



Mission

“Alvin Community College exists to improve the lives of its constituents by providing affordable, accessible, high quality and innovative academic, technical, and cultural educational opportunities for the diverse communities it serves.”

Vision

“As a premier college that provides high-quality academic, technical, and cultural programs, Alvin Community College’s focus will be to promote student success, enhance quality of life, and support economic development.”

Agenda
Board of Regents

Regular Meeting

March 28, 2019
6:00 PM

**BOARD OF REGENTS
ALVIN COMMUNITY COLLEGE
3110 Mustang Road
Alvin, Texas 77511**

**OFFICIAL AGENDA OF REGULAR MEETING
March 28, 2019 at 6:00 PM
NOLAN RYAN CENTER**

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<p>In accordance with ACC Board Policy BOB (Local), time will be allotted at each regular meeting of the Board of Regents for public comment. Persons who wish to participate in the public comment portion of the meeting must sign up before the meeting begins and must indicate the topic about which they wish to speak. No presentation may exceed five minutes. Delegations of more than five persons must appoint one person to present their views before the Board.</p> <p>Specific factual information or recitation of existing policy may be furnished in response to inquiries, but the Board may not deliberate or decide regarding any subject that is not included on the agenda posted with notice of the meeting.</p> <p>A person addressing the Board who has a complaint or a concern who has not previously attempted to solve a matter administratively through resolution channels established by policy shall be referred to the appropriate policy to seek resolution.</p>	
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**CERTIFICATION OF POSTING OF NOTICE TO THE
REGULAR MEETING OF THE
ALVIN COMMUNITY COLLEGE DISTRICT
BOARD OF REGENTS
MARCH 28, 2019**

It is hereby certified that a notice of this meeting was posted on the 22nd day of February 2019, in a place convenient to the public on the Alvin Community College campus as required by Section 551.002, *Texas Government Code*.

Signed this 22nd day of March, 2019.



Dr. Christal M. Albrecht
President

**ALVIN COMMUNITY COLLEGE
BOARD WORKSHOP OF FEBRUARY 21, 2019**

OFFICIAL MINUTES

The Board of Regents of Alvin Community College met in a Board Workshop on the 21st day of February, 2019 at 12:00 p.m., with the following members, administrative personnel, and guests present:

Mike Pyburn	Chairman
Jody Droege	Secretary
Jim Crumm	Regent
Kam Marvel	Regent
Roger Stuksa	Regent
Andy Tacquard	Regent
Christal M. Albrecht	President, Alvin Community College
Karl Stager	Alvin Community College
Wendy Del Bello	Alvin Community College
Tammy Giffrow	Alvin Community College
Kelly Klimpt	Alvin Community College
Hameedah Majeed	Alvin Community College
Randi Faust	Alvin Community College
Kyle Marasckin	Alvin Community College
Steve Cabrerra	Alvin Community College
Amos Byington	Matt Graves
	Lloyd Cox

1. Call to Order

The meeting was called to order by Chairman Pyburn at 6:22 p.m.

2. Certification of Posting of Notice

Certification of the posting of the notice as listed in the agenda was acknowledged. Dr. Albrecht certified that a notice of the meeting was posted in accordance with Title 5, Chapter 551, Texas Government Code. Dr. Albrecht also made note that the meeting was posted within the required 72 hours.

Board of Regents Training on BoardBook with TASB

Mr. Nick Rodriguez, Boardbook, provided the Regents training on the use of BoardBook, the new electronic format in which the monthly agendas will be compiled and distributed.

Discussion with AGCM Regarding Progress of Bond Projects Prioritization and Pricing

Mr. Amos Byington, AGCM, presented the total calculation of the cost estimates to the Regents and discussed the resources in which the analysis of requested maintenance and repair projects were derived. The Regents asked Mr. Byington several questions in regards to various projects on the list, feedback was provided and updates will be made to the final presentation and given to the Regents via email on Monday, February 25, 2019. The final presentation will be presented for approval by the Regents at the February 28, 2019 Board meeting.

Executive Session

The Regents went into Executive Session at 8:20 p.m.

Adjournment

There being no further business before the Board, the meeting was adjourned at 8:35 p.m.

Jody Droege, Secretary

Mike Pyburn, Chairman

**ALVIN COMMUNITY COLLEGE
REGULAR MEETING OF FEBRUARY 28, 2019
OFFICIAL MINUTES**

The Board of Regents of Alvin Community College met in regular session on the 28th day of February, 2019 at 6:00 p.m., with the following members, administrative personnel, and guests present:

Mike Pyburn	Chairman
'Bel Sanchez	Vice-Chair
Jody Droege	Secretary
Jim Crumm	Regent
Patty Hertenberger	Regent
Kam Marvel	Regent
Roger Stuksa	Regent
Andy Tacquard	Regent
Christal M. Albrecht	President, Alvin Community College
Wendy Del Bello	Alvin Community College
Karl Stager	Alvin Community College
Cynthia Griffith	Alvin Community College
Karen Edwards	Alvin Community College
Linda Austin	Alvin Community College
Stacy Ebert	Alvin Community College
Jerry Fliger	Alvin Community College
Nadia Nazarenko	Alvin Community College

Adam Clapp	Elijah Garcia	Jim Monts	Olivia Henderson
Alex Hunt	Garrett Page	John Tompkins	Pat Gillman
Amos Byington	Gayland Capps	Karen Temple	Patrick Sanger
Ana Mendez	Hameedah Majeed	Kelly Klimpt	Randi Faust
Brittany Thompson	Ike Hamrick	Kyle Marasckin	Rhonda Hull
Carol Pounds	Issac Rodriguez	Laurel Joseph	Rose Howard
Cintajia Spencer	Jade V. Ross	Lloyd Cox	Tammy Giffrow
David Garcia	Jason Paysse	Maria Recendez	Vicki Marvel
Deborah Kraft	Jay Burton	Matt Graves	Zachary Hohman
Denise Aviles	Jeannette Stuksa	Melissa Snowden	
Dick Tyson	Jeff Gambrell	Mike Vincent	

1. Call to Order

The meeting was called to order by Chair Pyburn at 6:03 p.m.

2. Certification of Posting of Notice

Certification of the posting of the notice as listed in the agenda was acknowledged. Dr. Albrecht certified that a notice of the meeting was posted in accordance with Title 5, Chapter 551, Texas Government Code.

Executive Session:

- *Obtain legal advice about pending litigation in accordance with Section 551.071; To deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee, in accordance with Tex. Gov't Code Section 551.074*

The Executive Session ended at 7:00 p.m.

3. **Call to Order**

The meeting was called to order by Chair Pyburn at 7:05 p.m.

- **Pledge**
- **Invocation**

Invocation by Vice Chair Sanchez.

Citizen Inquiries

Time will be allotted at each regular meeting of the Board of Regents for citizen inquiries. After registering with the Board Secretary prior to the meeting, a citizen shall have an opportunity to address the Board of Regents for the four specific purposes as designated by State laws governing opening meetings: (1) to discuss an item that appears on the agenda/notice of the meeting, (2) to make a request for specific, factual information, (3) to ask for a recitation of existing policy, (4) to redress grievances. In accordance with State law, no deliberation, discussion, or decision will be made other than to consider a proposal to place the subject on the agenda for a subsequent meeting, unless the subject is listed on the Board agenda, in which case it may be discussed by the Board of Regents. A written response / acknowledgment will be provided from the Board of Regents. Oral comments are limited to five minutes in length, unless extended by a majority of the Regents by vote, and must not mention any individuals by name or position or contain any personally identifiable reference (State of Texas Opening Meeting Law). In the event there is a charge or grievance to be made against a specific agent, employee, or student, then it shall be conducted in an Executive Session to comply with State law.

Board Chairman Report/Comments

Mr. Stuksa talked about college safety.

Vice Chair Sanchez thanked the Business Office staff for volunteering for Tax Free Prep Days.

Mr. Kam Marvel talked about attending the Board of Trustee Institute and thanked Holly Williams and group for their work on the STEM fair.

Chairman Pyburn talked about attending Community College Days in Austin.

Chair Pyburn recognized the following:

Vice President of Financial Services Karl Stager, Director of Fiscal Affairs Deborah Kraft, Assistant Director of Fiscal Affairs Laurel Joseph and Fiscal Affairs cashier Genesis Barrios were recognized for volunteering to help those in need of assistance with filing their taxes. Their efforts were part of the annual Volunteer Income Tax Assistance Program sponsored by the Brazoria County United Way.

Students who joined Regent Pyburn & Droege and President Albrecht on January 30 to pay a visit to the State Capitol for Community College day included Kristin Quezada, Garret Page, Brea Sanford, Elijah Garcia and Camon Buchanan. Community College Day provided an opportunity to learn about the legislative process while also visiting with local legislators.

ACC partnered with Communities in Schools to highlight opportunities in the STEM fields with an event, sponsored by an ACC Foundation grant, that included demonstrations from instructors, vendors and representatives from NASA. The Expo's success included staff members who helped coordinate the event and those included Holly Williams, Denise Aviles, Pat Gillman, Ike Gonzalez, Hameedah Majeed, Kyle Marasckin, James O'Brien, Sammi Sanders, Lorrent Smith, Kyle Upton, Ana Mendez and Mike Vincent.

The Alvin Manvel Area Chamber of Commerce awarded ACC with the Lifetime Achievement in Business Award during their annual banquet on February 1st. State Rep. Ed Thompson presented the award which commemorates ACC's contribution to economic development through training and education of the workforce.

Approval of Minutes

Chair Pyburn said that if there were no corrections or additions to the minutes of the Regular Board meeting of January 10, 2019 and the Board Workshop of January 28, 2019, he would entertain a motion to approve. A motion to approve the minutes was made by Vice Chair Sanchez. Seconded by Mr. Stuksa. Motion passed unanimously.

Student Report

SGA hosted “Welcome Week” for new and returning students with a week of events and activities to help students start off the semester on the right track. In addition, celebrated the official launch of “The Pod” by giving students the opportunity to become acquainted with the resource.

A celebration of the life and work of Martin Luther King was held on MLK’s birthday.

The Student Involvement Fair gave students the opportunity to meet with representatives from ACC’s clubs and get connected on campus.

Community College Day at the State Capitol gave students the experience in speaking with legislators, such as Ed Thompson, and ask questions about important topics relevant to higher education.

A Super Bowl Party was held on Thursday, January 31st in the Student Center and finally, a “Speed-friending,” event where people actually tried to be friend-zoned. The event was a success and many students have now joined the “friend zone.”

