

**ALVIN COMMUNITY COLLEGE  
BOARD WORKSHOP OF FEBRUARY 13, 2017  
OFFICIAL MINUTES**

The Board of Regents of Alvin Community College met in a Workshop session on the 13<sup>th</sup> day of February, 2017 at 9:00 a.m., with the following members, administrative personnel, and guests present:

|                      |                                    |
|----------------------|------------------------------------|
| Mike Pyburn          | Chair                              |
| James B. DeWitt      | Vice-Chair                         |
| Jody Droege          | Secretary                          |
| Patty Hertenberger   | Regent                             |
| Cheryl Knape         | Regent                             |
| 'Bel Sanchez         | Regent                             |
| Roger Stuksa         | Regent                             |
| Christal M. Albrecht | President, Alvin Community College |
| Wendy Del Bello      | Alvin Community College            |
| Karl Stager          | Alvin Community College            |
| Cynthia Griffith     | Alvin Community College            |
| Marilyn Dement       | Alvin Community College            |
| Jim Simpson          | Alvin Community College            |
| Karen Edwards        | Alvin Community College            |

Debbie Kraft      Patrick Gebhart      Randi Faust      Sarah Langlois      Tammy Giffrow

**1. Call to Order**

The meeting was called to order by Chair Pyburn at 9:05 a.m.

**2. Certification of Posting of Notice**

Certification of the posting of the notice as listed in the agenda was acknowledged. Dr. Albrecht certified that a notice of the meeting was posted in accordance with Title 5, Chapter 551, Texas Government Code.

**Purchasing Training – Co-Ops**

Ms. Randi Faust presented an overview of the Texas Education Code 44.031, its requirements and recommendations and how colleges within the Co Op's have completed their due diligence in selecting vendors. She also talked about the importance of using the best value practice in the selection process of choosing a vendor or a service, not only the lowest price. Ms. Sarah Langlois also provided additional explanations and information regarding how the Co-Op works and operates.

**Conflict of Interest**

Ms. Sarah Langlois informed the Regents on the Conflict of Interest Rules. She explained the updates in the law and the forms that need to be filed in various circumstances. She also answered questions about the board nepotism policy.

**Performance Contracts for Physical Plant Improvements Discussion and Current HVAC Issues and**

Mr. Pat Gebhart gave a presentation regarding the physical plant improvements and disclosed several areas of concern regarding the aging HVAC. Mr. Stager gave a presentation on energy savings performance contracts.

**Current Facilities and Projects Discussion**

Mr. Karl Stager provided a listing of various projects and updates on current facilities and needs.

**Tours**

The Regents were given a tour of the areas on campus that were discussed in the earlier sessions. Afterwards, several Regents went on to take a tour of the Shadow Creek High School where ACC will be teaching classes this fall.

**Adjournment**

There being no further business before the Board, the meeting was adjourned at 12:25 p.m. and the campus tour concluded at approximately 2:30 p.m.

---

**Jody Droege, Secretary**

---

**Mike Pyburn, Chair**