

**ALVIN COMMUNITY COLLEGE  
REGULAR MEETING OF MARCH 22, 2018  
OFFICIAL MINUTES**

The Board of Regents of Alvin Community College met in regular session on the 22<sup>nd</sup> day of March, 2018 at 6:00 p.m., with the following members, administrative personnel, and guests present:

Mike Pyburn	Chairman
James B. DeWitt	Vice-Chair
Jody Droege	Secretary
Patty Hertenberger	Regent
Cheryl Knape	Regent
'Bel Sanchez	Regent
Roger Stuksa	Regent
Doyle Swindell	Regent
Andy Tacquard	Regent
Christal M. Albrecht	President, Alvin Community College
Wendy Del Bello	Alvin Community College
Karl Stager	Alvin Community College
Cynthia Griffith	Alvin Community College
Marilyn Dement	Alvin Community College
Karen Edwards	Alvin Community College
Jim Simpson	Alvin Community College
John Bethscheider	Alvin Community College
Jerry Fliger	Alvin Community College
Nadia Nazarenko	Alvin Community College

Debbi Fontenot	Kyle Marasckin	Jim Crumm
Debbie Kraft	Laurel Joseph	Veronica Dudek
Dora Devery	Madison Morris	Alyssa Hughes
George Tacquard	Aryn Rodriguez	Dalia Castelan
Holly Williams	Brittany Schonert	Jessica Murphy
Ike Hamrick	Micaela Campos	Olivia Henderson
Jeannette Stuksa	Ethan Beek	Randi Faust
Jennifer Hopkins	Soledad Vasquez	Rex Klesel
Jim Crumm	Babriel Degner	Sarah Langlois
John Tompkins	Kam Marvel	Sosina Peterson
Juanita Marasckin	Maria Plaza	Tammy Giffrow
Karen Salgado	Estrella Calderon	Terry Sawma
Kelly Klimpt	Sarah Bowman	Victoria Bitner

**1. Call to Order**

The meeting was called to order by Chairman Pyburn at 6:03 p.m.

**2. Certification of Posting of Notice**

Certification of the posting of the notice as listed in the agenda was acknowledged. Dr. Albrecht certified that a notice of the meeting was posted in accordance with Title 5, Chapter 551, *Texas Government Code*.

**Executive Session:**

- *Obtain legal advice about pending litigation in accordance with Section 551.071; Deliberate the appointment, employment, evaluation, reassignment, duties, discipline and/or dismissal of ACC employees, including, but not limited to, College President's goals as related to President's evaluation, in accordance with Tex. Gov't Code Section 551.074*

The Executive Session ended at 6:55 p.m.

### **3. Call to Order**

The meeting was called to order by Chairman Pyburn at 7:01 p.m.

- **Pledge**
- **Invocation**

Invocation by Regent Sanchez.

### **Citizen Inquiries**

*Time will be allotted at each regular meeting of the Board of Regents for citizen inquiries. After registering with the Board Secretary prior to the meeting, a citizen shall have an opportunity to address the Board of Regents for the four specific purposes as designated by State laws governing opening meetings: (1) to discuss an item that appears on the agenda/notice of the meeting, (2) to make a request for specific, factual information, (3) to ask for a recitation of existing policy, (4) to redress grievances. In accordance with State law, no deliberation, discussion, or decision will be made other than to consider a proposal to place the subject on the agenda for a subsequent meeting, unless the subject is listed on the Board agenda, in which case it may be discussed by the Board of Regents. A written response / acknowledgment will be provided from the Board of Regents. Oral comments are limited to five minutes in length, unless extended by a majority of the Regents by vote, and must not mention any individuals by name or position or contain any personally identifiable reference (State of Texas Opening Meeting Law). In the event there is a charge or grievance to be made against a specific agent, employee, or student, then it shall be conducted in an Executive Session to comply with State law.*

### **Board Regents Chairman Recognitions**

Chairman Pyburn recognized the following:

Students from the Diagnostic Cardiovascular Sonography program have often been recognized for excellence both in class and out in the workforce. In February, DCVS student Veronica Dudek was awarded the Alan D. Waggoner Scholarship from the American Society for Echocardiography. She will be recognized for her achievements during the Society's conference in Nashville this June.

Four ACC band students were named to the Texas Community College All State Band. The three clarinetists and one percussionist attended the recent Texas Music Educators Association clinic and rehearse with a university director prior to performing a concert. These students were chosen among many entries from more than 20 Texas community colleges for the honor. This group included Josh Berry, Sarah Bowman, Gabriel Degner, Soledad Garcia Vasquez and Band Director David Griffith.

Seven ACC music students also were named to the All State Choir and performed at the Texas Music Educators Association conference in February. These students are Micaela Campos, Dalia Castelan, Victoria Cole, Kaitlyn Espinoza, Alyssa Hughes, Benjamin Jensen, Michael Jensen and Choir director Kevin Moody.

### **Approval of Minutes**

Chairman Pyburn said that if there were no corrections or additions to the minutes of the Regular Board meeting of February 22, 2018 he would entertain a motion to approve. A motion to approve the minutes was made by Dr. Hertenberger. Seconded by Mr. Tacquard. Motion passed unanimously.