Faculty Senate President Report – Adam Clapp

Dr. Adam Clapp, ACC Faculty Senate President, gave a summary of the ACC Faculty Senate’s purpose and goals. Those goals include promoting effective communication between the faculty and administration, highlighting faculty achievements and serving students. He stated that the ACC faculty has received grants and awards that have improved instruction for students, received campus wide, regional and national honors for outstanding performance in their fields and will continue to insure quality education for students.

President’s Report

Dr. Albrecht report the following:

ACC received the Lifetime Achievement in Business Award during the Alvin Manvel Area Chamber of Commerce annual banquet on February 1. State Rep. Ed Thompson presented the award which honored ACC’s contribution to the education and economic development.

Five ACC students visited the Texas Capitol on January 30 as part of Community College. The students had a chance to learn about the legislative process and meet with legislative officials.

ACC hosted its third annual Across the Curriculum conference on February 8. Educators from across the region attended the conference to learn new methods to improve instruction. It was sponsored by a grant from the ACC Foundation.

Two of our programs recently received accreditation reaffirmation from their respective accreditation bodies. Polysomnography was notified about their reaffirmation in December and just this month the DCVS program received its notice as well. Both accreditation reaffirmations will last 10 years.

We had several volunteers who participated in the Tax Return assistance program on February 9, which sponsored by the United Way of Brazoria County.

Parents and students from across the region attended the STEM Expo on February 12. ACC partnered with Communities in Schools to highlight opportunities in the STEM fields. This event was sponsored by an ACC Foundation grant.

Dancers took to the floor to benefit our Music Department on February 9 during the 20th Annual Big Band Dance. Proceeds go to music scholarships and a new instrument.

Alvin ISD hosted its annual STEM Fair in the Gym on February 7. More than 60 students participated in seven different categories. The Fair was expanded this year to include different categories in Math and Engineering.

ACC hosted a workshop on utilizing technology in Foreign Language courses. The workshop was sponsored by the La Costa Del Sol chapter of the American Association of Teachers of Spanish and Portuguese.

ACC staff members handed out free milk, cereal and oranges to the community on February 13 as part of a Houston Food Bank initiative. More than 50 people received food as part of the Food for Change program.

Strategic Plan Report Relating to Strategic Plan Goal # 5

Mr. Karl Stager, Vice President of Financial Services, presented an update on Strategic Plan Goal #5 which states that ACC will maximize the acquisition of revenue, taking into consideration the interest and values of all stakeholders, and allocate them efficiently to the highest and best value for the institution. He talked about the timeline and preparation of the budget for fiscal year 2019-2020, the Planning and Assessment Council which represents groups across campus that reviews requests of personnel and equipment over \$25,000 and lastly the development of KPIs for Financial Aid grants, loans, scholarships and private donations. This report was for information only.

Data Report – Census Day Internal Enrollment by Location Report

Dr. Albrecht presented the update on census day internal enrollment by location as compared between the past three years of spring semesters. She included that ACC had a higher enrollment in the latest spring semester, yet there were lower contact hours, mostly due to lingering effects of Hurricane Harvey and lower unemployment and that these lower contact hours will impact the upcoming funding period. Dr. Albrecht stated that a one-time ask will go before the Texas Legislature for colleges impacted by Hurricane Harvey, with the hopes of recouping lost money. This report was for information only.

Personnel Action (Replacement): Campus Events and Special Projects Coordinator

Mr. Andy Tacquard made the motion to approve Robin Dahms as the Campus Events and Special Projects Coordinator. Seconded by Mr. Stuksa. Motion passed unanimously.

Personnel Action (Replacement): Instructor, Diagnostic Cardiovascular Sonography

Mr. Andy Tacquard made the motion to approve Sue Poston as Instructor, Diagnostic Cardiovascular Sonography. Seconded by Mr. Stuksa. Motion passed unanimously.

Consider Approval of Property and Casualty Insurance Renewal

Mr. Jason Paysse, Vice President of Gallagher Insurance Pearland, gave the Board of Regents a brief overview and highlights of the coverage and costs of insurance for the upcoming year. The Regents agreed to include an additional one-million-dollar coverage for active shooter insurance. Mrs. Droege made the motion to approve the purchase of property and casualty insurance along with an additional one-million-dollar active shooter coverage from Gallagher Insurance. Seconded by Mr. Marvel. Motion passed unanimously.

Consider Approval of List of Prioritized Projects for the Maintenance Bond

Mr. Amos Byington, AGCM, presented the cost estimate budget for the construction planning of the Maintenance Tax Note project. He told the Regents that all needs originally requested were included in the estimate, that there would be no improvements to building K, site investigations and assessments will continue, and that once the approved design engineer is on-boarded construction would begin ahead of schedule. Motion to approve the proposed Bond Program cost estimates was made by Vice Chair Sanchez. Seconded by Mr. Stuksa. Motion passed unanimously.

Consider Approval of Engineer for Maintenance Bond

Mr. Amos Byington, AGCM, explained that the design engineer had been chosen after going through the proper RFQ processes. Mr. Marvel made the motion to approve the contract with TEESI for MEP engineering services. Seconded by Mrs. Droege. Motion passed unanimously.

Consider Approval of Interlocal Agreement Between Alvin Community College and Brazoria County Health Department

Vice Chair Sanchez made the motion to approve the interlocal agreement between Alvin Community College and the Brazoria County Health Department. Seconded by Mr. Marvel. Motion passed unanimously.

Consider Approval of DCVS Ultrasound Equipment

Mr. Tacquard made the motion to approve a contract with GE Healthcare to purchase the ultrasound system. Seconded by Dr. Crumm. Motion passed unanimously.

Consider Approval of Building Construction Trades Grant

Vice Chair Sanchez made the motion to approve the college's submittal of the Building Construction Trades Grant. Seconded by Mr. Marvel. Motion passed unanimously.

Consider Approval of Active Learning Center Grant Program

Vice Chair Sanchez made the motion to the college's submittal of the Active Learning Center Grant. Seconded by Mr. Marvel. Motion passed unanimously.

Consider Approval of Board Policy GK (Local) Relations with Educational Accreditation Agencies

Dr. Albrecht informed the Regents that in preparing for SACSCOC future visit, it was recommended that colleges review their policies and ACC does not currently specifically address substantive change in the policy to meet SACSCOC standards. Mr. Tacquard made the motion to approve the revision of GK (LOCAL). Seconded by Dr. Hertenberger. Motion passed unanimously.

Financial Report Ending January 2019

Mr. Tacquard made the motion to approve the financial report for January 2019. Seconded by Mrs. Droege. Motion passed unanimously.

Adjournment

There being no further business before the Board, the meeting was adjourned at 8:32 p.m.

Jody Droege, Secretary

Mike Pyburn, Chairman

Resignation/Termination Report

	Name	Department	Last Day Worked	Reason
1	Howard "Ike" Hamrick	Campus Police	3/31/2019	Resignation
2	Susan Butler	Legal and Health Sciences	3/31/2019	Resignation
3				

	Budgeted 2018-19	MARCH 2019	Funded Vacancies
Administrative	11	10	1
Professional	69	61	8
Faculty	111	98	13
Technical Support, Clerical & Maintenance (TSCM)	112	106	6
Total Full-Time (FT) Employees	303	275	28

Alvin Community College Board of Regents
Calendar of Events

APRIL 2019

Tuesday, April 2	Empty Bowls Fundraiser	4:30 p.m.	Nolan Ryan Center
Thursday, April 4	Spring Band Concert	7:30 p.m.	ACC Theatre
Monday, April 8 - 26	Spring Student Art Show		Fine Arts Gallery
Tuesday, April 9	Summer Registration Opens		
Wednesday, April 10	Spring Student Art Show Reception	12:00-2:00 p.m.	Fine Arts Gallery
Thursday, April 11	Amazing Race to College	8:30 a.m.	Campus Wide
Saturday, April 13	Adjunct/Part Time Job Fair	10:00 a.m.-1:00 p.m.	Hilton Garden Inn- Pearland
Friday, April 19 - Monday, April 22	<i>Spring Holiday</i>	Campus Closed	
Thursday, April 25	Board of Regents Meeting	6:00 p.m.	Nolan Ryan Center
Friday, April 26	Jazz Concert	7:30 p.m.	ACC Theatre
Monday, April 29	Awards Day	Noon	ACC Theatre
Monday, April 29	Fall 2019 Registration Opens		



ALVIN COMMUNITY COLLEGE 3110 Mustang Road Alvin, Texas 77511-4898

Dr. Christal M. Albrecht
President
Office 281 756 3598
Fax 281 756 3858

MEMORANDUM NO: 34-2019

TO: Board of Regents
FROM: Dr. Christal M. Albrecht 
DATE: March 1, 2019
SUBJECT: Annual Racial Profiling Data Report

Under Senate Bill 1074 Section 1, Chapter 2 and the Code of Criminal Procedure, Articles 2.131 through 2.138 Police Chief Hamrick is required to submit a report on racial profiling to the Alvin Community College Board of Regents. This report covers the period from January 1, 2018 through December 31, 2018.

This report is for your information only.

CMA:tg



To: Alvin Community College Board of Regents
From: Chief Howard K. Hamrick
Date: March 1, 2019
Subject: Annual Racial Profiling Data Report

The Alvin Community College Police Department, by way of this memorandum, submits for your review the annual report pertaining to police activities as required under Senate Bill 1074, section 1, Chapter 2 and the Code of Criminal Procedure, Articles 2.131 and 2.138.

Based on the data reported, the Alvin Community College Police Department does not demonstrate any problems regarding racial profiling practices. Additional documentation is found in that no complaints have been received from community members regarding police officer's misconduct associated with racial profiling practices.

The ongoing effort to collect police officer contact data will assure a continuing evaluation of the Alvin Community College Police Department and its practices. This will allow for the citizens of the Alvin Community College District to benefit from professional and courteous service by their college police department.

The following data has been retained and filed for analysis with this department for the period of January 1, 2018 through December 31, 2018.

