

March 18, 2020

To ACC students,

As we continue to address the COVID-19 coronavirus pandemic, we wanted to let our students know about developments in how we are doing our part to prevent the spread of the virus in our community. Please bear in mind that this situation is constantly evolving and updates will be made as soon as possible. All dates are subject to change.

REOPENING MARCH 30

- Classes will resume in an online or alternate format and continue online for an undetermined period of time during which time Faculty will work remotely. This change in instruction will impact all ACC locations, including Dual Enrollment (Alvin, Pearland, and Danbury ISDs), University of Houston Clear Lake-Pearland, and the ACC main campus. We urge students to remain at home and access their course work online if possible.
- Students requiring technology (computers and/or internet) can come to campus for limited areas to obtain services –Library and Tutoring Center hours will be Monday & Tuesday 10 am – 7 pm and Wednesday - Friday 8 am – 5 pm.
- Summer and Fall registration will continue as scheduled online.
- Financial Aid processing and payments are continuing as normal.
- All campus services will resume normal business hours on Monday, March 30. Staff will limit service to no more than 10 students at one time.
- Dual Enrollment advisors will report to the ACC campus on March 30.
- The Lab School is scheduled to open on March 30 though there will be new procedures before the children can enter the facility. Staff members will take the temperature of each child before they can come inside. Children will also be dropped off outside the Lab School and staff will usher them in.

The Student Services offices will re-open on March 30, we ask that you consider communicating your needs via email rather than visiting the campus. Please contact the following offices with your student services questions and requests:

Admissions/Registrations/Transcript Services – admissions@alvincollege.edu

Advising – Advising@alvincollege.edu

Drops and Withdrawals from Classes Requests – Withdrawal Request Form

Financial Aid – FA@alvincollege.edu

TSI and other Testing Services – assessment@alvincollege.edu

Student Activities – studentactivities@alvincollege.edu

Student Disability Services - ODS@alvincollege.edu

Request/Reports for Personal Counseling Website: Counseling Services Referral Form

Title IX Information and Complaints:

<http://alvincollege.edu/student-information/Title-IX.html>

You may also contact Student Services through your online course platform. In Blackboard, click on the tab titled "Student Services". The links there connect you directly to various Student Services service options.

In the meantime, we ask that you check and review college emails, Distance Education information in the POD, and ACC COVID-19 updates on a daily basis.

Requests for student ID cards will be printed on-campus and in-person by reservation only. Please send your requests for student ID cards to studentactivities@alvincollege.edu.

INSTRUCTIONAL UPDATES (with classes beginning March 30)

- Courses with external learning experiences (clinical, internships, co-ops, and practicums) and specialized on-campus labs will resume on a date yet to be determined. Where possible make up labs and simulation labs may be offered toward the end of the semester.
- CEWD courses and programs, with the exception of ESOL and GED courses, have been suspended and will be resumed on a date yet to be determined. ESOL and GED courses will be offered in an online format and begin on March 30.
- Law Enforcement Academy courses have been temporarily suspended due to Texas Commission on Law Enforcement requirements. Classes will resume on a date yet to be determined.
- The end of the 8-week Mini Semester II will be extended from May 2 to May 9.

CAMPUS ACTIVITIES

Please take note of the following event cancellations, postponements, and facility due to the pandemic:

- Student Activities events through the end of the semester
- Fitness Center and Game Room through the end of the semester
- Athletic Events cancelled through the end of the semester
- Choir and Band concerts
- Amazing Race to College
- PTK induction
- Study Abroad trip to Ireland

A decision **has not** yet been made regarding the Awards Day, commencement, graduation and pinning ceremonies.

CAMPUS FACILITIES

Around campus, our custodians have performed more frequent cleaning of our facilities.

Some buildings will remain closed to the public including Buildings H, G, Game Room, J and Fitness Center.

Construction is also continuing as scheduled. Crews are currently working at the Nolan Ryan Center and now H Building.

STUDENT WORKERS

Supervisors will contact student workers about their time cards and reporting back to work on March 30 or another date to be determined.

ACC-SPONSORED STUDENT TRAVEL

Per the directive issued by Texas Gov. Greg Abbott, ACC is cancelling all non-essential, **college-sponsored** domestic and international travel through June 1.

COVID SELF REPORTING

We are asking students, employees and community members to complete the self-reporting form for any possible exposure to the COVID-19 coronavirus:

<http://www.alvincollege.edu/announcements/self-report.html>

Faculty, staff, and students are required to complete the International Travel Registration if they are:

- Returning from a CDC Level 2 or Level 3 country ([see CDC for more info](#)) **-or-**
- Planning any international travel

The number of countries in the travel registration form has been expanded to include all State Department <http://www.alvincollege.edu/announcements/travel-form.html>

Please know that faculty and staff stand ready to assist each of you during this time of uncertainty and transition. We also ask that you take care of yourself through good hygiene practices and social distancing.

Please remember to monitor the ACC Website and pod for more information: www.alvincollege.edu.