

**ALVIN COMMUNITY COLLEGE
REGULAR MEETING OF MAY 15, 2018
OFFICIAL MINUTES**

The Board of Regents of Alvin Community College met in regular session on the 15th day of May, 2018 at 7:00 p.m., with the following members, administrative personnel, and guests present:

Mike Pyburn	Chairman
James B. DeWitt	Vice-Chair (Outgoing)
Jody Droege	Secretary
Jim Crumm	Regent
Patty Hertenberger	Regent
Cheryl Knape	Regent
Kam Marvel	Regent
'Bel Sanchez	Regent
Roger Stuksa	Regent
Doyle Swindell	Regent (Outgoing)
Andy Tacquard	Regent

Christal M. Albrecht	President, Alvin Community College
Karl Stager	Alvin Community College
Cynthia Griffith	Alvin Community College
Marilyn Dement	Alvin Community College
Karen Edwards	Alvin Community College
Jim Simpson	Alvin Community College
John Bethscheider	Alvin Community College
Jerry Fliger	Alvin Community College
Nadia Nazarenko	Alvin Community College

Daniel Crenshaw	John Tompkins	Rodney Peterson
Debbi Fontenot	Kelly Klimpt	Randi Faust
Debbie Kraft	Kyle Marasckin	Rhonda Hull
Dena Coots	Laurel Joseph	Sabrina Breland
Dick Tyson	Lloyd Cox	Sarah Langlois
Dora Devery	Mary Jane Crumm	Stacy Ebert
Dwight Rhodes	Mike Merkel	Tammy Giffrow
Elijah Garcia	Mona Carter	Terry Sawma
Holly Williams	Olivia Henderson	Tristan Marvel
Ike Hamrick	Pernell Breaux	Vicki Marvel
Jeannette Stuksa	Regan Metoyer Peterson	

1. Call to Order

The meeting was called to order by Chairman Pyburn at 7:00 p.m.

• **Certification of Posting of Notice**

Certification of the posting of the notice as listed in the agenda was acknowledged. Dr. Albrecht certified that a notice of the meeting was posted in accordance with Title 5, Chapter 551, Texas Government Code.

• **Pledge**

• **Invocation**

Invocation by Regent Sanchez.

2. Order Canvassing Returns and Declaring Results of Regents Election

The motion to approve the Order canvassing returns and declaring the results of the Regents election was made by Mrs. Droege. Seconded by Mr. Stuksa. Motion passed unanimously.

The Oath of Office was administered to Dr. Jim Crumm, Mr. Kam Marvel and Mrs. 'Bel Sanchez by Judge Mike Merkel and the Certificate of Election was issued to the newly elected officers.

The officers nominated for the 2018-2020 term included Mr. Mike Pyburn, Chairman, Mrs. 'Bel Sanchez, Vice Chairman, and Mrs. Jody Droege as Secretary. Motion to approve the slate of officers was made by Mrs. Droege. Seconded by Mr. Stuksa. Motion passed unanimously.

Board Regents Comments and Chairman Recognitions

The Regents comments included thanking Regents DeWitt and Swindell for their years of service and giving, and praise to the groups on campus who organized the graduations.

Chairman Pyburn recognized the following:

Dena Coots, Distance Education Director, who was recently named to Blackboard's MVP program for her expertise and efforts to enhance online course technology.

Chief Ike Hamrick, Sgt. Luke Zepeda, Officer Daniel Crenshaw and ACC's officers were honored in appreciation of protecting ACC and their tireless efforts on behalf of the ACC staff, students and community.

Approval of Minutes

Chairman Pyburn said that if there were no corrections or additions to the minutes of the Regular Board meeting of April 26, 2018 he would entertain a motion to approve. A motion to approve the minutes was made by Mrs. Knappe. Seconded by Dr. Hertenberger. Motion passed unanimously.

President's Report – State of the College Report

Dr. Albrecht gave the annual State of the College report that included the following information:

- ACC made the Aspen Top 150 College list for the fourth time.
- ACC had the highest enrollment ever of 5,822 students just prior to Hurricane Harvey.
- Donations provided by the community and ACC Foundation for Hurricane Harvey relief.
- The non-passage of the 2017 Bond proposal.
- Various infrastructure issues that were addressed.
- Regularly scheduled Strategic Plan reports and updates.
- The addition of the satellite campuses of Shadow Creek High School, JB Hensler Career and Technical Education Center and University of Houston Clear Lake - Pearland.
- The May graduation ceremony that included a large number of Dual Degree graduates.
- Successful pass rates that were higher than the national average in several programs.
- Budget and tax rate information.
- Addition of new programs.
- Addition of the ACC Food Bank, Softball Fieldhouse and ACC Bike Patrol.
- Scholarship amounts awarded from the ACC Foundation.
- Grants and Hurricane Harvey relief efforts funding.
- Dr. Albrecht's and Dr. Daniel Phelan's collaboration of a published article on the importance of higher education for incarcerated individuals.

- New Veterinary Assistant Program facilities in Continuing Education.
- Success of the STRIVE program.
- Updated Performance Evaluation process.
- Spring Job Fair on the Westside.
- The many Board recognitions and showcased events on campus.