Regards

H. K. Hamrick 
Chief of Police
Alvin Community College Police Department

Racial Profiling Report | Full report

Agency Name:	Alvin Communnity College Police Department
Reporting Date:	02/04/2019
TCOLE Agency Number:	39005
Chief Administrator:	Howard K. Hamrick
Agency Contact Information:	
Phone:	281-756-3700
Email:	hhamrick@alvincollege.edu
Mailing Address:	3110 Mustang Rd

This Agency filed a full report

Alvin Communnity College Police Department has adopted a detailed written policy on racial profiling. Our policy:

- 1.) clearly defines acts constituting racial profiling;
- 2.) strictly prohibit peace officers employed by the Alvin Communnity College Police Department from engaging in racial profiling;
- 3.) implements a process by which an individual may file a complaint with the Alvin Communnity College Police Department if the individual believes that a peace officer employed by the Alvin Communnity College Police Department has engaged in racial profiling with respect to the individual;
- 4.) provides public education relating to the agency's complaint process;
- 5.) requires appropriate corrective action to be taken against a peace officer employed by the Alvin Communnity College Police Department who, after an investigation, is shown to have engaged in racial profiling in violation of the Alvin Communnity College Police Department 's policy adopted under this article;
- 6.) require collection of information relating to motor vehicle stops in which a citation is issued and to arrests made as a result of those stops, including information relating to:
 - a.) the race or ethnicity of the individual detained;
 - b.) whether a search was conducted and, if so, whether the individual detained

consented to the search; and

c.) whether the peace officer knew the race or ethnicity of the individual detained before detaining that individual; and

7.) require the chief administrator of the agency, regardless of whether the administrator is elected, employed, or appointed, to submit an annual report of the information collected under Subdivision(6) to:

a.) the Commission on Law Enforcement; and

b.) the governing body of each county or municipality served by the agency, if the agency is an agency of a county, municipality, or other political subdivision of the state.

Executed by: Howard K. Hamrick

Chief Administrator

Alvin Community College Police Department

Date: 02/04/2019

Alvin Community College Police Department Motor Vehicle Racial Profiling Information

Total stops: 106

Gender

Female: 47

Male: 59

Race or ethnicity

Black: 11

Asian/Pacific Islander: 3

White: 57

Hispanic/Latino: 35

Alaska Native/American Indian: 0

Was race or ethnicity known prior to stop?

Yes: 1

No: 105

Reason for stop?

Violation of law: 0

Pre existing knowledge: 1

Moving traffic violation: 77

Vehicle traffic violation: 28

Street address or approximate location of the stop

City street: 48

US highway: 0

State highway: 0

County road: 0

Private property or other: 58

Was a search conducted?

Yes: 0

No: 106

Reason for Search?

Consent: 0
Contraband: 0
Probable cause: 0
Inventory: 0
Incident to arrest: 0

Was Contraband discovered?

Yes: 0
No: 106

Description of contraband

Drugs: 0
Currency: 0
Weapons: 0
Alcohol: 0
Stolen property: 0
Other: 0

Result of the stop

Verbal warning: 3
Written warning: 87
Citation: 16
Written warning and arrest: 0
Citation and arrest: 0
Arrest: 0

Arrest based on

Violation of Penal Code: 0
Violation of Traffic Law: 0
Violation of City Ordinance: 0
Outstanding Warrant 0

Was physical force resulting in bodily injury used during stop

Yes: 0
No: 106

Submitted electronically to the



The Texas Commission on Law Enforcement

Alvin Community College Police Dept.
Racial Profiling Statistical Report
 01-01-2018 to 12-31-2018

Table 1: Detention Disposition by Race

Disposition	Asian/Pacific Islander	% of Race	% of Disposition	Black	% of Race	% of Disposition
Arrested	0	0.0%	#DIV/0!	0	0.0%	#DIV/0!
Released	1	33.3%	33.3%	1	9.1%	33.3%
Ticketed	1	33.3%	5.6%	2	18.2%	11.1%
Warned (Written)	1	33.3%	1.2%	8	72.7%	9.4%
	3	100.0%	2.8%	11	100.0%	10.4%
	Total	of Race	of all Detentions	Total	of Race	of all Detentions

Disposition	Hispanic/Latino	% of Race	% of Disposition	White	% of Race	% of Disposition
Arrested	0	0.0%	#DIV/0!	0	0.0%	#DIV/0!
Released	0	0.0%	0.0%	1	1.8%	33.3%
Ticketed	7	20.0%	38.9%	8	14.0%	44.4%
Warned (Written)	28	80.0%	32.9%	48	84.2%	56.5%
	35	100.0%	33.0%	57	100.0%	53.8%
	Total	of Race	of all Detentions	Total	of Race	of all Detentions

Disposition	Alaska Native/American Indian	% of Race	% of Disposition
Arrested	0	#DIV/0!	#DIV/0!
Released	0	#DIV/0!	0.0%
Ticketed	0	#DIV/0!	0.0%
Warned (Written)	0	#DIV/0!	0.0%
	0	#DIV/0!	0.0%
	Total	of Race	of all Detentions

Disposition	Total %	Number
Arrested	0.0%	0
Released	2.8%	3
Ticketed	17.0%	18
Warned (Written)	80.2%	85
	100.0%	106

Table 2: Stop Reason and Disposition by Race

StopReason	cboStopDisposition	Asian/Pacific Island	% of Race	% of Stop	Black	% of Race	% of Stop
Hazardous Traffic	Arrested	0	0.0%	#DIV/0!	0	0.0%	#DIV/0!
Hazardous Traffic	Released	0	0.0%	0.0%	1	9.1%	50.0%
Hazardous Traffic	Ticketed	1	33.3%	9.1%	1	9.1%	9.1%
Hazardous Traffic	Warned (Written)	1	33.3%	2.0%	4	36.4%	8.2%
Investigation	Arrested	0	0.0%	#DIV/0!	0	0.0%	#DIV/0!
Investigation	Released	1	33.3%	100.0%	0	0.0%	0.0%
Investigation	Ticketed	0	0.0%	0.0%	0	0.0%	0.0%
Investigation	Warned (Written)	0	0.0%	0.0%	0	0.0%	0.0%
Non-Hazardous Traffic	Arrested	0	0.0%	0.0%	0	0.0%	#DIV/0!
Non-Hazardous Traffic	Released	0	0.0%	#DIV/0!	0	0.0%	#DIV/0!
Non-Hazardous Traffic	Ticketed	0	0.0%	0.0%	1	9.1%	16.7%
Non-Hazardous Traffic	Warned (Written)	0	0.0%	0.0%	4	36.4%	11.1%
		3	100.0%	2.8%	11	100.0%	10.4%
		Total	of Race	of all Detentions	Total	of Race	of all Detentions

StopReason	cboStopDisposition	Hispanic/Latino	% of Race	% of Stop	White	% of Race	% of Stop
Hazardous Traffic	Arrested	0	0.0%	#DIV/0!	0	0.0%	#DIV/0!
Hazardous Traffic	Released	0	0.0%	0.0%	1	1.8%	50.0%
Hazardous Traffic	Ticketed	5	14.3%	45.5%	4	7.0%	36.4%
Hazardous Traffic	Warned (Written)	14	40.0%	28.6%	30	52.6%	61.2%
Investigation	Arrested	0	0.0%	#DIV/0!	0	0.0%	#DIV/0!
Investigation	Released	0	0.0%	0.0%	0	0.0%	TRUE
Investigation	Ticketed	0	0.0%	0.0%	1	1.8%	0.0%
Investigation	Warned (Written)	0	0.0%	0.0%	0	0.0%	0.0%
Non-Hazardous Traffic	Arrested	0	0.0%	0.0%	0	0.0%	0.0%
Non-Hazardous Traffic	Released	0	0.0%	#DIV/0!	0	0.0%	#DIV/0!
Non-Hazardous Traffic	Ticketed	2	5.7%	33.3%	3	5.3%	50.0%
Non-Hazardous Traffic	Warned (Written)	14	40.0%	38.9%	18	31.6%	50.0%
		35	100.0%	33.0%	57	100.0%	53.8%
		Total	of Race	of all Detentions	Total	of Race	of all Detentions

StopReason	cboStopDisposition	Native/ American	% of Race	% of Stop
Hazardous Traffic	Arrested	0	0.0%	#DIV/0!
Hazardous Traffic	Released	0	0.0%	0.0%
Hazardous Traffic	Ticketed	0	0.0%	0.0%
Hazardous Traffic	Warned (Written)	0	0.0%	0.0%
Investigation	Arrested	0	0.0%	#DIV/0!
Investigation	Released	0	0.0%	0.0%
Investigation	Ticketed	0	0.0%	0.0%
Investigation	Warned (Written)	0	0.0%	0.0%
Non-Hazardous Traffic	Arrested	0	0.0%	0.0%
Non-Hazardous Traffic	Released	0	0.0%	#DIV/0!
Non-Hazardous Traffic	Ticketed	0	0.0%	0.0%
Non-Hazardous Traffic	Warned (Written)	0	0.0%	0.0%
		0	0.0%	0.0%
		Total	of Race	of all Detentions

StopReason	cboStopDisposition	Total %	Number
Hazardous Traffic	Arrested	0.0%	0
Hazardous Traffic	Released	1.9%	2
Hazardous Traffic	Ticketed	10.4%	11
Hazardous Traffic	Warned (Written)	46.2%	49
Investigation	Arrested	0.0%	0
Investigation	Released	0.9%	1
Investigation	Ticketed	0.9%	1
Investigation	Warned (Written)	0.0%	0
Non-Hazardous Traffic	Arrested	0.0%	0
Non-Hazardous Traffic	Released	0.0%	0
Non-Hazardous Traffic	Ticketed	5.7%	6
Non-Hazardous Traffic	Warned (Written)	34.0%	36
		100.0%	106

Date: 2/8/19

2018 Demographics

	Alvin	Danbury	Manvel	Pearland
Total Population	24,236	1,715	5,179	91,252
White	79%	89%	66%	61%
Some Other Race	13%	13%	8%	5%
Black or African American	3%		17%	16%
Two or More Races	2%		2%	20%
Asian	Below 1%		5%	12%
American Indian	Below 1%			Below 1%
Hispanic or Latino	36%	13%	22%	20%
Not of Hispanic Ethnicity	64%	87%	78%	80%

Source: Suburbanstats.org



ALVIN COMMUNITY COLLEGE 3110 Mustang Road Alvin, Texas 77511-4898

Dr. Christal M. Albrecht
President
Office 281 756 3598
Fax 281 756 3858

MEMORANDUM NO: 37-2019

TO: Board of Regents

FROM: Dr. Christal M. Albrecht 

DATE: March 8, 2019

SUBJECT: Status Update regarding Maintenance and Renovation Projects

Mr. Amos Byington, Program Manager, AGCM, Inc., will provide an update on the status of planning for the maintenance and renovation projects for Alvin Community College. This is for information only.

