

**ALVIN COMMUNITY COLLEGE  
REGULAR MEETING OF JULY 28, 2016  
OFFICIAL MINUTES**

The Board of Regents of Alvin Community College met in regular session on the 28<sup>th</sup> day of July, 2016 at 6:00 p.m., with the following members, administrative personnel, and guests present:

Mike Pyburn	Chair	
James B. DeWitt	Vice-Chair	
Jody Droege	Secretary	
Patty Hertenberger	Regent	
'Bel Sanchez	Regent	
Roger Stuksa	Regent	
Doyle Swindell	Regent	
Andy Tacquard	Regent	
Christal M. Albrecht	President, Alvin Community College	
Wendy Del Bello	Alvin Community College	
Karl Stager	Alvin Community College	
Cynthia Griffith	Alvin Community College	
Marilyn Dement	Alvin Community College	
Jim Simpson	Alvin Community College	
Karen Edwards	Alvin Community College	
John Bethscheider	Alvin Community College	
Drew Nelson	Alvin Community College	
Linda Austin	Alvin Community College	
Nadia Nazarenko	Alvin Community College	
	Holly Williams	NanC Crawford
Aaron Hicks	Ike Hamrick	Patrick Sanger
Adriana Moreno	Jeannette Stuksa	Pernell Breaux
Alexis Gomez	Jeff Gambrell	Ralph Verdine
Amanda Smithson	Jennifer Hopkins	Randall Rice
Anthony Hunt	Jimmie Stewart	Randy Lootens
Apolonia Sifuentes	John Mendoza	Rhonda Hull
Austin Groud	John Tompkins	Shelby Dodge
Blaine Wilson	Jorge Zepeda	Stefan Robinson
Brian Neubauer Ross	Joshua Durham	Stephanie Havemann
Charlotte Lootens	Juanita Marasckin	Susan Weatherford
Corin Shirdon	Karen Livio	Tammy Giffrow
Crystal Correa	Kate Woodside	Thirty Lacy
Daniel Crenshaw	Katlyn Lester	Tori McTaggart
Davin Hutcheson	Kelsey Lootens	Wes Land
Deanna Dick	Kirstyn Woodside	
Debbi Fontenot	Kyle Marasckin	
Dwight Rhodes	Laurel Joseph	
Emilio Esquivel	Lizeth Sanchez	
George Tacquard	Mark Putnam	
Hailey Monckton	Michael Monnat	

**1. Call to Order**

The meeting was called to order by Chairman Pyburn at 6:03 p.m.

## 2. **Certification of Posting of Notice**

Certification of the posting of the notice as listed in the agenda was acknowledged. Dr. Albrecht certified that a notice of the meeting was posted in accordance with Title 5, Chapter 551, Texas Government Code.

The Board immediately went into Executive Session.

- **Executive Session:** *Section 551.072 - For the purpose of deliberating the purchase, exchange, lease, or value of real property, if deliberation in an open meeting would have a detrimental effect on the position of the governmental body in negotiations with a third person. Section 551.074 - To deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; or to hear a complaint or charge against an officer or employee.*

The Executive Session ended at 7:00 p.m.

## 3. **Call to Order**

The meeting was called back to order by Chairman Pyburn at 7:09 p.m.

- **Pledge**
- **Invocation**  
Invocation by Ms. Sanchez.

## **Board Chairman Report**

Chair Pyburn stated that he would like to start recognizing individuals or groups for their accomplishments. Regents Swindell, Droege and Tacquard presented the Licensed Vocational Nursing Program Chair Melinda Wallace and faculty members Tori McTaggart and Thirty Lacy with certificates in honor of the LVN graduates posting a 100 percent pass rate on the licensure exam for the fifth consecutive year. The Regents also recognized ACC graduate Crystal Correa for receiving the International Soroptomist Club scholarship of \$7,500. Finally, the Board recognized the Alvin Community College Police Department for their service to the college and how much they are appreciated. The group included: Chief Ike Hamrick, Master Sargent Luke Zepeda, Sergeant Charlotte Lootens, Officer Jeffrey Gambrell, Officer Joey Breaux, Officer Ralph Verdine, Officer Emilio Esquivel, Officer Randall Rice, Officer Anthony Hunt, Officer Hailey Monckton, Officer Joshua Durham, Officer Michael Monnat, Officer Daniel Crenshaw, and Dispatcher Davin Hutcheson. Chair Pyburn also thanked Regent Tacquard for his years of service in the ACC Police Department.