Finally, Dr. Albrecht ended the report stating that ACC's 70th anniversary celebration is to begin in the Fall of 2018.

Data Report – Retention and Persistence, Enrollment by Location

Mr. Pat Sanger, Director Institutional Effectiveness and Research, presented the Retention and Persistence report that provides the retention rates from of our students (Fall to Fall semesters) and Enrollment by Location report which detailed the declared residences of Fall 2017 students. This report was for information only.

Consideration for Approval of Two Grant Proposals from the Texas Workforce Commission

Mr. Gayland Capps presented details of two Texas Workforce Commission grants. The motion to approve the submittal of the Skills Development Fund–Team Industrial Svcs./INEOS Grant and Job and Education for Texans Grants grant was made by Mrs. Sanchez. Seconded by Mr. Tacquard. Motion passed unanimously.

Contract Recommendations 2018-19

Mrs. Droege made the motion to approve the 2018-19 Contract Recommendations as submitted. Seconded by Dr. Hertenberger. Motion passed unanimously.

Personnel Action: HSI Math Tutor IV

Mrs. Sanchez made the motion to approve Mr. Mohammad Mozaffari as the HSI Math Tutor IV. Seconded by Dr. Hertenberger. Motion passed unanimously.

Consideration of Approval of Health Information Technology Program

Dr. Stacy Ebert, Director, Allied Health Programs, provided information on the current demands in the salaries and employment opportunities in the Health Information Technology (HIT) industry. Dr. Ebert and members of the advisory committee developed a program in HIT, which is planned to be offered beginning in Fall 2019, pending THECB and SACSCPC approval. Dr. Hertenberger made the motion to approve the Health Information Technology program as a 60 semester credit hour program. Seconded by Mrs. Knape. Motion passed unanimously.

HSI-STEM Grant Process Technology Specialist Services

Dr. Hertenberger made the motion to approve a contract with Westmoreland Process Technology Training & Consulting to provide Process Technology Specialist services. Seconded by Mr. Stuksa. Motion passed unanimously.

Consideration of Proposed Cost of Enrichment Workshops and Enrichment Lab Time

Mrs. Sanchez made the motion to approve a price range of \$250 (minimum) to \$500 (maximum) for Enrichment Workshops and Enrichment Lab Time. Seconded by Mrs. Droege. Motion passed unanimously.

Board Policy Update 34, Affecting Local Polices

The motion to approve the addition of the Board Policy Update 34, as recommended by TASB policy Service, to the Alvin Community College's Local Policy Manual was made by Dr. Hertenberger. Seconded by Dr. Crumm. Motion passed unanimously.

Proposed Changes to Board Policy FLB (Local)

Mrs. Knape made the motion to approve the revision to Local Board Policy FLB. Seconded by Mrs. Sanchez. Motion passed unanimously.

Resale of Trust Property

Action Items:

1. Account # 7355-0049-000, Brazoria County suit # 65823
2. Account # 7355-0050-000, Brazoria County suit # 65823
3. Account # 7355-0050-110, Brazoria County suit # 65823
4. Account # 7355-0050-120, Brazoria County suit # 65823
5. Account # 7355-0050-140, Brazoria County suit # 65823

Chairman Mike Pyburn made the motion to accept the resale of properties 1-5. Seconded by Mr. Tacquard. For: Chairman Pyburn, Dr. Crumm, Mrs. Droege, Dr. Hertenberger, Mrs. Knape, Mr. Marvel, Mrs. Sanchez and Mr. Tacquard. Against: Mr. Stuksa. Motion passed eight to one.

Financial Report Ending April 2018

Motion was made by Mr. Tacquard to approve the financial report for April 2018. Seconded by Mrs. Droege. Motion passed unanimously.

The Board convened into Executive Session at 8:05 p.m.

- **Executive Session:** *Executive Session: Obtain legal advice about pending litigation in accordance with Section 551.071; Deliberate the appointment, employment, evaluation, reassignment, duties, discipline and/or dismissal of ACC employees, including, but not limited to, Head Softball Coach, in accordance with Tex. Gov't Code Section 551.074*

The Executive Session ended at 8:25 p.m.

Called back to order 8:26.

Consider Request of Head Softball Coach to Withdraw Her Resignation

Mr. Tacquard made the motion that the Board not consent to the withdrawal of the resignation of the Head Softball Coach. Seconded by Mr. Stuksa. Motion passed unanimously.

The Board convened into Executive Session at 8:27 p.m.

- **Executive Session:** *Obtain legal advice about pending litigation in accordance with Section 551.071; Deliberate the appointment, employment, evaluation, reassignment, duties, discipline and/or dismissal of ACC employees, including, but not limited to, College President's goals as related to President's evaluation, in accordance with Tex. Gov't Code Section 551.074*

The Executive Session ended at 9:16 p.m.

Adjournment

There being no further business before the Board, the meeting was adjourned at 9:17 p.m.

Jody Droege, Secretary

Mike Pyburn, Chair