### **Student Report**

Ms. Tori Bitner, SGA President and Karen Salgado, SGA Vice President reported on the following topics: Alcohol and Drug Awareness Week which informed students on how to be safe during Spring Break, "Happy Hour" allowed students to use the Drunk Buster Goggles that gave the illusion of being under the influence

of alcohol or drugs, “Action Zone” informed students about bystander intervention and the many methods to help others, and STD awareness program providing information to students.

SGA members represented ACC by attending the Texas Junior College SGA Region V Conference held at Lone Star College to learn how to be effective leaders for the student body and ways to work together to support neighboring community colleges San Jacinto, Houston Community College, and Lone Star.

### **President’s Report**

Dr. Albrecht introduced a new format for her report and shared the following comments:

I had the opportunity to participate in the Hearts and Heels event sponsored by Memorial Hermann Hospital on February 28. Local women strolled on the catwalk to promote heart health education.

ACC representatives including myself, Dr. Linda Austin, Vic Kalsey and others recently participated in the 3<sup>rd</sup> Annual Community College Petrochemical Initiative’s Women in Industry conference to encourage women to enter into various industrial trades. ACC is a member of the initiative which has awarded scholarships to students in our Process Technology Program. Cammy Guiggsberg, Marketing Specialist was a member of the planning committee. Women of all ages were able to attend breakout sessions, speak with companies in the petrochemical industry and hear stories from women who are currently working in the field about overcoming the challenges of working in a male dominated industry. The attendees included 329 students from 12 ISD’S, 81 students were represented by 8 community colleges and 288 women came to discover the wide variety of career opportunities in the petrochemical field.

The Jazz Ensemble and Community Band will perform at the Gulf Coast Intercollegiate Consortium this Sunday, March 25, for the organization’s annual Spring Jazz Festival at the Kemah Boardwalk. The event is free and open to the public.

Our baseball and softball teams are well into their spring campaigns. You can check out their schedules online at [www.alvincollege.edu/athletics](http://www.alvincollege.edu/athletics).

ACC has been selected to take part in a research program funded by the National Science Foundation. The Foundation issued a \$2.1 million grant to the University of Houston’s Biotechnology program that will involve five colleges and universities including ACC.

Alvin Meals on Wheels hosted an auction for the Art Department’s Empty Bowls event on March 6. Bowls made by students, faculty and staff along with local dignitaries were auctioned off. The event raised \$6,400 which went to benefit the Meals on Wheels program.

Student Ambassadors participated in the March 6 Read Across America program. The Ambassadors volunteered their time to read to local school children to promote literacy.

ACC recently hosted a workshop about grading methods for the oral and written assessments for the Spanish Advanced Placement Exam. The Workshop focused on the AP’s assessments for each language domain’s expectations and grading scales, including samples for each score and best practices to prepare students in Spanish courses.

In May, the college will host training for the Brazoria County Medical Reserve Corps. The corps is currently seeking volunteers who will assist with hurricane evacuations, distribute medication in the event of an emergency, participate in public health outreach activities and more.

More than 160 Alvin Independent School District high school and junior high students participated in the 23rd Annual Alvin Science Fair at the Gym in February. Students competed in individual and team categories: Science Product Showcase, Health and Medicine, Physics, Earth and Space, Botany & Environmental, Chemistry, Life Science Team and Physical Science Team.

#### **Data Report Enrollment Detail Report**

Mr. Pat Sanger, Director of Institutional Research, presented the Enrollment Detail Report for the Fall 2017 unduplicated student counts and the FY 2017 enrollment detail that covered the Fall 2016 through Summer 2017 semesters. This report was for information only.

#### **Strategic Plan Update**

Mr. Jim Simpson, Executive Director of Continuing Education Workforce Development, gave the Board of Regents an update on the status of the Strategic Plan that included faculty and staff developed action plans with institutional objective progress through December 2017. This report was for information only.

#### **Student Services Update**

Mrs. Marilyn Dement, Vice President of Student Services, reported on the goals achieved, ongoing projects, new projects, wraparound support, future goals and other activities from the Student Services areas of Admissions, Advising, Campus Police Counseling, Disability Services, Financial Aid, Foster Care Liaison, Graduation, International Students, Registrar/Records, Retention, Student Activities, Testing Center, Title IX Coordinator, Upward Bound and Veteran Services. This report was for information only.

#### **Job and Education for Texans (JET) Grant**

Mr. Gayland Capps explained that if approved, the proposed use of the funds would provide equipment, software, supplies and upgrades to existing training systems for the ACC Associate Degree Nursing Program. Mr. Tacquard made the motion to approve the Job and Education for Texans Grant. Seconded by Mrs. Sanchez. Motion passed unanimously.

#### **Financial Report Ending February 2018**

Motion was made by Mr. Tacquard to approve the financial report for February 2018. Seconded by Mrs. Droege. Motion passed unanimously. Mr. Karl Stager, CFO, presented a handout of Fund 12 accounts for the Regent's review.

#### **Adjournment**

There being no further business before the Board, the meeting was adjourned at 7:46 p.m.

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**Jody Droege, Secretary**

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**Mike Pyburn, Chair**