CMA:tg



MEMORANDUM NO: 38-2019

TO: Board of Regents
FROM: Dr. Christal M. Albrecht 
DATE: March 18, 2019
SUBJECT: Strategic Plan Update

In November 2015, the Board of Regents approved the five year (2016-2021) Strategic Plan for Alvin Community College. Ms. Karen Edwards, Executive Director of Human Resources, and Dr. Cynthia Griffith, Vice President of Instruction, will present an update on the status of the Strategic Plan Goal 6. This goal states that:

“Alvin Community College will strengthen its human resources’ capacity to promote a strategically-staffed and nimble organization that embraces change, supports open communication, and provides for ongoing professional development.”

This report is for information only.

CMA:tg



MEMORANDUM NO: 40-2019

TO: Board of Regents
FROM: Dr. Christal M. Albrecht 
DATE: March 8, 2019
SUBJECT: Personnel Action (Replacement): Emergency Medical Technology Instructor

The individual listed below has been recommended to fill the full time position of Emergency Medical Technology Instructor.

Candidate

Recommended: Travis Hill

Education:

<u>Licensed Paramedic Certification</u> <u>Emergency Medical Technician - Basic</u> Alvin Community College	July 2017
<u>B.S., Criminal Justice</u> Sam Houston State University	May 2011
<u>A.A.S., Criminal Justice</u> Alvin Community College	August 2009

Experience:

<u>Alvin Community College</u> <i>Adjunct Instructor, Emergency Medical Technology</i>	January 2015 – Present
<u>Surfside Police Department / EMS</u> <i>Lead Paramedic</i>	July 2017 – Present
<u>Alvin Emergency Medical Services</u> <i>Lead Paramedic</i>	January 2015 - Present



2015	<u>Acadian Ambulance Service</u> <i>Emergency Medical Technician-Basic</i>	January 2015 – November
	<u>Alvin Volunteer Fire Department</u> <i>Volunteer Firefighter</i>	October 2011 – June 2015
	<u>Windsor EMS</u> <i>Emergency Medical Technician-Basic</i>	August 2014 – January 2015

Salary: \$58,581
Technical Programs / Step 2
2018-19 Faculty Salary Schedule



ALVIN COMMUNITY COLLEGE

JOB DESCRIPTION

Job Title:	Instructor, Emergency Medical Technology		
Department:	Emergency Medical Technology	Reports to:	Dean of Legal and Health Sciences
Grade Level:		Job Category:	Full-Time
Salary Range:	Faculty Salary Schedule	FLSA Status:	Exempt
HR Approved:		Date:	5/1/2016
Last Updated by:	Human Resources	Date:	5/1/2016

SUMMARY

The instructor will teach EMT Basic, EMT Intermediate, and Paramedic courses and will also assist with BTLs, ACLS, and PALS courses.

ESSENTIAL DUTIES AND RESPONSIBILITIES include the following.

- Instruct and supervise a diverse population of students in the classroom at various times and locations.
- Possess a commitment to student engagement, student success, and instructional excellence
- Demonstrate effective communication skills, both written and oral
- Prepare and utilize a course syllabus and assessments for each course using guidelines established by the institution
- Maintain current knowledge of effective teaching methodologies and utilizes a variety of instructional delivery methods, classroom media, and educational resources
- Assist in the recruitment and retention of students
- Advise students in academic matters or refers students to appropriate resources
- Assess students' performance through a range of measurement activities and keeps them informed of their progress in a timely manner
- Engage students through posted office hours and electronic communication
- Utilize technology to facilitate learning and to access data, maintain records, generate reports, and communicate with others
- Assist in the development, distribution and collection of assessments for courses and program objectives
- Build positive and professional relationship with students, colleagues, college administration, and the community
- Submit timely college reports and forms to the appropriate divisions and departments
- Provide recommendations to the Instructional Dean, Department Chair, and appropriate college committees regarding curriculum, instruction and division operations
- Exhibit a commitment to lifelong learning through participation in professional development activities
- Adhere to Alvin Community College's policies and procedures
- Attend institutional meetings as required
- Other duties may be assigned

QUALIFICATIONS

To perform this job successfully, an individual must be able to perform the essential duties and responsibilities listed above. The qualifications listed below are representative of the education, experience, knowledge, skills, and/or abilities required.

EDUCATION

- Associate's degree in Emergency Medical Services or related field OR Bachelor's degree and 3 years non-teaching work experience in the field
- Must be certified or registered as a paramedic

EXPERIENCE

- Three (3) years full-time experience in emergency medical technology

KNOWLEDGE, SKILLS, AND ABILITIES

- Texas EMS instructor certification and Texas EMS coordinator or eligible for same
- Must have a working knowledge of Microsoft Office programs, as well as intermediate computer skills.
- Working knowledge of Blackboard course management system preferred.
- Must be familiar with interactive teaching methods and instruction via the Internet.

This job description in no way states or implies that these are the only duties to be performed by the employee occupying this position. Employees will be required to follow any other job-related instructions and to perform any other job-related duties requested by their supervisor.

This job description may be revised upon development of other duties and changes in responsibilities.

X

EMPLOYEE PRINTED NAME

X

SUPERVISORS PRINTED NAME

X

EMPLOYEE SIGNATURE AND DATE

X

SUPERVISOR SIGNATURE AND DATE

Sign and return to HR for placement into employee personnel file.



MEMORANDUM NO: 39-2019

TO: Board of Regents
FROM: Dr. Christal M. Albrecht 
DATE: March 8, 2019
SUBJECT: Personnel Action (Replacement): Geology Instructor

The individual listed below has been recommended to fill the full time position of Geology Instructor.

Candidate Recommended: Philip O'Brien

Education:	<u>M.S., Geosciences</u> Texas Tech University	May 2014
	<u>B.S., Geosciences</u> Texas Tech University	May 2011
Experience:	<u>Alvin Community College</u> <i>Temporary Full Time Instructor, Geology</i> <i>Adjunct Instructor, Geology</i>	September 2018 – Present January 2016 – August 2018
	<u>San Jacinto College - South</u> <i>Adjunct Geology Professor</i>	January 2016 – May 2018
	<u>RJ Enterprises, LLC</u> <i>Petroleum Geologist Intern</i>	February 2015 – August 2015
	<u>Neset Consulting</u> <i>Mud Logging Geologist</i>	June 2013 – August 2013



ALVIN COMMUNITY COLLEGE 3110 Mustang Road Alvin, Texas 77511-4898

Dr. Christal M. Albrecht

President

Office 281 756 3598

Fax 281 756 3858

Texas Tech University

Teaching Assistant

August 2011 – May 2013

Teaching Assistantship

August 2011 – December 2012

Undergraduate Assistant

August 2009 – April 2011

Hess Corporation

Student Intern/

June 2006 – August 2006

Reservoir Engineering Department

Salary: \$48,009

M.A. / Step 5

2018-19 Faculty Salary Schedule



ALVIN COMMUNITY COLLEGE

JOB DESCRIPTION

Job Title:	Instructor, Geology		
Department:	Physical Sciences	Reports to:	Dean of Arts and Sciences
Grade Level:		Job Category:	Full-Time
Salary Range:	Faculty Salary Schedule	FLSA Status:	Exempt
HR Approved:		Date:	5/1/2016
Last Updated by:	Human Resources	Date:	5/1/2016

SUMMARY

The instructor will teach a variety of courses within the Geology Department including developmental, freshman, and sophomore level courses.

ESSENTIAL DUTIES AND RESPONSIBILITIES include the following. Other duties may be assigned.

- Instruct and supervise a diverse population of students in the classroom at various times and locations.
- Possess a commitment to student engagement, student success, and instructional excellence.
- Demonstrate effective communication skills, both written and oral.
- Prepare and utilize a course syllabus and assessments for each course using guidelines established by the institution.
- Maintain current knowledge of effective teaching methodologies and utilizes a variety of instructional delivery methods, classroom media, and educational resources.
- Assist in the recruitment and retention of students.
- Advise students in academic matters or refers students to appropriate resources.
- Assess students' performance through a range of measurement activities and keeps them informed of their progress in a timely manner.
- Engage students through posted office hours and electronic communication.
- Utilize technology to facilitate learning and to access data, maintain records, generate reports, and communicate with others.
- Assist in the development, distribution and collection of assessments for courses and program objectives.
- Build positive and professional relationship with students, colleagues, college administration, and the community.
- Submit timely college reports and forms to the appropriate divisions and departments.

- Provide recommendations to the Instructional Dean, Department Chair, and appropriate college committees regarding curriculum, instruction and division operations.
- Exhibit a commitment to lifelong learning through participation in professional development activities.
- Adhere to Alvin Community College's policies and procedures.
- Attend institutional meetings as required.

QUALIFICATIONS

To perform this job successfully, an individual must be able to perform the essential duties and responsibilities listed above. The qualifications listed below are representative of the education, experience, knowledge, skills, and/or abilities required.

EDUCATION

Master's Degree in Geology or Earth Science, or a Master's degree with 18 graduate hours in Geology.

EXPERIENCE

Prior teaching experience at the college level preferred.

KNOWLEDGE, SKILLS, AND ABILITIES

- Must have a working knowledge of Microsoft Office programs, as well as intermediate computer skills.
- Working knowledge of Blackboard course management system preferred.
- Must be familiar with interactive teaching methods and instruction via the Internet.
- The ability to operate specialized laboratory equipment, audio-visual aids, and computers, and the ability to develop laboratory and lecture strategies to enhance teaching effectiveness are essential.

This job description in no way states or implies that these are the only duties to be performed by the employee occupying this position. Employees will be required to follow any other job-related instructions and to perform any other job-related duties requested by their supervisor.

This job description may be revised upon development of other duties and changes in responsibilities.

X

EMPLOYEE PRINTED NAME

X

SUPERVISORS PRINTED NAME

X

EMPLOYEE SIGNATURE AND DATE

X

SUPERVISOR SIGNATURE AND DATE

Sign and return to HR for placement into employee personnel file.



MEMORANDUM NO: 41-2019

TO: Board of Regents
FROM: Dr. Christal M. Albrecht 
DATE: March 20, 2019

SUBJECT: Personnel Action (Replacement): Vice President, Student Services

The individual listed below has been recommended to fill the full time position of Vice President of Student Services.

