

**ALVIN COMMUNITY COLLEGE
REGULAR MEETING OF SEPTEMBER 26, 2019
OFFICIAL MINUTES**

The Board of Regents of Alvin Community College met in regular session on the 26th day of September, 2019 at 6:00 p.m., with the following members, administrative personnel, and guests present:

Mike Pyburn	Chairman
'Bel Sanchez	Vice-Chair
Jody Droege	Secretary
Jim Crumm	Regent
Patty Hertenberger	Regent
Cheryl Knape	Regent
Kam Marvel	Regent
Andy Tacquard	Regent
Christal M. Albrecht	President, Alvin Community College
Jade Borne	Alvin Community College
Wendy Del Bello	Alvin Community College
Karen Edwards	Alvin Community College
Cynthia Griffith	Alvin Community College
Karl Stager	Alvin Community College
Stacy Ebert	Alvin Community College
Nadia Nazarenlo	Alvin Community College

Dick Tyson
Esther Kemper
Heathler Leis
Mary Jove
Gayland Capps
Hameedah Majeed
John Tompkins
Kelly Klimpt
Kyle Marasckin

Laurel Joesph
Lloyd Cox
Pam Shefman
Rhonda Hull
Ronny Phillips
Sarah Currie
Jessica Murphy
Joshua Murphy
Stephen Murphy

Rebecca McClain
Charzetta Fleming
Lorrent Smith
Kenton Jones
Jeff Parks
Jeri Parks
Tammy Giffrow

1. Call to Order

The meeting was called to order by Chair Pyburn at 6:00 p.m.

2. Certification of Posting of Notice

Certification of the posting of the notice as listed in the agenda was acknowledged. Dr. Albrecht certified that a notice of the meeting was posted in accordance with Title 5, Chapter 551, Texas Government Code.

Executive Session:

- *Obtain legal advice about pending litigation in accordance with Section 551.071; To deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee, in accordance with Tex. Gov't Code Section 551.074*

The Executive Session ended at 6:55 p.m.

3. Call to Order

The meeting was called to order by Chair Pyburn at 7:01 p.m.

- **Pledge**
- **Invocation**

Invocation by Mr. Marvel.

Citizen Inquiries

Time will be allotted at each regular meeting of the Board of Regents for citizen inquiries. After registering with the Board Secretary prior to the meeting, a citizen shall have an opportunity to address the Board of Regents for the four specific purposes as designated by State laws governing opening meetings: (1) to discuss an item that appears on the agenda/notice of the meeting, (2) to make a request for specific, factual information, (3) to ask for a recitation of existing policy, (4) to redress grievances. In accordance with State law, no deliberation, discussion, or decision will be made other than to consider a proposal to place the subject on the agenda for a subsequent meeting, unless the subject is listed on the Board agenda, in which case it may be discussed by the Board of Regents. A written response / acknowledgment will be provided from the Board of Regents. Oral comments are limited to five minutes in length, unless extended by a majority of the Regents by vote, and must not mention any individuals by name or position or contain any personally identifiable reference (State of Texas Opening Meeting Law). In the event there is a charge or grievance to be made against a specific agent, employee, or student, then it shall be conducted in an Executive Session to comply with State law.

Mr. Dick Tyson spoke to the Board of Regents on the topics of Census dates, funding, numbers and participation in the Census.

Board Chairman Report/Comments

Vice Chair Sanchez talked about hearing positive comments from a parent regarding the importance of talking about our programs, the pocket book benefit and impact of the programs in the community.

Mrs. Cheryl Knappe thanked staff and faculty, knowing how busy they are, for showing up with smiles!

Mrs. Jody Droege thanked Dr. Albrecht for the great job she did at the Chamber luncheon, thanked the staff who organized the 911 moment of silence, and commented on the article stating how ACC is a great asset to the community.

Board Recognitions

Keaton Jones, ACC Student, was chosen for the prestigious Community College Aerospace Scholar program. He participated in a five-week workshop with live video chats with NASA experts, engaged in mission design challenges, and visited the NASA Wallops Flight Facility in Wallops Island, VA.

Becky McClain, Head Librarian, implemented many changes and innovations to make the library a more effective learning tool for the students and the community. Ms. McClain was awarded \$24,870 grant from the Tocker Foundation in order to help digitally scan more than 100 years of the Alvin Sun archives.

The ACC Marketing Team which includes Marketing Director Lorrent Smith, Web Administrator Charzetta Fleming and Web Designer Dacia Henderson recently debuted the new website beginning the Fall semester with a successful launch. The project took approximately two years to develop and included the work of many of staff members.

The ACC Faculty Senate, an organization that represents instructors and facilitates effective communication between the faculty and administration, named their officers for the 2019-20 year. Recognized were: President Dr. Esther Kempen, Chemistry faculty, Vice President Dr. Mary Jove, Business Management faculty, Secretary Tommy Dan Morgan, Biology faculty and Treasurer Heather Lewis, Biology faculty.

Approval of Minutes

Chair Pyburn said that if there were no corrections or additions to the minutes of the Regular Board meeting of August 15, 2019, Tax Hearing of September 5, 2019, Called Board Meeting of September 5, 2019, Tax Hearing of September 12, 2019 and Called Board Meeting of September 12, he would entertain a motion to approve. A motion to approve the minutes was made by Mrs. Knape. Seconded by Dr. Hertenberger. Motion passed unanimously.

