

**ALVIN COMMUNITY COLLEGE
REGULAR MEETING OF AUGUST 13, 2020
OFFICIAL MINUTES**

The Board of Regents of Alvin Community College met virtually in a regular session on the 13th day of August at 6:00 p.m., with the following members, administrative personnel, and guests present:

'Bel Sanchez	Chairman
Jody Droege	Vice-Chair
Patty Hertenberger	Secretary
Jim Crumm	Regent
Kam Marvel	Regent
Darren Shelton	Regent
Jake Starkey	Regent
Roger Stuksa	Regent
Andy Tacquard	Regent
Christal M. Albrecht	President, Alvin Community College
Jade Borne	Alvin Community College
Wendy Del Bello	Alvin Community College
Karen Edwards	Alvin Community College
Cindy Griffith	Alvin Community College
Karl Stager	Alvin Community College

Debbie Kraft
Rick Morris
Matt Graves

Amos Byington
Micki Morris
Tammy Giffrow

Kelly Klimpt
Michael Misrahi
Alan Phillips

1. Call to Order

The meeting was called to order by Chair Sanchez at 6:07 p.m.

Chair Sanchez went on to state that on March 16, 2020, Governor Gregg Abbott granted a request by Attorney General Ken Paxton to temporarily suspend a limited number of open meetings laws to the extent necessary to allow telephonic or videoconference meetings in response to the Coronavirus (COVID-19). In accordance with those suspended rules, the board certifies the following:

- a) Although members of the Board are not gathered in a central, physical location, we do have a quorum in attendance at this meeting by video conference.
- b) This meeting is being held by video conference because the convening at one location of a quorum of the governmental body is not appropriate during the COVID-19 Public Health Emergency.
- c) Based on current guidance from federal, state, and county authorities concerning large gatherings and social distancing during the COVID-19 public health emergency, there is no established location for an audience to observe the meeting, however, the live meeting is accessible through a web link that was timely and appropriately provided to the public and media as part of the meeting posting and via the district's website.

d) As we would at any in-person meeting, members of the public who have followed the standard instructions for registering to speak during the public comment portion will be allowed 5 minutes to speak.

e) All other meeting procedures will adhere to board-adopted procedures to the extent practicable.

f) A video recording of this meeting is being made and will be available to the public on the College's website.

Tammy Giffrow took a roll call for attendance.

2. Certification of Posting of Notice

Certification of the posting of the notice as listed in the agenda was acknowledged. Dr. Albrecht certified that a notice of the meeting was posted in accordance with Title 5, Chapter 551, Texas Government Code.

Executive Session

- *Private consultation with its attorney, when seeking the advice of its attorney in accordance with Section 551.071.*

Executive Session ended at 7:10 p.m.

The meeting was called back into session by Chair Sanchez at 7:12 p.m.

- **Pledge**
- **Invocation**
Invocation by Dr. Crumm.

Citizen Inquiries

There were no citizen inquiries.

Board Comments

The Regents expressed their heartfelt condolences and prayers for the family of Mr. Bill Lewis, Department Chair and Instructor of Radio/TV Broadcasting, who passed away on August 8, 2020, along with condolences to former Board Chairman Mike Pyburn in the passing of his mother. Chef Bartosh was recognized for his induction into the American Academy of Chefs. Karl Stager and his staff was thanked for the tremendous job done on the 2020-21 budget and finally thanked the staff and faculty for all their outstanding work and marketing efforts in keeping the college operating and serving the students.

Approval of Minutes

Chair Sanchez said that if there were no corrections or additions to the minutes of the Regular Board meeting of July 23, 2020 and Board Workshop of August 3, 2020 she would entertain a motion to approve. A motion to approve the minutes was made by Mr. Stuksa. Seconded by Mr. Tacquard. Motion passed unanimously.

President's Report

Dr. Albrecht gave a summary that included the following:

The ACC Mu Upsilon chapter of Phi Theta Kappa was recognized nationally for its community service and research project on the role of fear as a motivator. The National Phi Theta Kappa Honors Society awarded the ACC chapter with the 2020 Distinguished Theme Award for the chapter's Honors in Action project.

ACC Dual Degree graduate Kaitlyn Frazier was nominated for the Texas Armed Services Scholarship program. She was nominated for the scholarship by State Rep. Ed Thompson.

ACC hosted another COVID testing site on July 17 at the Science/Health Science Building EMT bay over 300 people were tested.

The Continuing Education Workforce Development virtual commencement was held on August 1.

The 22 Cadets of the 114th Law Enforcement Academy finished their coursework on Friday July 17th. Of the 22 Cadets 21 passed the Texas Commission on Law Enforcement Peace Officer Licensing Exam the first time giving us a 95.45% first time pass rate. This is the highest first time pass rate we have had in at least 3 years. The lone cadet who did not pass on the first attempt did pass on the second attempt so all of the Cadet have passed. As for employment the breakdown is as follows: Sponsored Cadets - 8, Cadets who obtained employment while in the academy – 5, and Cadets who are in the hiring process with an agency at this time – 6. A virtual ceremony for the Law Enforcement Academy was held July 31.

The readers of the Houston Chronicle voted us as a finalist for the Best of Local Universities/Colleges in their recent Best of the Best rankings.

ACC Culinary Arts Chair Leslie Bartosh was recently admitted into the American Academy of Chefs which is an honors society for the American Culinary Federation. Only five percent of American Culinary Federation members are admitted to the Academy.

ACC signed a partnership with Texas Woman's University to help Associate Degree Nursing students transition into a Bachelor's Degree program. The partnership will help reduce education costs and shorten the amount of time for students to pursue their Bachelor's Degree.