Candidate

Recommended: Jade Borne

Education: Ph.D., Organizational Psychology Walden University May 2008

M.A., Counseling Prairie View A & M University May 1997

B.A., Drama Sam Houston State University August 1990

Licensure: Texas License Professional Counselor

Experience: Cedar Valley College Director, College Programs January 2019 – Present

Dallas County Community College District Curriculum Developer / Consultant September 2018 - Present

Tarrant County College District Associate Vice-Chancellor for Student Success March 2015 – August 2018
Director of Counseling & Advising (South Campus) March 2013 – March 2015
Coordinator of Special Services (Trinity River) April 2012 – March 2013



Lone Star College – Montgomery

Dean of Student Services & Enrollment Planning

May 2004 – December 2009

Houston Community College

Department Chair, Counseling (Northeast Campus)

October 2001 – May 2004

Counselor (Northeast Campus)

January 1998 – October 2001

PT Counselor (Central Campus)

December 1998 – June 1998

Financial Aid Specialist/Coordinator (Central Campus)

September 1993 – January 1998

Sam Houston State University

Financial Aid Counselor

November 1990 – July 1993

Salary: \$113,211
Grade 11 / Step 6
2018-19 Administrative / Professional Salary Schedule



ALVIN COMMUNITY COLLEGE

JOB DESCRIPTION

Job Title:	Vice President, Student Services		
Department:	Student Services	Reports to:	President
Grade Level:	11	Job Category:	Full-Time
Salary Range:	Professional Salary Schedule	FLSA Status:	Exempt
HR Approved:		Date:	02/2019
Last Updated by:		Date:	02/15/19

SUMMARY

The Vice President of Student Services is the chief student services officer of the college, responsible for the leadership of all areas within Student Services to include Records and Registration, Advising, Counseling, Retention and Intervention, Financial Aid, Testing, Student Activities, Campus Police, Veterans, and Disability Services. The Vice President will also serve as the Title IX Coordinator. As a member of the President's Executive Leadership Team (ELT), collaborates and networks internally with other team members and across departments

ESSENTIAL DUTIES AND RESPONSIBILITIES include the following. Other duties may be assigned.

- Provide leadership and managerial oversight for student services departments through effective staffing, planning, developing, and evaluation of directors and coordinators.
- Participates as a member of the College's Executive Leadership Team (President's Cabinet) by providing authoritative student services advice for use in decision-making and establishing the priorities of the College.
- Makes operational and administrative decisions on a daily basis. The Vice President works with other members of the President's cabinet to formulate policy and make high-level decisions that affect the entire College
- Assesses department effectiveness and plans for continued improvement.
- Develops, monitors, and administers the budget for the units. Implements budget controls and performs needs assessments for the development of annual budget recommendations. Presents the annual budget to the Cabinet.
- Develops new student services programs; evaluates, and revises existing programs and services.
- Collaborate with institutional research to collect, manage and analyze student data for use in planning and development throughout the College
- Provides leadership for, and ensures review of, full-time and part-time staffing in compliance with Board policy and administrative procedures.
- Coordinates the revision of the class schedule, college catalog, and student handbook in collaboration with appropriate staff.
- Recruits employees in collaboration with HR, chairs screening committees for the selection of full-time Student Services staff and makes recommendations to the President for final hiring decisions.
- Serves as coordinator for Title IX, Violence against Women Act, Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act, and Human Rights Officer for students. Works with appropriate staff regarding policy and procedures in this area.
- Serves as the chief student conduct and judicial affairs officer. Reviews, updates and implements code of student conduct in collaboration with appropriate faculty, staff and students.
- Provides leadership for crisis management and chairs the Assessment and Care Team (ACT).
- Provide strategic insight and thought leadership to problems and new opportunities to assure innovative, current and relevant solutions are identified, vetted, and implemented.

- Provides leadership for the Colleges student retention plan to meet overall enrollment and student success goals.
- In collaboration with the Vice President, Instruction coordinates Guided Pathways processes and procedures.
- Identifies and implements best practices in student support services.
- Responsible for being aware of relevant laws to ensure College is in adherence with state and federal regulations and guidelines.
- Serve as the team lead for SACSCOC Student Services compliance for upcoming decennial review.
- Coordinates with Texas Department of Criminal Justice Technical (TDCJ) Liaison regarding student concerns at the units.
- Works with faculty and others to resolve student concerns and disciplinary issues.
- Facilitates communication among all Student Services departments within the college.
- Creates partnerships that foster community, student civility, and social responsibility to build a positive campus climate.
- Performs other duties of a similar nature or level as assigned.

QUALIFICATIONS

To perform this job successfully, an individual must be able to perform the essential duties and responsibilities listed above. The qualifications listed below are representative of the education, experience, knowledge, skills, and/or abilities required.

EDUCATION

- Required: Master's degree with a focus on areas such as student personnel, counseling, higher education administration, student development theory, or related field required.
- Preferred: Doctorate degree

EXPERIENCE

- Ten (10) years of student services administrative experience with at least five (5) years at a Dean level or higher.
- At least five (5) years of experience supervising a division with multiple departments.
- Demonstrated student-centered leadership.
- Proven record of leadership that contributed to increased student enrollment, retention, and/or success.
- Experience at the community college level preferred.

KNOWLEDGE, SKILLS, AND ABILITIES

- Requires a wide range of analysis and judgment to meet job situations
- Demonstrated ability to develop, analyze and implement effective and innovative student service strategies.
- Experience providing student-centered vision and leadership within a higher education setting; knowledge of strategic planning and research needed to support student services.
- Knowledge of budget development and management.
- Strong collaboration, innovation, and leadership skills.
- Ability to influence without direct line authority.
- Effective communicator with solid listening skills and problem solving judgment.
- Strong interpersonal and relationship building skills.
- Understanding and awareness of the needs of diverse student populations, including experience working with low-income, first-generation students.
- Ability to motivate and inspire employees and knowledge of how to build cohesive and highly functional teams.
- Excellent problem-solving skills, along with the ability to resolve conflicts.
- Ability to work independently, to identify and implement innovative strategies, to assess effectiveness in meeting College's strategic planning goals to increased student retention and success.
- A demonstrated commitment to equity and inclusion.
-

This job description in no way states or implies that these are the only duties to be performed by the employee occupying this position. Employees will be required to follow any other job-related instructions and to perform any other job-related duties requested by their supervisor.

This job description may be revised upon development of other duties and changes in responsibilities.

X

EMPLOYEE PRINTED NAME

X

SUPERVISORS PRINTED NAME

X

EMPLOYEE SIGNATURE AND DATE

X

SUPERVISOR SIGNATURE AND DATE

Sign and return to HR for placement into employee personnel file.



MEMORANDUM NO: 35-2019

TO: Board of Regents
FROM: Dr. Christal M. Albrecht 
DATE: March 5, 2019
SUBJECT: Network Infrastructure Upgrades

The College relies heavily on technology to support its mission to serve our students and community. The Information Technology (IT) department has identified existing network cabling that does not meet current information security best practices. Replacing data infrastructure is included in the maintenance tax notes projects approved by the Board of Regents in February 2019.

Multiple quotes were obtained based on cooperative contracts pricing. DataVox, Inc. has assisted the College on numerous past projects including telephone and networking systems. DataVox, Inc. has a contract through the Department of Information (DIR) cooperative contracts program for cabling installation services; contract number DIR-TSO-3702. Cooperative contracts comply with the competitive procurement requirement in Texas Education Code §44.031 and are permitted through Texas Government Code §791.011(g).

The estimated expenditure is \$160,000 and will be funded by maintenance tax notes proceeds. This amount includes approximately \$19,000 as contingency for unforeseen building structural issues that may create difficulties with cable pathing and associated costs.

It is recommended the Board of Regents approve the expenditure of funds for networking infrastructure equipment and services from DataVox, Inc.

CMA:tg



MEMORANDUM NO: 36-2019

TO: Board of Regents
FROM: Dr. Christal M. Albrecht 
DATE: March 6, 2019
SUBJECT: Recommendation to Approve the Cyber Security Program

Proposal for a Cybersecurity Program

BACKGROUND

Cybersecurity as a profession is entwined with computer information technology, as well with those businesses and industries that rely on computer technology and databases for their day-to-day operations. These industries include computer systems design and related services, management of companies, depository credit institutions, scientific and technical consulting services, and insurance carriers. Demand for information security analysts is expected to be very high. Cyberattacks have grown in frequency, and analysts will be needed to develop innovative solutions to prevent hackers from stealing critical information or creating problems for computer networks. Banks and financial institutions, hospitals and healthcare facilities, educational institutions, as well as other types of corporations, will need to increase their information security capabilities in the face of growing cybersecurity threats. As the healthcare industry expands its use of electronic medical records, ensuring patients' privacy and protecting personal data are becoming more important. Many information security analysts work with other members of an information technology department (e.g., network administrators or computer systems analysts). Information security analysts plan and carry out security measures to protect an organization's computer networks and systems. Their responsibilities are continually expanding as the number of cyber attacks increases.

Alvin Community College (ACC) proposes the addition of an Associate of Applied Science (AAS) degree and a Level One Certificate of Technology in Cybersecurity. The AAS degree will be two years (four semesters) or less in duration and the Certificate, approximately nine months (two semesters) or less. The first year of the degree will include general education courses and introductory technical courses. The second year of the degree award will include general education, advanced technical courses, a capstone course, and an external learning experience (i.e., internship). The embedded level one certificate of technology includes instruction in relevant technical courses and a capstone course. Students who complete the certificate will acquire the entry level skills necessary for entry-level employment in cybersecurity.



If approved, implementation of the cybersecurity program will begin in Fall 2020 with a projected enrollment of 15 students, and by the fifth year of the program (2025), the program cohorts are projected to grow to 45 students.

DEMAND

According to the Bureau of Labor Statistics, the employment of information security analysts is projected to grow 28 percent from 2016 to 2026, much faster than the average for all occupations. More information security analysts are likely to be needed to create the safeguards that will satisfy patients’ concerns. The same can be said for financial and education institutions, insurance companies, and businesses that provide online services. The increasing adoption of cloud services by small and medium-sized businesses and a rise in cyber security threats will create demand for managed security services providers in this industry.¹

Research demonstrates the development of a Cybersecurity program at ACC would meet the needs of the growing cybersecurity industry and help fill the employment gap as demonstrated by the following:

The employment projections for cybersecurity analysts and salary potential are listed below:

SOC	SOC Title	Employment	Projected	Absolute Change	Percent Change	Average Annual Openings
15-1122	Information Security Analysts	7,419	9,901	2,482	33.5%	823

¹ Bureau of Labor Statistics, U.S. Department of Labor, *Occupational Outlook Handbook*, Information Security Analysts, on the Internet at <https://www.bls.gov/ooh/computer-and-information-technology/information-security-analysts.htm> (visited February 10, 2019).