President's Report

Dr. Albrecht updated the Board of Regents with the following information:

The Fall semester is under way and we have posted our highest enrollment ever with 5,993 students attending classes at the census date. Classes for the Second Start semester started on Wednesday.

The Foundation will host its 20th Annual Gala on November 8 at the South Shore Harbor Resort. The theme for this year's event is Get Your Groove On and the attire is "Vibrant After Five" and will feature dinner, live and silent auctions and music by local band Nick and The Groove. All proceeds benefit student scholarships.

Based on our performance in the Texas Pathways program, the college has advanced to Cadre 1. The advancement honors the diligent work and commitment of our staff to advance our pathway practices.

The Drama Department will begin performances of Art on October 5. Art is a play about three friends whose relationship is put to the ultimate test after the purchase of an expensive painting. You can get tickets and showtimes on the college website.

We had several students and staff members who recently recognized the September 11 terrorist attacks with a moment of silence outside the Memorial Wall.

The college hosted the annual Constitution Day event on September 17. Students were given free copies of the Constitution and were encouraged to offer their own proposed amendments. In all, 45 suggested amendments were submitted. There was also a voter registration drive held in conjunction with the event.

Students from Alvin High School, Stevenson Primary and Walt Disney Elementary volunteered at the ACC campus for The Day, Alvin ISD's annual volunteer event. Students helped decorate the sidewalks with messages of encouragement, cleaned the toys at the Lab School and planted trees on campus.

ACC hosted the Ice Cream Club social on September 10 to give new students a glimpse of the many clubs that we have at the college.

We have eleven new students chosen for the Fall 2019 Student Ambassadors. These students are an important element in attracting students and promoting the college's mission. They provide information to potential students about college services, help create marketing strategies, conduct campus tours, work community events and even volunteer for college and Foundation events.

Members of the ACC Softball team rode the college float during Homecoming Parade for Manvel High School on September 25.

Census Day Internal Enrollment by Location Report

Dr. Pamelyn Shefman, Executive Director, Office of Institutional Effectiveness and Research presented the report on the Census Day Internal Enrollment by Location report. She reported the Fall 2018 and Fall 2019 comparisons. The contact hours for Fall 2019 increased from 877,520 to 912,384 (4.0%) and headcount for Fall 2019 increased from 5,645 to 5,993 (6.2%). This information will be reviewed and certified by the Texas Higher Education Coordinating Board and may change slightly. This report is for information only.

Consider Approval of Brazoria County Appraisal District Resolution to Nominate Candidate

The motion was made by Vice Chair Sanchez to nominate Mr. Tommy King for consideration to serve on the Brazoria Appraisal District's Board of Directors. Seconded by Dr. Hertenberger. Motion passed unanimously.

Consider Approval of ACC Campus Consortium Student Recruiting CRM Grant

The motion was made by Mr. Tacquard to approve the submittal of the ACC Campus Consortium Student Recruiting CRM Grant. Seconded by Mr. Marvel. Motion passed unanimously.

Personnel Action

Vice Chair Sanchez made the motion to approve all new personnel together in one motion. Seconded by Mrs. Droege. Motion passed unanimously.

Approved personnel included the following: Yoroba Russell as Academic Advisor, Jessica Ranero-Ramirez as Academic Advisor, Querencia Joshua as Coordinator of Student Services, Jeffrey Parks as the Dean of Technical, Professional and Human Performance and Kristina Etheridge as Instructor/Program Director of Diagnostic Cardiovascular Sonography.

Consider Approval of Change to FLDB (Local) Policy

The motion was made to approve the revisions as presented to Policy FLDB (LOCAL) (Student Complaints/Course Change Complaints) by Mr. Tacquard. Seconded by Mr. Marvel. Motion passed unanimously.

Consider Approval of New Board Policy BGC (Local)

The motion was made to approve the addition of the new policy BGC (LOCAL) (Shared Governance) as presented to the college's policy manual by Dr. Crumm. Seconded by Mrs. Knappe. Motion passed unanimously.

Consider of Resolution of Payment for Personnel during September School Closures

The college closed on Tuesday evening, September 17, 2019, all day and evening on Wednesday, September 18, 2019 and again on the afternoon of Thursday, September 19 due to the threat of flooding and poor driving conditions. The motion to approve the resolution authorizing payment to employees per the resolution, with corrections, was made by Mrs. Knappe. Seconded by Mr. Tacquard. Motion passed unanimously.

Consider Approval of Tax Rate for 2019-2020 Fiscal Year

The motion was made by Marvel that the that the Board adopt the total tax rate of .185862 for the 2019-20 fiscal year, which is a tax increase of 7.12% above the Effective Tax Rate.

Debt Rate:	\$.014424 (must adopt)
M & O Rate:	\$.171438
TOTAL RATE	\$.185862

Seconded by Mrs. Droege. Motion passed unanimously.

Financial Report Ending August 2019

Mr. Tacquard made the motion to approve the financial report for August 2019. Seconded by Mrs. Droege. Motion passed unanimously.

Adjournment

There being no further business before the Board, the motion to adjourn was made by Mr. Marvel. Seconded by Mrs. Knape. Motion passed unanimously. The meeting was adjourned at 7:45 p.m.

Jody Droege, Secretary

Mike Pyburn, Chairman