As we all grapple with the recent loss of Bill Lewis, I wanted you to all know how many kind comments people have sent to me as they learned of his passing. 'We had such respect for him'; 'he was a great, warm, welcoming man'; 'I was truly devastated to hear'; 'he has been my rock at our Region XIV athletic meetings and so wise with his comments'. Even the president and CEO of the NJCAA reached out with condolences. Bill was a great human being and he leaves a hole in our hearts.

This report was for information only.

Consider Approval of Faculty Tenure Contract

The motion to approve a tenure contract for Dr. Jean Raniseski for 2020-2021 was made by Mr. Starkey. Seconded by Mr. Shelton. Motion passed unanimously.

Consider Approval of President's Goals for 2020-2021

The motion to approve the eight goals established for the President for the 2020-2021 year was made by Mr. Marvel. Seconded by Dr. Hertenberger. Motion passed unanimously.

Consider Approval of Compensation Plan

The motion to adopt the recommendations as set forth in the Evergreen Solutions, LLC Compensation Plan to include a cost of approximately \$39,395.55 to move employees to the minimum salary and the further recommendation that the Board adopt an across the board salary increase for all employees who were hired on or before March 1, 2020 with satisfactory performance of 2% was made by Dr. Crumm. Seconded by Mr. Tacquard.

An amended motion was made by Mr. Shelton to further recommend that the Board consider adopting an across the board salary increase for all employees who were hired on or before March 1, 2020 with satisfactory performance with a salary increase of 1.5%. Seconded by Mr. Marvel. Vote FOR: Mr. Shelton and Mr. Stuksa. Vote AGAINST: Chair Sanchez, Vice Chair Droege, Dr. Hertenberger, Dr. Crumm, Mr. Marvel, Mr. Starkey and Mr. Tacquard. Motion failed.

The Board then voted in the first motion and it passed unanimously.

Consider Approval of the 2020-2021 Budget

Mr. Tacquard made the motion to approve the budget of \$36,685,421 as presented, with approximately \$1,435,405 allocated to the Institutional Reserve for future projects, to cover possible revenue losses or to cover unexpected expenses related to the pandemic was made. Seconded by Mr. Stuksa. Vote FOR: Chair Sanchez, Vice Chair Droege, Dr. Hertenberger, Mr. Stuksa, Dr. Crumm, Mr. Marvel, Mr. Starkey and Mr. Shelton. Vote AGAINST: Mr. Tacquard. Motion passed.

Consideration and Approval of Proposed Tax Rate for Fiscal Year 2020-2021

The motion that the Board take a record vote to propose a tax increase of 7.68% above the No New Revenue Rate with a stated proposed tax rate of \$.183443, which is equal to the Voter Approval Rate, to be adopted at a future meeting was made by Mr. Starkey. Seconded by Mr. Shelton. Vote FOR: Chair Sanchez, Vice Chair Droege, Dr. Hertenberger, Mr. Stuksa, Dr. Crumm, Mr. Marvel, Mr. Starkey and Mr. Shelton. Vote AGAINST: Mr. Tacquard. Motion passed.

Consider Approval of Board Policy Update 39, Affecting Local Policies

The motion to approve and adopt the revisions to the TASB Local Policies as provided in TASB Update 39 was made by Mr. Marvel. Seconded by Dr. Hertenberger. Motion passed unanimously.

Project Procurement Methods Information

Mr. Amos Byington, AGCM, updated the Regents on the Texas Government Code 2269 requirement of approval by the Board of the procurement method for construction contracts in excess of \$ 50,000 if the preferred procurement method is to be other than either competitive bid or utilizing a Purchasing Cooperative, before the contract is solicited.

A list of the remaining anticipated procurements considered by AGCM and staff for the next fiscal year in regards to the 2018 Maintenance Tax Bond was attached for the Regents information and it was stated that none of these projects are projected to be procured by any method other than Competitive Bids, utilizing a Purchasing Co-operative, or a change order of an existing contractor. This item was for information only

Consider Approval of Purchases over \$50,000 – Fiscal Year 2020-2021 Cooperative Purchasing Programs

The motion to approve the listed purchase requests which include annual contract renewals and anticipated expenditures in excess of \$50,000 during the 2020-2021 fiscal year was made by Vice Chair Droege. Seconded by Dr. Crumm. Motion passed unanimously.

Consider Approval of Cooperative Purchasing Agreements

The motion to approve utilization of purchasing cooperatives and interlocal agreements on an as-needed basis for authorized expenditures utilizing fiscal year 2020-2021 fund was made by Mr. Tacquard. Seconded by Mr. Stuksa. Motion passed unanimously.

Consider Approval of GE Ultrasound Units with Accessories

The motion to approve the purchase of two ultrasound units with accessories in the amount of \$98,773.20 from GE Healthcare was made by Mr. Starkey. Seconded by Mr. Shelton. Motion passed unanimously.

Consider Approval of Investment Policy

The motion to approve the presented investment strategy which will supplement Policies CAK Legal and Local as is required by the Public Funds Investment Act was made by Mr. Marvel. Seconded by Dr. Hertenberger. Motion passed unanimously.

The investment policy for Alvin Community College is included in Board policy “Appropriations and Revenue Sources – Investments” (CAK Legal and Local). It is recommended that the Board approve the attached investment strategy which will supplement Policies CAK Legal and Local. This adoption is required by the Public Funds Investment Act.

Financial Report Ending July 2020

Vice Chair Droege made the motion to approve the financial for July 2020. Seconded by Dr. Crumm. Motion passed unanimously.

Adjournment

There being no further business before the Board, the motion to adjourn was made by Mr. Tacquard. Seconded by Mr. Stuksa. Meeting was adjourned at 8:47 p.m.