

**ALVIN COMMUNITY COLLEGE  
REGULAR MEETING OF JUNE 27, 2019  
OFFICIAL MINUTES**

The Board of Regents of Alvin Community College met in regular session on the 27<sup>th</sup> day of June, 2019 at 6:00 p.m., with the following members, administrative personnel, and guests present:

Mike Pyburn	Chairman
'Bel Sanchez	Vice-Chair
Jody Droege	Secretary
Jim Crumm	Regent
Patty Hertenberger	Regent
Cheryl Knape	Regent
Kam Marvel	Regent
Roger Stuksa	Regent
Andy Tacquard	Regent
Christal M. Albrecht	President, Alvin Community College
Jade Borne	Alvin Community College
Wendy Del Bello	Alvin Community College
Karen Edwards	Alvin Community College
Cynthia Griffith	Alvin Community College
Karl Stager	Alvin Community College
Stacy Ebert	Alvin Community College
Nadia Nazarenlo	Alvin Community College

Amos Byington  
Carol Pounds  
Debbie Kraft  
Dick Tyson  
Gayland Capps  
Hameedah Majeed  
Jeff Gambrell

John Tompkins  
Kelly Klimpt  
Kyle Marasckin  
Lloyd Cox  
Lorrent Smith  
Kevin Moody  
Pam Shefman

Randi Faust  
Rhonda Hull  
Ronnie Phillips  
Sydney Hildenburg  
Terry Sawma  
Vicki Marvel

**1. Call to Order**

The meeting was called to order by Chair Pyburn at 6:01 p.m.

**2. Certification of Posting of Notice**

Certification of the posting of the notice as listed in the agenda was acknowledged. Dr. Albrecht certified that a notice of the meeting was posted in accordance with Title 5, Chapter 551, *Texas Government Code*.

**Executive Session:**

- *Obtain legal advice about pending litigation in accordance with Section 551.071; To deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee, in accordance with Tex. Gov't Code Section 551.074*

The Executive Session ended at 7:07 p.m.

### **3. Call to Order**

The meeting was called to order by Chair Pyburn at 7:07 p.m.

- **Pledge**
- **Invocation**

Invocation by Regent Marvel.

### **Citizen Inquiries**

*Time will be allotted at each regular meeting of the Board of Regents for citizen inquiries. After registering with the Board Secretary prior to the meeting, a citizen shall have an opportunity to address the Board of Regents for the four specific purposes as designated by State laws governing opening meetings: (1) to discuss an item that appears on the agenda/notice of the meeting, (2) to make a request for specific, factual information, (3) to ask for a recitation of existing policy, (4) to redress grievances. In accordance with State law, no deliberation, discussion, or decision will be made other than to consider a proposal to place the subject on the agenda for a subsequent meeting, unless the subject is listed on the Board agenda, in which case it may be discussed by the Board of Regents. A written response / acknowledgment will be provided from the Board of Regents. Oral comments are limited to five minutes in length, unless extended by a majority of the Regents by vote, and must not mention any individuals by name or position or contain any personally identifiable reference (State of Texas Opening Meeting Law). In the event there is a charge or grievance to be made against a specific agent, employee, or student, then it shall be conducted in an Executive Session to comply with State law.*

### **Board Chairman Report/Comments**

Vice Chair Sanchez talked about how nice the Coffee and Connections that ACC hosted and attending the children's play with her grandson was so pleasant.

Mrs. Cheryl Knape talked about attending the children's play with her granddaughter and how nice it was, how great Alvin Live was for ten years and was so grateful to be a part of seeing Cathy Forsythe's vision come true and the giving of scholarships to students and that the music will play on!

Mr. Andy Tacquard explained to the audience who Cathy Forsythe was and her role at the college.

Chair Mike Pyburn stated that the 70<sup>th</sup> Anniversary Breakfast was one of the nicest events he's attended, commended the staff for a job well done and what a great way to cap off the 70<sup>th</sup> year.

Mrs. Jody Droege talked about the attendance at the Coffee and Connection, Partnership Breakfast and how it spoke volumes of the support of ACC, and following the breakfast she attended a the Soroptimist meeting and asked for the donation toiletries to the college for student needs, she had challenged the Board Regents to purchase toiletries and thanked them for contributing. She also talked about how wonderful the final Alvin Live was, apologized to Regent Knape and Sanchez in getting the Presidents mixed up in her speech that evening between Regent Knape and Paul Hernden and finally, felt that everyone in attendance really felt the same way in that Alvin Live would be missed but so lucky to have at our campus for ten years.

### **Approval of Minutes**

Chair Pyburn said that if there were no corrections or additions to the minutes of the Board Hearing of May 20, 2019, Regular Board meeting of May 23, 2019 and Board Workshop of June 17, 2019, he would entertain a motion to approve. A motion to approve the minutes was made by Dr. Hertenberger. Seconded by Vice Chair Sanchez. Motion passed unanimously.

### **President's Report**

Dr. Albrecht updated the Board of Regents with the following information:

Registration for the second Summer mini-semester and the upcoming Fall semester is now open. Second mini-semester courses start on July 10. Fall classes begin on August 26.

ACC honored its 70th Anniversary with the Community Partner Breakfast on June 18. Approximately 100 community partners with local businesses, organizations and government agencies celebrated the milestone during the inaugural event. The college honored Memorial Hermann Hospital, University of Houston Clear Lake-Pearland with our community partners award and Alvin ISD with the ACC Impact award.