EARNINGS

According to Texas Wages and Employment Projections for the Gulf Coast, including Brazoria County, the projected employment is 9,901 with 823 average annual openings, and a percent change of 33.5%. This includes hourly wages of \$47.24 and annual wages of \$94,966. Labor Market & Career Information (LMCI) reports the salary for the Houston region is \$98,375 annually.

According to Gulf Coast Workforce Board 2017-2020 Local Plan, the job market of 25,002 in computer systems design and related services for 2016 will rise to 34,478 by 2026, an increase of 18.4%, with an average weekly wage of \$2,110.

The Bureau of Labor and Statistics (BLS) reported Employment of information security analysts is projected to grow 28 percent from 2016 to 2026, much faster than the average for all occupations. Job prospects for information security analysts should be good. Information security analysts with related work experience will have the best prospects. BLS reported employment for 2016 at 100,000 and projected employment for 2026 at 128,500. The median annual wage for information security analysts was \$95,510 in May 2017. The median wage is the wage at which half the workers in an occupation earned more than that amount and half earned less. The lowest 10 percent earned less than \$55,560, and the highest 10 percent earned more than \$153,090.

Research and input from the advisory committee further demonstrates the development of a cybersecurity program at ACC will meet the needs of this growing industry and help fill the employment gap. Successful completion of the Level-One Certificate of Technology will provide the student with an introduction to the cyber security. Successful completion of the AAS degree in Cybersecurity would qualify the student to enter the field at a slightly-higher level.

REQUIRED FACULTY

A full-time faculty member will be reallocated from court reporting for cybersecurity, which will be paid according to the 2020 Technical Programs Faculty Salary Schedule. Based on the current faculty salary schedule, the range for the faculty salary would begin at \$56,875 annually. This salary would be dependent on education and experience, and given the high demand in this field, the college may have to consider a starting salary near \$65,933.

9 month FT Technical Faculty:	\$42,655 annually	hired 2020-2021
10.5 month FT Technical Faculty:	\$49,766 annually	hired 2020-2021
12 month FT Technical Faculty:	\$56,875 annually	hired 2020-2021

The department chair and dean’s positions already exist. They will provide oversight for the program.



FACILITIES

One faculty office and designated laboratory

EQUIPMENT/SOFTWARE

Estimated costs include for the cybersecurity program include:

- \$46,000-\$64,250 for business Internet connection, Cisco Switching and Routing Equipment, UPS battery backup, and cabling and racking equipment;
- \$24,700 for 25 new desktop PCs, monitors, additional network cards, and additional serial connections; and
- \$2,400 for instructor PC, printer, cables and miscellaneous.
- Students can purchase textbooks online or in the bookstore with financial aid.

RECOMMENDATION

It is recommended that the Board of Regents approve the development and implementation of a Cyber Security program. Upon approval, the College staff will prepare and submit a New Program Proposal to the Texas Higher Education Coordinating Board and Southern Association of Colleges and Schools Commission on Colleges for approval.

CMA:tg

TO: Board of Regents
 FROM: Deborah Kraft
 DATE: March 28, 2019
 SUBJECT: Investment Transactions Report

Report Date: February 28, 2019

Investment Position:

As of February 28, 2019, Alvin Community College had \$ 17,782,000 invested in sixteen certificates of deposit purchased through First National Bank-Alvin, one certificate of deposit purchased through Texas Advantage Bank, one certificate of deposit purchased through the CDARS program using Texas Advantage Bank and one purchased from Amoco Federal Credit Union.

Summary:

Beginning market value		12/1/2018	\$	7,050,000
Additions/changes to the market value:				
	a.	sales of CDs		(10,218,650)
	b.	purchases of CDs		20,950,650
	c.	TexSTAR, Value at 2/28/19		25,142,794
Ending market value		2/28/2019	\$	42,924,794
Fully accrued interest			\$	47,975

Pooled Funds:

The	\$	42,924,794	currently invested was taken from the following major fund groups:
	\$	17,782,000	General Fund 11
	\$	25,142,794	2018 Maintenance Tax Note 66

We certify that the investments made during this reporting period are in compliance with Alvin Community College's Investment Policy and the Texas Government Code.


 Karl Stager


 Deborah Kraft


 Laurel Joseph

Alvin Community College
 3110 Mustang Road
 Alvin, TX 77511

(281) 756-3509
dkraft@alvincollege.edu

ALVIN COMMUNITY COLLEGE
Investment Schedule

Below is a list of Alvin Community College's investments for the period December 1, 2018 through February 28, 2019. All securities have been purchased according to the investment policy approved by the Board of Regents at the August 16, 2018 board meeting.

CD No.	Purchase Date	Due Date	Interest Rate	Term	Days Held	Principal	Interest Earned	Accrued Interest	Total
BEGINNING INVESTMENTS									
520890	02/21/17	02/21/20	1.250%	1095	90	250,000			250,000 a
1019937913	02/23/17	02/20/20	1.250%	1092	90	250,000			250,000 b
200000384	02/01/18	02/01/19	1.896%	365	90	1,500,000			1,500,000
200000389	02/13/18	02/13/20	2.054%	730	90	500,000			500,000
200000402	04/12/18	04/12/20	2.189%	731	90	250,000			250,000
200000418	08/29/18	12/10/18	2.230%	103	90	1,700,000			1,700,000
200000421	10/29/18	01/03/19	2.380%	66	32	1,000,000			1,000,000
200000423	11/26/18	01/15/19	2.429%	50	4	1,600,000			1,600,000
Subtotal for CD Investments for Beginning of the Period						\$ 7,050,000	\$ -	\$ -	\$ 7,050,000
SALES									
200000384	02/01/18	02/01/19	1.896%	365		1,500,000	28,440		1,528,440
200000418	08/29/18	12/10/18	2.230%	103		1,700,000	10,698		1,710,698
200000421	10/29/18	01/03/19	2.380%	66		1,000,000	4,304		1,004,304
200000423	11/26/18	01/15/19	2.429%	50		1,600,000	5,324		1,605,324
200000424	01/02/19	02/02/19	2.390%	31		2,618,650	5,316		2,623,966
200000425	01/02/19	02/25/19	2.510%	54		1,800,000	6,684		1,806,684
Total Sales						10,218,650	60,765	-	10,279,415
PURCHASES									
200000424	01/02/19	02/02/19	2.390%	31		2,618,650			2,618,650
200000425	01/02/19	02/25/19	2.510%	54		1,800,000			1,800,000
200000426	01/02/19	03/04/19	2.510%	61		1,000,000			1,000,000
200000427	01/02/19	03/25/19	2.461%	82		1,700,000			1,700,000
200000428	01/02/19	04/08/19	2.553%	96		332,000			332,000
200000429	01/02/19	04/24/19	2.525%	112		1,600,000			1,600,000
1861710	01/10/19	01/10/22	3.050%	1096		250,000			250,000
200000433	01/17/19	05/03/19	2.517%	106		300,000			300,000
200000431	01/08/19	05/24/19	2.570%	136		1,700,000			1,700,000
200000435	01/29/19	06/03/19	2.537%	125		500,000			500,000
200000432	01/17/19	06/20/19	2.558%	154		1,500,000			1,500,000
200000436	01/29/19	07/02/19	2.568%	154		500,000			500,000
200000437	01/29/19	07/24/19	2.600%	176		1,500,000			1,500,000
200000438	02/01/19	08/01/19	2.563%	181		750,000			750,000
200000439	02/01/19	08/26/19	2.581%	206		1,500,000			1,500,000
200000440	02/06/19	09/25/19	2.590%	231		1,600,000			1,600,000
200000442	02/25/19	10/25/19	2.615%	242		1,800,000			1,800,000
Total Purchases						20,950,650	-	-	20,950,650
ENDING INVESTMENTS									
520890	02/21/17	02/21/20	1.250%	1095	89	250,000		762	250,762 a
1019937913	02/23/17	02/20/20	1.250%	1092	89	250,000		762	250,762 b
200000389	02/13/18	02/13/20	2.054%	730	89	500,000		2,504	502,504
200000402	04/12/18	04/12/20	2.189%	731	89	250,000		1,334	251,334
1861710	01/10/19	01/10/22	3.050%	1096	49	250,000		1,024	251,024 c
200000426	01/02/19	03/04/19	2.510%	61	57	1,000,000		3,920	1,003,920
200000427	01/02/19	03/25/19	2.461%	82	57	1,700,000		6,533	1,706,533
200000428	01/02/19	04/08/19	2.553%	96	57	332,000		1,324	333,324
200000429	01/02/19	04/24/19	2.525%	112	57	1,600,000		6,309	1,606,309
200000433	01/17/19	05/03/19	2.517%	106	42	300,000		869	300,869
200000431	01/08/19	05/24/19	2.570%	136	48	1,700,000		5,746	1,705,746
200000435	01/29/19	06/03/19	2.537%	125	30	500,000		1,043	501,043
200000432	01/17/19	06/20/19	2.558%	154	42	1,500,000		4,415	1,504,415
200000436	01/29/19	07/02/19	2.568%	154	30	500,000		1,055	501,055
200000437	01/29/19	07/24/19	2.600%	176	30	1,500,000		3,205	1,503,205
200000438	02/01/19	08/01/19	2.563%	181	27	750,000		1,422	751,422
200000439	02/01/19	08/26/19	2.581%	206	27	1,500,000		2,864	1,502,864
200000440	02/06/19	09/25/19	2.590%	231	22	1,600,000		2,498	1,602,498
200000442	02/25/19	10/25/19	2.615%	242	3	1,800,000		387	1,800,387
Total for End of Period for CD Investments						\$ 17,782,000	\$ -	\$ 47,975	\$ 17,829,975 \$ -
INVESTMENT POOL									
TexSTAR						\$ 25,142,794	\$ -	\$ -	\$ 25,142,794

a Texas Advantage Bank

b Texas Advantage CDARS (First National Bank of Michigan and Mutual of Omaha Bank)

ALVIN COMMUNITY COLLEGE FOUNDATION
Investment Schedule

Below is a list of Alvin Community College Foundation's investments for the period December 1, 2018 through February 28, 2019. All securities have been purchased according to the investment policy approved by the ACC Foundation Board of Directors at the February 17, 2015 board meeting.

