

**ALVIN COMMUNITY COLLEGE
REGULAR MEETING OF APRIL 26, 2018
OFFICIAL MINUTES**

The Board of Regents of Alvin Community College met in regular session on the 26th day of April, 2018 at 6:00 p.m., with the following members, administrative personnel, and guests present:

Mike Pyburn	Chairman
James B. DeWitt	Vice-Chair
Jody Droege	Secretary
Patty Hertenberger	Regent
Cheryl Knape	Regent
'Bel Sanchez	Regent
Roger Stuksa	Regent
Doyle Swindell	Regent
Andy Tacquard	Regent
Christal M. Albrecht	President, Alvin Community College
Wendy Del Bello	Alvin Community College
Karl Stager	Alvin Community College
Cynthia Griffith	Alvin Community College
Marilyn Dement	Alvin Community College
Karen Edwards	Alvin Community College
Jim Simpson	Alvin Community College
John Bethscheider	Alvin Community College
Jerry Fliger	Alvin Community College
Nadia Nazarenko	Alvin Community College

Agustin Encinla	Elijah Garcia	Joyce Cox	Olivia Henderson
Akilah Martin	Holly Williams	Kam Marvel	Pernell Breaux
Alyssa Hughes	Ike Hamrick	Karen Salgado	Randi Faust
Angelica Whelan	Iskra Thorn	Karen Temple	Rex Klesel
Ben Foothman	Jeannette Stuksa	Keliann Oroperza	Rhonda Hull
CacyWilson	Jessica Murphy	Kelly Klimpt	Sarah Langlois
Cammy Guggisberg	Jim Crumm	Kyle Marasckin	Sabrina Breland
Debbi Fontenot	Jim Nance	Laurel Joseph	Tammy Giffrow
Debbie Kraft	Joe Cerritos	Lloyd Cox	Terry Sawma
Dora Devery	Joel Castro	Maria Plaza	Vic Kalsey
Dwight Rhodes	John Tompkins	Mark Garcia	Victoria Bitner

1. Call to Order

The meeting was called to order by Chairman Pyburn at 6:00 p.m.

2. Certification of Posting of Notice

Certification of the posting of the notice as listed in the agenda was acknowledged. Dr. Albrecht certified that a notice of the meeting was posted in accordance with Title 5, Chapter 551, *Texas Government Code*.

Executive Session:

- *Obtain legal advice about pending litigation in accordance with Section 551.071; Deliberate the appointment, employment, evaluation, reassignment, duties, discipline and/or dismissal of ACC employees, including, but not limited to, College President's goals as related to President's evaluation, in accordance with Tex. Gov't Code Section 551.074*

The Executive Session ended at 6:46 p.m.

3. **Call to Order**

The meeting was called to order by Chairman Pyburn at 7:00 p.m.

- **Pledge**
- **Invocation**

Invocation by Chairman Pyburn.

Citizen Inquiries

Time will be allotted at each regular meeting of the Board of Regents for citizen inquiries. After registering with the Board Secretary prior to the meeting, a citizen shall have an opportunity to address the Board of Regents for the four specific purposes as designated by State laws governing opening meetings: (1) to discuss an item that appears on the agenda/notice of the meeting, (2) to make a request for specific, factual information, (3) to ask for a recitation of existing policy, (4) to redress grievances. In accordance with State law, no deliberation, discussion, or decision will be made other than to consider a proposal to place the subject on the agenda for a subsequent meeting, unless the subject is listed on the Board agenda, in which case it may be discussed by the Board of Regents. A written response / acknowledgment will be provided from the Board of Regents. Oral comments are limited to five minutes in length, unless extended by a majority of the Regents by vote, and must not mention any individuals by name or position or contain any personally identifiable reference (State of Texas Opening Meeting Law). In the event there is a charge or grievance to be made against a specific agent, employee, or student, then it shall be conducted in an Executive Session to comply with State law.

Mr. Dwight Rhodes, ACC Instructor – Mr. Rhodes has been involved with the Tour de Braz for many years and this year the group decided to donate two new bikes for the Alvin Community College Campus Police Bike Patrol. Mr. Rhodes presented the bikes to the ACC Campus Police Department.