Chair Pyburn announced that the sale of the Pearland Center has been finalized and that the money will be transferred to the college this week.

## **Approval of Minutes**

Chair Pyburn said that there were no corrections or additions to the minutes of the Board Budget Workshop of June 16, 2016, Regular Board meeting of June 23, 2016 and Board Training Workshop of July 11, 2016. A motion to approve all minutes was made by Mr. Swindell. Seconded by Mr. Tacquard. Motion passed unanimously.

## **President's Report**

Dr. Albrecht shared the following comments:

Dr. Albrecht opened her report by thanking the Political Science students and their instructor for attending the Board meeting.

As of this afternoon the Pearland Center has been sold! Regent Pyburn signed the paperwork yesterday and today the buyer signed. Tomorrow the funds will be wired to our account.

The Continuing Education Workforce Development department received a \$501,882 grant from the Texas Workforce Commission Skills Development Fund to provide industrial jobs training for Ascend Performance Materials employees. The grant will pay for 14,124 hours of training in 39 courses to 282 Ascend employees. The courses will cover process control and computing. Some of the grant funds will also be used for equipment purchases. The Skills Development Fund is a state-funded, job-training program which funds training opportunities for Texas businesses while helping workers increase their skill levels and wages. The program collaborates with businesses, public community and technical colleges, Workforce Development Boards and economic development partners. Over the past 10 years, ACC has received approximately \$12.24 million in grants and has helped train 4,813 workers for 26 different companies.

After receiving news that we will take part in the Second Chance Pell Program for our TDCJ students, our TDCJ director Sara Bouse and Financial Aid director Dora Sims attended a conference in Washington D.C. regarding how the grants would be implemented. Sara was also interviewed by the NPR affiliate in Austin about the Second Chance Pell grants.

ACC received a grant from The Truth organization to help our efforts to curb smoking on campus. Over the next year, ACC will engage with those on campus to address tobacco use. A taskforce will be created to assess tobacco use behavior and attitudes, conduct prevention and educational activities and connect smokers to resources to assist with dropping the habit.

Fall registration is open until August 23. Students who register prior to August 8 will not pay any late fee. From August 9 through the 13 students must make their payment upon registering. From August 15-23 registration will include a late fee.

Our admissions office will open its doors on August 13 for the Super Saturday Registration Blitz. Students who may not be able to register during regular work hours will be able to apply, take placement exams, meet with advisors, sign up for Financial Aid, register, buy books and more for the upcoming fall semesters.

ACC has been approved to offer Continuing Professional Education training from the Texas Education Agency for certificate renewal purposes. The training is available to all local educators and will be offered on August 8th from 9 a.m. to 12 p.m. at the ACC campus.

Our Polysomnography students took their turn as the educator on July 11, teaching physicians from our area about how to perform sleep studies. Physicians from the Baylor College of Medicine and the University of Texas Health Science Center sat down with sleep medicine students to walk through polysomnography procedures. The polysomnography students helped teach the doctors about using the equipment, software and procedures for the sleep studies.

Students in our Upward Bound program were recognized on July 19 during their annual awards dinner. Sofia Aguilar was named Upward Bound student of the year and Sheyla Mendez was honored as the program's graduate of the year.

This evening is the last performance of the Summer Children's Theatre Festival production of Repunzel.

Singer and songwriter Libby Koch performed the second concert of the Alvin Live summer series on July 14. The last concert for the series will be August 11 with the Beatles tribute band Fab 5, which is already sold out.