BEGINNING INVESTMENTS 12/1/18	\$	2,883,979
Increases In Account		
Deposits		1,184
Sales Proceeds/Redemptions		-
Dividends		23,894
Interest		37
Capital Gains		115,788
Securities Purchased		139,682
Positive Change in value of priced securities		203,745
Decreases in Account		
Fees		(6,035)
Cash Withdrawals		(36,510)
Funds Used to Purchase Securities		(139,682)
Securities sold/redeemed		-
Negative Change in value of priced securities		(248,536)
		(248,536)
ENDING INVESTMENTS 2/28/19	\$	2,937,546

Alvin Community College
Consolidated Statement of Net Assets

	February 28, 2019	February 28, 2018	Variance	Explanations/Descriptions
Current Assets				
Cash and cash equivalents	2,086,823	2,318,939	(232,116)	
Short-term investments	41,424,794	14,900,000	26,524,794	
Accounts receivable, net	872,211	1,139,156	(266,945)	Installment Plans outstanding, billing outstanding to sponsors and third parties, grant billings, and CE billings
Inventories	443,101	796,428	(353,327)	
Prepays	72,524	74,417	(1,893)	
Total Current Assets	44,899,453	19,228,940	25,670,513	Travel advances and prepaid expenses
Noncurrent assets				
Restricted cash	270	2	268	
Long-term investments	1,500,000	750,000	750,000	
Capital assets, net	27,157,972	26,716,826	441,146	
Total Assets	73,557,695	46,695,768	26,861,927	
Deferred Outflows of Resources				
Deferred charge on refunding	303,794	455,691	(151,897)	Bonds
Deferred outflows - pensions	673,306	1,452,579	(779,273)	TRS pension
Deferred outflows - OPEB	793,739	-	793,739	OPEB
Total Deferred Outflows of Resources	1,770,839	1,908,270	(137,431)	
Liabilities				
Accounts payable & accrued liabilities	49,474	19,029	30,445	
PARS	327,043	654,086	(327,043)	Annual Payment
Net pension liability	5,761,791	6,596,001	(834,210)	GASB 68
Net OPEB liability	28,072,470	-	28,072,470	GASB 75
Funds held for others	39,279	35,834	3,445	Agency funds - groups, clubs, etc on campus
Deferred revenues	283,448	93,093	190,355	Grants paid in advance and fall registrations
Compensated absences	428,516	414,799	13,717	Entry made annually for change in liability
Bonds payable	9,521,486	10,886,007	(1,364,521)	Annual payment
Tax note payable	21,870,000	-	21,870,000	Annual payment
Capital Lease Payable	-	11,916	(11,916)	Annual payment
Total Liabilities	66,353,507	18,710,765	47,642,742	
Deferred Inflows of Resources				
Deferred inflows - pensions	806,996	807,559	(563)	TRS pension
Deferred inflows - OPEB	6,206,958	-	6,206,958	OPEB
Deferred inflows - premium on tax note	2,734,762	-	2,734,762	Tax Note
Total Deferred Inflows of Resources	9,748,716	807,559	8,941,157	
Net Assets				
Fund Balance - Equity	(773,689)	29,085,714	(29,859,403)	
Total Net Assets	(773,689)	29,085,714	(29,859,403)	

Alvin Community College
Consolidated Statement of Revenue and Expense
February 28, 2019 and February 28, 2018

	Year-To-Date				Prior Year-To-Date					
	All Other Funds Actual	M&O Actual	Amended Budget	Remaining Budget	% of Budget	All Other Funds Actual	M&O Actual	Amended Budget	Remaining Budget	% of Budget
Revenues										
Operating revenues										
Tuition and fees	1,680,407	5,987,996	7,516,142	(1,558,146)	79.35%	1,478,163	6,129,043	7,744,783	(1,615,740)	79.14%
Federal grants and contracts	5,236,872	-	-	-	0.00%	5,027,656	-	-	-	0.00%
State grants	430,129	-	-	-	0.00%	169,980	-	-	-	0.00%
Local grants	247,014	-	-	-	0.00%	231,850	-	-	-	0.00%
Auxiliary enterprises	1,282,514	-	-	-	0.00%	1,479,941	-	-	-	0.00%
Other operating revenues	211,372	40,684	105,000	(64,316)	38.75%	198,929	46,161	105,000	(58,839)	43.96%
Total operating revenues	9,088,308	6,028,680	7,651,142	(1,622,462)	78.79%	8,586,519	6,175,204	7,849,783	(1,674,579)	78.67%
Expenses										
Operating expenses										
Administrative	-	2,928,521	5,811,407	2,882,886	50.39%	-	2,609,249	5,598,812	2,989,563	46.60%
Institutional	-	2,044,001	6,553,258	4,509,257	31.19%	-	2,208,560	4,807,265	2,598,705	45.94%
Designated for Institutional Reserve	-	-	150,000	150,000	0.00%	-	-	750,000	750,000	0.00%
Occupational Technical Instruction	-	2,777,460	6,111,901	3,334,441	45.44%	-	2,971,185	6,159,768	3,188,583	48.24%
University Parallel Instruction	-	3,238,221	6,991,658	3,753,437	46.37%	-	3,215,087	6,841,035	3,625,948	47.00%
Student Services	-	1,992,378	4,249,129	2,256,751	46.89%	-	1,768,696	3,992,080	2,223,384	44.31%
Physical Plant	-	1,272,547	3,054,853	1,782,306	41.66%	-	1,242,668	2,986,995	1,734,327	41.94%
Unbudgeted/Unrestricted	965,462	-	-	-	0.00%	1,116,692	-	-	-	0.00%
Continuing Ed (Fund 13)	578,754	-	-	-	0.00%	619,744	-	-	-	0.00%
Auxiliary enterprises	1,139,180	-	-	-	0.00%	1,167,924	-	-	-	0.00%
Local Grants	8,884	-	-	-	0.00%	15,274	-	-	-	0.00%
TPEG	104,446	-	-	-	0.00%	142,943	-	-	-	0.00%
Institutional Scholarships	93,890	-	-	-	0.00%	88,393	-	-	-	0.00%
State Grants	430,129	-	-	-	0.00%	169,980	-	-	-	0.00%
Federal Grants	5,236,872	-	-	-	0.00%	5,027,656	-	-	-	0.00%
Donor Scholarships	145,863	-	-	-	0.00%	211,000	-	-	-	0.00%
Unexpended Plant Fund	122,775	-	-	-	0.00%	405,940	-	-	-	0.00%
Depreciation	-	-	-	-	0.00%	-	-	-	-	0.00%
Debt Retirement	707,702	-	-	-	0.00%	223,381	-	-	-	0.00%
Gain on Sale of Property	149,822	-	-	-	0.00%	-	-	-	-	0.00%
Construction in Progress	9,683,779	14,253,128	32,922,206	18,669,078	43.29%	9,188,927	14,025,445	31,135,955	17,110,510	45.05%
Total operating expenses	(595,471)	(8,234,448)	(25,271,064)	(20,291,540)		(602,408)	(7,850,341)	(23,286,172)	(18,785,089)	
Operating Gain/(Loss)										
Nonoperating revenues										
State appropriations*	-	3,411,289	7,930,935	(4,519,646)	43.01%	-	3,411,445	7,930,935	(4,519,490)	43.01%
Property tax revenue - Current	1,456,428	15,514,993	17,065,129	(1,550,136)	90.92%	1,449,342	13,832,902	14,480,237	(747,335)	94.87%
Property tax revenue/Instit Reserve	-	150,000	150,000	-	0.00%	-	-	750,000	(750,000)	0.00%
Property tax revenue - Delinquent	12,698	116,447	-	116,447	0.00%	17,538	108,079	108,079	-	0.00%
Property tax revenue - Interest & Penalties	2,943	32,563	-	32,563	0.00%	3,041	31,986	31,986	-	0.00%
Investment income	279,668	107,828	125,000	(17,172)	86.26%	970	52,411	25,000	27,411	209.64%
Other non-operating revenues	336,413	8,460	-	8,460	0.00%	266,602	17,266	-	17,266	0.00%
Total nonoperating revenues	2,088,150	19,341,580	25,271,064	(5,929,484)	76.54%	1,732,493	17,454,089	23,286,172	(5,832,081)	74.95%
Provided by the State										
Revenue for Insurance and Retirement	-	1,027,270	-	1,027,270	0.00%	-	995,105	-	995,105	0.00%
State Insurance Match	-	(504,088)	-	(504,088)	0.00%	-	(476,968)	-	(476,968)	0.00%
State Retirement Match	-	(284,820)	-	(284,820)	0.00%	-	(284,811)	-	(284,811)	0.00%
State Retiree Insurance	-	(238,362)	-	(238,362)	0.00%	-	(233,296)	-	(233,296)	0.00%
Increase/(decrease) in net assets	1,492,679	11,117,132	-	(26,221,024)		1,130,085	9,603,848	-	(24,617,172)	
* State Approp portion generated by CE =	135,769					136,458				
* Institutional Reserve	6,771,294					5,520,431				

Alvin Community College
Consolidated Statement of Revenue and Expense
February 28, 2019 and February 28, 2018

	Year-To-Date				Prior Year-To-Date					
	All Other Funds Actual	M&O Actual	Amended M&O Budget	Remaining Budget	% of Budget	All Other Funds Actual	M&O Actual	Amended M&O Budget	Remaining Budget	% of Budget
Revenues										
Operating revenues										
Total operating revenues	9,088,308	6,028,680	7,651,142	(1,622,462)	78.79%	8,586,519	6,175,204	7,849,783	(1,674,579)	78.67%
Nonoperating revenues										
Total nonoperating revenues	2,088,150	19,341,580	25,271,064	(5,929,484)	76.54%	1,732,493	17,454,089	23,286,172	(5,832,083)	74.95%
Less Expenses										
Operating expenses										
Total operating expenses	(9,683,779)	(14,253,128)	(32,922,206)	(18,669,078)	43.29%	(9,188,927)	(14,025,445)	(31,135,955)	(17,110,510)	45.05%
Increase/(decrease) in net assets	1,492,679	11,117,132	-	(26,221,024)		1,130,085	9,603,848	-	(24,617,172)	

* State Approp portion generated by CE = 135,769

136,458

* Institutional Reserve 6,771,294

5,520,431

Alvin Community College
Consolidated Detail Expense by Type
February 28, 2019 and February 28, 2018

