

**ALVIN COMMUNITY COLLEGE  
BOARD WORKSHOP OF NOVEMBER 1, 2016  
OFFICIAL MINUTES**

The Board of Regents of Alvin Community College met in a workshop session on the 1st day of November, 2016 at 9:00 a.m., with the following members, administrative personnel, and guests present:

Mike Pyburn	Chair
James B. DeWitt	Vice-Chair
Jody Droege	Secretary
Patty Hertenberger	Regent
Cheryl Knape	Regent
'Bel Sanchez	Regent
Roger Stuksa	Regent
Doyle Swindell	Regent
Andy Tacquard	Regent
Christal M. Albrecht	President, Alvin Community College
Wayne Newton	ACCT Facilitator

**Call to Order**

The meeting was called to order by Chairman Pyburn at 9:06 a.m.

**Certification of Posting of Notice**

Certification of the posting of the notice as listed in the agenda was acknowledged. Dr. Albrecht certified that a notice of the meeting was posted in accordance with Title 5, Chapter 551, Texas Government Code.

Chairman Pyburn welcomed and introduced Mr. Wayne Newton, ACCT facilitator who has worked with the Board on two other occasions. Mr. Newton expressed his gratitude for being invited back to ACC. Mr. Newton discussed the plan for the day. He asked the question of each Regent, "What will make the day the most productive for the Board members?" and each of them provided their thoughts.

Mr. Newton then discussed the previous Board Evaluation which he conducted with the Board in November 2014. He provided board members with a copy and led the discussion asking Regents if they felt they had improved in various areas. There was discussion that focused on the Board having more time to talk about issues. Mr. Newton suggested that the Board have at least two workshops a year.

Mr. Newton gave the Regents a different instrument to rate themselves and the Board overall on twenty-two statements and captured their responses in a spreadsheet. He went around the table asking each Regent for their individual rating and the Board rating. The cumulative score for the individual board members was 41, placing it in the Strong category (see below).

**41-50 Strong**

The Board's foundation is strong and demonstrates an upbeat and positive attitude. You seem to be realistically prepared for the challenges associated with governance.

The cumulative score for the Board's ranking of itself as a whole was 39, placing it in the Warning category but just short of the Strong category (see below).

### **31- 40 Warning**

Controversial issues or external pressures can endanger the working relationship of the board! A greater commitment to building social capital-trust and cooperation is required. The relationship could become stronger through time but realize the risks the board is taking by not taking affirmative steps to strengthen ties.

Scores between 10 and 30 indicate the Board is in danger of being ineffective. The Board's scores were well above this category.

The Board also had an opportunity to share with Dr. Albrecht their individual thoughts about her progress as College president.

### **Executive Session**

The Board of Regents went into executive session at 1:41 p.m.

- **Executive Session:** *To deliberate the appointment, employment, evaluation, reassignment, duties, discipline, and/or dismissal ACC employees, including, but not limited to, College President's evaluation and contract in accordance with Tex. Gov't Code Section 551.074.*

The Executive Session ended at 1:56 p.m. and Open Session resumed at 2:00 p.m.

The Board then prioritized their top three of several items that had been discussed including having sub-committees, work sessions, marketing ACC, and a category including Board training, Board protocol, Board Code of Conduct, and Board schedule. The priority ranking for the top three was:

1. Marketing the College
2. Work Sessions
3. Board schedule, Board code of conduct, Board schedule, Board training

All goals are targeted to be addressed by March 15, 2017. Regent Pyburn and Dr. Albrecht will meet to discuss how to proceed with reaching the goals.

### **Adjournment**

There being no further business before the Board, the meeting was adjourned at 3:00 p.m.

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**Jody Droege, Secretary**

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**Mike Pyburn, Chair**