The Foundation hosted the final Alvin Live Summer Concert on June 13 with the LC Roots. For 10 years the concerts helped raise more than \$20,000 in scholarships for students in the Communications Department. The remaining funds raised by the Alvin Live Concert Series will be used as part of the Cathy Forsythe Memorial Scholarship Endowment.

The college is now offering free seminars as part of the Skills to Succeed Academy. Students can improve their chances of finding a job by attending seminars in resume writing, interview skills and preparation, job searching, career exploration and more. The Skills to Succeed Academy Workshops are funded by a \$13,200 grant from the American Association of Community Colleges and the Accenture LLP. ACC was one of three colleges throughout the country to receive the grant.

Don't forget to join us on July 4 as the ACC Community Band performs patriotic music prior to the fireworks display on Independence Day at Briscoe Park.

Three of our former baseball players were selected in the Major League Baseball Draft in the first week of June. Javeon Cody, Gerrit Van Zijl and Odrick Pitre were picked throughout the 50 rounds of the draft. Van Zijl was taken by the New York Yankees in the 22nd round, Cody was selected in the 15th round by the Miami Marlins and Pitre was selected by the Milwaukee Brewers in the 35th round.

The Continuing Education Workforce Development Department is offering Summer STEM camps for students with disabilities. The two-week camps in June and July are offered for students between the ages of 14-22 and will include courses on coding, robotics and math. The camp was made possible by a grant through the Texas Workforce Commission.

The Summer Children's Theatre Festival wrapped up performances of The Reluctant Dragon tonight. The Festival will continue with performances of The Further Adventures of Nick Tickle on July 22.

The Learning Lab is hosting prep camps for the TSI Test throughout the summer. The camps will prepare students for the testing in Math and Reading. Each session is \$15 and are held in the evening in the Learning Lab.

The Library recently completed a project to digitize every course catalog in the college's history, dating back to 1949. The catalogs are important for students and graduates so they can refer to them when they attempt to transfer to another college or university.

### **Status Update Regarding Regular Maintenance and Renovation Projects - AGCM**

Mr. Amos Byington, AGCM, presented the monthly report on the construction planning of the Maintenance Tax Note project. He talked about the updates to the timeline of activity and introduced updated drawings and information on renovations to Building E and to the Nolan Ryan Center. This report is for information only.

**Strategic Plan Report Relating to Strategic Plan Goal #3**

Mrs. Wendy Del Bello presented an update on Strategic Plan Goal 3 that states: “*Alvin Community College will develop branding that will be an effective representation of the institution and its mission, and will be used to market the college.*” She talked about the various objectives in Goal 3 and their current and future activity. The update included the designing of branding to effectively market the college using multiple delivery modes, creating a consistent integrated brand for ACC, the redesign of the college website, creating procedures for events on campus to be consistent with the image and branding of the college and a master calendar of events. This report is for information only.

**Personnel Action**

The following two replacement personnel items were combined into one motion.

Vice Chair Sanchez made the motion to approve Mark “Jeff” Earle as Chief of Campus Police and Sibel Newton as Industrial Design Technology faculty. Seconded by Mr. Tacquard. Motion passed unanimously.

**Consider Approval of Grants - Ascend Performance Materials Skills Development Fund Project Grant and ACC Library – Alvin Sun Initiative Grant**

Mr. Tacquard made the motion to approve the submittal of the ACC-Ascend Performance Materials Skills Development Fund Project Grant and the ACC Library-Alvin Sun Initiative Grant. Seconded by Mr. Stuksa. Motion passed unanimously.

**Second Presentation of the Fiscal Analysis and Proposed 2019-20 Budget**

Mr. Karl Stager, Vice President, presented the various changes and requested updates to the budget since the Board Workshop of June 17, 2019. Mr. Stager stated that there would be another Board Workshop in which the budget will be discussed on July 15, 2019. This report was for information only.

**Consider Approval of 2019-2020 Board Meeting and Workshop Schedule**

Vice Chair Sanchez made the motion to approve the Board Meeting and Workshop schedule for the academic year 2019-2020. Seconded by Mr. Marvel. Motion passed unanimously.

**Consider Approval of Revisions to Board Policies Update 36 DIAA, FFDB and FFDA (LOCAL)**

Dr. Albrecht explained that certain updates were made to Local Board policies by TASB as deemed necessary. Mr. Tacquard made the Motion to approve the revisions to Policies DIAA, FFDB and FFDA (LOCAL). Seconded by Mr. Marvel. Motion passed unanimously.

**Consider Approval of Band Hall Upgrades**

Mrs. Randi Faust presented the information regarding the Band Hall upgrades. The motion was made by Mrs. Knape to approve the expenditure to upgrade the Band Hall. Seconded by Mrs. Droege. Motion passed unanimously. Dr. Kevin Moody, Music Department Chair, expressed his appreciation to the Board of Regents.

**Financial Report Ending May 2019**

Vice Chair 'Bel Sanchez made the motion to approve the financial report for May 2019. Seconded by Dr. Hertenberger. Motion passed unanimously.

**Adjournment**

There being no further business before the Board, the meeting was adjourned at 8:14 p.m.

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**Jody Droege, Secretary**

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**Mike Pyburn, Chairman**