	Year-To-Date				Prior Year-To-Date					
	All Other Funds Actual	M&O Actual	Amended M&O Budget	Remaining Budget	% of Budget Expended	All Other Funds Actual	M&O Actual	M&O Budget	Remaining Budget	% of Budget Expended
Administrative Sal	55,626	638,616	1,303,599	664,983	48.99%	53,380	643,246	1,271,774	628,528	50.58%
Professional Sal	522,331	2,102,499	4,608,193	2,505,694	45.63%	426,372	1,947,799	4,136,260	2,188,461	47.09%
Tech/Clerical Sal	414,455	2,095,834	4,384,603	2,288,769	47.80%	410,592	2,050,414	4,340,693	2,290,279	47.24%
Faculty Sal	274,296	5,166,105	11,119,932	5,953,827	46.46%	292,367	5,393,208	11,112,065	5,718,857	48.53%
Misc Sal	45,934	48,072	79,195	31,123	60.70%	31,601	38,816	84,761	45,945	45.79%
Reg Students Sal	18,082	46,205	200,028	153,823	23.10%	34,142	45,057	222,839	177,782	20.22%
Work Study Students Sal	29,402	-	-	-	0.00%	33,334	-	-	-	0.00%
Staff Benefits	203,302	1,636,226	3,844,695	2,208,469	42.56%	173,188	1,692,920	3,841,664	2,148,744	44.07%
Subtotal	1,563,428	11,733,557	25,540,245	13,806,688	45.94%	1,454,976	11,811,460	25,010,056	13,198,596	47.23%
Equipment	233,154	32,879	20,000	(12,879)	164.40%	188,643	17,848	15,000	(2,848)	118.99%
Computer Hardware	302,996	17,711	52,460	34,749	33.76%	348,683	1,251	73,460	72,209	1.70%
Capital Improvements	-	-	-	-	0.00%	71,699	-	-	-	0.00%
Designated for Instut Reserve	-	-	1,917,000	1,917,000	0.00%	-	-	750,000	750,000	0.00%
Travel/Prof Development	68,566	173,440	479,411	305,971	36.18%	22,218	159,562	474,479	314,917	33.63%
Supplies & Exp	1,228,810	2,248,031	4,797,760	2,549,729	46.86%	1,222,009	1,973,861	4,714,060	2,740,199	41.87%
Institutional Scholarships	134,507	47,510	115,330	67,820	41.19%	134,510	61,463	98,900	37,437	62.15%
Financial Aid	4,525,090	-	-	-	0.00%	4,368,742	-	-	-	0.00%
Donor Scholarships	145,863	-	-	-	0.00%	211,000	-	-	-	0.00%
Purchases (Store/Concession)	498,666	-	-	-	0.00%	525,994	-	-	-	0.00%
Contingency Expense	2,400	-	-	-	0.00%	11,132	-	-	-	0.00%
Depreciation	-	-	-	-	0.00%	-	-	-	-	0.00%
Debt Retirement (Int & Amort)	707,702	-	-	-	0.00%	223,381	-	-	-	0.00%
Construction In Progress	149,822	-	-	-	0.00%	-	-	-	-	0.00%
Unexpended Plant	122,775	-	-	-	0.00%	405,940	-	-	-	0.00%
	9,683,779	\$ 14,253,128	\$ 32,922,206	\$ 18,669,078	43.29%	9,188,927	\$ 14,025,445	\$ 31,135,955	\$ 17,110,510	45.05%
State Insurance Match	-	504,088	-	(504,088)	0.00%	-	476,968	-	(476,968)	0.00%
State Retirement Match	-	284,820	-	(284,820)	0.00%	-	284,841	-	(284,841)	0.00%
State Retiree Insurance	-	238,362	-	(238,362)	0.00%	-	233,296	-	(233,296)	0.00%

Alvin Community College
Continuing Education Statement of Revenue and Expense (Fund 13)
February 28, 2019

	Year-To-Date					Net Margin
	Actual Revenue	TPEG	Exemptions	Net Revenue	Actual Expense	
Administration	135,769			135,769	230,866	(95,097)
Motorcycle Safety	3,845			3,845	4,412	(567)
GED	9,325			9,325	5,255	4,070
Law Enforcement	699	(42)		657	-	657
Real Estate	1,970			1,970	-	1,970
Dental Assistant	68,255	(4,041)		64,214	36,857	27,357
Information Technology Training	-	-		-	-	-
Phlebotomy	34,810	(2,089)		32,721	7,461	25,260
Medication Aide	38,631	(2,318)		36,313	4,267	32,046
Welding	120,357	(6,423)	(7,386)	106,548	50,324	56,224
Certified Nursing	22,822	(1,359)		21,463	38,667	(17,204)
Truck Driving	33,235	(1,868)		31,367	54,223	(22,856)
Center for Professional Workforce Dev	5,002			5,002	-	5,002
Education to Go	4,182			4,182	1,600	2,582
Concealed Handguns	222			222	-	222
Occupational Health & Safety	4,052			4,052	974	3,078
Community Programs	3,272			3,272	910	2,362
Clinical Medical Assistant	52,200	(3,132)		49,068	7,877	41,191
Vet Assistant	27,302	(1,581)		25,721	11,291	14,430
Yoga	3,675			3,675	2,100	1,575
Human Resource Program	-	-		-	-	-
Activity Director Program	2,295	(138)		2,157	-	2,157
Machinist Program	13,524	(811)		12,713	40,355	(27,642)
TWC Pipefitter Program	26,206	(1,572)		24,634	31,745	(7,111)
STRIVE	73,860	(4,232)	(3,274)	66,354	37,129	29,225
TWC INEOS/TEAM	-	-		-	-	-
TWC Ascend	-	-		-	-	-
TWC Pipefitting/Welding	-	-		-	-	-
TWC Fast Start IV	19,755	(1,185)		18,570	604	17,966
Industrial Maintenance	25	-		25	211	(186)
TWC Building Construction Trades	41,043	(1,963)	-	39,080	11,626	27,454
Total	746,333	(32,754)	(10,660)	702,919	578,754	124,165

*3.98% of the state appropriation for FY2018/19 is attributed to CE hours. This funding is used to offset administrative costs. It is recorded as revenue in M&O (Fund 11).

Departments highlighted generate the CE hours that contribute to the calculation of ACC's state appropriations.

Alvin Community College
Auxiliary Profit/(Loss) Statement as of February 28, 2019 and February 28, 2018

	Unaudited							Prior Year-10- Date
	Parking	Student Activities	Bookstore	Vending	Childcare	Fitness Center	Total	
Revenue								
Sales & services	212,714		683,721	3,667	156,611	14,168	1,070,881	1,256,838
Student Fees	212,714	211,633	683,721	3,667	156,611	14,168	211,633	223,103
Expenses								
Purchases & Returns			498,045	620			498,665	525,994
Salaries	43,840	36,490	120,397		104,691	15,225	320,643	297,894
Staff Benefits	11,376	10,642	36,037		40,183	385	98,623	87,206
Supplies & Other Operating Expenses	89,957	22,419	55,030	1,972	13,991		183,369	188,304
Equipment	3,304						3,304	-
Building Repairs								25,170
Bank Charges			13,270		1,222	84	14,576	14,624
Contingency		2,400					2,400	11,132
Scholarships		17,600					17,600	17,600
	148,477	89,551	722,779	2,592	160,087	15,694	1,139,180	1,167,924
Excess revenue over expenses	64,237	122,082	(39,058)	1,075	(3,476)	(1,526)	143,334	312,017
Assets:								
Cash & Petty Cash			12,013			55	12,068	13,896
Accounts Receivable			11,732				11,732	24,307
Interfund Receivables	317,888	318,984	678,364	1,075	3,563	49,736	1,369,610	1,209,500
Prepaid Expenses								
Inventory			443,101				443,101	796,428
Total Assets	317,888	318,984	1,145,210	1,075	3,563	49,791	1,836,511	2,044,131
Liabilities:								
Accounts Payable/Gift Certificates	2,744	733	33,606		4,557	280	41,920	32,580
Deferred Revenue								
Deposits								
Total Liabilities	2,744	733	33,606	-	4,557	280	41,920	32,580
Restricted Fund Balance (includes inventories)			443,101				443,101	796,428
Unrestricted Fund Balance	315,144	318,251	668,503	1,075	(994)	49,511	1,351,490	1,215,123
Total Liabilities & Fund Balance	317,888	318,984	1,145,210	1,075	3,563	49,791	1,836,511	2,044,131

Alvin Community College
Auxiliary Profit/(Loss) Statement as of February 28, 2018

	Parking	Student Activities	Bookstore	Vending	Childcare	Fitness Center	Total
Revenue							
Sales & services	226,403		865,339	4,415	140,466	20,215	1,256,838
Student Fees		223,103					223,103
	226,403	223,103	865,339	4,415	140,466	20,215	1,479,941
Expenses							
Purchases & Returns			525,869	125			525,994
Salaries	31,277	31,003	124,844		93,712	17,058	297,894
Staff Benefits	7,468	7,284	36,922		35,233	299	87,206
Supplies & Other Operating Expenses	67,285	47,002	59,428		14,404	185	188,304
Equipment							-
Building Repairs	25,170						25,170
Bank Charges			10,470		4,076	78	14,624
Contingency		11,132					11,132
Scholarships		17,600					17,600
	131,200	114,021	757,533	125	147,425	17,620	1,167,924
Excess revenue over expenses	95,203	109,082	107,806	4,290	(6,959)	2,595	312,017
Assets:							
Cash & Petty Cash			13,841			55	13,896
Accounts Receivable			24,307				24,307
Interfund Receivables	361,223	235,174	526,411	6,745	31,424	48,523	1,209,500
Prepaid Expenses							-
Inventory			796,428				796,428
Total Assets	361,223	235,174	1,360,987	6,745	31,424	48,578	2,044,131
Liabilities:							
Accounts Payable/Gift Certificates	693	1,138	27,388	5	3,177	179	32,580
Deferred Revenue							-
Deposits							-
Total Liabilities	693	1,138	27,388	5	3,177	179	32,580
Restricted Fund Balance (includes inventories)			796,428				796,428
Unrestricted Fund Balance	360,530	234,036	537,171	6,740	28,247	48,399	1,215,123
Total Liabilities & Fund Balance	361,223	235,174	1,360,987	6,745	31,424	48,578	2,044,131