

**ALVIN COMMUNITY COLLEGE  
BOARD WORKSHOP OF JULY 16, 2018  
OFFICIAL MINUTES**

The Board of Regents of Alvin Community College met in a Board Workshop on the 16<sup>th</sup> day of July, 2018 at 12:00 p.m., with the following members, administrative personnel, and guests present:

Mike Pyburn	Chairman	
'Bel Sanchez	Vice-Chair	
Jody Droege	Secretary	
Jim Crumm	Regent	
Patty Hertenberger	Regent	
Cheryl Knappe	Regent	
Kam Marvel	Regent	
Roger Stuksa	Regent	
Andy Tacquard	Regent	
Christal M. Albrecht	President, Alvin Community College	
Wendy Del Bello	Alvin Community College	
Marilyn Dement	Alvin Community College	
Karen Edwards	Alvin Community College	
Cynthia Griffith	Alvin Community College	
Jim Simpson	Alvin Community College	
Karl Stager	Alvin Community College	
Randi Faust		Lloyd Cox
Tammy Giffrow	Deborah Kraft	
Kyle Marasckin	Sarah Langlois	

**1. Call to Order**

The meeting was called to order by Chairman Pyburn at 12:04 p.m.

**2. Certification of Posting of Notice**

Certification of the posting of the notice as listed in the agenda was acknowledged. Dr. Albrecht certified that a notice of the meeting was posted in accordance with Title 5, Chapter 551, Texas Government Code.

**Executive Session**

*Obtain legal advice regarding nepotism law in accordance with Tex. Gov't Code Section 551.071; deliberate the evaluation of ACC officials, including the Board Self-Evaluation, in accordance with Tex. Gov't Code Section 551.074 and deliberate the evaluation of the ACC College President, in accordance with Tex. Gov't Code Section 551.074; Deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of one or more public officials or employees in accordance with Tex. Gov't Code Section 551.074*

The Board reconvened back into open session at 2:15 p.m.

**Presentation by Sarah Langlois, KSB, Karczewski | Bradshaw | Spalding | Nichols | Lamp | Langlois**

Mrs. Sarah Langlois, Ms. Ellen Spalding, and Mr. Paul Lamb of KSB, Karczewski | Bradshaw | Spalding | Nichols | Lamp | Langlois made a presentation to the Board of Regents in regards to providing legal counsel/ services for Alvin Community College.

**Review of College Proposed Maintenance and Operations Budget 2018-19**

Mr. Karl Stager, Vice President of Administration, presented an update of the proposed top sixty projects for the Budget year 2018-19. Mr. Stager and Dr. Albrecht answered Regent's questions on several topics including: Building K foundation issues, sidewalks, and items such as landscape, flooring and paint being included in a Tax Maintenance Note for building updates. Mr. Stager will contact Mr. Gordon regarding building update allowances in the Tax Maintenance Note.

**Review Performance and Cost Analysis**

Dr. Albrecht stated that the Review Performance and Cost Analysis Report would include information for three years, rolling each year. In the program review model, normally approximately one-third of all programs would be qualitatively analyzed each year. Due to SACSCOC site visit in 2020, we will review half of the programs each year over the next two years. Vice Chair Sanchez stated that possibly Dr. Griffith, or Department Chairs, could give additional input as well. Chairman Pyburn asked that the Regents send Dr. Albrecht their choices of three programs to review by week ending July 27, 2018. Chairman Pyburn will then list the programs that will be a part of Dr. Albrecht's goals for 2018-19. Dr. Albrecht reminded everyone that program reviews are intended to bring to the forefront strengths, as well as areas for improvement, and that this is an ongoing process to make ACC's programs the best they can be. Dr. Hertenberger asked for a report to be provided for the amount of money collected from the Box Office proceeds that Drama department uses for scholarships.

**Presentation by Rick Morris, Rogers, Morris and Grover, L.L.P.**

Mr. Rick Morris, Mrs. Micki Morris, and Mr. Jonathan Brush of Rogers, Morris and Grover, L.L.P. made a presentation to the Board of Regents in regards to providing legal counsel/services for Alvin Community College.

**Conflict of Interest Forms**

Each Regent, as required by law, signed their Conflict of Interest form and Mrs. Tammy Giffrow notarized each form.

The Regents dismissed the ACC President and staff and went into an open discussion regarding the hiring of legal services/counsel for the college at 4:05 p.m.

**Adjournment**

There being no further business before the Board, the meeting was adjourned at 4:43 p.m.