Serving Institution – Science, Technology, Engineering and Mathematics (HSI-STEM) grant requires the College to have a research contractor that will design a ModMath study to address the *What Works Clearinghouse* standards. Texas Tech University will serve as the research contractor to monitor adherence to the design and ensure that all is implemented. The motion was made by Mr. Tacquard to approve the interlocal agreement between Alvin Community College and Texas Tech University and the expenditure of funds for research services. Seconded by Dr. Hertenberger. Motion passed unanimously.

### **Infrastructure Upgrade and Filed House**

Motion was made by Dr. Hertenberger to approve a contract with Aries Building Systems, LLC for the infrastructure upgrade and field house project. Seconded by Secretary Droege. Motion passed unanimously.

### **Chiller and BAS Replacement**

The Regents were given a tour of the Physical Plant facilities on February 13 and the various issues with the chiller and other components were discussed at that time. The motion was made by Vice Chair DeWitt to approve the expenditure of funds for replacement of the Chiller and Building Automation System from Carrier Corporation and Unify Energy Solutions. Seconded by Ms. Knape. Motion passed unanimously.

### **Resale of Trust Property**

The motion was made by Vice Chair DeWitt to reject the bid offer of the resale of trust property – Account # 0011-0007-000, Brazoria County suit # 92T5294. Seconded by Mr. Stuksa. Motion passed unanimously.

### **Financial Report Ending January 2017**

The motion was made by Ms. Sanchez to approve the financial report ending January 2017 and the audited financial statements. Seconded by Ms. Knape. Motion passed unanimously. Other discussion included questions about the year-end report for the fiscal year ending August 31, 2016 including questions about expenditures from the General Service fee fund, tuition and fees, dedication of unrestricted funds, IT budget and other projects funding.

**Executive Session**

- **Executive Session:** *To deliberate the appointment, employment, evaluation, reassignment, duties, discipline, and/or dismissal ACC employees, including, but not limited to, College President's evaluation and contract in accordance with Tex. Gov't Code Section 551.074.*

The Executive Session ended at 10:10 p.m.

**Adjournment**

There being no further business before the Board, the meeting was adjourned at 10:13 p.m.

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**Jody Droege, Secretary**

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**Mike Pyburn, Chair**