### **Citizen Inquiries**

*Time will be allotted at each regular meeting of the Board of Regents for citizen inquiries. After registering with the Board Secretary prior to the meeting, a citizen shall have an opportunity to address the Board of Regents for the four specific purposes as designated by State laws governing opening meetings: (1) to discuss an item that appears on the agenda/notice of the meeting, (2) to make a request for specific, factual information, (3) to ask for a recitation of existing policy, (4) to redress grievances. In accordance with State law, no deliberation, discussion, or decision will be made other than to consider a proposal to place the subject on the agenda for a subsequent meeting, unless the subject is listed on the Board agenda, in which case it may be discussed by the Board of Regents. A written response / acknowledgment will be provided from the Board of Regents. Oral comments are limited to five minutes in length, unless extended by a majority of the Regents by vote, and must not mention any individuals by name or position or contain any personally identifiable reference (State of Texas Opening Meeting Law). In the event there is a charge or grievance to be made against a specific agent, employee, or student, then it shall be conducted in an Executive Session to comply with State law.*

There were no citizens inquires.

### **Data Report – Alvin Community College Fact Book – Data from 2014-2015**

This month's report was the presentation of the Alvin Community College Fact Book – Data from 2014-2015. Chair Pyburn noted that in past Fact Books, the top 25 tax payers in the district were listed. Pat Sanger stated the information could be added to next year's book. This report was for information only.

### **Personnel Action: Speech Instructor, Accounting Instructor, Government Instructor, Math Instructor, and Biology Instructor**

The motion was made by Dr. Hertenberger to combine and approve personnel items 4-8. Seconded by Ms. Droege. Motion passed unanimously.

### **Additional Meetings and Tax Hearing**

The motion was made by Ms. Sanchez to approve that if any additional tax rate meetings or hearings are needed prior to the next regular Board meeting in August they can be called. Seconded by Dr. Hertenberger. Motion passed unanimously.

### **Proposed Budget for 2016-2017 Fiscal Year**

Discussion included Mr. Stager speaking to the details of the 2016-2017 proposed budget which includes a 3% salary schedule adjustment and reassignment of monies that had previously been dedicated to the Pearland Center. Sara Bouse spoke about the increase in students and need for instructors at TDCJ with the approval of the Second Chance Pell Grant program. Mr. Stager also talked about an upcoming decrease of 4% in state funding and that there is a need to prepare for the shortfall. A motion was made to approve the budget for 2016-2017 in the amount of \$29,148,215 with the noted changes of the Pearland Campus budget by Ms. Sanchez. Seconded by Dr. Hertenberger. Vote for: Mr. Stuksa, Ms. Sanchez, Chair Pyburn, Mr. DeWitt, Dr. Hertenberger, Ms. Droege and Mr. Swindell. Vote against: Mr. Tacquard. Motion passes.

Chair Pyburn asked the Regents, with Legal Council's guidance, to indicate if anyone saw a need to have additional meetings or hearings regarding the effective tax rate. The Regents agreed that there was no need to have additional meetings or hearings, hence no meetings will be held on August 4, 15 or 18, 2016.

**Financial Report**

The motion was made by Ms. Droege to approve the financial report ending June 2016. Seconded by Mr. Stuksa. Motion passed unanimously.

**Closing Regent Remarks**

Ms. Sanchez thanked everyone for the kindness and support shown during the loss of her husband. Mr. DeWitt commented that he would like to have a different alternative for the sewer line that would be more cost effective and that include expansion for a possible future Technical building. That alternative would include research to determine if the line could be run next to the road, knowing that there is a pipeline nearby. Secondly, Mr. DeWitt also asked if ACC is offering courses that do not require the purchase of a textbook like San Jacinto College is offering. Mr. Stager informed him that we do have a free electronic version book in the Biology program. Mr. Swindell asked Mr. Stager as to when a decision would be made about the sewer line and Mr. Stager is to receive information from the Architect where the gas line is located and where the best feasible spot to run the line will be. Ms. Droege wished Dr. Drew Nelson well in his new endeavor in Iowa and thanked him for his service to ACC. Chair Pyburn introduced our new attorney, Sarah Langlois.

**Adjournment**

There being no further business before the Board, the meeting was adjourned at 8:24 p.m.

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**Jody Droege, Secretary**

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**Mike Pyburn, Chair**