Board Regents Comments and Chairman Recognitions

The Regents comments included thanking Regents DeWitt and Swindell for their years of service, praising the groups on campus who organized the Amazing Race and Awards day, involvement in the Tour de Braz, prayers for Mr. Tacquard and thanks to the ACC Campus Police Bike patrol for keeping our campus safe.

Chairman Pyburn recognized the following:

ACC hosted more than 400 students from Alvin, Dawson, Manvel and Shadow Creek high schools and others from throughout the state on April 12th. The event, which showcased ACC and its offerings, required an cooperation and coordination from faculty and staff. The ACC Marketing Department organizes the event year to insure that prospective students have an informative experience about ACC. Those involved and recognized were: Marketing Director - Lorrent Smith, Marketing Coordinator - Cammy Guggisberg, Social Media Coordinator - Sammi Sanders, Student Recruiter - Mario Saenz, Graphic Designers - Brooke Dienst and Kyle Upton, Student Activities Coordinator - Olivia Henderson, Tori Bitner, Julia Serrano, Dylan Smith, Kristin Quezada, Sarah Proulx, Kaly Franco, Elijah Garcia and Angelica Wheeler.

ACC student Joel Castro, 18 years of age, was recognized for being elected to the Alvin City Council during a runoff election in March. His victory makes him among the youngest elected officials in the state of Texas.

Tori Bitner was recognized for receiving the ACC President's Award for 2017-18. She has served as President of the Student Government Association, a New Student Orientation Leader and worked in the Student Activities Office while maintaining a GPA to place her on the Dean's List.

Approval of Minutes

Chairman Pyburn said that if there were no corrections or additions to the minutes of the Regular Board meeting of March 22, 2018 and Board Workshop of April 9, 2018 he would entertain a motion to approve. A motion to approve the minutes was made by Mr. Swindell. Seconded by Dr. Hertenberger. Motion passed unanimously.

Student Report

SGA President Tori Bitner and SGA Vice President Karen Salgado reported the following activities for the month of April:

The campus recognized Sexual Assault Awareness Month. Activities included the Clothesline Project to raise awareness and support those impacted by sexual assault, the Assessment and Care Team passed out brochures on sexual assault resources, the ACC Police Department demonstrated Self-Defense techniques, UnBound Houston to speak to us about recognizing human trafficking in the Houston Community on Denim day.

Career Services hosted Career week to help students with resume building, interview techniques, employee relations, and proper dress attire. Students heard from a panel of human resources experts from community area employers.

The Amazing Race welcomed Alvin, Manvel, and Shadow Creek high school seniors onto campus. SGA served hotdogs, popcorn, cotton candy, and snow cones while speaking to potential students about what ACC offers.

SGA students volunteered to serve faculty and staff at the President's Afternoon of Honor celebration. This event gave SGA the opportunity to work together and give back to our campus partners.

SGA hosted the Spring Fling for ACC Students to participate before finals' week which had free games, food and activities.

The ACC Counselor Connections Workshop on April 27th will have over 30 area local high school counselors participating on campus.

On April 30th, Student Activities will help with the launch of Career Coach to engage students in finding career options.

SGA's Philanthropy Project for collecting school supplies for a school in Cambodia has been extremely successful. The deadline is May 4th and SGA is excited to send the supplies with an ACC history professor!

President's Report

Dr. Albrecht shared the following comments:

Early voting in our Board of Regents election started on Monday. It will continue through May 1. Election Day is May 5.

ACC baseball player Jean Carlos Correa, brother of Astros Carlos Correa, and his teammate Jorge Gutierrez recently signed letters of intent to play baseball for Lamar University next year.

On April 12 we had more than 400 students come to ACC, some from as far away as Waco, to participate in our annual Amazing Race to College. The high school students had an opportunity to learn more about the programs and degrees available at ACC while also playing fun activities and free food.

The ACC Spring Student Art Show now on display at the Fine Arts Gallery. It will be on display until April 29.

April 9-13 we hosted the annual Career Readiness week to help students prepare for entering the workforce after college. There were events including resume writing workshops, Interview workshops as well as an employer's roundtable where Human Resources experts offered advice on how to pursue a job.

Registration for Summer Classes is now open. Classes will begin on June 4. Fall registration will begin on April 30. Classes for the fall will start on August 20.

ACC hosted the Gulf Coast Intercollegiate Consortium Choral Festival on April 6. Students from several Gulf Coast college's came to ACC to perform.

