

**ALVIN COMMUNITY COLLEGE
REGULAR MEETING OF JULY 23, 2020
OFFICIAL MINUTES**

The Board of Regents of Alvin Community College met virtually in a regular session on the 23rd day of July at 6:00 p.m., with the following members, administrative personnel, and guests present:

'Bel Sanchez	Chairman
Jody Droege	Vice-Chair
Patty Hertenberger	Secretary
Jim Crumm	Regent
Kam Marvel	Regent
Darren Shelton	Regent
Jake Starkey	Regent
Roger Stuksa	Regent
Andy Tacquard	Regent
Christal M. Albrecht	President, Alvin Community College
Jade Borne	Alvin Community College
Wendy Del Bello	Alvin Community College
Karen Edwards	Alvin Community College
Cindy Griffith	Alvin Community College
Karl Stager	Alvin Community College

Alan Phillips
Amos Byington
Rick Morris

Debbie Kraft
Kelly Klimpt
Tammy Giffrow

Matt Graves
Pam Shefman

1. Call to Order

The meeting was called to order by Chair Sanchez at 6:05 p.m.

Chair Sanchez went on to state that on March 16, 2020, Governor Gregg Abbott granted a request by Attorney General Ken Paxton to temporarily suspend a limited number of open meetings laws to the extent necessary to allow telephonic or videoconference meetings in response to the Coronavirus (COVID-19). In accordance with those suspended rules, the board certifies the following:

a) Although members of the Board are not gathered in a central, physical location, we do have a quorum in attendance at this meeting by video conference.

b) This meeting is being held by video conference because the convening at one location of a quorum of the governmental body is not appropriate during the COVID-19 Public Health Emergency.

c) Based on current guidance from federal, state, and county authorities concerning large gatherings and social distancing during the COVID-19 public health emergency, there is no established location for an audience to observe the meeting, however, the live meeting is accessible through a web link that was timely and appropriately provided to the public and media as part of the meeting posting and via the district's website.

- d) As we would at any in-person meeting, members of the public who have followed the standard instructions for registering to speak during the public comment portion will be allowed 5 minutes to speak.
- e) All other meeting procedures will adhere to board-adopted procedures to the extent practicable.
- f) A video recording of this meeting is being made and will be available to the public on the College's website.

Tammy Giffrow took a roll call for attendance.

2. Certification of Posting of Notice

Certification of the posting of the notice as listed in the agenda was acknowledged. Dr. Albrecht certified that a notice of the meeting was posted in accordance with Title 5, Chapter 551, Texas Government Code.

- **Pledge**
- **Invocation**

Invocation by Mr. Marvel.

Citizen Inquiries

There were no citizen inquiries.

Board Comments

The Regents thanked the staff and faculty for all their continued hard work and efforts in keeping the college operating and serving the students, Dr. Crumm honored the passing of long time Band Director, Jerry Perkins and what he meant to the college and to him personally and Chair Sanchez commented on representing ACC at a virtual Pearland Chamber meeting.

Approval of Minutes

Chair Sanchez said that if there were no corrections or additions to the minutes of the Regular Board meeting of June 25, 2020 and Board Workshop of July 13, 2020 she would entertain a motion to approve. A motion to approve the minutes was made by Dr. Crumm. Seconded by Vice Chair Droege. Motion passed unanimously.

President's Report

Dr. Albrecht presented the student and faculty survey results regarding class format preferences and current concerns.

The majority of the students and the faculty preferred some form of online or hybrid type courses. Students' top concern was safety/health followed by their ability to pay for classes. Instructors had various concerns that included COVID/workplace safety/sanitation, enforcement/making mandatory safety measures, face-to-face/classroom as best instructional method, hands-on/Clinical/Lab content, High school/dual enrollment, issues of academic misconduct (i.e. online cheating), student's access to technology and technology with synchronous instruction. Faculty also preferred that Convocation be held virtually.

This information was used to make the decision on curricular changes to the Fall 2020 semester to account for the preferences and comfort levels of students and faculty.

This report was for information only.

Consider Approval of Spectra Contract Flooring to Replace Theatre Carpeting

The motion to approve contract to Spectra Contract Flooring for the removal and replacement of carpeting in the ACC Theatre in the amount of \$49,812.67 was made by Dr. Hertenberger. Seconded by Mr. Marvel. Motion passed unanimously.

Consider Approval of Texas Specialty Products for Filter Media Replacement and Cooling Tower Repair

The motion to approve a contract to Texas Specialty Products for the filter media replacement and repair of the College cooling towers in the amount of \$97,193.00 was made by Mr. Shelton. Seconded by Mr. Starkey. Motion passed unanimously.

Consider Approval of TSI Single Section Testing Fee Change Proposal

The motion to approve the proposed fee increase for online TSI testing was made by Mr. Stuksa. Seconded by Mr. Tacquard. Vote For: Chair Sanchez, Vice Chair Droege, Secretary Hertenberger, Dr. Crumm. Mr. Marvel, Mr. Tacquard and Mr. Starkey Vote Against: Mr. Shelton and Mr. Stuksa. Motion passed.

Consider Approval of TSI Single Section a Contract with Howard Technology for the Addition of Classroom Technology to Four Classrooms in the S Building

This item was removed from the agenda and no vote was taken.

Consider Approval of Personnel Action (Replacement): Dean of Continuing Education and Workforce Development

This item was removed from the agenda and no vote was taken.

Second Information Presentation of the Fiscal Analysis and Proposed 2020-21 Budget

Mr. Stager talked about the presentation of the Fiscal Analysis and proposed 2020-21 Budget that was held at the Board Workshop of July 13, 2020. The Regents had no further discussion or questions at this time. The next Board Workshop will be held on August 3, 2020 for any further review of the budget.

This report was for information only.

Financial Report Ending June 2020

Mr. Stuksa made the motion to approve the financial and investment report for June 2020. Seconded by Mr. Tacquard. Motion passed unanimously.

Executive Session

- *Private consultation with its attorney, when seeking the advice of its attorney in accordance with Section 551.071.*

Chair Sanchez called the meeting into Executive Session at 7:50 p.m.

Executive Session ended at 9:15 p.m.

The meeting was called back into session by Chair Sanchez at 9:17 p.m.

Consider Approval of Amendment to President's Contract

The motion to approve the amendment to the President's contract as discussed in Executive Session was made by Mr. Marvel. Seconded by Vice Chair Droege. Motion passed unanimously.

Adjournment

There being no further business before the Board, the motion to adjourn was made by Mr. Starkey. Seconded by Dr. Crumm. Meeting was adjourned at 9:22 p.m.

Dr. Patty Hertenberger, Secretary

'Bel Sanchez, Chair