

ALVIN COMMUNITY COLLEGE
Application for Prior Learning Assessment
ACE-MILITARY CREDIT

Student Name First MI Last ACC ID#

Submit Joint Services Transcript to Veteran Services for Evaluation.

Part 1. Visit with ACC Department Chair to discuss PLA options. Attach ACC unofficial transcript from WebACCess.

ACC Course Prefix	ACC Course #	Sem. Hours	Notes (Indicate Branch of Service)

Part 2. Student Eligibility and Criteria: Submit Application to College and Career Pathways Office (A227)

1. PLA credit may be awarded when the student has successfully completed a minimum of 3 hours of ACC course work or is currently enrolled after the census date of the requesting semester.
2. PLA credit may be awarded when the student has successfully completed the ACC Admissions process and has submitted supporting Military documentation.
3. PLA credit will only be awarded as it applies to a current ACC program of study.
4. PLA is noted with a grade of "S" for the semester hour value and is not calculated in the institution's grade point average (GPA)
5. Up to 75% of credits can be awarded for PLA. However, a minimum of 25% of the credits for the ACC certificate or degree must be completed at ACC (in fulfillment of the residency requirement).
6. Award of prior learning assessment at ACC does not guarantee transfer of such credit to other colleges and universities.

I understand I am responsible for determining transferability of this credit by contacting the institution(s) to which I plan to transfer.

Student Signature and Date

CCP Official Signature and Date

CCP Recommendation: ☐ Review Approved ☐ Review Denied

Part 3. Submit approved application and supporting documents to Department Chair (checklist per SACS criteria)

- ☐ Attach documentation of faculty qualification to teach at appropriate degree level (if applicable).
- ☐ Attach copies of AARTS and/or SMART transcript.
- ☐ Attach Military DD214 indicating:
 - ☐ Graduation from an accredited public or private high school or a school operated by the US Department of Defense;
 - ☐ Honorable discharge with a minimum two years of service in the armed forces or was discharged because of a disability.
- ☐ Attach documentation of equivalency of clock hours to ACC credit hours. (i.e. 15 clock hours = 1 ACC SCH) (if applicable)

Signatures below indicate verification that credentials/evidence presented meet criteria for award of credit.

Department Chair Signature and Date

Dean Signature and Date

Department Chair: ☐ Approved ☐ Denied

Dean: ☐ Approved ☐ Denied

CCP Document Review: ☐ Complete _____ (Initials)

Registrar's Office:

Posted by: _____

Date: _____

Student informed via email on: _____