

**ALVIN COMMUNITY COLLEGE**

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**COMPUTER AND TECHNOLOGY ACKNOWLEDGEMENT**

Access and use of the Internet, email, authorized software, local area networks, computers, and other related equipment is a privilege for the user. The Alvin Community College [Computer and Technology Use Policy](#) details the responsibilities and expectations of all employees with regard to the access and use of all campus technology.

- I acknowledge that I have received information regarding the on-line copy of the Alvin Community College Computer and Technology Use Policy. I understand that this publication provides guidelines for the use of the Internet, authorized software, local area network, computers, and other related equipment.
- I acknowledge that any changes made by Alvin Community College with respect to College technology can be modified at any time to serve the best interest of the College and maintain the integrity of the networking systems.
- I accept responsibility for familiarizing myself with the technology, and will seek clarification and/or guidance from the Information Technology Department if questions arise concerning technology protocol and employee responsibility at Alvin Community College.

**EMPLOYEE NAME:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

**EMAIL:** \_\_\_\_\_  
(E-Mail required for submission receipt)

**POSITION TITLE:** \_\_\_\_\_

**DEPARTMENT:** \_\_\_\_\_

Please check all that apply.

- Employee
- Faculty
- Student

I have reviewed and agree with the Computer & Technology Use policy of Alvin Community College.