This past Saturday we had our second annual Adjunct Hiring Fair at the Pearland Hilton Garden Inn. We are seeking adjunct instructors for a wide variety of our Academic, Technical and Continuing Education/Workforce Development programs. Over 100 people attended with many being interviewed on the spot.

The Mu Upsilon Chapter of Phi Theta Kappa inducted its newest members during a ceremony on April 5.

The Jazz Ensemble will have its spring concert tomorrow at 7:30 p.m. in the Theatre. The ACC Choir will have their spring concert on May 4 at 7:30 p.m. also in the Theatre.

Several students and staff members were recognized on Tuesday during the annual Afternoon of Honor. The Excellence Awards were awarded to Learning Lab administrative assistant Anna Oskerson, Government Chair Elizabeth McLane and Career Pathways director Akilah Martin. Our presidential scholars were also recognized during the event. Faculty and staff members also received the annual Innovative Initiative Grants and the Adopt a Grants. The Foundation issued a total of \$173,689 this year in student scholarships and program development.

Consider Approval of the Proposed Emergency Road Construction by the City of Alvin at the City's Cost and Delegate Authority to Dr. Albrecht to Negotiate, Finalize, and Execute an MOU with the City to Define the Terms of the Project

Mr. Rex Klesel, City of Alvin, presented an updated plan for an emergency egress road that would be constructed on the ACC Campus. After a brief discussion, Mr. Tacquard made the motion to approved the proposed emergency road construction by the city of Alvin at the city's cost and to delegate authority to Dr. Albrecht to negotiate, finalize and execute an MOU with the city to define the terms of the project. Seconded by Mr. Stuksa. Motion passed unanimously.

Office of Academic Affairs Update: SACSCOC and Guided Pathways

Dr. Cindy Griffith, Vice President of Instruction, and Mrs. Akilah Martin, Director of Career Pathways, presented an update on the status of the SACSCOC and an overview of progress on the Guided Pathways. This report was for information only.

Federal, State and Private Grants Awarded in 2017-18 and Projected for 2018-19

Mr. Gayland Capps provided the Board of Regents and overview of the current grants and the projected grants for 2018-2019. This report was for information only.

Wagner Peyser Grant Proposal

Mr. Gayland Capps explained that the Wagner Peyser grant is currently in place from the first year of 2016 and that the proposed submittal is a continuation grant that allows as much as two and three-year funding, this being the second, with no matching funds required. Mr. Tacquard made the motion to approve the submittal of the Wagner Peyser Grant. Seconded by Mrs. Sanchez. Motion passed unanimously.

Proposed Change in Dual Credit Waiver

Mrs. Sanchez made the motion to approve the tuition changes for Dual Credit tuition as presented. Seconded by Dr. Hertenberger. Motion passed unanimously.

Renters General Liability Insurance

Mr. Tacquard made the motion to approve the use of Philadelphia Insurance Companies to provide the Renter's General Liability Insurance for rates ranging from \$50-\$1,000 depending on the size, type and frequency of the events. Seconded by Mrs. Droege. Motion passed unanimously.

Proposed Change to International Student Fees

Mrs. Sanchez made the motion to approve increasing the international student application fee and eliminating the international student deposit fee. Seconded by Mr. Tacquard. Motion passed unanimously.

Proposed Changes to Board Local Policies (BBE, BD, DEC, FFDB, FLDB)

Mr. Tacquard made the motion to approve and add the updated revised Local Board Policy to the Alvin Community College Local Board Policy Manual. Seconded by Mrs. Knappe. Motion passed unanimously.

Increase Expenditures for HVAC Service from T & R Mechanical

Mrs. Randi Faust, Director of Purchasing, gave an overview of the expenditures and explanations for the request. After brief discussion, Mrs. Sanchez made the motion to authorize additional expenditures of previously budgeted funds for HVAC services as needed from T&R Mechanical. Seconded by Dr. Hertenberger. Motion passed unanimously.

Financial Report Ending March 2018

Motion was made by Mr. Tacquard to approve the financial report for March 2018. Seconded by Dr. Hertenberger. Motion passed unanimously.

Adjournment

There being no further business before the Board, the meeting was adjourned at 8:34 p.m.

Jody Droege, Secretary

Mike Pyburn, Chair