

## Dual Enrollment steps to be completed by April 2, 2021.

*Congratulations on getting a jump start on your college education!*

**VERY IMPORTANT:**  
Make sure you enter your Social Security number **if** you have one.

- \_\_\_\_\_ 1. **Attend ACC Dual Enrollment Information Session and Complete ACC Application**  
**Apply to ACC** online at [www.alvincollege.edu](http://www.alvincollege.edu). Click Apply Now!  
**TIPS:** - Select **Get Started** if you have never used Apply Texas before.  
 - Complete **My Profile** information and save profile.  
 - Immediately verify profile through email that was sent to your email address.  
 - Login and under **My Application** select “Start a New Blank Application”  
 - Then select “create a new 2 year college admission application.”  
 - Select Alvin Community College in both **Target College** drop down menus.  
 - Select **YES** you are completing application for Dual Enrollment while still in high school.  
 - Select **Fall** semester (Spring, Summer are okay to select as well)  
 - Select **MULTIDISCIPLINARY GENERAL STUDIES—ASSOCIATE OF ARTS** as your major.  
 - You will fill out five areas of info; verify them and submit.  
 (When it asks how long have your parents lived in Texas, you are getting close to the end)  
 - When complete, the status of the ACC application will read **submitted** under **My Applications**.
- \_\_\_\_\_ 2. **Take TSI Exam** (Texas Success Initiative Assessment) **or** provide proof of waiver or exemption. See DE Testing Information sheet for additional testing details. If you require accommodations, contact the ACC Office of Disability Services office before registering for the TSI exam at 281.756.3533 or [ods@alvincollege.edu](mailto:ods@alvincollege.edu). **Check your high school’s website or contact them directly for their TSI dates and times.**  
**\*\*IMMEDIATELY after testing visit with your ACC DE Advisor to review your scores.\*\***
- \_\_\_\_\_ 3. **Complete Early Admissions Contract (EAC).** Complete the electronic version of the [Early Admission Contract](http://www.alvincollege.edu/dualenrollment) online at [www.alvincollege.edu/dualenrollment](http://www.alvincollege.edu/dualenrollment) under DE forms.
- \_\_\_\_\_ 4. **Register for Dual Enrollment Orientation** at [www.alvincollege.edu/dualenrollment/](http://www.alvincollege.edu/dualenrollment/) when you receive an email that registration is open.
- \_\_\_\_\_ 5. **Pay for your ACC College Courses and Textbooks** before each semester begins when you are emailed that you are registered in your courses (fees vary; see ACC Advisor).

**Stay Informed:**  @accdualenrollment  @alvindualenroll  @accdualenrollment

Students taking classes at ACC campus will need to provide proof of Bacterial Meningitis vaccine (not required for classes at high school campus).

### Contact your ACC Advisor for assistance:

<b>ALVIN HS / DANBURY HS</b> Sharmeal Archie 281.245.2726 <a href="mailto:sarchie@alvincollege.edu">sarchie@alvincollege.edu</a>	<b>SHADOW CREEK HS</b> Toby Herzog 281.245.3820 <a href="mailto:therzog@alvincollege.edu">therzog@alvincollege.edu</a>	<b>TURNER CCHS</b> Amanda Smithson 281.727.1611 <a href="mailto:asmithson@alvincollege.edu">asmithson@alvincollege.edu</a>	<b>PEARLAND HS / DAWSON HS</b> Christina Maartens 281.412.1664 PHS 281.412.8898 DHS <a href="mailto:cmaartens@alvincollege.edu">cmaartens@alvincollege.edu</a>	<b>MANVEL HS / HOME SCHOOL</b> Monica Silvas 281.245.2928 <a href="mailto:msilvas@alvincollege.edu">msilvas@alvincollege.edu</a>
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Alvin Community College is an Equal Opportunity Institution. If you have a disability, have questions about accessibility, need assistance or require special accommodations contact the Office of Disability Services at 281-756-3533 or [ods@alvincollege.edu](mailto:ods@alvincollege.edu). Accommodations for Dual Credit classes will only be provided once the student has registered with the ACC Office of Disability Services.